

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 1, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 1, 2021 at 6:30 PM in the Council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Krings, Coop, LeMieux and Chard present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose, Police Sergeant Vycital, Finance Director Jirik and Assistant Public Works Superintendent Otto. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of October 18, 2021.
- 4.2. Work Session Minutes of October 18, 2021.
- 4.3. Unopened Street and Alley Policy.
- 4.4. Call for the Public Hearing on the Proposed Fee Changes for the City's 2022 Fee Schedule.

Councilmember Krings requested item 4.3. be moved to the business portion of the meeting.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the consent agenda as follows: 4.1. Regular Session Minutes of October 18, 2021; 4.2. Work Session Minutes of October 18, 2021 and 4.4. Call for the Public Hearing on the Proposed Fee Changes for the City's 2022 Fee Schedule. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey and Assistant Public Works Superintendent Otto were present. Fahey highlighted the agenda and noted staff are wrapping up fall and preparing for winter.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the Engineer Report and noted the regulator building is running behind schedule at the Main Street Parking Lot. Duncan explained all other items are being tracked for the November 30 deadline.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration Report and noted an addition to the report was handed out from the Mosquito Control. Meyer explained the Minnesota Department of Health has issued a food license to El Loro which allows the City to finalize the liquor license. Meyer noted El Loro will be opening soon.

6. PUBLIC HEARINGS. None.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Pay Request No. 2, Heselton Construction, LLC, for the Main Street Parking Lot Project.

Mayor Meyer inquired on the payment to Gary L Fischler & Associates for Employee Test in the amount of \$3,450.00. City Administrator Meyer explained the fee is for required testing.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Unopened Street and Alley Policy.

Councilmember Krings asked some clarification questions on some language within the policy.

After discussion it was the consensus of the Council to have staff make minor changes to the policy and remove a specific sentence under “unopened street or alley” and place under the policies numbers instead.

MOTION by Councilmember Krings, second by Councilmember LeMieux, to approve the Unopened Street and Alley Policy with the changes. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. EDA, Monday, November 8, 5:00 PM.
2. Planning and Zoning, Monday, November 8, 6:30 PM.
3. Public Safety, Tuesday, November 9, 7:30 AM.
4. Parks Commission, Monday, November 15, 5:00 PM.
5. City Council, Monday, November 15, 6:30 PM.
6. Work Session, Monday, November 15, 6:45 PM.
7. Closed Personnel Monday, November 15, 7:00 PM.
8. Public Works Committee, Wednesday, November 18, 9:00 AM.
9. Truth in Taxation Meeting, Monday, December 6, 6:00 PM.

Mayor Meyer reminded the council of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to adjourn the Regular Session at 6:48 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary