

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 18, 2019**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 18, 2019 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Ben Stier, Cary Coop, Paul Chard and Renee LeMieux present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Smith Strack, Public Works Superintendent Fahey, City Engineer Duncan, Police Chief Stolee and Community Services Director Koller. Fire Chief Stier and Ambulance Director Sweeney were not present. City Attorney Vose was not present. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

Mayor Meyer added 4.10. Resolution 19-146 Awarding the Bid of the 2014 Chevrolet Caprice to the consent agenda.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the agenda with the addition of 4.10. Resolution 19-146 Awarding the Bid of the 2014 Chevrolet Caprice. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

4.1. Regular Session Minutes of November 4, 2019.

4.2. Work Session Minutes of November 4, 2019.

4.3. Approving Large Assembly Permit for LELS and International Operators Local 49er's Belle Plaine Unions for events in December 2019.

4.4. Resolution 19-139 Adopting Assessment Roll for Delinquent Utility Accounts.

4.5. Resolution 19-140 Adopting Special Assessments for Delinquent Fire Bills.

4.6. Resolution 19-141 Adopting Special Assessments for Delinquent Invoices.

4.7. Resolution 19-142 Adopting Service Line Special Assessment.

4.8. Accept the Resignation of part-time police Officer Kris Moloney.

4.9. Resolution 19-145 Adopt Job Description and Wage Scale and Authorizing Advertising to Seek Candidates for the Aquatic Center Manager/Event Coordinator Position.

4.10. Resolution 19-146 Awarding the Bid of the 2014 Chevrolet Caprice.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda items as follows: 4.1. Regular Session Minutes of November 4, 2019; 4.2. Work Session Minutes of November 4, 2019; 4.3. Approving Large Assembly Permit for LELS and International Operators Local 49er's Belle Plaine Unions for events in December 2019; 4.4. Resolution 19-139 Adopting Assessment Roll for Delinquent Utility Accounts; 4.5. Resolution 19-140 Adopting Special Assessments for Delinquent Fire Bills; 4.6. Resolution 19-141 Adopting Special Assessments for Delinquent Invoices; 4.7. Resolution 19-142 Adopting Service Line Special Assessment; 4.8. Accept the Resignation of part-time police Officer Kris Moloney; 4.9. Resolution 19-145 Adopt Job Description and Wage Scale and Authorizing Advertising to Seek Candidates for the Aquatic Center Manager/Event Coordinator Position and 4.10. Resolution 19-146 Awarding the Bid of the 2014 Chevrolet Caprice. ALL VOTED AYE. MOTION CARRIED.

Councilmember Chard inquired on this high amount for the delinquent water bills. City Administrator Meyer explained twice a year shuts offs occur and payment plans are set up as needed.

5. VISITOR'S REQUEST

5.1. Annette Larson, Toward Zero Death

Tara Helm and Scot Edgeworth program directors for Toward Zero Death presented a slideshow on how the program works to reduce fatalities and serious injuries on Minnesota's roads to zero. Helm cited the programs mission to move Minnesota toward zero deaths on our roads using education, enforcement, engineering and emergency medical and trauma services.

Mayor Meyer inquired if the program has seen any new data since the hands free law has taken effect. Helm explained it would take a few years before solid data is received.

6. DEPARTMENT REPORTS.

6.1. Ambulance Report.

Ambulance Supervisor Sweeney was not present.

Mayor Meyer inquired on the response times for the ambulance. City Administrator Meyer explained she reached out to Daryl Radde who noted a couple calls were longer due to rigs needing to be call in. The Council acknowledged receipt of the Ambulance Department Report.

6.2. Fire Report.

Fire Chief Stier was present. Stier highlighted the fire department report noting to date the department is over 200 calls this year, explaining November has been a busy month. The Council acknowledged receipt of the Fire Department Report.

6.3. Community Services Report

Community Services Director Koller was present. Koller highlighted the Community Services report noting K-2 wrestling started tonight with over 60 kids from Belle Plaine and Jordan in attendance.

Mayor Meyer inquired on who will be making the decisions for weather on skating. Public Works Superintendent Fahey explained he will coordinate with Community Services staff. The Council acknowledged receipt of the Community Services Report.

6.4. Police Report.

Police Chief Stolee was present. Stolee highlighted the Police Department Report and noted staff will be working some events at Belles Event Center.

Mayor Meyer inquired if working the events is on a volunteer basics. Chief Stolee explained events are accepted by seniority, noting all officers have had a chance to work and event. Stolee explained Belle's Event Center pays the officer's time in accordance with the City's Fee Schedule. The Council acknowledged receipt of the Police Report.

6.5. Community Development Report.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development report noting the EDA Gala will be hosted at Oldenburg Brewery on January 28, 2020. The council acknowledged receipt of the Community Development Report.

7. PUBLIC HEARINGS.

Mayor Meyer introduced the agenda item.

7.1. Non-Conforming Use Expansion Permit. The City Council will consider public comment on a request by Melody Livingston, owner of property at 128 Main Street West for a non-conformance expansion permit under Code Section 1102.03. If approved the non-conformance expansion permit would allow a 576 square foot detached garage to be constructed on the subject property. The existing use is single family residential. The property is zoned B-3 Central Business District.

Community Development Director Smith Strack explained Melody Livingston the owner of property 128 Main Street West has requested a non-conformance expansion permit. Smith Strack presented a brief slideshow explaining the property has one existing shed and proposed the establishment of 576 square feet detached garage. Smith Strack explained the applicant represents the proposed garage to increase habitability and livability of the property. Smith Strack noted the property has been for sale for an extended period of time and believes the garage would make the property more marketable. Smith Strack explained the planning committee has recommended approval of the non-conformance expansion with a maximum height of 15 feet verses the proposed 16 with the understanding the existing shed will also be reroofed.

Mayor Meyer inquired if a professional drawing will be turned in if approved. Community Development Director Smith Strack confirmed.

Mayor Meyer opened the public hearing at 7:03PM and asked for public comment.

No comment was made.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to close the public hearing at 7:04 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Resolution 19-144(A) Resolution Conditionally Approving a Non-Conformance Expansion Permit Relating to Construction of a Detached Garage at 128 Main Street West in the B-3 Central Business District.

Resolution 19-144(B) Resolution Denying a Non-Conformance Expansion Permit Relating to Construction of a Detached Garage at 128 Main Street West in the B-3 Central Business District.

Mayor Meyer inquired if the resolution includes the reroof of the shed and sets the height at 15 feet. Community Development Director Smith Strack explained the reroof was not a considerable action for the resolution however the height of 15 feet is included in resolution 19-144A.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 19-144(A) Resolution Conditionally Approving a Non-Conformance Expansion Permit Relating to Construction of a Detached Garage at 128 Main Street West in the B-3 Central Business District. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the presentation of claims as presented. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 19-143 Awarding the Bid for a 2020 Fire Tanker Truck.

Fire Chief Stier explained the requested 2020 fire truck was budgeted for purchase in 2019 and moved to 2020 due to an unforeseen expense for air tanks. Stier explained a fire truck committee was formed and reviewed three bids, noting it was the committee's recommendation to accept the low bid from Midwest Fire. Stier explained an increase in the budget for 2020 will cover the cost of the truck and noted at the end of the month the cost of the truck will increase by 5%.

Mayor Meyer inquired when is the expected delivery for the tanker truck. Chief Stier explained the chaise is a 2021 and would not expect delivery until the fall of 2020. City Administrator Meyer explained expenses are shared with rural fire who supports the purchase of the tanker truck. Meyer noted the tanker replaced by the 2020 tanker truck will be utilized by the public works department and the trade in value will be credited before cost share is calculated with rural fire.

MOTION by Councilmember LeMieux, second by Councilmember Stier, to approve Resolution 19-143 Awarding the Bid for the 2020 Fire Tanker Truck. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. City Offices Closed, in Observation of Thanksgiving, Thursday, November 28.
2. City Offices Closed, Friday, November 29.
3. Design Committee, 5:15 PM, Monday, December 2.
4. Truth in Taxation, 6:15 PM, Monday, December 2.
5. City Council, 6:30 PM, Monday, December 2.
6. City Council Work Session, 6:45 PM, Monday, December 2.
7. EDA, 5:00 PM, Monday, December 9.
8. Planning, 6:30 PM., Monday, December 9.
9. Public Safety, 4:00 PM, Tuesday, December 10.
10. Public Works, 9:00 AM., Thursday, December 12.

Mayor Meyer reminded the Council of the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to adjourn the meeting at 7:10 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary