

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
NOVEMBER 7, 2016**

1. PLEDGE OF ALLEGIANCE.

Mayor Michael Pingalore led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 7, 2016 at 6:30 p.m. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Michael Pingalore called the meeting to order with Councilmembers Gary Trost, Cary Coop, Paul Chard and Henry Pressley, Jr. present.

Also present were City Administrator Mike Votca, Finance Director Dawn Meyer, Public Works Superintendent Al Fahey, Community Development Director Cynthia Smith Strack, Police Chief Tom Stolee and City Engineer Joe Duncan. City Attorney Bob Vose was not present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Trost, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of October 17, 2016.

4.2. Personnel Committee Meeting Minutes of October 17, 2016.

4.3. Resolution 16-132 Approving Joint Employment Contract for the School District Communications Coordinator.

4.4. Authorize Staff to Proceed with Advertising to Seek Candidates for City Boards and Commissions.

4.5. Call for Public Hearing to Amend the 2017 Fee Schedule.

4.6. Call for Public Hearing to Consider Issuance of Cable Franchise.

4.7. Resolution 16-134 Application for Susteen Secure View Next Generation Grant and Purchase of a Mobile Field Command Unit for Belle Plaine Police Department.

4.8. Resolution 16-131 Adopting Special Assessment for Delinquent Code Enforcement at 1006 Park Lane.

4.9. Authorize and Direct Execution of Grant Agreement with Metropolitan Council for Local Planning Assistance Program Grant.

4.10. Approve Large Assembly Permit for Belle Plaine Historical Society for Holiday Traditions Event at Court Square.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the consent agenda as follows: 4.1. Regular Session Minutes of October 17, 2016, 4.2. Personnel Committee Meeting Minutes of October 17, 2016, 4.3. Resolution 16-132 Approving Joint Employment Contract for the School District Communications Coordinator, 4.4. Authorize Staff to Proceed with Advertising to Seek Candidates for City Boards and Commissions, 4.5. Call for Public Hearing to Amend the 2017 Fee Schedule, 4.6. Call for Public Hearing to Consider Issuance of Cable Franchise, 4.7. Resolution 16-134 Application for Susteen Secure View Next Generation Grant and Purchase of a Mobile Field Command Unit for Belle Plaine Police Department, 4.8. Resolution 16-131 Adopting Special Assessment for Delinquent Code Enforcement at 1006 Park Lane, 4.9. Authorize and Direct Execution of Grant Agreement with Metropolitan Council for Local Planning Assistance Program Grant, and 4.10. Approve Large Assembly Permit for Belle Plaine Historical Society for Holiday Traditions Event at Court Square. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Community Services Department.

Community Services Director Mindy Chevalier was present. She acknowledged the collaboration between the School District and City for recreational activities. Mayor Pingalore acknowledged the successful programs being implemented. The Council acknowledged receipt of the Community Services Department report.

5.2. Public Works Department.

Public Works Superintendent Al Fahey was present. Councilmember Trost inquired about the delay in the road improvements on West Commerce Drive. Public Works Superintendent Fahey will meet with the contractor regarding the status. The Council acknowledged receipt of the Public Works Department report.

5.3. City Engineer Report.

City Engineer Joe Duncan was present. The Council acknowledged receipt of the City Engineer report.

5.4. Administration Report.

City Administrator Michael Votca was present. The Council acknowledged receipt of the Administration report.

6. PUBLIC FORUM - RECOGNITION OF INVOLVED CITIZENS.

No one spoke during the public forum.

7.1. PUBLIC HEARINGS – NONE SCHEDULED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the Presentation of Claims.

Councilmember Chard requested an itemization of the Bolton and Menk invoice. Staff will provide the detailed information to Councilmember Chard.

MOTION by Councilmember Chard, second by Councilmember Pressley, to AMEND the main motion by removing payment of Bolton and Menk's invoices # 0195876 and #0195844. Councilmember Coop VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

Mayor Pingalore called for a motion on the MAIN MOTION as follows:

MOTION by Councilmember Coop, second by Councilmember Pressley, to approve the Presentation of Claims, with the removal of Bolton and Menk's invoices # 0195876 and #0195844 and proceeding with payment of all remaining claims. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. General Election, 7:00 am, Tuesday, November 8.**
- 2. Public Works, 11:00 am, Tuesday, November 8.**
- 3. Veterans Day, City Offices Closed, Friday, November 11.**
- 4. EDA, 5:00 pm, Monday, November 14.**
- 5. Special Council Meeting, Certify Election Results, 6:20 pm, Monday, November 14.**
- 6. Planning Commission, 6:30 pm, Monday, November 14.**
- 7. Park Board, 5:00 pm, Monday, November 21.**
- 8. City Council, 6:30 pm, Monday, November 21.**
- 9. Budget Work Session, 6:45 pm, Monday, November 21.**

The Council was reminded of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn at 6:58 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Patricia Krings
Recording Secretary