

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
DECEMBER 2, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City council met in Regular Session on Monday, December 2, 2024 at 6:32 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, Rex Stacey and Patricia Krings present. Councilmember James Evans was absent.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Special Session Minutes of November 13, 2024.
- 5.2. Special Session Minutes of November 13, 2024.
- 5.3. Special Session Minutes of November 15, 2024
- 5.4. Work Session Minutes of November 15, 2024.
- 5.5. Regular Session Minutes of November 18, 2024.
- 5.6. Closed Session Minutes of November 18, 2024.
- 5.7. Work Session Minutes of November 18, 2024.
- 5.8. Closed Personnel Minutes of November 18, 2024.
- 5.9. Resolution 24-192 Designation of Polling Location for the 2025 Elections.
- 5.10. Resolution 24-193 Appointing Ice Rink Attendants for the 2024/2025 Season.
- 5.11. Resolution 24-194 Appointing Lynette Koepp and Douglas Crosby as Members of the Parks Commission.
- 5.12. Resolution 24-195 Appointing Rick Krant and Hope Lawler as a Member of the Design Committee.
- 5.13. Resolution 24-196 Appointing Patrick Fahey as a Regular Member of the Economic Development Authority.
- 5.14. Resolution 24-197 Re-Appointing Sarah Duklet as Regular Members and Appointing Douglas Crosby as First Alternate of the Planning and Zoning Commission.
- 5.15. Resolution 24-201 Approving Three-Year Agreement with The Buckingham Companies for Refuse Hauling Services for City Owned Properties.
- 5.16. Resolution 24-202 Accepting the 2023 Improvement Project.
- 5.17. **LELS Union Negotiations**
 - 5.17.1. Resolution 24-203 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding Terminating the LELS Collective Bargaining Agreement Effective December 31, 2024.
 - 5.17.2. Resolution 24-204 Approving Law Enforcement Labor Services Union Contract for 2025-2027 and Authorizing Mayor and City Administrator to Execute Contract.

5.18. Local 49ers Union Negotiations

5.18.1. Resolution 24-205 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding Terminating the Local 49ers Union Collective Bargaining Agreement Effective December 31, 2024.

5.18.2. Resolution 24-206 Approving Local 49ers Union Contract for 2025-2027 and Authorizing Mayor and City Administrator to Execute Contract.

MOTION by Councilmember Coop, second by Councilmember Stacey, to approve the Consent Agenda as follows: 5.1. Special Session Minutes of November 13, 2024; 5.2. Special Session Minutes of November 13, 2024; 5.3. Special Session Minutes of November 15, 2024; 5.4. Work Session Minutes of November 15, 2024; 5.5. Regular Session Minutes of November 18, 2024; 5.6. Closed Session Minutes of November 18, 2024; 5.7. Work Session Minutes of November 18, 2024; 5.8. Closed Personnel Minutes of November 18, 2024; 5.9. Resolution 24-192 Designation of Polling Location for the 2025 Elections; 5.10. Resolution 24-193 Appointing Ice Rink Attendants for the 2024/2025 Season; 5.11. Resolution 24-194 Appointing Lynette Koepp and Douglas Crosby as Members of the Parks Commission; 5.12. Resolution 24-195 Appointing Rick Krant and Hope Lawler as a Member of the Design Committee; 5.13. Resolution 24-196 Appointing Patrick Fahey as a Regular Member of the Economic Development Authority; 5.14. Resolution 24-197 Re-Appointing Sarah Duklet as Regular Members and Appointing Douglas Crosby as First Alternate of the Planning and Zoning Commission; 5.15. Resolution 24-201 Approving Three-Year Agreement with The Buckingham Companies for Refuse Hauling Services for City Owned Properties; 5.16. Resolution 24-202 Accepting the 2023 Improvement Project; 5.17. **LELS Union Negotiations** 5.17.1. Resolution 24-203 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding Terminating the LELS Collective Bargaining Agreement Effective December 31, 2024; 5.17.2. Resolution 24-204 Approving Law Enforcement Labor Services Union Contract for 2025-2027 and Authorizing Mayor and City Administrator to Execute Contract; 5.18. **Local 49ers Union Negotiations** 5.18.1. Resolution 24-205 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding Terminating the Local 49ers Union Collective Bargaining Agreement Effective December 31, 2024 and 5.18.2. Resolution 24-206 Approving Local 49ers Union Contract for 2025-2027 and Authorizing Mayor and City Administrator to Execute Contract. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Report.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Report.

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS.

7.1. Ordinance 24-10, Amend Fee Schedule. The City Council will consider public comment on proposed Ordinance 24-10, amending Section 108.00 of the City Code by emending the City's fee schedule. Proposed changes include, but not limited to: water and sewer utility, street lights and administrative fees.

Finance Director Jirik reviewed Ordinance 24-10 Amending the Fee Schedule.

Mayor Woeltz opened the public hearing at 6:44 PM and asked for public comment.

Ryan Ladd, 221 S. Elk Street, asked clarifying questions on the water and sewer increase and how many more increases were covered in the study.

MOTION by Councilmember Coop, second by Councilmember Stacey, to close the public hearing at 6:44 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Adopt Ordinance 24-10, amending Section 108.00 of the City Code by amending the City's fee schedule.

MOTION by Councilmember Coop, second by Councilmember Krings, to Adopt Ordinance 24-10, amending Section 108.00 of the City Code by amending the City's fee schedule. ALL VOTED AYE. MOTION CARRIED.

7.1.2. Resolution 24-198 authorizing summary publication of Ordinance 24-10.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 24-198 authorizing summary publication of Ordinance 24-10. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 17 (Final), Ryan Contracting Co., for the 2023 Improvement Project.

8.1.2. Pay Request No. 8, Ryan Contracting Co., for the 2024 Improvement Project.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve the reviewed claims as presented in the amount of \$701,623.97. ALL VOTED AYE. MOTION CARRIED.

8.2. Authorize Purchase of Replacement Public Works Plow Truck.

Public Works Superintendent Otto reviewed the purchase of a replacement Public Works Plow Truck.

Council held a brief discussion.

MOTION by Councilmember Coop, second by Councilmember Stacey, to approve Authorize the Purchase of a Replacement Public Works Plow Truck. Councilmembers Coop, Stacey and Woeltz VOTED AYE. Councilmember Krings VOTED NAY. MOTION CARRIED 3-1.

8.3. Resolution 24-199 Adopting the Final Tax Levy Collectable in 2025 and the 2025 Final Budget and Capital Improvement Plan.

Finance Director Jirik reviewed the Final Tax Levy, Budget and Capital Improvement Plan for 2025.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 24-199 Adopting the Final Tax Levy Collectable in 2025 and the 2025 Final Budget and Capital Improvement Plan. ALL VOTED AYE. MOTION CARRIED.

8.4. Resolution 24-200 Approving City Employee Wages and Salaries for 2025.

Finance Director Jirik reviewed the Employee Wage and Salaries for 2025.

A clarifying question was asked.

MOTION by Councilmember Woletz, second by Councilmember Coop, to approve Resolution 24-200 Approving City Employee Wages and Salaries for 2025. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. EDA, 5:00 PM, Monday, December 9.
2. Planning, 6:00 PM, Monday, December 9.
3. Public Safety, 7:30 AM, Tuesday, December 10.
4. Public Works, 9:00 AM, Wednesday, December 11.
5. Illuminate the Night Parade, Saturday, December 14.
6. Parks Commission, 5:00 PM, Monday, December 16.
7. City Council, 6:00 PM, Monday, December 16.
8. Work Session, 6:15 PM, Monday, December 16.

The Council was reminded of the upcoming tentative meetings as listed.

City Administrator Meyer noted she had a preconstruction meeting with Public Works Superintendent Otto, City Engineer Duncan, MnDOT and SM Hentges regarding the tunnel. Meyer explained repair is expected to be completed by the end of the year with a 5-7 day construction period.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Stacey, to adjourn the Regular Session at 7:03 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary