

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 15, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 15, 2021 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Renee LeMieux, Paul Chard and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Community Development Director Smith Strack, City Engineer Duncan, Assistant Public Works Superintendent Otto, City Attorney Vose and Fire Chief Otto.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the revised agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of November 1, 2021.
- 4.2. Work Session Minutes of November 1, 2021
- 4.3. Resolution 21-126 Adopting the Special Assessment for Delinquent Fire Bills.
- 4.4. Resolution 21-127 Adopting Special Assessment Roll for Delinquent Utility Accounts.
- 4.5. Resolution 21-128 Adopting Special Assessments for Delinquent Invoices.
- 4.6. Resolution 21-129 Accepting the Donation of Services from Chard Grading and Excavation for the Fountain Park Redevelopment Project.
- 4.7. Resolution 21-130 Approving Fire Relief Schedules I and II for 2021, and Establishing the Annual Benefit Amount at \$3,100 with no 2022 Municipal Contribution.
- 4.8. Resolution 21-132 Authorize the Mayor and City Administrator to Execute the Joint Powers Agreement for Prosecution Services.
- 4.9. Resolution 21-133 Approving ROSE Loan Request for 125 Meridian Street North.
- 4.10. Resolution 21-134 Approving ROSE Loan Request for 104 & 106 Main Street East.
- 4.11. Resolution 21-135 Approving a Three Year Contract between the City and Law Enforcement Labor Services Union.
- 4.12. Resolution 21-136 Amending Final Plans and Specifications as Ordered in Resolution 21-123 for the 2022 Improvement Project.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of November 1, 2021; 4.2. Work Session Minutes of November 1, 2021; 4.3. Resolution 21-126 Adopting the Special Assessment for Delinquent Fire Bills; 4.4. Resolution 21-127 Adopting Special Assessment Roll for Delinquent Utility Accounts; 4.5. Resolution 21-128 Adopting Special Assessments for Delinquent Invoices; 4.6. Resolution 21-129 Accepting the Donation of Services from Chard Grading and Excavation for the Fountain Park Redevelopment Project; 4.7. Resolution 21-130 Approving Fire Relief Schedules I and II for 2021, and Establishing the Annual Benefit Amount at \$3,100 with no 2022 Municipal Contribution; 4.8. Resolution 21-132 Authorize the Mayor and City Administrator to Execute the Joint Powers Agreement for Prosecution Services; 4.9. Resolution 21-133 Approving ROSE Loan Request for 125 Meridian Street North; 4.10. Resolution 21-134 Approving ROSE Loan Request for 104 & 106 Main Street East; 4.11. Resolution 21-135 Approving a Three Year Contract between the City and Law Enforcement Labor Services Union and 4.12.

Resolution 21-136 Amending Final Plans and Specifications as Ordered in Resolution 21-123 for the 2022 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

SWEARING IN CEREMONY

Officer Cody Cloos
Officer Hunter Eschenbach
Officer Kelly Guralnik
Officer Kory Sames

Mayor Meyer welcomed the Officers to the City of Belle Plaine.

Chief Stier administered the Oath of Office to the officers followed by a pinning ceremony with the officers' families.

5. DEPARTMENT REPORTS.

5.1. Ambulance Department. (report only)

The Council acknowledge the receipt of the Ambulance Report.

Mayor Meyer explained Chief Stier is monitoring the response times by the Ambulance and will report back.

5.2. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Department Report.

5.3. Police Department.

Police Chief Stier was present. Stier highlighted the Police Department Report and noted an 88 % clearance rate.

Mayor Meyer requested an update on the ordered squad cars. Police Chief Stier explained the cars are on schedule however all the equipment is back ordered. Stier explained he expects the squads to be in use between January to March.

5.4. Community Services Director. (report only)

Community Services Director Koller was not present. The Council acknowledged receipt of the Community Services Report.

5.5. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report and noted an Orderly Annexation meeting on November 22 for 12 acres. Smith Strack explained she expects to see continued development in 2022.

Mayor Meyer inquired on the density for the proposed Westfield Development. Community Development Director Smith Strack explained the 12-acre lot will contain approximately 44 plots.

6. PUBLIC HEARINGS.

Mayor Meyer introduced the Public Hearing.

6.1. Liquor License. Brennhofer Brew Works LLC, dba Oldenburg Brewing Company. The City Council will receive and consider public comment on a request by Donald Brennhoffer of Brennhofer Brew Works LLC, dba Oldenburg Brewing Company, for an on-sale, off sale and Sunday intoxicating liquor license at 116 Main Street West.

City Administrator Meyer explained the Council's approval is contingent on all licensure requirement being fulfilled including submittal of liquor liability insurance.

Mayor Meyer inquired if the off sale includes growlers. City Administrator Meyer explained the requested off sale license does not include sales of growlers. Meyer explained growlers would require a different license through the State and would mean other spirits cannot be sold off sale.

Mayor Meyer opened the public hearing at 6:44 PM and asked for public comment.

No one came forward to speak.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to close the public hearing at 6:44 PM. ALL VOTED AYE. MOTION CARRIED.

6.1.1. Resolution 21-131 Approving On-Sale, Off Sale and Sunday Intoxicating Liquor Licenses for Brennhofer Brew Works LLC, dba Oldenburg Brewing Company, 116 Main Street West.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 21-131 Approving On-Sale, Off Sale and Sunday Intoxicating Liquor Licenses for Brennhofer Brew Works LLC, dba Oldenburg Brewing Company, at 116 Main Street West. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

Councilmember Chard inquired on the Fire Department fee for the Silverado. Fire Chief Steve Otto explained the light bar from 2006 was in need of replacement along with the control box.

Mayor Meyer inquired on the charge for AJ's Construction in the amount of \$7,500.00. City Administrator Meyer explained the charge is billed to maintenance for Ash and O'Brien sidewalk/curb issue. Assistant Public Works Superintendent Otto explained the pedestrian ramp needed to be fixed to meet ADA compliance.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the Presentation of Claims. ALL VOTED AYE. MOTIN CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Public Works Committee, Thursday, November 18, 9:00 AM.
2. City Offices Closed in Observance of Thanksgiving, Thursday, November 25.
3. City Offices Closed, Friday, November 26.
4. Design, Monday, December 6, 5:15 PM.
5. Closed Session, Monday, December 6, 5:00 PM.
6. Truth in Taxation Meeting, Monday, December 6, 6:00 PM.
7. City Council, Monday, December 6, 6:30 PM.
8. Work Session, Monday, December 6, 6:45 PM

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to adjourn the regular session at 6:47 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary