BELLE PLAINE CITY COUNCIL
REGULAR MEETING
OCTOBER 17, 2022

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, October 19, 2022 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Paul Chard, Cary Coop, Renee LeMieux and Patricia Krings present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose, Ambulance Director Burton and Police Sergeant Vycital. Wanda Savage served as the Video Recording Operator.

3. APPROVAL OF AGENDA.

MOTION by Commissioner Coop, second by Commissioner LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.
4.1. Regular Session Minutes of October 3, 2022.
4.2. Work Session Minutes of October 3, 2022.
4.3. Resolution 22-118 A Resolution Approving Terms of a ROSE Program Loan to Carco Auto Parts, 401 Cedar Street South.
4.4. Resolution 22-119 A Resolution Approving Terms of a ROSE Program Loan to Belle Ami Salon 139 Main Street East.
4.5. Resolution 22-122 Adopting Special Assessment for Delinquent Invoices.
4.6. Approve Large Assembly Permit for the Belle Plaine Historical for the Traditions (Holiday Event & Tree Lighting) on December 1, 2022.
4.7. Resolution 22-123 Accepting $4,236.07 Donation from the Belle Plaine Baseball Association for Tiger Park Decking.
4.8. Resolution 22-124 Accepting a Donation of 40 Pumpkins from Minnesota's Largest Candy Store for Community Activities.

MOTION by Councilmember Coop, second by Councilmember LeMieux to approve the Consent Agenda as follows: 4.1. Regular Session Minutes of October 3, 2022; 4.2. Work Session Minutes of October 3, 2022; 4.3. Resolution 22-118 A Resolution Approving Terms of a ROSE Program Loan to Carco Auto Parts, 401 Cedar Street South; 4.4. Resolution 22-119 A Resolution Approving Terms of a ROSE Program Loan to Belle Ami Salon 139 Main Street East; 4.5. Resolution 22-122 Adopting Special Assessment for Delinquent Invoices; 4.6. Approve Large Assembly Permit for the Belle Plaine Historical for the Traditions (Holiday Event & Tree Lighting) on December 1, 2022; 4.7. Resolution 22-123 Accepting $4,236.07 Donation from the Belle Plaine Baseball Association for Tiger Park Decking and 4.8. Resolution 22-124 Accepting a Donation of 40 Pumpkins from Minnesota's Largest Candy Store for Community Activities. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.
5.1. Ambulance.

Ambulance Director Burton was present. Burton explained the Ambulance Department Report was submitted incorrectly and a new report will be sent. Burton explained two members of the Ambulance Department just celebrated 15 years of service.

5.2. Fire Department.

Fire Chief Otto was not present. The Council accepted the Fire Department Report.

City Administrator Meyer explained open membership positions are available.

5.3. Police Department.

Sergeant Vycital was present. Vycital highlighted the Police Department report and noted he will be attending a meeting in November at the U of M for a new grant to provide an AED free of charge.

Mayor Meyer noted he has heard positive things regarding the SOR Officer in the school. Sergeant Vycital explained the City has a strong partnership with the School.

5.4. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report and noted recognition to property owners and commercial property owners doing maintenance on their structures. Smith Strack noted the MET Council is beginning the process for 2050 Regional Comprehensive Plan.

6. PUBLIC HEARINGS. None.

7. BUSINESS.
7.1. Presentation of Claims.

Mayor Meyer reminded council there is a change in process and Council will no longer be signing the folio.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the reviewed claims as presented in the amount of $176,982.22. ALL VOTED AYE. MOTION CARRIED.

7.2. Annual Renewal Liability Insurance – Jeff McDonald, Canopy Group.

Finance Director Jirik explained each year the City is required to renew the City's Liability Insurance. Jirik explained at the same time the City renews the Works Compensation Insurance. Jirik noted the increase for 2023 is 16% which was not in the preliminary budget. Jirik explained the reason for the large increase is due in part to the increase in PTSD claims.

Jeff McDonald from Canopy Group reviewed the Annual Renewal of Liability Insurance with an overall decrease in the premium of 2.5%.

Mayor Meyer inquired on McDonald's coverage for data breaches. McDonald explained that coverage is about 5-6 years old and has had a large increase in recent years.

7.2.1. Resolution 22-120 Establishing a $2,000,000 Per Occurrence Limit on Liability Insurance Coverage. The City of Belle Plaine elects Not to Waive the monetary limits on municipal tort liability established by MN Statute 466.04. Electing Group and Individual Open Meeting Law Insurance Coverage for the Mayor and City Council Members and Affirming a $2,500.00 automobile, property deductible, and remaining coverage deductible set at $5,000.00.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve Resolution 22-120 Establishing a $2,000,000 Per Occurrence Limit on Liability Insurance Coverage. The City of Belle Plaine elects Not to Waive the monetary limits on municipal tort liability established by MN Statute 466.04. Electing Group and Individual Open Meeting Law Insurance Coverage for the Mayor and City Council Members and Affirming a $2,500.00 automobile, property deductible, and remaining coverage deductible set at $5,000.00. ALL VOTED AYE. MOTION CARRIED.

7.3. Resolution 22-117 Adopting the Final Assessment for Chatfield Commercial Project as part of the 2022 Improvement Project.

Finance Director Jirik explained the owners of Chatfield Commercial Properties petitioned the City to help with plans and costs for development. Jirik explained Xcel Energy pre-paid for their portion of the assessments totaling $610,000.00. Jirik noted $288,000.00 will be assessed to the Hafemans for a seven year period.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 22-117 Adopting the Final Assessment for Chatfield Commercial Project as part of the 2022 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

7.4. Resolution 22-121 Approving Fire Relief Schedules I and II for 2022, and Establishing the Annual Benefit Amount at $3,100 with $0.00 as the 2023 Municipal Contribution.

Finance Director Jirik explained the State requires the City report the annual benefit amounts for Municipal Contribution and requires annual Council action.

Mayor Meyer inquired if the $3,100.00 is an increase from last year and on the fund balance. Finance Director Jirik explained there is no increase from last year however they estimate a larger contribution for 2024.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 22-121 Approving Fire Relief Schedules I and II for 2022, and Establishing the Annual Benefit Amount at $3,100 with $0.00 as the 2023 Municipal Contribution. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.
8.1. Upcoming Tentative Meetings.

1. Design, Monday, November 7, 5:15 PM
2. City Council, Monday, November 7, 6:30 PM
3. Work Session, Monday, November 7, 6:45 PM
4. General Election, Tuesday, November 8, 7:00 AM – 8:00 PM.
5. Public Works Committee, Thursday, November 10, 9:00 AM
6. City Offices Closed in Observance of Veteran's Day, Friday, November 11.

Council was advised of the tentative upcoming meetings as listed.

Mayor Meyer read Pursuant to Minnesota Statutes, Section 13D.05, subd.3(b), purpose of this closed meeting is to discuss final resolution of litigation involving Jane Properties as permitted by the attorney-client privilege.

9. RECESS REGULAR SESSION.

The Regular Session was adjourned at 6:48 PM.

9.1. CONDUCT CLOSED SESSION.

a. Pursuant to Minnesota Statutes, Section 13D.05, subd.3(b), purpose of this closed meeting is to discuss final resolution of litigation involving Jane Properties as permitted by the attorney-client privilege

Mayor Meyer opened the Closed Session at 6:50 PM.

9.2. ADJOURN CLOSED SESSION

MOTION by Councilmember LeMieux, Second by Councilmember Coop, to adjourn the closed session at 7:17 PM. ALL VOTED AYE. MOTION CARRIED.

9.3. RECONVENE REGULAR SESSION.

a. Additional Action if Necessary.

The Regular Session was reconvened at 7:17 PM.

10. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to adjourn the regular session at 7:17 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary