

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 20, 2023**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 20, 2023 at 6:00 PM in the Council Chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmember Cary Coop, James Evans, Ryan Ladd and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Public Works Superintendent Otto, City Engineer Duncan, Finance Director Jirik, Community Development Director Smith Strack, Fire Chief Otto and City Attorney Vose. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. NONE.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of November 6, 2023.
- 5.2. Closed Session Minutes of November 6, 2023.
- 5.3. Budget Work Session Minutes of November 7, 2023.
- 5.4. Resolution 23-156 Appointing Nicholas Erickson as a Full Time Police Officer with the City of Belle Plaine Police Department.
- 5.5. Resolution 23-157 A Resolution Approving Terms of a ROSE Program Loan to Ann Miller, 201 Main Street East.
- 5.6. Resolution 23-158 A Resolution Approving Terms of a ROSE Program Loan to Kristine Koniarski, 117 Meridian Street North.
- 5.7. Resolution 23-159 Adopting Special Assessment Roll for Delinquent Utility Accounts.
- 5.8. Resolution 23-160 Adopting the Special Assessment for Delinquent Fire Bills.
- 5.9. Resolution 23-165 Adopting Special Assessments for Delinquent Invoices.
- ~~5.10. Resolution 23-166 Adopting an Amendment to the Record Policy for Official City Council Minutes.~~
- 5.11. Resolution 23-167 Accepting the Donation of \$750.00 for Replacement Signage for Tiger Park from the Belle Plaine Baseball Association.

Councilmember Krings requested item 5.10. be moved to Business.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of November 6, 2023; 5.2. Closed Session Minutes of November 6, 2023; 5.3. Budget Work Session Minutes of November 7, 2023; 5.4. Resolution 23-156 Appointing Nicholas Erickson as a Full Time Police Officer with the City of Belle Plaine Police Department; 5.5. Resolution 23-157 A Resolution Approving Terms of a ROSE Program Loan to Ann Miller, 201 Main Street East; 5.6. Resolution 23-158 A Resolution Approving Terms of a ROSE Program Loan to Kristine Koniarski, 117 Meridian Street North; 5.7. Resolution 23-159 Adopting Special Assessment Roll for Delinquent Utility Accounts; 5.8. Resolution 23-160 Adopting the Special Assessment for Delinquent Fire Bills; 5.9. Resolution 23-165 Adopting Special Assessments for

Delinquent Invoices; and 5.11. Resolution 23-167 Accepting the Donation of \$750.00 for Replacement Signage for Tiger Park from the Belle Plaine Baseball Association. ROLL CALL VOTE. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged receipt of the Ambulance Report.

6.2. Fire Department.

Fire Chief Otto was present. Otto highlighted the Fire Department Report.

6.3. Police Department.

Police Chief Stier was present. Stier highlighted the Police Department Report.

6.4. Community Services Department. (Report Only)

Community Services Director Koller was not present. The Council acknowledged receipt of the Community Services Report.

6.5. Community Development Department.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

7.1. Ordinance 23-08 Dwelling Unit Restrictions. The City Council will hold a public hearing on Ordinance 23-08 An Ordinance Amending Section 1104.05 of the City Code Pertaining to Dwelling Unit Restrictions.

Community Development Director Smith Strack reviewed Ordinance 23-08 Dwelling Unit Restrictions.

Council discussed Ordinance 23-08.

Mayor Woletz opened the public hearing at 6:14 PM.

No one stepped forward.

MOTION by Councilmember Ladd, second by Councilmember Coop, to close the public hearing at 6:15 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Resolution 23-162 Approval of Ordinance 23-08 An Ordinance Amending Section 1104.05 of the City Code Pertaining to Dwelling Unit Restrictions.

MOTION by Councilmember Krings, second by Councilmember Evans, to approve Ordinance 23-08 Dwelling Unit Restrictions An Ordinance Amending Section 1104.05 of the City Code Pertaining to Dwelling Unit Restrictions. ROLL CALL VOTE. Councilmembers Krings, Evans, Woletz and Coop VOTED AYE. Councilmember Ladd VOTED NAY.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the reviewed Claims as presented in the amount of \$1,994,555.44. ROLL CALL VOTED. Councilmembers Coop, Krings, Evans and Woletz VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.2. Accept Water and Sewer Utility Rate Study.

Brad Falkeysak of Abdo reviewed the Water and Sewer Utility Rate Study.

MOTION by Councilmember Evans, second by Councilmember Coop, to accept the Water and Sewer Utility Rate Study. ROLL CALL VOTE. Councilmembers Evans, Coop, Woletz, Ladd and Krings VOTED AYE. MOTION CARRIED.

8.3. Resolution 23-163 Authorizing Execution of Cooperative Agreement with Scott County for the 2024 Improvement Project.

City Administrator Meyer reviewed the Cooperative Agreement with Scott County for the 2024 Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 23-163 Authorizing Execution of Cooperative Agreement with Scott County for the 2024 Improvement Project. ROLL CALL VOTE. Councilmembers Coop, Woletz, Krings and Evans VOTED AYE. Councilmember Ladd VOTE NAY. MOTION CARRIED.

8.4. Resolution 23-164 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2024 Improvement Project.

City Administrator Meyer and City Engineer Duncan reviewed the proposed 2024 Improvement Project.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve Resolution 23-164 Approving Plans and Specification and Authorizing Advertisement for Bids for the 2024 Improvement Project. ROLL CALL VOTE. Councilmember Coop, Krings and Woletz VOTED AYE. Councilmember Ladd and Evans VOTED NAY. MOTION CARRIED 3-2.

8.5. Resolution 23-161 A Resolution Supporting Pursuit of 2023 Local Road Improvement Program Funding from MnDOT for Enterprise Drive and Meridian Street (CSAH 3) Roundabout Conversion Project.

City Administrator Meyer reviewed the resolution supporting pursuit of 2023 Local Road Improvement Program Funding.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve Resolution 23-161 A Resolution Supporting Pursuit of 2023 Local Road Improvement Program Funding from MnDOT for Enterprise Drive and Meridian Street (CSAH 3) Roundabout Conversion Project. ROLL CALL VOTED. Councilmembers Evans, Coop, Ladd, Krings and Woletz VOTED AYE. MOTION CARRIED.

8.6. Resolution 23-166 Adopting an Amendment to the Record Policy for Official City Council Minutes.

Council held discussion regarding the Amendment to the record policy for official City Council Minutes.

Council gave staff direction.

MOTION by Councilmember Woletz, second by Councilmember Evans to approve Resolution 23-166 Adopting an Amendment to the Record Policy for Official City Council Minutes. ROLL CALL VOTE.

Councilmembers Woletz, Evans and Ladd VOTED AYE. Councilmembers Coop and Krings VOTED NAY.
MOTION CARRIED 3-2.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. City Offices Closed, Thursday, November 23.
2. City Offices Closed, Friday, November 24.
3. Design, Monday, December 4, 5:00 PM.
4. Truth in Taxation Meeting, Monday, December 4, 6:00 PM.
5. City Council, Monday, December 4, 6:15 PM.
6. Work Session, Monday, December 4, 6:30 PM.

Mayor Woletz reviewed the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Ladd, second by Councilmember Coop, to adjourn the regular session at 7:10 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary