

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
DECEMBER 21, 2020**

1. PLEDGE OF ALLEGIANCE.

Mayor Meyer led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 21, 2020 at 6:30 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Meyer called the meeting to order with Councilmembers Cary Coop, Renee LeMieux, Paul Chard and Patricia Krings present.

Also present were City Administrator Meyer, Sergeant Vycital, Community Development Director Smith Strack, Finance Director Jirik, Public Works Superintendent Fahey, City Engineer Duncan, City Attorney Vose and Fire Chief Otto.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. APPROVAL OF CONSENT AGENDA.

- 4.1. Regular Session Minutes of December 7, 2020.
- 4.2. Work Session Minutes of December 7, 2020.
- 4.3. Resolution 21-160 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2021.
- 4.4. Resolution 20-166 Adopting Special Assessment for Delinquent Invoices.
- 4.5. Resolution 20-163 Appoint Ice Rink Attendant.
- 4.6. Authorize Purchase of Snow Blower.
- 4.7. Accept Grant from Minnesota Valley Electric for Five Medical Bags.
- 4.8. Authorize Purchase of a Replacement Plow for Public Works Pickup.
- 4.9. Authorize Purchase of Thermal Imaging Camera.

Fire Chief Otto demonstrated the how the Thermal Imaging Camera is used.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve the consent agenda as follows: 4.1. Regular Session Minutes of December 7, 2020; 4.2. Work Session Minutes of December 7, 2020; 4.3. Resolution 21-160 Approve the adoption of the updated SouthWest Metro Drug Task Force Joint Powers Agreement for the City of Belle Plaine for 2021; 4.4. Resolution 20-166 Adopting Special Assessment for Delinquent Invoices; 4.5. Resolution 20-163 Appoint Ice Rink Attendant; 4.6. Authorize Purchase of Snow Blower; 4.7. Accept Grant from Minnesota Valley Electric for Five Medical Bags; 4.8. Authorize Purchase of a Replacement Plow for Public Works Pickup and Authorize Purchase of Thermal Imaging Camera. ALL VOTED AYE. MOTION CARRIED.

5. DEPARTMENT REPORTS.

5.1. Ambulance Report.

Mayor Meyer explained the Ambulance Report will now be reviewed quarterly at the Public Safety Committee Meeting. The Council acknowledged the Ambulance report.

5.2. Fire Report.

Fire Chief Otto was present. Otto highlighted the Fire Department report.

5.3. Community Services Report.

Community Services Director Koller was not present. The Council acknowledged the Community Services report.

5.4. Police Report.

Sergeant Vycital was present. Vycital highlighted the Police Report and thanked Firefighter Tony Olson for spearheading the Santa Parade noting it was well received by residents.

Councilmember Coop inquired on the non-criminal calls. Sergeant Vycital explained 65 non-criminal calls were received and noted non-criminal calls range from suspicion, Community engagement or Officer assists and include public outreach. Mayor Meyer inquired on the car break-ins reported. Vycital explained the department is working with other agencies with the same issue and has an officer assigned to the investigation.

5.5. Community Development Report.

Community Development Director Smith Strack was present. Smith Strack highlighted the Community Development report and noted the CDA has grant applications which open on January 4 on a first come first serve basis. Smith Strack explained she is working with businesses and landlords with the process to get funds. Smith Strack also noted the EDA is moving forward with a Community Video to highlight the City.

Mayor Meyer explained he went on the record with County staff regarding the relief grants and the County's process. Meyer noted concerns for some of the small businesses within the City who don't use the computer or email as larger businesses do. Community Development Director Smith Strack explained the County has reached out and notified staff once a paper application is available it will be sent to the City.

6. PUBLIC HEARINGS.

Mayor Meyer introduced Ordinance 20-11 Floodplain Amendment.

6.1. Ordinance 20-11 Floodplain Amendment. The City Council will consider public comment on Ordinance 20-11 An Ordinance Repealing and Replacing Section 1105.16 of the City Code Pertaining to Floodplains. If approved, the proposed Ordinance will adopt revised floodplain maps issued by the Federal Emergency Management Agency and provide for the floodway and flood fringe districts along with allowable uses and performance standards.

Community Development Director Smith Strack presented a brief slideshow reviewing the proposed Floodplain Amendment. Smith Strack noted the ordinance was recommended by the Planning Commission and will not allow habitable structures in the floodplain however will allow for additions to non-habitable structures. Smith Strack explained no comments for or against the proposed Ordinance have been received.

Mayor Meyer opened the public hearing at 6:44 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember LeMieux, Second by Councilmember Coop, to close the public hearing at 6:44 PM. ALL VOTED AYE. MOTION CARRIED.

6.1.1. Ordinance 20-11 An Ordinance Repealing and Replacing Section 1105.16 of the City Code Pertaining to Floodplains.

MOTION by Councilmember Coop, second by Councilmember Krings, to approve Ordinance 20-11 An Ordinance Repealing and Replacing Section 1105.16 of the City Code pertaining to Floodplains. ALL VOTED AYE. MOTION CARRIED.

6.1.2. Resolution 20-161 Resolution Approving Summary Publication of Ordinance 20-11.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 20-161 Resolution Approving Summary Publication of Ordinance 20-11. ALL VOTED AYE. MOTION CARRIED.

Mayor Meyer introduced Ordinance 20-14 General Amendment to Belle Plaine Zoning Map.

6.2. Ordinance 20-14 General Amendment to Belle Plaine Zoning Map. The City Council will consider public comment on a general update to the City Zoning Map as contained in Chapter 1105.04, Subd. 2 of the City Code. The purpose of the amendment is to ensure the official map is both consistent with planned land uses in the 2040 Comprehensive Plan and reflective of floodplain district designations.

Community Development Director Smith Strack explained the proposed zoning map was included in the packet for review and includes 11 parcels of the over 3,000 parcels within the City. Smith Strack reviewed a brief slideshow noting additional parkland was added at Robert Creek and cited a letter of opposition from the owners of the Devine-Johnson property. Smith Strack explained Ms. Devine-Johnson's letter was included in the packet for review and explained the property is to be held in conservation or planet friendly use in the future with a solar field lease to continue for another 27 years.

Mayor Meyer inquired if the rezone of the Devine/Johnson property would impede a renewal of the lease in 27 years. Community Development Director Smith Strack explained the rezone would not impede the renewal of the lease as it's an existing use of the property and can continue. Smith Strack noted if the property were to be sold in the future for development it would have to be used as some type of residential.

Mayor Meyer opened the public hearing at 6:48 PM and asked for public comment.

No one stepped forward.

MOTION by Councilmember Krings, Second by Councilmember Coop, to close the public hearing at 6:48 PM. ALL VOTED AYE. MOTION CARRIED.

6.2.1 Ordinance 20-14 An Ordinance Amending the Belle Plaine Zoning Map to be Consistent with Planned Land Uses in the 2040 Comprehensive Plan.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Ordinance 20-14 An Ordinance Amending the Belle Plaine Zoning Map to be Consistent with Planned Land Uses in the 2040 Comprehensive Plan. ALL VOTED AYE. MOTION CARRIED.

6.2.2. Resolution 20-165 Resolution Approving Summary Publication of Ordinance 20-14.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 20-165 Resolution Approving Summary Publication of Ordinance 20-14. ALL VOTED AYE. MOTION CARRIED.

7. BUSINESS.

7.1. Presentation of Claims.

Mayor Meyer inquired in the charge for Armor Mechanical. Public Works Superintendent Fahey explained the charge was for a gear box at the waste water plant. Meyer inquired on the transition to Hitech Cleaning. City Administrator Meyer explained the transition overall has been good. Mayor Meyer inquired on the charge for Water's Edge. City Administrator Meyer explained the payment should have been made in July/August based on the contract and noted the payment for decking is on hold.

MOTION by Councilmember Coop, second by Councilmember Chard, to approve the presentation of claims. ALL VOTED AYE. MOTION CARRIED.

7.2. Resolution 20-164 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2021 Improvement Project and Block 89 Sanitary Sewer as part of the 2021 Improvement Project.

City Administrator Meyer reviewed the 2021 Improvement project noting the addition of block 89 sewer along with the recommendation by Public Works Committee to add the 200 Block of South Meridian Sidewalk as an alternate if property owners don't obtain replacement.

Councilmember Coop inquired if the plans include the 400 block of South Willow trail and sidewalk. City Engineer Duncan confirmed.

MOTION by Councilmember Coop, second by Councilmember LeMieux, to approve Resolution 20-164 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2021 Improvement Project and Block 89 Sanitary Sewer as part of the 2021 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATION.

8.1. Upcoming Tentative Meetings.

1. City Offices Close at 12:00 PM in Observance of Christmas Eve, Thursday, December 24.
2. City Offices Closed in Observance of Christmas Day, Friday, December 25.
3. City Offices Close at 12:00 PM in Observance of New Year's Eve, Thursday December 31.
4. City Offices Closed in Observance of New Year's Day, Friday, January 1.
5. Design, 5:00 PM, Monday, January 4.
6. City Council, 6:30 PM, Monday, January 4.
7. Work Session, 6:45 PM, Monday, January 4.

Mayor Meyer advised of the upcoming tentative meetings as listed.

9. ADJOURN.

MOTION by Councilmembers LeMieux, second by Councilmember Coop, to adjourn the regular session at 6:53 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,

Renee Eyrich
Recording Secretary