

**BELLE PLAINE CITY COUNCIL
REGULAR SESSION
DECEMBER 3, 2018**

1. PLEDGE OF ALLEGIANCE.

Mayor Christopher Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 3, 2018 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Chris Meyer called the meeting to order with Councilmembers Ben Stier, Cary Coop, Paul Chard and Theresa McDaniel present.

Also present were City Administrator Dawn Meyer, Finance Director Amy Jirik, Community Development Director Cynthia Smith Strack, Public Works Superintendent Al Fahey, City Engineer Joe Duncan, Police Chief Tom Stolee and City Attorney Bob Vose. Wanda Savage served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of November 19, 2018.**
- 4.2. Final Budget Work Session Minutes of November 19, 2018.**
- 4.3. Special Session Minutes (Certify Election Results) of November 14, 2018.**
- 4.4. Resolution 18-141 Approving the 2019 Final Budget and Levy.**
- 4.5. Resolution 18-142 Approving the 2019 Salaries and Wages.**
- 4.6. Resolution 18-143 Amending the Personnel Policy to include Longevity Benefit.**
- 4.7. Resolution 18-144 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2019.**
- 4.8. Authorizing the Purchase of a 2019 Mack Plow Truck and Equipment.**
- 4.9. Resolution 18-145 Accepting a Donation from the Belle Plaine Historical Society.**
- 4.10. Resolution 18-147 Appointing Jaron Funk, Jacob Dubois, Noah Meyeraan, Cole Brown, Joseph Gorman and Olivia Turmes as Ice Rink Attendants.**

Councilmember Chard requested consent agenda item: Resolution 18-143 Amending the Personnel Policy to include Longevity Benefit, be moved to the business portion of the agenda.

MOTION by Councilmember Coop, second by Councilmember Chard, to move agenda item 4.6. Resolution 18-143 Amending the Personnel Policy to include Longevity Benefit to the business portion of the meeting and to approve the remaining items of the consent agenda as follows: 4.1. Regular Session Minutes of November 19, 2018, 4.2. Final Budget Work Session Minutes of November 19, 2018, 4.3. Special Session Minutes (Certify Election Results) of November 14, 2018, 4.4. Resolution 18-141 Approving the 2019 Final Budget and Levy, 4.5. Resolution 18-142 Approving the 2019 Salaries and Wages, 4.6. Resolution 18-144 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2019, 4.7. Authorizing the Purchase of a 2019 Mack Plow Truck and Equipment, 4.8. Resolution 18-145 Accepting a Donation from the Belle Plaine Historical Society, and 4. 9. Resolution 18-147 Appointing Jaron Funk, Jacob Dubois, Noah Meyeraan, Cole Brown, Joseph Gorman and Olivia Turmes as Ice Rink Attendants. ALL VOTED AYE. MOTION CARRIED.

RECOGNITION OF SERVICE – Retiring Fire Fighters

1. Lenny Traxler

2. Jim Salden

Mayor Meyer presented Lenny Traxler and Jim Salden with appreciation plaques in honor of their 15 years of dedicated service to the Belle Plaine Fire Department.

DEPARTMENT REPORTS

5.1. Public Works Report.

Public Works Superintendent Fahey was present and provided an update on the status of the pool construction. Demolition of the existing pool will commence soon with construction following immediately. The Council acknowledged receipt of the Public Works Report.

5.2. City Engineer Report.

City Engineer Duncan was present. Utility companies are currently performing underground work in numerous alleys. The weather has delayed the construction of the north interceptor sanitary sewer line. The Council acknowledged receipt of the City Engineer's report.

5.3. Administration Report.

City Administrator Meyer was present. The Council acknowledged receipt of the Administration Report.

5.4. Police Department Update.

Police Chief Stolee explained the new Public Safety Program entitled "See Something, Send Something." Based on the popularity of social media, this program allows residents to submit tips and other information anonymously through text messages. Belle Plaine is the first city in the State to undergo this program.

Mayor Meyer acknowledged Chief Stolee and the Police Department for their initiative and efforts in providing this new public safety program to the community.

6. PUBLIC HEARINGS. None Scheduled.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember Stier, to approve the Presentation of Claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 18-146 Authorizing a Joint Powers Agreement between Belle Plaine Township and the City of Belle Plaine.

Mayor Meyer introduced the agenda item.

City Administrator Meyer explained that as part of the North Sanitary Interceptor Project it is necessary to trench cut through Old Highway 169 Boulevard in Belle Plaine Township. The Joint Powers Agreement between Belle Plaine Township and the City of Belle Plaine defines the rights and obligations of the City of Belle Plaine and Belle Plaine Township with respect to the NSI Project. Belle Plaine Township is

agreeing to waive the permit fee in lieu of all inspection, meeting time and other fees incurred for the Township Engineer to be paid by the City of Belle Plaine.

Public Works Superintendent Fahey explained the City will be plowing Old Highway 169 Boulevard until it is restored in 2019.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 18-146 Authorizing a Joint Powers Agreement between Belle Plaine Township and the City of Belle Plaine. ALL VOTED AYE. MOTION CARRIED.

7.3. Resolution 18-143 Amending the Personnel Policy to include Longevity Benefit.

Mayor Meyer introduced the agenda item.

City Administrator Meyer explained the Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 require local government jurisdictions to submit a pay equity report to the State of Minnesota every three years. The City has received notice that submittal is due by January 31, 2019. The last time the report was submitted the City was "out of compliance" regarding longevity being offered only to union employees. If no action is taken regarding the non-compliance at some point the Minnesota Management and Budget may penalize the City which affects our state aid. Council was informed at the budget workshop regarding this issue. Finance Ways and Means Committee did discuss and review longevity and recommended the addition to the personnel policy for non-union employee to be included. In review of the policy one other item that is not pertinent was found regarding Ambulance employees and this language is proposed to be removed. Upon approval, the recommended changes would take effect January 1, 2019.

Councilmember Chard expressed concern for the longevity benefit due to the potential cost to the City taxpayers. He believed this issue should be discussed in further detail at a workshop.

MOTION by Councilmember Chard to schedule a workshop to discuss the proposed change to the City's Personnel Policy regarding the longevity benefit.

Mayor Meyer called for a second on the motion. There was no response. MOTION DIED due to lack of a second.

MOTION by Councilmember Coop, second by Councilmember McDaniel, to approve. Resolution 18-143 Amending the Personnel Policy to include Longevity Benefit. Councilmember Chard VOTED NAY. ALL OTHERS VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Meetings.

- 1. EDA, 5:00 PM, Monday, December 10.**
- 2. Planning, 6:30 PM, Monday, December 10.**
- 3. Public Works, 9:00 AM, Wednesday, December 12.**
- 4. Joint Planning OAA, 6:00 PM, Wednesday, December 12.**
- 5. Park Board, 5:00 PM, Monday, December 17.**
- 6. City Council, 6:30 PM, Monday, December 17.**
- 7. Work Session, 6:45 PM, Monday, December 17.**
- 8. Public Safety, 4:00 PM, Tuesday, December 18.**
- 9. City Offices Close at Noon in observance of Christmas, December 24.**
- 10. City Offices Closed in observance of Christmas, December 25.**
- 11. City Offices Close at Noon in observance of New Year's, December 31.**
- 12. City Offices Closed in observance of New Year's Day, January 1.**

Mayor Meyer reminded the Council of the upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Chard, to adjourn the Regular Session at 6:54 p.m. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Bonnie Vinkemeier and Patricia Krings
Acting Recording Secretary