

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 7, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 7, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Renee LeMieux, Paul Chard and Patricia Krings present.

Also present were City Administrator Meyer, Police Chief Stier, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, City Attorney Vose and Public Works Superintendent Fahey.

3. APPROVAL OF AGENDA.

Mayor Meyer added a Temporary Road Closure for German Days to the Consent Agenda item 4.12.

MOTION by Councilmember LeMieux, second by Councilmember Coop, to approve the agenda with the addition. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Special Session Minutes of November 12, 2020.
- 4.2. Regular Session Minutes of November 16, 2020.
- 4.3. Work Session Minutes of November 16, 2020.
- 4.4. Closed Session Minutes of November 16, 2020.
- 4.5. Truth in Taxation Minutes of December 3, 2020.
- 4.6. Resolution 20-151 Adopting the Final Tax Levy Collectable in 2021 and the 2021 Final Budget and Capital Improvement Plan.
- 4.7. Resolution 20-152 Approving the 2021 Salaries and Wages.
- 4.8. Resolution 20-153 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Hick's Shipwreck Saloon, Oldenburg Brewing Co., and Johan's Bar and Grill.
- 4.9. Resolution 20-154 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill.
- 4.10. Resolution 20-155 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough Bowl, and Red Door Bar.
- 4.11. Resolution 20-156 Accept Donation of 10 curling brooms from Frogtown Curling Club.
- 4.12. Temporary Road Closure for the Fishing Derby Sponsored by German Days Inc.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Special Session Minutes of November 12, 2020; 4.2. Regular Session Minutes of November 16, 2020; 4.3. Work Session Minutes of November 16, 2020; 4.4. Closed Session Minutes of November 16, 2020; 4.5. Truth in Taxation Minutes of December 3, 2020; 4.6. Resolution 20-151 Adopting the Final Tax Levy Collectable in 2021 and the 2021 Final Budget and Capital Improvement Plan; 4.7. Resolution 20-152 Approving the 2021 Salaries and Wages; 4.8. Resolution 20-153 Approving Renewal of Premises permit for the Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Hick's Shipwreck Saloon, Oldenburg Brewing Co., and Johan's Bar and Grill; 4.9. Resolution 20-154 Approving Renewal of Premises permit for German Days, Inc. at Andy's Bar and Grill; 4.10. Resolution 20-155 Approving Renewal of Premises Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Borough

Bowl, and Red Door Bar; 4.11. Resolution 20-156 Accept Donation of 10 curling brooms from Frogtown Curling Club and 4.12. Temporary Road Closure for the Fishing Derby Sponsored by German Days Inc. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Public Works Report.

Public Works Superintendent Fahey was present. Fahey highlighted the Public Works report and noted street sweeping has continued as weather has been good. Fahey noted the curling rink is ready for water once the weather gets colder.

Mayor Meyer inquired on the status of the street light that was hit downtown. Public Works Superintendent Fahey explained he is working with Xcel Energy on a replacement but due to the age of the light it has been difficult.

5.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the Engineer report and noted staff have received notification on the State aid forecast previously forecasted as a 15% decrease in funds now upgraded to a 9-10% decrease in funds.

5.3. Administrator Report.

City Administrator Meyer was present. Meyer highlighted the Administration report.

Mayor Meyer noted he received a message from Angie Craig regarding the closure of the Mayo Clinic in town. City Administrator Meyer confirmed the Mayo Clinic in town has been temporarily closed. Meyer explained the clinic is still operating the COVID testing clinic and regular clinic staff have been moved to area hospitals in need of staff.

5.4. Emergency Operations Update.

Police Chief Stier was present. Stier highlighted the Emergency Operations Report.

Councilmember Chard inquired how staff at the Police Department are doing with COVID-19. Police Chief Stier said staff is doing good and noted they are full staff. Mayor Meyer inquired on the Fire Department. Stier explained the Fire Department is at 95%. Public Works Superintendent Fahey is down one employee.

6. PUBLIC HEARINGS.

Mayor Meyer introduced Ordinance 20-13.

6.1. Ordinance 20-13, Amend Fees. The City Council will consider public comment on proposed Ordinance 20-13, amending Section 108.00 of the City Code by amending the City's fee schedule. Proposed changes include, but not limited to: public works equipment use, water and sewer utility, street light, Police Department, Aquatic Center and Administrative fees.

City Administrator Meyer explained the Ordinance 20-13 reflects proposed increases to the fee schedule based on the Water and Sewer rate study as accepted by the Council in November. Meyer also noted the Fee Schedule was printed prior to receiving the recommendation of changing the per diem. Meyer explained the per diems were set at \$40.00 in 2008 and noted the recommendation to change the per diem to \$50.00 would need to be added as part of the resolution.

Mayor Meyer opened the public hearing at 6:39 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember LeMieux, second by Councilmember Chard, to close the public hearing at 6:39 PM. ALL VOTED AYE. MOTION CARRIED.

a) Adopt Ordinance 20-13, amending Section 108.00 of the City Code by amending the City's fee schedule.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to adopt Ordinance 20-13, amending Section 108.00 of the City Code by amending the City's fee schedule with a change in the per diem to \$50.00. ALL VOTED AYE. MOTION CARRIED.

b) Resolution 20-157 authorizing summary publication of Ordinance 20-13.

MOTION by Councilmember Krings, second by Councilmember LeMieux, to approve Resolution 20-157 authorizing summary publication of Ordinance 20-13. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

MOTION by Councilmember Coop, second by Councilmember LeMieux to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 20-158 Establishing Policies and Procedures for the Administration of Loans for the 2020 City of Belle Plaine Comprehensive Rehabilitation Loan Program and Authorizing Execution of a Grant Administration Contract.

Community Development Director Smith Strack explained the City of Belle Plaine received a grant of \$603,000.00 sourced in HUD funds for residential, commercial restoration and grant administration. Smith Strack explained MVAC Housing Director Judd Schultz will speak on establishing policies and procedures.

Judd Schultz explained the Small Cities Development Grants require the establishment of policies and procedures for administration of the grants. Schultz explained marketing the grants will start next week with applications mailed to all residential and commercial properties who were interested and eligible for the grant. Schultz noted grant administrators will focus on the target areas first before moving on to secondary locations.

Mayor Meyer inquired if Chief Stier has reviewed the Use of Force Policy. Police Chief Stier confirmed the he has reviewed and deemed the policy acceptable. Meyer inquired on the timeline for bidding. MVAC Schultz explained the guideline is 120 days as a goal and is policed by his company.

Councilmember Coop inquired what block busing is. Small Cities Administrator Schultz explained he believed it was the concept of "not in my backyard".

MOTION by Councilmember Krings, second by Councilmember Coop, to approve Resolution 20-158 Establishing Policies and Procedures for the Administration of Loans for the 2020 City of Belle Plaine Comprehensive Rehabilitation Loan Program and Authorizing Execution of a Grant Administration Contract. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. Public Safety, 7:30 AM, Tuesday, December 8.

2. Boards and Commissions Interviews, 4:30 PM, Wednesday, December 9.
3. Public Works, 9:00 AM, Thursday, December 10.
4. EDA, 5:00 PM, Monday, December 14.
5. Planning, 6:30 PM, Monday, December 14.
6. City Council, 6:30 PM, Monday, December 21.
7. Work Session, 6:45 PM, Monday, December 21.

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmembers LeMieux, second by Councilmember Krings, to adjourn the regular session at 6:56 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary