

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 6, 2021**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 6, 2021 at 6:30 PM. in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Renee LeMieux, Paul Chard and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Fahey, Assistant Public Works Superintendent Otto and City Attorney Vose.

3. APPROVAL OF AGENDA.

Councilmember Coop added item 4.25 Resolution 21-157 to the agenda.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the agenda with the addition of 4.25. Resolution 21-157 to the agenda. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of November 15, 2021.
- 4.2. Work Session Minutes of November 15, 2021.
- 4.3. Closed Personnel Minutes of November 15, 2021.
- 4.4. Closed Session Minutes of November 15, 2021.
- 4.5. Resolution 21-137 Adopting the Final Tax Levy Collectable in 2022 and the 2022 Final Budget and Capital Improvement Plan.
- 4.6. Resolution 21-138 Approving the 2022 Salaries and Wages.
- 4.7. Resolution 21-139 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, and Johan's Bar and Grill.
- 4.8. Resolution 21-140 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill.
- 4.9. Resolution 21-141 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough Bowl, and Red Door Bar.
- 4.10. Resolution 21-142 Resolution Approving a Commercial Building Revitalization Forgivable Loan Program and Related Procedures.
- 4.11. Resolution 21-143 Resolution Approving a Housing Revitalization Forgivable Loan Program and Related Procedures.
- 4.12. Resolution 21-144 Resolution Approving Policies and Procedures for the Economic Development Authority's Revolving Loan Fund (City Funded).
- 4.13. Resolution 21-145 Appointment of Officers with the Belle Plaine Fire Department.
- 4.14. ~~Ordinance 21-05 An Ordinance Amending Section 301.00 of the City Code Regulating Peddlers, Solicitors and Transient Merchants and Resolution 21-146 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-05.~~
- 4.15. Ordinance 21-06 An Ordinance Amending Chapter Three of the City Code and Adding Section 317.00 Pertaining to Mobile Food Units and Resolution 21-147 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-06.
- 4.16. Resolution 21-148 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Two Year Agreement for the City of Belle Plaine for 2022.
- 4.17. Resolution 21-149 Authorize Purchase of a Replacement Public Works T770 T4 Bobcat Compact Track Loader.

- 4.18. Resolution 21-150 Appointing Ice Rink Attendants.
- 4.19. Resolution 21-151 Accepting the Donation of Services from Wm. Mueller & Sons, Inc for the Fountain Park Redevelopment Project.
- 4.20. Resolution 21-152 Joint Resolution for the Annexation of Property Pursuant to Orderly Annexation Agreement (Parcel 010440020 Mark Eklo Golf Lake Condos LLC 'Westfield').
- 4.21. Resolution 21-154 Accepting the North Interceptor Sewer Extension Project.
- 4.22. Resolution 21-155 Closing 2012A EDA Revenue Bond (Fund 337) And Transferring The Remaining Balance To 2020A G.O. Bond (Fund 348).
- 4.23. Resolution 21-083B Amending Resolution 21-083 A Resolution to Accept the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act.
- 4.24. Resolution 21-156 Approving Designation of Polling Locations for the 2022 Election.
- 4.25. Resolution 21-157 Accepting \$35,000.00 Donation from the Belle Plaine Friends of the Library for the Library.

Councilmember Chard inquired if the North Interceptor had warranty. City Engineer Duncan confirmed the warranty started one year ago and the only remaining issue was a turf issue.

Councilmember Krings requested item 4.14 be moved to the business portion of the meeting.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of November 15, 2021; 4.2. Work Session Minutes of November 15, 2021; 4.3. Closed Personnel Minutes of November 15, 2021; 4.4. Closed Session Minutes of November 15, 2021; 4.5. Resolution 21-137 Adopting the Final Tax Levy Collectable in 2022 and the 2022 Final Budget and Capital Improvement Plan; 4.6. Resolution 21-138 Approving the 2022 Salaries and Wages; 4.7. Resolution 21-139 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, and Johan's Bar and Grill; 4.8. Resolution 21-140 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill; 4.9. Resolution 21-141 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough Bowl, and Red Door Bar; 4.10. Resolution 21-142 Resolution Approving a Commercial Building Revitalization Forgivable Loan Program and Related Procedures; 4.11. Resolution 21-143 Resolution Approving a Housing Revitalization Forgivable Loan Program and Related Procedures; 4.12. Resolution 21-144 Resolution Approving Policies and Procedures for the Economic Development Authority's Revolving Loan Fund (City Funded); 4.13. Resolution 21-145 Appointment of Officers with the Belle Plaine Fire Department; 4.15. Ordinance 21-06 An Ordinance Amending Chapter Three of the City Code and Adding Section 317.00 Pertaining to Mobile Food Units and Resolution 21-147 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-06; 4.16. Resolution 21-148 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Two Year Agreement for the City of Belle Plaine for 2022; 4.17. Resolution 21-149 Authorize Purchase of a Replacement Public Works T770 T4 Bobcat Compact Track Loader; 4.18. Resolution 21-150 Appointing Ice Rink Attendants; 4.19. Resolution 21-151 Accepting the Donation of Services from Wm. Mueller & Sons, Inc for the Fountain Park Redevelopment Project; 4.20. Resolution 21-152 Joint Resolution for the Annexation of Property Pursuant to Orderly Annexation Agreement (Parcel 010440020 Mark Eklo Golf Lake Condos LLC 'Westfield'); 4.21. Resolution 21-154 Accepting the North Interceptor Sewer Extension Project; 4.22. Resolution 21-155 Closing 2012A EDA Revenue Bond (Fund 337) And Transferring The Remaining Balance To 2020A G.O. Bond (Fund 348); 4.23. Resolution 21-083B Amending Resolution 21-083 A Resolution to Accept the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act; 4.24. Resolution 21-156 Approving Designation of Polling Locations for the 2022 Election and 4.25. Resolution 21-157 Accepting \$35,000.00 Donation from the Belle Plaine Friends of the Library for the Library. ALL VOTED AYE. MOTION CARRIED.

Mayor Meyer inquired how donations are acknowledged. City Administrator Meyer explained the donation typically gets a Facebook post and a certificate of appreciation.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey highlighted the Public Works report and noted the curling rink will be flooded next week.

Mayor Meyer inquired on the Tiger Park lights. Public Works Superintendent Fahey explained the poles have been installed and the lights will be replaced in the spring.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer report.

5.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration report and noted staff continue to work with the State for funding sources and access issues. Meyer explained the Main Street Parking lot is open and ready for use with the final wear course and amenities to be added in the Spring.

Mayor Meyer inquired if the plowing of the lot will be the same as in the past. Public Works Superintendent Fahey confirmed.

6. PUBLIC HEARINGS.

Mayor Meyer introduced the Public Hearing.

6.1. Ordinance 21-07, Amend Fees. The City Council will consider public comment on proposed Ordinance 21-07, amending Section 108.00 of the City Code by amending the City's fee schedule. Proposed changes include, but not limited to: public works equipment use, water and sewer utility, street light and Administrative fees.

City Administrator Meyer explained the Council held a work session and discussed the proposed amended fees. Meyer noted an increase to water of 1% for usage and 2% on fixed rate as approved in the Utility Rate study.

Councilmember Krings inquired if the Mobile Food unit and Peddler Permits were annual fees. City Administrator Meyer confirmed they are annual fees. Krings requested discussion on Aquatic Center fees and the Sunday Families only language. Meyer explained changes are up to the councils discursion and noted staff was not given direction to change at the work session.

Councilmember Chard suggested the Public Works Committee review the Sunday family day language at the next meeting.

Mayor Meyer opened the public hearing at 6:44 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to close the public hearing at 6:44 PM. ALL VOTED AYE. MOTION CARRIED.

a) Adopt Ordinance 21-07, amending Section 108.00 of the City Code by amending the City's fee schedule.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Ordinance 21-07, amending Section 108.00 of the City Code by amending the City's fee schedule. ALL VOTED AYE. MOTION CARRIED.

Councilmember Chard inquired if staff are still following the Utility Study. City Administrator Meyer confirmed staff are still following the adopted study.

b) Resolution 21-153 authorizing summary publication of Ordinance 21-07.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 21-153 authorizing summary publication of Ordinance 21-07. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

7.1.1. Pay Request No. 3, Heselton Construction, LLC., for Main Street Parking Lot Project.

MOTION by Councilmember Krings, second by Councilmember Coop, to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Ordinance 21-05 An Ordinance Amending Section 301.00 of the City Code Regulating Peddlers, Solicitors and Transient Merchants and Resolution 21-146 A Resolution Authorizing and Approving Summary Publication of Ordinance 21-05.

Councilmember Krings inquired if 301.09 subdivision 4 the ending time should be done at 7:00 PM. It was the consensus of the council to change the Peddlers, Solicitors and Transient Merchant end time to 7:00 PM.

MOTION by Councilmember Krings, second by Councilmember Coop to approve Ordinance 21-05 Amending Section 301.00 of City Code and approve Resolution 21-146 Authorizing and Approving Summary Publication of Ordinance 21-05. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Public Works Committee, Thursday, December 9, 9:00 AM.
2. EDA, Monday, December 13, 5:00 PM.
3. Planning and Zoning, Monday, December 13, 6:30 PM.
4. Public Safety, Tuesday, December 14, 7:30 AM.
5. City Council, Monday, December 20, 6:30 PM.
6. Work Session, Monday, December 20, 6:45 PM.
7. City Offices Closed at 12:00 PM, Thursday, December 23.
8. City Offices Closed Friday, December 24 in observance of the holiday.
9. City Offices Closed at 12:00 PM, Thursday, December 30.
10. City Offices Closed Friday, December 31 in observance of the holiday.

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmember LeMieux, second by Councilmember Krings, to adjourn the regular session at 6:49 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary