

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
DECEMBER 5, 2022**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 5, 2022 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, Mn. Mayor Meyer called the meeting to order with Councilmembers Paul Chard, Cary Coop, Renee LeMieux and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose, Assistant Community Development Director/Building Inspector Gerold and Finance Director Jirik. Community Development Director Smith Strack was not present. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of November 21, 2022.
- 4.2. Closed Personnel Minutes of November 21, 2022.
- 4.3. Resolution 22-145 Approving the 2023 City Employee Wages and Salaries for 2023.
- 4.4. Resolution 22-147 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, and Johan's Bar and Grill.
- 4.5. Resolution 22-148 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill.
- 4.6. Resolution 22-149 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough Bowl, and Red Door Bar.
- 4.7. Resolution 22-150 Appointing Officers to the Fire Department.
- 4.8. Resolution 22-153 Designation of Polling Location for the 2023 Elections.

MOTION by Councilmember Coop, second by Councilmember Chard to approve the Consent Agenda as follows: 4.1. Regular Session Minutes of November 21, 2022; 4.2. Closed Personnel Minutes of November 21, 2022; 4.3. Resolution 22-145 Approving the 2023 City Employee Wages and Salaries for 2023; 4.4. Resolution 22-147 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, and Johan's Bar and Grill; 4.5. Resolution 22-148 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill; 4.6. Resolution 22-149 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough Bowl, and Red Door Bar; 4.7. Resolution 22-150 Appointing Officers to the Fire Department and 4.8. Resolution 22-153 Designation of Polling Location for the 2023 Elections. ALL VOTED AYE. MOTION CARRIED.

RECOGNITION

25 years of service 1997-2022

Alan Fahey – Public Work Superintendent 2002-2022

Mayor Meyer introduced the recognition of Alan Fahey for his 25 years of service to the City of Belle Plaine. Meyer noted Fahey' long-range planning, ability to be a visionary and the many projects he was involved in.

Mayor Meyer opened the floor for Department Heads to say a few words in Al's honor. Staff spoke highly of Fahey's time with the City noting his leadership, vision, community first attitude and love for the City of Belle Plaine.

Mayor Meyer presented Fahey with a certificate of appreciation.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Otto was present. Otto highlighted the Public Works report and noted ice is being made at Hickory Park ice rinks and the demolition of the access Public Works storage facilities has begun.

5.2. City Engineer Report.

City Engineer Duncan present. Duncan highlighted the City Engineer Report and noted bid opening for the 2023 Improvement Project will be Thursday. Duncan explained he has received lots of questions and interest in the bid and is hopeful for lots of bids.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration Report and noted staff have met with Davey Resource Group regarding trees in the boulevard. Meyer noted the year in review is attached to her report which was part of her review.

6. PUBLIC HEARINGS.

6.1. Ordinance 22-10, Amend Fees. The City Council will consider public comment on proposed Ordinance 22-10, amending Section 108.00 of the City Code by amending the City's fee schedule. Proposed changes include, but not limited to: public works equipment use, water and sewer utility, street light and Administrative fees.

City Administrator Meyer explained staff annually reviews the fee schedule and updates fees according to actual costs. Meyer reviewed the updates to the fee schedule noting the schedule is part of the budget process. Meyer explained Public Works fees have increased and are necessary to have for certain FEMA reimbursements.

Councilmember Krings inquired if the punch card will be available this year. City Administrator Meyer confirmed the intention is to have them for 2023.

Mayor Meyer opened the public hearing at 6:45 PM and asked for public comment.

No one stepped forward.

Motion by Councilmember LeMieux, second by Councilmember Krings, to close the public hearing at 6:46 PM. ALL VOTED AYE. MOTION CARRIED.

a) Adopt Ordinance 22-10, Amending Section 108.00 of the City Code by Amending the City's Fee Schedule.

MOTION by Councilmember Chard, second by Councilmember Coop, to adopt Ordinance 22-10, amending Section 108.00 of the City Code by amending the City's fee schedule. ALL VOTED AYE. MOTION CARRIED.

b) Resolution 22-151 Authorizing Summary Publication of Ordinance 22-10.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve Resolution 22-151 authorizing summary publication of Ordinance 22-10. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the reviewed claims as presented in the amount of \$262,083.28. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 22-152 Authorizing Three Entrance Signs.

City Administrator Meyer explained the City Council has had the long-term goal for entrance signage. Signage was determined and duplicate signage is planned for 169 Northbound and Southbound along with signage at the Highway 25 intersection. Meyer explained the City will be using MnDot right-of-way the placement of signage will have a timeline. Meyer noted estimates have been received not to exceed \$173,900.00 for the steel, stone, inlaid stone with the BP wheatgrass and electricity for lighting.

Councilmember LeMieux inquired on a breakdown for signage. City Administrator Meyer explained it would depend on which sign Council would want to remove. Meyer also noted all three signs were bid together so removing of one could affect others pricing.

MOTION by Councilmember Krings, second by Councilmember LeMieux to approve Resolution 22-152 Authorizing Three Entrance Signs.

Councilmember Chard noted the City has been budgeting for signage for years. Mayor Meyer noted the City has insurance money set aside from the last signage. City Administrator Meyer confirmed some money was set aside from the insurance of the last sign.

Councilmember Krings noted Belle Plaine is one of the few cities without signage.

ALL VOTED AYE. MOTION CARRIED.

7.3. Authorize Purchase of a 2022 John Deere 544P Loader for Public Works.

Public Works Superintendent Otto explained the loader is on a five-year timeline for replacement and is set to be replaced in 2023. Otto explained at four years the equipment starts having mechanical issues. Otto explained when staff started researching the replacement for 2023 they became aware of nearly a \$40,000.00 increase after January 1st and lack of equipment on hand. Otto explained with the trade in value the total cost will be \$70,000.00 keeping the purchase within the budget.

Mayor Meyer noted he is pleased with the trade in amount.

Councilmember Chard inquired on the original price of the loader. Public Works Superintendent Otto explained he was unsure of the price five years ago but noted trade ins within the 5 year window typically yield a higher trade in value.

MOTION by Councilmember Chard, second by Councilmember Coop, to Authorize the Purchase of a 2022 John Deere 544P Loader for Public Works. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Truth in Taxation Meeting, 6:00 PM, Tuesday, December 6, 2022.
2. Special City Council Meeting, Tuesday, December 6, 2022.

3. Public Works, 9:00 AM, Thursday, December 8, 2022.
4. EDA, 5:00 PM, Monday, December 12.
5. Planning, 6:30 PM, Monday, December 12.
6. Public Safety, 7:30 AM, Tuesday, December 13.
7. Parks Commission, 5:00 PM, Monday, December 19.
8. City Council, 6:30 PM, Monday, December 19.
9. Work Session, 6:45 PM, Monday, December 19.

Council was advised of the tentative upcoming meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the regular Session at 6:56 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary