

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
NOVEMBER 2, 2015**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 2, 2015 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Scott Schneider present.

Also present were City Administrator Holly Kreft, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Police Chief Tom Stolee, Community Development Director Cynthia Smith Strack, City Engineer Joe Duncan and City Attorney Peter Mikhail filling in for Bob Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of October 19, 2015.**
- 4.2. Budget Workshop Minutes of October 19, 2015.**
- 4.3. Resolution 15-127 Adopting Special Assessment for Delinquent Utility Bills.**
- 4.4. Resolution 15-128 Adopting Special Assessment for Delinquent Fire Bill.**
- 4.5. Resolution 15-126 Accepting Donation of Tree from Belle Plaine Historical Society for Court Square.**
- 4.6. Resolution 15-129 Adopting Job Description for Ice Rink Attendant.**
- 4.7. Resolution 15-125 Refunding 2014 Special Assessment for Delinquent Account Due to Processing Error.**
- 4.8. Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49.**
- 4.9. Resolution 15-132 Award Bid for Edberg Ravine Repair Project.**

Councilmember Chard requested consent agenda item "Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49" be moved to the business portion of the agenda.

MOTION by Councilmember Coop, second by Councilmember Chard, to move consent item "Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49" to the business portion of the agenda and to approve the following consent items: 4.1. Regular Session Minutes of October 19, 2015, 4.2. Budget Workshop Minutes of October 19, 2015, 4.3. Resolution 15-127 Adopting Special Assessment for Delinquent Utility Bills, 4.4. Resolution 15-128 Adopting Special Assessment for Delinquent Fire Bill, 4.5. Resolution 15-126 Accepting Donation of Tree from Belle Plaine Historical Society for Court Square, 4.6. Resolution 15-129 Adopting Job Description for Ice Rink Attendant, 4.7. Resolution 15-125 Refunding 2014 Special Assessment for Delinquent Account Due to Processing Error, and 4.9. Resolution 15-132 Award Bid for Edberg Ravine Repair Project. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Department.

Public Works Superintendent Al Fahey was present. The Council acknowledged receipt of the Public Works Department report.

5.2. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.3. Administration Report.

City Administrator Holly Kreft was present. The Council acknowledged receipt of the Administration report.

6. RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

7. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

- 1. Pay Request No. 4 by Chard Tiling for \$53,357.35 for the 2015 Street Improvement Project.**
- 2. Pay Request No. 6 and Final by Wm. Mueller and Sons, Inc., for \$37,550.61 for the 2014 Street Improvement Project.**

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve the Presentation of Claims, Pay Request No. 4 by Chard Tiling for \$53,357.35 for the 2015 Street Improvement Project, and Pay Request No. 6 and Final by Wm. Mueller and Sons, Inc., for \$37,550.61 for the 2014 Street Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 15-131 Adopting 2016 Final Budget and Levy.

Mayor Pingalore referenced a memo dated November 2, 2015 from City Administrator Kreft regarding the 2016 final budget and levy.

City Administrator Kreft provided a Power Point presentation and explained that on September 8, 2015 the City Council approved the 2016 Preliminary Budget and Levy. The City Council and Staff met in budget workshops in August and October to review the proposed budget and make amendments. At the October budget workshop the Council reviewed the levy impacts. The major impacts were summarized as: special assessment at \$180,152, or 53% of the increase; increases to utilities and supplies at \$65,900 or 19% of the increase; addition of two full-time Public Works employees at .03% of the increase; and employee wage increases at \$78,432 or 23% of the increase. The Council had discussed including two Public Works positions in the budget due to the minor impact, but to evaluate again at the time of hiring. Staff noted that the wage increases include a cost of living of 2.5% based on the Consumer Price Index and step increases for those that are eligible. Staff also noted that the market study results should be completed soon. The consensus at the work session was to recommend that the final 2016 budget and levy be approved by the City Council.

Councilmember Trost was opposed to the hiring of two Public Works employees. Councilmember Chard concurred and also suggested a 2% cost of living increase for all employees, including labor union members. Mayor Pingalore asked about the amount of the impact if only one Public Works employee was hired. City Administrator Kreft replied the impact would be less than \$5,000. Finance Director Meyer explained that although the budget and levy include the cost of hiring two full-time Public Works employees, the City Council can determine at a future date as to whether or not to hire two individuals. Mayor Pingalore supported the hiring of only one Public Works employee. Councilmember Schneider commented that because the impact to the budget would be minimal, he supports the hiring of two employees. He also was amenable to the COLA as presented. Councilmember Trost was opposed to the proposed COLA because the Social Security Administration had announced it will not give any increases for 2016. Councilmember Coop commented that 2.5% COLA is fair and that the Social Security Administration utilizes a different measure for calculating cost of living for retirees.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 15-131 Adopting 2016 Final Budget and Levy. Mayor Pingalore and Councilmembers Coop and Schneider VOTED AYE. Councilmembers Chard and Trost VOTED NAY. MOTION CARRIED.

8.3. Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49.

Mayor Pingalore referenced a memo dated November 2, 2015 from City Administrator Kreft regarding the Local No. 49 labor union contract.

City Administrator Kreft explained the City Council met in closed session on October 5, 2015 to review proposals from both unions in regard to contracts which expire at the end of this year. The Council proposed a counteroffer to the union's request for cost of living increases. The union voted to accept the counteroffer. The changes are: Insurance – reference State Statute regarding continuance of benefit level; Compensation – 2.5%, 2.75%, and 3% per Council's counteroffer for cost of living; Call Pay – clarifying the language to align with current practice; Life Insurance – update to reflect current amount of \$35,000; Retiree Health Insurance Premium Benefit – add language from Personnel Policy (similar to current LELS contract); Longevity – add longevity benefits (similar to current LELS contract) to start in 2017; and Personnel Policy – add language from policy regarding Harassment/Sexual Harassment.

Councilmember Chard was opposed to the 2.5%, 2.75%, and 3% that was the Council's counteroffer for cost of living. He commented that it should have been a flat 2%. He commented the Council has not trimmed the budget and supports a cutback. Mayor Pingalore asked for clarification for the Call Pay. Finance Director Meyer explained that there is no change in the way Call Pay is calculated; it just has never been documented as such. Mayor Pingalore suggested the union contract be tabled until November 16, 2015 to allow time for further research. City Administrator Kreft explained the International Union of Operating Engineers, Local No. 49, has accepted the City's counteroffer.

MOTION by Councilmember Coop, second by Councilmember Schneider, to approve Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49. Councilmembers Coop and Schneider VOTED AYE. Mayor Pingalore and Councilmembers Trost and Chard VOTED NAY. MOTION FAILED.

MOTION by Councilmember Chard, second by Councilmember Trost, to place "Resolution 15-130 Authorizing Mayor and City Administrator to Execute Agreement with International Union of Operating Engineers, Local No. 49" on the City Council agenda for November 16, 2015. Councilmember Schneider VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. School Board Elections, Tuesday, November 3, 7:00 am to 8:00 pm, Council Chambers.

- 2. Public Works, 11:00 am, Tuesday, November 3.**
- 3. Public Safety, TBD.**
- 4. EDA, 5:00 pm, Monday, November 9.**
- 5. Planning, 6:30 pm, Monday, November 9.**
- 6. Veterans Day, Wednesday, November 11, Office Closed.**
- 7. Coffee with the Mayor, 7:00 am, Thursday, November 12, Heng's/Main Street Donuts.**
- 8. Park Board, 5:00 pm, Monday, November 16.**
- 9. City Council, 6:30 pm, Monday, November 16.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 7:11 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary