

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
DECEMBER 4, 2023**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 4, 2023 at 6:28 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, James Evans and Ryan Ladd. Councilmember Krings was not present.

Also present were City Administrator Meyer, Police Sergeant Vycital, Public Works Superintendent Otto, City Engineer Duncan and Finance Director Jirik. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Nor requests were submitted.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Budget Work Session Minutes of November 17, 2023.
- 5.2. Closed Personnel Minutes of November 17, 2023.
- 5.3. Regular Session Minutes of November 20, 2023.
- 5.4. Work Session Minutes of November 20, 2023.
- 5.5. Resolution 23-168 Appointing Ice Rink Attendants for the 2023/2024 Season.
- 5.6. Resolution 23-169 Adopting Safe and Sick Time Leave Policy.
- 5.7. Resolution 23-170 A Resolution Approving Premises Permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon and Johan's Bar and Grill
- 5.8. Resolution 23-171 A Resolution Approving Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Prairie Grille & Bowl, and Red Door Bar.
- 5.9. Resolution 23-172 Designation of Polling Location for the 2024 Elections.
- 5.10. Resolution 23-173 Accepting the Donation of \$10,000.00 for Concrete Updates at Tiger Park from the Belle Plaine Baseball Association.
- 5.11. Resolution 23-174 Accepting the Donation Labor Estimated at \$5,000.00 for Concrete Updates at Tiger Park from Countryside Concrete, Inc.
- 5.12. November 17, 2023 Closed Personnel Meeting Summary Statement.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Budget Work Session Minutes of November 17, 2023; 5.2. Closed Personnel Minutes of November 17, 2023; 5.3. Regular Session Minutes of November 20, 2023; 5.4. Work Session Minutes of November 20, 2023; 5.5. Resolution 23-168 Appointing Ice Rink Attendants for the 2023/2024 Season; 5.6. Resolution 23-169 Adopting Safe and Sick Time Leave Policy; 5.7. Resolution 23-170 A Resolution Approving Premises Permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon and Johan's Bar and Grill; 5.8. Resolution 23-171 A Resolution Approving Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Prairie Grille & Bowl, and Red

Door Bar; 5.9. Resolution 23-172 Designation of Polling Location for the 2024 Elections; 5.10. Resolution 23-173 Accepting the Donation of \$10,000.00 for Concrete Updates at Tiger Park from the Belle Plaine Baseball Association; 5.11. Resolution 23-174 Accepting the Donation Labor Estimated at \$5,000.00 for Concrete Updates at Tiger Park from Countryside Concrete, Inc. and 5.12. November 17, 2023 Closed Personnel Meeting Summary Statement. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report.

6.3. Administration Department.

City Administrator Meyer was present. Meyer highlighted the Administration report.

7. PUBLIC HEARINGS.

7.1. Ordinance 23-09, Amend Fee Schedule. The City Council will consider public comment on proposed Ordinance 23-09, amending Section 108.00 of the City Code by emending the City's fee schedule. Proposed changes include, but not limited to: public works equipment use, water and sewer utility, street lights and administrative fees.

City Administrator Meyer reviewed Fee Schedule updates.

Mayor Woletz opened the public hearing at 6:42 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember Coop, second by Councilmember Evans to close the public hearing at 6:42 PM.

7.1.1. Adopt Ordinance 23-09, amending Section 108.00 of the City Code by amending the City's fee schedule.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Ordinance 23-09, amending Section 108.00 of the City Code by amending the City's fee schedule. Councilmembers Coop, Woletz and Evans VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 3-1.

7.1.2. Resolution 23-175 authorizing summary publication of Ordinance 23-09.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 23-175 authorizing summary publication of Ordinance 23-09. Councilmembers Coop, Woletz and Evans VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 3-1. Resulting in a required full publication of the fee schedule due to the lack of a 4/5th vote.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 9, Ryan Contracting Co. for the 2023 Improvement Project.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve the reviewed claims as presented in the amount of \$470,844.61. Councilmembers Evans, Coop and Woletz VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED.

MOTION by Councilmember Ladd, second by Councilmember Woletz, to reconsider Resolution 23-175. Councilmembers Ladd, Woletz, Evans and Coop VOTED AYE. MOTION CARRIED.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 23-175. Councilmembers Coop, Woletz, Evans and Ladd VOTED AYE. MOTION CARRIED 4-0.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Work Session, Tuesday, December 5, 1:30 PM.
2. Joint Work Session with Belle Plaine Township, Wednesday, December 6, 6:00 PM.
3. EDA Committee, Monday, December 11, 5:00 PM.
4. Planning Committee, Monday, December 11, 6:30 PM.
5. Public Safety, Tuesday, December 12, 8:30 AM.
6. Public Works Committee, Wednesday, December 13, 9:00 AM.
7. Parks Commission, Monday, December 18, 5:00 PM.
8. City Council, Monday, December 18, 6:00 PM.
9. Work Session, Monday, December 18, 6:15 PM.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Evans, second by Councilmember Coop, to adjourn the regular session at 6:56 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,
Renee Eyrich
Recording Secretary