

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 6, 2023**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 6, 2023 at 6:00 PM in the Council Chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmember Cary Coop, James Evans, Ryan Ladd and Patricia Krings present.

Also present were Police Chief Stier, Public Works Superintendent Otto, City Engineer Duncan, Finance Director Jirik, Community Development Director Smith Strack and City Attorney Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of October 16, 2023.
- 5.2. Closed Personnel Minutes of October 16, 2023.
- 5.3. Budget Work Session Minutes of October 18, 2023.
- 5.4. Budget Work Session Minutes of October 25, 2023.
- 5.5. Work Session Minutes of October 25, 2023.
- 5.6. Work Session Minutes of November 1, 2023.
- 5.7. Approve Large Assembly Permit for Traditions Event by the Belle Plaine Historical Society at Court Square on December 7, 2023.
- 5.8. Call for Public Hearing on the Proposed Fee Changes for the City's 2024 Fee Schedule.
- 5.9. Resolution 23-149, A Resolution Conditionally Authorizing a Partial Release of Jane Properties Subdivision Developer's Agreement.
- 5.10. Resolution 23-150, A Resolution Conditionally Authorizing a Partial Release of Jane Properties Annexation and Sanitary Sewer Extension Agreement.
- 5.11. Resolution 23-151, A Resolution Approving Termination of Jane Properties Agreement for Streetlight Improvements.
- 5.12. Resolution 23-152 A Resolution Approving Amendment to the Interim Police Chief Services Agreement between the City of Le Sueur and the City of Belle Plaine.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of October 16, 2023; 5.2. Closed Personnel Minutes of October 16, 2023; 5.3. Budget Work Session Minutes of October 18, 2023; 5.4. Budget Work Session Minutes of October 25, 2023; 5.5. Work Session Minutes of October 25, 2023; 5.6. Work Session Minutes of November 1, 2023; 5.7. Approve Large Assembly Permit for Traditions Event by the Belle Plaine Historical Society at Court Square on December 7, 2023; 5.8. Call for Public Hearing on the Proposed Fee Changes for the City's 2024 Fee Schedule; 5.9. Resolution 23-149, A Resolution Conditionally Authorizing a Partial Release of Jane Properties Subdivision Developer's Agreement; 5.10. Resolution

23-150, A Resolution Conditionally Authorizing a Partial Release of Jane Properties Annexation and Sanitary Sewer Extension Agreement; 5.11. Resolution 23-151, A Resolution Approving Termination of Jane Properties Agreement for Streetlight Improvements and 5.12. Resolution 23-152 A Resolution Approving Amendment to the Interim Police Chief Services Agreement between the City of Le Sueur and the City of Belle Plaine. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report.

6.3. Administration Department.

City Administrator Meyer was not present. Community Development Director Smith Strack highlighted the Administration Report.

7. PUBLIC HEARINGS. NONE.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 8, Ryan Contracting Co. for the 2023 Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the reviewed Claims as presented in the amount of 2,631,934.81. ROLL CALL VOTED. Councilmembers Coop, Krings, Evans and Woletz VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.2. Authorize Development of Final Plans and Specifications for Well No. 5, Well house and Raw Water Line.

Bolton & Menk's Senior Principal Engineer Kris Swanson reviewed the report and recommendation of development of final plans and specifications for Well No. 5, well house and raw water line.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve the Development of Final Plans and Specifications for Well No. 5, Well House and Raw Water Line. ROLL CALL VOTE. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 23-153 Awarding the Sale of the General Obligation Improvement Bonds, Series 2023A.

Finance Director Jirik highlighted the bonding process.

Todd Hagen of Ehlers presented the Sale of the General Obligation Improvement Bonds.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 23-153 Awarding the Sale of the General Obligation Improvement Bonds, Series 2023A. ROLL CALL VOTE. ALL VOTED AYE. MOTION CARRIED.

8.4. Resolution 23-154 Approving Final Plat East Main Square.

Community Development Director Smith Strack reviewed the Final Plat for East Main Square.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 23-154 Approving Final Plat East Main Square. ROLL CALL VOTE. Councilmembers Woletz, Coop, Evans and Krings VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED. 4-1.

8.5. Resolution 23-155 Approving Final Plat Gateway Parking Lot.

Community Development Director Smith Strack reviewed the Final Plat for Gateway Parking Lot.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve Resolution 23-155 Approving Final Plat Gateway Parking Lot. ROLL CALL VOTE. ALL VOTED AYE. MOTION CARRIED.

8.6. Resolution 23-146 Approving Modified Job Descriptions for the Fire Department.

Community Development Director Smith Strack reviewed the Modified Job Descriptions for the Fire Department memo.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 23-146 Approving Modified Job Descriptions for the Fire Department. ROLL CALL VOTE. Councilmembers Woletz, Coop and Krings VOTED AYE. Councilmember Ladd and Evans VOTED NAY. MOTION CARRIED 3-2.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Budget Work Session, Tuesday, November 7 from 3:00- 4:30.
2. Finance Ways and Means, Tuesday, November 7, 4:45 PM
3. Public Works Committee, Wednesday, November 8, 9:00 AM.
4. City Offices Closed in Observance of the Holiday, Friday, November 10.
5. EDA, Monday, November 13, 5:00 PM.
6. Planning & Zoning Commission, Monday, November 13, 6:00 PM.
7. Public Safety, Tuesday, November 14, 8:30 AM.
8. City Council, Monday, November 20, 6:00 PM.
9. Work Session, Monday, November 20, 6:15 PM.

Mayor Woletz reviewed the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Evans, to adjourn the regular session at 6:52 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary