



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, November 17, 2025 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

2.1. Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of November 3, 2025.
- 5.2. Resolution 25-132 Adopting Interest Rate Reduction for the 2025 Improvement Project Assessments.
- 5.3. Authorize Mayor and City Administrator to Execute City Acceptance Letter for Hickory Grove Public Improvements.
- 5.4. Resolution 25-134 Approving Terms of a ROSE Program Loan to 169 Tobacco and Vape, 765 Enterprise Drive East.
- 5.5. Resolution 25-135 Accepting a \$40,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library.
- 5.6. Resolution 25-136 Adopting Special Assessment Roll for Delinquent Utility Accounts.
- 5.7. Resolution 25-137 Adopting Special Assessment for Delinquent Fire Bills.
- 5.8. Resolution 25-138 Adopting Special Assessment for Code Enforcement Invoices.

6. DEPARTMENT REPORTS.

- 6.1. Community Services Department. (Report Only)
- 6.2. Ambulance Department. (Report Only)
- 6.3. Police Department.
- 6.4. Fire Department.
- 6.5. Community Development Department.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

- 8.1. Presentation of Claims.
 - 8.1.1. Pay Request No. 6, Rochon Corporation for the Library Addition Project.

Agenda printed 00/00/2025– Subject to change.
Live stream/video recording of council meeting at www.belleplainemn.gov

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. City Offices Closed in Observance of the Holiday, Thursday, November 27.
2. City Offices Closed, Friday, November 28.
3. Design, Monday, December 1, 5:00 PM.
4. Truth in Taxation, Monday, December 1, 6:00 PM.
5. City Council, Monday, December 1, 6:15 PM.
6. Work Session, Monday, December 1, 6:30 PM.

10. ADJOURN.

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
NOVEMBER 3, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, November 3, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, Brady Hartmann, James Evans and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Superintendent Otto, and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Lynette Koepp, 300 East Main Street, spoke about the issues hearing Council in the Council Chambers. Koepp noted it was better tonight. City Administrator Meyer explained staff have been working on the acoustics within the chambers.

Scott County Attorney Ron Hocesvar, Scott County Courthouse, introduced himself and spoke to the joint powers prosecution agreement.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of October 20, 2025.
- 5.2. Work Session Minutes of October 20, 2025.
- 5.3. Closed Session Minutes of October 20, 2025.
- 5.4. Closed Personnel Minutes of October 20, 2025.
- 5.5. Call for Public Hearing on the Proposed Fee Changes for the City's 2026 Fee Schedule.
- 5.6. Resolution Amending Resolution 25-025 Approving Premise Permit for the Belle Plaine Chamber of Commerce at Steel Horse Tavern.
- 5.7. Resolution 25-128 Approving Continuing Premise Permit for Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, Johan's Bar and Grill Oldenburg Brewery, Ruby's Family Restaurant, and Steel Horse Tavern.
- 5.8. Resolution 25-129 Approving Continuing Premise Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Prairie Grille & Bowl, and Neisen's Red Door Bar.
- 5.9. Resolution 25-130 Approving Continuing Premise Permit for German Days Inc. at Neisen's Corner Bar, Huck's Shipwreck Saloon and Neisen's Red Door.
- 5.10. Resolution 25-131 Approving Continuing Premise Permit for Belle Plaine Dollars for Scholars at Ruby's Family Restaurant.

MOTION by Councilmember Stacey, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of October 20, 2025; 5.2. Work Session Minutes of October 20,

2025; 5.3. Closed Session Minutes of October 20, 2025; 5.4. Closed Personnel Minutes of October 20, 2025; 5.5. Call for Public Hearing on the Proposed Fee Changes for the City's 2026 Fee Schedule; 5.6. Resolution Amending Resolution 25-025 Approving Premise Permit for the Belle Plaine Chamber of Commerce at Steel Horse Tavern; 5.7. Resolution 25-128 Approving Continuing Premise Permit for Belle Plaine Chamber of Commerce at Neisen's Corner Bar, Huck's Shipwreck Saloon, Johan's Bar and Grill Oldenburg Brewery, Ruby's Family Restaurant, and Steel Horse Tavern; 5.8. Resolution 25-129 Approving Continuing Premise Permit for the Belle Plaine Friends of the Library at Sparetime Tavern, Prairie Grille & Bowl, and Neisen's Red Door Bar; 5.9. Resolution 25-130 Approving Continuing Premise Permit for German Days Inc. at Neisen's Corner Bar, Huck's Shipwreck Saloon and Neisen's Red Door and 5.10. Resolution 25-131 Approving Continuing Premise Permit for Belle Plaine Dollars for Scholars at Ruby's Family Restaurant. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 6, Wm. Mueller & Sons, Inc. for the 2025 Improvement Project.

8.1.2. Pay Request No. 7, The Joseph Company, Inc. for the Well No. 5 Project.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve the reviewed claims in the amount of \$492,627.98. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-127 A Resolution Awarding the Sale of General Obligation Improvement Bonds, Series 2025A.

Finance Director Jirik reviewed the bond rating process and call.

Bruce Kimmel from Ehlers presented the Sale of the General Obligation Report noting a reduced projected interest rate.

Council held brief discussion.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve Resolution 25-127 A Resolution Awarding the sale of the General Obligation Improvement Bonds, Series 2025A. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. EDA, Monday, November 10, 5:00 PM.
2. Planning, Monday, November 10, 6:00 PM.
3. City Offices Closed in Observance of the Holiday, Tuesday, November 11.

4. Public Works, Wednesday, November 12, 7:00 AM.
5. Finance Ways & Means, Wednesday, November 12, 3:00 PM.
6. City Council, Monday, November 17, 6:00 PM.
7. Work Session, Monday, November 17, 6:15 PM.

Mayor Ladd reviewed the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmembers Otto, second by Councilmember Hartmann, to adjourn the meeting at 6:26 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	November 17, 2025
FROM:	Amy Jirik, Finance Director
AGENDA ITEM:	Resolution 25-132 Adopting Interest Rate Reduction for the 2025 Improvement Project Assessments.
BACKGROUND/ JUSTIFICATION:	On October 20, 2025, the City Council adopted Resolution 25-123, Adopting the Final Assessment for the 2025 Improvement Project. The resolution established an interest rate of 5.5% per annum on the special assessments. At the November 3, 2025, City Council meeting, the Council approved Resolution 25-127, Awarding the Sale of the General Obligation Improvement Bonds for the 2025 Improvement Project. Due to the City's strong financial position and AA+ credit rating, bonds were sold at a more favorable interest rate than initially projected. As a result, Resolution 25-132 is proposed to reduce the assessment interest rate from 5.5% to 5.0% per annum. This reduction will lower the total 7-year assessment cost for property owners included in the 2025 Improvement Project. Interest shall accrue from and after November 21, 2025. All other terms and amount remain the same as stated in Resolution 25-123
FISCAL IMPACT:	The lower interest rate is schedule in the bond repayment schedule.
STAFF RECOMMENDATION:	Approve Resolution 25-132 Adopting Interest Rate Reduction for the 2025 Improvement Project Assessments.

**CITY OF BELLE PLAINE
RESOLUTION 25-132**

**ADOPTING INTEREST RATE REDUCTION FOR THE 2025 IMPROVEMENT PROJECT
ASSESSMENTS**

WHEREAS, Resolution 25-123, Adopting the Final Assessment for the 2025 Improvement Project establishing an interest rate of 5.5% per annum was adopted on October 20, 2025;

WHEREAS, Resolution 25-127, Awarding the Sale of the General Obligation Improvement Bonds for the 2025 Improvement Project was adopted on November 3, 2025 with a more favorable interest rate than initially projected; and

WHEREAS, the interest rate per annum shall be reduced to 5.0% (five percent) for the 2025 Improvement Project properties.

WHEREAS, all other terms and amounts remain the same as stated in Resolution 25-123.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA that: the interest rate is reduced from 5.5% to 5.0% per annum for the special assessments to the 2025 Improvement Project. The City Administrator shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list to the County.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	November 17, 2025
FROM:	Cynthia Smith Strack, Community Development Director
AGENDA ITEM:	Authorize Mayor and City Administrator to Execute City Acceptance Letter for Hickory Grove Public Improvements.
BACKGROUND/ JUSTIFICATION:	The Council approved Resolution 25-121 on October 20th. The Resolution accepted public improvements installed under a development agreement for Hickory Grove. The Developer, Belle Plaine LLC (Kuepers, Inc), is requesting the City sign the attached letter accepting improvements. The Developer has drafted the letter, City Attorney Vose has reviewed the letter, and the Developer intends to the record the letter. Executing the letter doesn't release the developer from requirements under the applicable subdivision development agreement. That agreement may be released upon completion of all items subject to a timeline (e.g. retaining insurance and improvement warranty). Since the letter was not previously presented to the Council, authorization to sign the letter is requested.
STAFF RECOMMENDATION:	Authorize Mayor and City Administrator to Execute City Acceptance Letter for Hickory Grove Public Improvements.
SIGNATURE:	

CITY ACCEPTANCE OF PUBLIC IMPROVEMENTS

Pursuant to Section V(E) of that certain Hickory Grove Apartments Developer's Agreement dated February 22, 2024, recorded on February 23, 2024, as Document No. A1186269 in the office of the County Recorder of Scott County, Minnesota (the "**Developer's Agreement**"), between the City of Belle Plaine, Minnesota (the "**City**"), and Hickory Grove Apartments of Belle Plaine, LLLP (the "**Developer**"), the City has accepted the public improvements constructed by Developer, including watermain, sanitary sewer, storm sewer, streets, street lighting, signage, and other related improvements. This acceptance does not alter or limit the Developer's obligations under the Developer's Agreement, including the one-year warranty period and maintenance security requirements.

Executed as of _____, 2025.

City of Belle Plaine, Minnesota

By _____
Ryan Ladd, Mayor

By _____
Dawn Meyer, City Administrator

[illegible]

On this ____ day of _____, 2025, before me a Notary Public, within and for said County personally appeared Ryan Ladd and Dawn Meyer, to me personally known, being each by me duly sworn, did say that they are respectively the Mayor and the City Administrator of the City of Belle Plaine, the municipal corporation named in the foregoing instrument; and that the seal affixed to said instrument is the corporate seal of said municipal corporation by authority of its City Council, and Ryan Ladd and Dawn Meyer acknowledged said instrument to be their free act and deed of said municipal corporation.

Notary

THIS INSTRUMENT DRAFTED BY:

Rinke Noonan, Ltd. (HAM)
1015 W. St. Germain Street, Suite 300
P.O. Box 1497
St. Cloud, MN 56302-1497
(320) 251-6700
File No. 28125-0043



MEMORANDUM

DATE:	November 17, 2025
FROM:	Cynthia Smith Strack, Community Development Director
DISCUSSION ITEM:	Resolution 25-134 Resolution Approving Terms of a ROSE Program Loan To 169 Tobacco and Vape, 765 Enterprise Drive East
BACKGROUND/ JUSTIFICATION:	Ammar Ahmed (Property Lessee and Owner of 169 Tobacco & Vape LLC) and Randy Kubes, Manager, BP Commons LLC (Property Owner) have applied for a ROSE loan for signage at 765 Enterprise Drive E (BP Commons). Additional information is attached to this memo. Two signs are proposed. A wall sign will be placed on the sign band above the lease space entry and a sign panel will be added to an existing freestanding multitenant pylon. ROSE loan guidelines allow a 3:1 grant level for signage. The ROSE program matrix is in the packet. An estimate from Dahlen Sign Company is included in the packet and totals \$2,800. The signage would appear to be eligible for a \$925 ROSE Loan. A total of \$10,000 was budgeted for the ROSE loans this year with \$1,025 remaining. Resolution 25-134 is available for consideration.
ATTACHMENTS:	• Application materials • Resolution 25-134 Resolution Approving Terms of a ROSE Program Loan To 169 Tobacco and Vape, 765 Enterprise Drive East.
RECOMMENDATION:	The EDA recommends approval of the proposed loan in an amount of \$925.
ACTION OPTIONS:	1. Approve the request. 2. Deny the request with findings. 3. Postpone consideration to a future time.
SIGNATURE:	

**BELLE PLAINE ECONOMIC DEVELOPMENT AUTHORITY
RESTORATION, OPPORTUNITY, SUSTAINABILITY AND ENTERPRISE (ROSE) PROGRAM
APPLICATION FOR FUNDS**

Company Information:

Name of Business: 169 Tobacco & Vape

Current Address: 765 Enterprise Dr E Belle Plaine MN 56011

Telephone: _____ E-mail _____

Primary Contact Person: Ammar Ahmed

Title: owner

Telephone: _____

Nature of Business: Tobacco retail store

Form of Business Organization:

☐ CD Purchaser ☐ Tenant Operator ☐ Other LLC

☐ Sole Proprietorship ☐ Limited Partnership _____

☐ Partnership ☐ Corporation (Cooperative)

Number of Employees: Total: 2 Full-Time: full Part-Time: _____

Property Owner(s): BP Commons

Number of years in businesses in Belle Plaine: 0

Project Description:

Briefly describe the nature of the project: _____

New sign for a new business

Approximate Amount Requested: \$2500

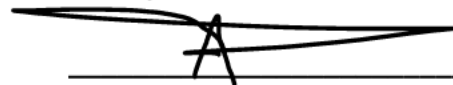
☐ Attach copies of all quotes/estimates for proposed work, at least two contractors shall submit quotes.

Funds to be used for: buisness front end sign

Is the proposed building a conforming use or legal non-conforming use under the City of Belle Plaine's Zoning Ordinance? ☒ Yes ☐ No

What is the estimated completion date for the project?: 12/25/2025

I have read, understand, and agree to comply with the Policy for the ROSE Loan Program of the Belle Plaine Economic Development Authority and the City of Belle Plaine.



Applicant Signature

Ammar Ahmed

Applicant Name (printed)

Property Owner Signature

Property Owner Signature

Date

For Office Use Only:

☐ Reviewed by: _____
Approved: _____
Denied: _____

☐ Reviewed by Design Committee
Approved: _____
Denied: _____

☐ Invoice submitted: _____

Amount: _____

Date Paid: _____



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SIGN COMPANY
Designers of Signs that Sell!

901 Stagecoach Road
Shakopee, Minnesota 55379

PROPOSAL SUBMITTED TO:	DATE: October 31, 2025
NAME: 169 Tobacco & Vape	CONTACT NAME: Mohammed Ahmed
STREET:	PHONE NUMBER:
CITY: Belle Plaine	E-MAIL:
STATE:	SIGN LOCATION: existing wall can face change

We hereby submit specifications and estimates for:

New 1st surface decorated polycarbonate sign panel made and installed into existing wall cabinet.

\$1200 (sign panel) + \$650 two highway sign panels + \$950 (installation)

sign permit additional

Store front sign, first surface 3M 3630 translucent vinyl applied to white polycarbonate

Highway sign, laminated 3M 180cv3 print on 6mm acm.



IMPORTANT NOTICE

This is a proprietary design of Dahlen Sign Company. This design is only for this project. This design is covered by Copyright law. It is illegal and unethical to distribute to any other entity for copy or use. The design cannot be used or sold without the written consent of the Dahlen Sign Company.

We hereby propose to furnish labor and material - complete in accordance with the above specifications for the sum of:

\$2,800.00

with payment to be made as follows:

Deposit of \$1,400.00, with balance due 30 days from completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

Dan Dahlen

Acceptance of Proposal

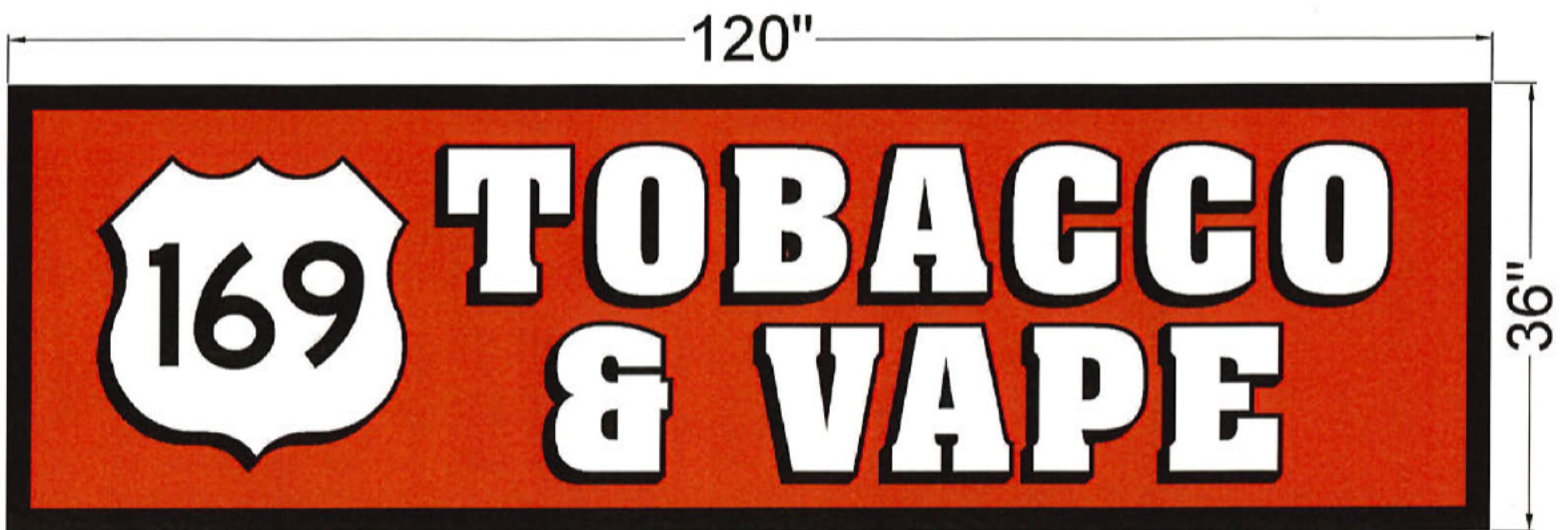
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Signature

Date

Signature



Replace existing sign face with new sign panel, no cabinet changes



**CITY OF BELLE PLAINE
RESOLUTION NO. 25-134**

**RESOLUTION APPROVING TERMS OF A ROSE PROGRAM LOAN TO
169 TOBACCO AND VAPE, 765 ENTERPRISE DRIVE EAST**

BE IT RESOLVED BY the City Council (the "City Council") of the City of Belle Plaine, Minnesota (the "City"), as follows:

1. Facade Improvement Loan Program. The City and the Belle Plaine Economic Development Authority (the "EDA") previously approved the EDA's Restoration, Opportunity, Sustainability, and Enterprise (ROSE) Program which provides financial support for improvements to commercial properties in our community, and which is administered by the EDA.
2. Request for Loan. Ammar Ahmed (Property Lessee and Owner of 169 Tobacco & Vape LLC) and Randy Kubes, Manager, BP Commons LLC (Property Owner) have requested a 2025 ROSE loan in the amount of nine hundred twenty-five dollars (\$925) (the "Loan") in order to finance improvements at 765 Enterprise Drive East consisting of installation of new signage (the "Project").
3. Proposed Terms of Loan. The Loan is to be made from the EDA's Façade Improvement Loan Program in the amount of \$925.00. The Loan will be forgiven provided that the Property Owner ensures a business remains in business on the Property for at least one year following the disbursement of the Loan or transfers ownership of the business to another entity that maintains the business in the improved building for at least one year following disbursement of the Loan. The obligation of the Borrower or Property Owner to repay the Loan in the event that any portion of the principal amount of the Loan is not forgiven will be evidenced by a Promissory Note (the "Note") to be delivered by the Borrower.
4. City Council Approval. The City Council hereby approves the Loan proposed to be provided to the Borrower, subject to the conditions below. In the event 180 days pass after the date of approval and Loan proceeds have not been distributed, this approval shall expire.
 - a. Execution of a promissory note by the Property Owner and Lessee.
 - b. Submittal (to the office of the Community Development Director) of a completed W-9 from the contractor.
 - c. Issuance of a sign permit.
5. Promissory Note. The City Council has had an opportunity to review the Note to be executed by the Borrower. The City Council hereby approves the form of Note.
6. Effective Date. This resolution shall be effective as of the date hereof.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November, 2025

ATTEST

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	November 17, 2025
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 25-135 Accepting a \$40,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library.
BACKGROUND/ JUSTIFICATION:	The Belle Plaine Friends of the Library is donating \$40,000 from lawful gambling funds towards Library expansion. The donation must be accepted by the Council in Resolution form.
FISCAL IMPACT:	The donation will offset expenditures for Library facility expenses.
STAFF RECOMMENDATION:	Approve Resolution 25-135 Accepting a \$40,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 25-135**

**ACCEPTING CASH DONATION FROM BELLE PLAINE FRIENDS OF THE LIBRARY
FOR THE LIBRARY EXPANSION FUND**

WHEREAS, the Belle Plaine Friends of the Library, a non-profit organization, has made many financial contributions from its fund-raising efforts and charitable gambling proceeds for the betterment of the library system and library facility;

WHEREAS, the Belle Plaine Friends of the Library have offered a cash donation of \$40,000.00 to be deposited into the City's fund to be used for Library expansion.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby accepts the cash donation of \$40,000.00 from the Belle Plaine Friends of the Library to be used for Library expansion.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November, 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	November 17, 2025
FROM:	Amy Jirik, Finance Director
AGENDA ITEM:	Resolution 25-136 Adopting Special Assessment Roll for Delinquent Utility Accounts.
BACKGROUND/ JUSTIFICATION:	City Code Section 700.05 Subd.4 allows the City of Belle Plaine to assess any delinquent accounts. The property owners have been notified by mail that if the accounts were not paid in full the outstanding amount would be assessed to their taxes payable in 2026. The term of the assessments will be one year with an interest rate of five percent (5.00%). An administration fee of \$35.00 is added to the assessment amount in accordance with the City of Belle Plaine's Fee Schedule to cover the costs associated with certifying the assessment with Scott County.
FISCAL IMPACT:	Assessing delinquent utility accounts allows for revenue collection for the Water and Sewer Fund operations.
STAFF RECOMMENDATION:	Approve Resolution 25-136 Adopting Special Assessment Roll for Delinquent Utility Accounts.

**CITY OF BELLE PLAINE
RESOLUTION 25-xxx**

**RESOLUTION ADOPTING THE SPECIAL ASSESSMENT ROLL
FOR DELINQUENT UTILITY BILLS**

WHEREAS, pursuant to proper notice duly given as required by the City Code, the City Council has met, heard and passed upon objections to the proposed assessment of delinquent City accounts.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA that:

1. Such proposed assessment, listed as Attachment A, is hereby accepted and shall constitute the Special Assessments against the lands named therein.
2. Such assessments shall be payable in equal annual installments extending over a period of one (1) year and shall bear interest at the rate of six point one percent (5.0%) per annum.
3. The City Administrator shall forthwith transmit a certified duplicate of this resolution and assessment roll to the County Auditor to be extended on the proper tax lists of the County and such assessments shall be collected and paid over in the same manner as other municipal taxes.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator

PID	BALANCE	FEE	ASSESSMENT AMOUNT	SERVICE ADDRESS	ACCOUNT
200017595	84.95	35.00	119.95	328 WALNUT STREET SOUTH	00044-00
201070280	195.04	35.00	230.04	971 PRESTWICK DRIVE	00076-00
201120010	449.72	35.00	484.72	1012 MALLARD LANE	00082A-00 & 00082B-00
201100050	195.04	35.00	230.04	952 BALSAM STREET	00090-00
200070040	195.04	35.00	230.04	912 PARK DRIVE	10038-00
200070190	108.44	35.00	143.44	1013 PARK LANE	10055-00
200220010	143.62	35.00	178.62	741 COURT STREET EAST	10072-00
200220060	155.85	35.00	190.85	841 COURT STREET EAST	10078-00
200100090	1,089.85	35.00	1124.85	680 COURT STREET EAST	10089-00
200018710	116.65	35.00	151.65	506 MAIN STREET EAST	10156-00
200017191	266.44	35.00	301.44	115 CEDAR STREET NORTH	10212-00
200017030	131.48	35.00	166.48	209 CEDAR STREET NORTH	10233-00
200017110	326.32	35.00	361.32	125 CEDAR STREET NORTH	10235-00
200016650	146.77	35.00	181.77	214 MAIN STREET EAST	10238-00
200014990	496.78	35.00	531.78	124 COURT STREET EAST	10252-00
200015072	96.42	35.00	131.42	124 STATE STREET EAST	10259-00
200012870	154.53	35.00	189.53	400 SPRING STREET EAST	10265-00
200011641	76.18	35.00	111.18	415 FOREST STREET WEST	10268-00
200360080	777.91	35.00	812.91	1108 STATE STREET WEST	10278-00
200014630	234.06	35.00	269.06	130 MAIN STREET WEST	10294-00
200015230	167.09	35.00	202.09	137 MERIDIAN STREET NORTH	10299-00
200015120	293.51	35.00	328.51	229 MERIDIAN STREET NORTH	10302-00
200013250	76.18	35.00	111.18	222 MAIN STREET WEST	10319-00
200240020	447.00	35.00	482.00	1013 CHURCH STREET WEST	10340-00
200014760	194.41	35.00	229.41	314 MERIDIAN STREET NORTH	10387-00
200014770	201.60	35.00	236.60	324 MERIDIAN STREET NORTH	10388-00
200290150	159.28	35.00	194.28	504 MAPLE STREET SOUTH	10419-00
200470600	1,005.55	35.00	1040.55	817 MEADOW CIRCLE	10439-00
200480090	351.81	35.00	386.81	705 MAPLE CIRCLE	10462A-00
200280100	1,178.51	35.00	1213.51	753 SHANNON LANE	10580-00
200250130	823.41	35.00	858.41	608 BUTLER DRIVE	10593A-00 & 10593B-00
200500110	673.52	35.00	708.52	805 ELM STREET SOUTH	10637-00
200580050	234.23	35.00	269.23	836 ELM STREET SOUTH	10654-00
200018785	76.18	35.00	111.18	201 ELM STREET SOUTH	10717-00
200017660	179.52	35.00	214.52	308 WALNUT STREET SOUTH	10743-00
200017500	96.42	35.00	131.42	250 WALNUT STREET SOUTH	10747-00
200018090	206.08	35.00	241.08	416 PRAIRIE STREET EAST	10760-00
200017270	146.77	35.00	181.77	136 WALNUT STREET SOUTH	10771-00
200016280	233.64	35.00	268.64	237 CHESTNUT STREET SOUTH	10851-00
200015920	96.42	35.00	131.42	344 CHESTNUT STREET SOUTH	10863-00
200015790	162.43	35.00	197.43	230 CHESTNUT STREET SOUTH	10873-00
200015810	181.36	35.00	216.36	222 CHESTNUT STREET SOUTH	10875-00
200015460	336.63	35.00	371.63	115 MAIN STREET EAST	10885-00
200014070	271.29	35.00	306.29	244 MERIDIAN STREET SOUTH	10917-00
200014000	96.42	35.00	131.42	223 WILLOW STREET SOUTH	10950-00

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200012260	928.01	35.00	963.01	128 MARKET STREET SOUTH	10992-00
200011220	201.60	35.00	236.60	226 EAGLE STREET SOUTH	11017-00
200011290	157.90	35.00	192.90	507 MAIN STREET WEST	11026-00
200011000	762.00	35.00	797.00	222 ELK STREET SOUTH	11037-00
200060140	116.65	35.00	151.65	134 SUNSET DRIVE	11061-00
200050130	467.71	35.00	502.71	142 SUNSET DRIVE	11063A-00 & 11063B-00
200120010	116.65	35.00	151.65	2 WOODRIDGE DRIVE	11080-00
200011081	203.37	35.00	238.37	600 SOUTH STREET WEST	11093-00
200170050	141.89	35.00	176.89	108 CHATFIELD CIRCLE	11121A-00 & 11121B-00
200410110	684.07	35.00	719.07	509 CHATFIELD LANE	11127-00
200570070	193.57	35.00	228.57	724 HERITAGE LANE	11154-00
200570200	162.80	35.00	197.80	729 HERITAGE LANE	11156-00
200560210	470.60	35.00	505.60	924 KAYLA CIRCLE	11217-00
200560290	649.09	35.00	684.09	905 KAYLA CIRCLE	11253A-00 & 11253B-00
200560030	502.37	35.00	537.37	912 ORCHARD STREET EAST	11264-00
200610490	252.84	35.00	287.84	721 FRONTIER DRIVE	11344-00
200580270	11,173.83	35.00	11208.83	408 CENTURY STREET EAST	11408-00
200640020	283.10	35.00	318.10	704 BUTLER DRIVE	11436-00
200610270	137.41	35.00	172.41	824 HERITAGE TRAIL	11447-00
200690050	165.12	35.00	200.12	936 CHESTNUT STREET SOUTH	11449-00
200580540	243.51	35.00	278.51	948 WALNUT STREET SOUTH	11487-00
200550420	610.80	35.00	645.80	808 WALNUT STREET SOUTH	11515-00
200550270	420.44	35.00	455.44	808 SHEA CIRCLE	11544-00
200670270	259.40	35.00	294.40	817 MORNINGSIDE PLACE	11556A-00
200670440	342.39	35.00	377.39	1013 MORNINGSIDE WAY	11561-00
200580380	494.44	35.00	529.44	913 WALNUT STREET SOUTH	11574A-00 & 11574B-00
200620240	550.83	35.00	585.83	816 MAPLE STREET SOUTH	11594-00
200670240	574.00	35.00	609.00	805 MORNINGSIDE PLACE	11598-00
200670420	440.09	35.00	475.09	844 LINDSEY LANE	11600-00
200580390	92.05	35.00	127.05	909 WALNUT STREET SOUTH	11607-00
200700920	393.11	35.00	428.11	824 GREEN ACRE COURT	11624-00
200690120	2,525.08	35.00	2560.08	208 EVERGREEN STREET EAST	11684-00
200700600	218.33	35.00	253.33	704 GREEN ACRE COURT	11690-00
200700580	93.77	35.00	128.77	1109 FARMERS LANE	11709-00
200720240	312.62	35.00	347.62	973 COBBLESTONE LANE	11721-00
200650350	180.94	35.00	215.94	274 ORCHARD STREET EAST	11750-00
200770200	159.91	35.00	194.91	1040 CHESTNUT STREET SOUTH	11764-00
200690150	76.18	35.00	111.18	220 EVERGREEN STREET EAST	11765-00
200720250	101.72	35.00	136.72	977 COBBLESTONE LANE	11774A-00 & 11774B-00
200720180	108.01	35.00	143.01	949 COBBLESTONE LANE	11824A-00
209120116	266.92	35.00	301.92	325 SOUTH STREET WEST	11849-00
200700270	540.95	35.00	575.95	1116 SCOTT LANE	11861A-00 & 11861B-00
200820120	267.83	35.00	302.83	1252 SOUTH RIDGE COURT	11864A-00 & 11864B-00

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200820360	126.53	35.00	161.53	1225 PHEASANT COURT	11890-00
200770090	116.65	35.00	151.65	1033 CHESTNUT COURT SOUTH	11891-00
200820160	98.59	35.00	133.59	992 FARMERS RIDGE TRAIL	11892-00
200840010	633.48	35.00	668.48	901 ASHFORD ROAD	11916A-00
200820370	116.65	35.00	151.65	1221 PHEASANT COURT	11918-00
200010217	76.18	35.00	111.18	929 STATE STREET WEST	11928-00
200720220	1,013.92	35.00	1048.92	965 COBBLESTONE LANE	11937A-00 & 11937B-00
200960010	1,017.69	35.00	1052.69	1050 ENTERPRISE DRIVE EAST	12003-00
200700040	121.95	35.00	156.95	1157 FARMERS LANE	12009A-00 & 12009B-00
200460010	116.65	35.00	151.65	340 ORCHARD STREET EAST	12021-00
200820290	1,009.37	35.00	1044.37	965 FARMERS RIDGE TRAIL	12043A-00 & 12043B-00
200840030	449.61	35.00	484.61	909 ASHFORD ROAD	12154-00
200780050	251.24	35.00	286.24	936 RIVERVIEW LANE	12163A-00 & 12163B-00
200840220	155.85	35.00	190.85	916 ASHFORD ROAD	12164-00
200840230	420.46	35.00	455.46	920 ASHFORD ROAD	12188-00
200210120	155.85	35.00	190.85	921 DEER CREEK PARKWAY	12226-00
200600030	116.65	35.00	151.65	1013 COURT STREET WEST	12237-00
200016760	249.31	35.00	284.31	320 CEDAR STREET NORTH	12262-00
200010203	185.98	35.00	220.98	920 MAIN STREET WEST	12276-00
200014950	96.42	35.00	131.42	425 MERIDIAN STREET NORTH	12307-00
200014620	130.40	35.00	165.40	128 MAIN STREET WEST	12337-00
200011920	76.18	35.00	111.18	116 GROVE STREET SOUTH	12353-00
200720550	661.18	35.00	696.18	924 IVY HILLS ROAD	12362A-00 & 12362B-00
200015580	155.85	35.00	190.85	145 MERIDIAN STREET SOUTH	12375-00
200040020	96.42	35.00	131.42	1014 PRAIRIE STREET WEST	12419-00
200014780	166.66	35.00	201.66	125 FOREST STREET WEST	12444-00
200014400	96.42	35.00	131.42	127 WILLOW STREET SOUTH	12447-00
200330050	500.45	35.00	535.45	600 ASH CIRCLE	12448A-00 & 12448B-00
200700310	450.56	35.00	485.56	1100 SCOTT LANE	12449-00
200550610	912.98	35.00	947.98	833 WALNUT STREET SOUTH	12475-00
200470510	450.56	35.00	485.56	917 MEADOW PLACE	12477-00
200012991	350.44	35.00	385.44	221 FOREST STREET WEST	12506-00
200011691	115.78	35.00	150.78	430 COURT STREET WEST	12513-00
Count: 121	51,067.16	4235.00	55,302.16		



MEMORANDUM

DATE:	November 17, 2025
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 25-137 Adopting the Special Assessment for Delinquent Fire Bills.
BACKGROUND/ JUSTIFICATION:	City Code Section 110.00 allows for the City of Belle Plaine to assess any delinquent accounts. The property owners have been notified by mail that their outstanding amount would be assessed to their taxes payable in 2026. The term of the assessments will be one year with an interest rate of six point one percent (6.10%). An administration fee of \$35.00 is added to the assessment amount in accordance with the City of Belle Plaine's Fee Schedule to cover the costs associated with certifying the assessment with Scott County.
FISCAL IMPACT:	Assessment allows for collection of unpaid bills which offset costs associated with fire calls.
STAFF RECOMMENDATION:	Approve Resolution 25-136 Adopting the Special Assessment for Delinquent Fire Bills.

**CITY OF BELLE PLAINE
RESOLUTION 25-137**

RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR DELINQUENT FIRE BILL

WHEREAS, pursuant to proper notice duly given as required by the City Code, the City Council has met, heard and passed upon objections to the proposed assessment of delinquent City accounts.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA that:

1. Such proposed assessment, shown below, is hereby accepted and shall constitute the Special Assessments against the lands named therein.
2. Such assessments shall be payable in equal annual installments extending over a period of one (1) year and shall bear interest at the rate of six point one percent (6.10%) per annum, plus \$35.00 assessment administration fee.
3. The City Administrator shall forthwith transmit a certified duplicate of this resolution and assessment roll to the County Auditor to be extended on the proper tax lists of the County and such assessments shall be collected and paid over in the same manner as other municipal taxes.

PID	Address	Invoice	Amount	Admin Fee	Total
200570070	724 HERITAGE LANE	4599	300.00	35.00	335.00
200017550	323 PRAIRIE ST E	4623	300.00	35.00	335.00
200610040	800 ASH ST S	4607	600.00	35.00	635.00
200960010	1050 ENTERPRISE DR	4588	300.00	35.00	335.00
200016050	222 COMMERCE DR E	4631	300.00	35.00	335.00

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	November 17, 2025
FROM:	Amy Jirik, Finance Director
AGENDA ITEM:	Resolution 25-138 Adopting Special Assessment for Delinquent Code Enforcement Invoices.
BACKGROUND/ JUSTIFICATION:	City Code Section 110.00 allows for the City of Belle Plaine to assess any delinquent accounts. The property owners have been notified by mail that if the accounts were not paid in full the outstanding amount would be assessed to their taxes payable in 2026. The term of the assessments will be one (1) year with an interest rate of six point one percent (6.10%).
FISCAL IMPACT:	Allows for collection of unpaid bills which offset costs associated with Code Enforcement.
STAFF RECOMMENDATION:	Approve Resolution 25-138 Adopting Assessment Roll for Delinquent Code Enforcement Invoices.

**CITY OF BELLE PLAINE
RESOLUTION 25-138**

**RESOLUTION ADOPTING SPECIAL ASSESSMENT FOR DELINQUENT CODE ENFORCEMENT
INVOICES**

WHEREAS, pursuant to proper notice duly given as required by the City Code, the City Council has met, heard and passed upon objections to the proposed assessment of delinquent City accounts;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, as follows:

1. Such proposed assessment, shown below, is hereby accepted and shall constitute the Special Assessments against the lands named therein.
2. Such assessments shall be payable in equal annual installments extending over a period of one (1) years and shall bear interest at the rate of six point one percent (6.10%) per annum.
3. The City Administrator shall forthwith transmit a certified duplicate of this resolution and assessment roll to the County Auditor to be extended on the proper tax lists of the County and such assessments shall be collected and paid over in the same manner as other municipal taxes.

PID	Address	Invoice	Amount	Admin Fee	Total
200550610	833 WALNUT ST S	4628	\$265.00	\$35.00	\$300.00
200580270	408 CENTURY ST E	4593, 4627, 4636	\$670.00	\$35.00	\$705.00

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 17th day of November, 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator

City Council Report
Dorothy Koller
November 2025

Drivers Education

- Winter Session is filling up!
- Behind-the-Wheel vehicle out on a regular basis
 - New Driver started: Ryan Giles

Youth Enrichment & Recreation

- Tae Kwon Do continues to thrive at Oak Crest.
- Winter Sports have begun
 - 4th - 6th Basketball
 - PK - 6th Wrestling
- Our new Arux system is fully in place and truly game-changing, making organization smoother in the midst of all this activity!

Preschool/Kids Co/ECFE

- Kids Company registration for the school year went strong.
 - Wraparound: 30 students.
 - K-6th currently: 144 students.
- Preschool registration for 2025-26 is FULL

Adult Rec/Enrichment/Family

- *Raise The Bar* is continuing with strong energy.
- Adult Trips Coming Soon!

Starting to get the next brochure lined up, always looking for input on what to offer!

Agency Activity Summary

Ridgeview Ambulance Service

Agency: Ridgeview Ambulance Service | ePCR Branch: 301, 302, 305 | Service Date: Last Month

Total Number of ePCRs: 119

Total Number of Incidents: 113

By Branch

301 BELLE PLAINE = 69

302 Belle Plaine Township = 1

305 JORDAN = 49

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	82	68.9%	Dead Prior To Arrival	1	0.8%
Treated / Transferred Care	N/A	N/A	Dead After Arrival	2	1.7%
Treated/No Transport (AMA)	1	0.8%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	3	2.5%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	3	2.5%
No Transport / Refused Care	5	4.2%	No Patient Found	N/A	N/A
Cancelled	22	18.5%			
Left Blank	N/A	N/A			

Unit Disposition (ePCR Data Only)

Description	#	%
Cancelled Prior to Arrival at Scene	13	10.9%
Cancelled on Scene	9	7.6%
Patient Contact Made	97	81.5%
Left Blank	0	0.0%
Total	119	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Not Applicable	10	8.4%
Patient Evaluated and Care Provided	88	73.9%
Patient Evaluated and Refused Care	4	3.4%
Patient Evaluated, No Care Required	4	3.4%
Patient Refused Evaluation/Care	1	0.8%
Left Blank	12	10.1%
Total	119	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Back in Service, Care/Support Services Refused	5	4.2%
Back in Service, No Care/Support Services Required	4	3.4%
Initiated and Continued Primary Care	88	73.9%
Left Blank	22	18.5%
Total	119	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
No Transport	7	5.9%
Not Applicable	9	7.6%
Patient Refused Transport	8	6.7%
Transport by This EMS Unit (This Crew Only)	82	68.9%
Left Blank	13	10.9%
Total	119	100.0%

Run Type**Emergency Runs**

	#	%
Stand By	2	1.7%
Mutual Aid	N/A	N/A
Interfacility	N/A	N/A
Intercept	N/A	N/A

Non-Emergency Runs

	#	%
Stand By	N/A	N/A
Mutual Aid	N/A	N/A
Interfacility	N/A	N/A
Intercept	N/A	N/A

Emergency Runs (Scheduled)

Stand By	N/A	N/A
Mutual Aid	N/A	N/A
Interfacility	N/A	N/A
Intercept	N/A	N/A

Non-Emergency Runs (Scheduled)

Stand By	N/A	N/A
Mutual Aid	N/A	N/A
Interfacility	N/A	N/A
Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Assist	Other	No Pat. Found
100	97	70	0	1	1	0	14	1	2	0	5	0	3	0
1001	1	1	0	0	0	0	0	0	0	0	0	0	0	0
1100	1	1	0	0	0	0	0	0	0	0	0	0	0	0
1200	2	2	0	0	0	0	0	0	0	0	0	0	0	0
1300	1	0	0	0	0	0	1	0	0	0	0	0	0	0
1400	1	0	0	0	0	0	1	0	0	0	0	0	0	0
200	2	0	0	0	0	0	2	0	0	0	0	0	0	0
2100	6	4	0	0	1	0	1	0	0	0	0	0	0	0
300	2	0	0	0	0	0	2	0	0	0	0	0	0	0
700	2	1	0	0	1	0	0	0	0	0	0	0	0	0
800	2	2	0	0	0	0	0	0	0	0	0	0	0	0
900	2	1	0	0	0	0	1	0	0	0	0	0	0	0
Total	119	82	0	1	3	0	22	1	2	0	5	0	3	0

Runs by Service Level (ePCR Data Only)

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	13	10.9%	BLS	39	32.8%
ALS	106	89.1%	ALS1	78	65.5%
SCT	N/A	N/A	ALS2	2	1.7%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple*insurance types may have been marked on a run)*

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	40	33.6%	78	65.5%	2	1.7%	N/A	N/A	N/A	N/A	120	100.8%

Runs by Primary PI (ePCR Data Only)

Description	#	%
Abdominal Pain	6	5.0%
Alt. Level Conscious	4	3.4%
Anxiety	3	2.5%
Back Pain (No Trauma)	3	2.5%
Behavioral Disorder	8	6.7%
Carbon Mon. Poisoning	1	0.8%
Cardiac Arrest	3	2.5%
Cardiac Rhythm Disturbance	2	1.7%
Cardiac Symptoms	1	0.8%
Chest Pain	2	1.7%
Cough, unspecified	1	0.8%
Depression (acute)	1	0.8%
Dyspnea - SOB	10	8.4%
ETOH - Intoxication	1	0.8%

ETOH - Withdrawl	1	0.8%
Failure to Thrive - Adult (Suspected)	1	0.8%
GI -Constipation	1	0.8%
GI -Diarrhea	1	0.8%
Hemorrhage (Severe Medical)	1	0.8%
Hyperglycemia	1	0.8%
Hypertension	3	2.5%
Hypoglycemia	1	0.8%
Hypotension	1	0.8%
Kidney / Renal Failure (Chronic)	1	0.8%
Nausea with vomiting	2	1.7%
Pain, chronic	1	0.8%
Pneumonia Symptoms	2	1.7%
Poisoning	1	0.8%
Poisoning - unspecified drug/med/ biological agent	1	0.8%
Post-Op Complication	1	0.8%
Pulmonary Edema	2	1.7%
Respiratory Failure	1	0.8%
Seizure	2	1.7%
Trauma Injury	15	12.6%
Unknown Medical	4	3.4%
Urinary Tract Infection (UTI)	2	1.7%
Urination Problem	1	0.8%
Weakness	4	3.4%
<i>Left Blank</i>	22	18.5%
<i>Total</i>	119	100.0%

Runs by Dispatch (EMD) Code

Description	#	%
01C Abdominal Pain / Problems	1	0.8%
01D Abdominal Pain / Problems	1	0.8%
04C Assault / Sexual Assault	2	1.7%
05A Back Pain (Non Traumatic or Non Recent Trauma)	3	2.5%
05D Back Pain (Non Traumatic or Non Recent Trauma)	1	0.8%
06D Breathing Problems	21	17.6%
08A Carbon Monoxide / Inhalation / HAZMAT	1	0.8%
09D Cardiac or Respiratory Arrest / Death	2	1.7%
10D Chest Pain	4	3.4%
11D Choking	1	0.8%
12C Convulsions / Seizures	2	1.7%
12D Convulsions / Seizures	2	1.7%
13A Diabetic Problems	1	0.8%
13D Diabetic Problems	2	1.7%
17A Falls	2	1.7%
17D Falls	14	11.8%
19D Heart Problems / AICD	2	1.7%
21D Hemorrhage / Lacerations	3	2.5%
23D Overdose / Poisoning / Ingestion	2	1.7%
25A Psychiatric / Abnormal Behavior / Suicide Attempt	1	0.8%
25C Psychiatric / Abnormal Behavior / Suicide Attempt	12	10.1%
25D Psychiatric / Abnormal Behavior / Suicide Attempt	2	1.7%
26A Sick Person (Specific Diagnosis)	5	4.2%
26D Sick Person (Specific Diagnosis)	12	10.1%
28D Stroke (CVA)	1	0.8%
29C Traffic / Transportation Accidents	1	0.8%
29D Traffic / Transportation Accidents	6	5.0%
30D Traumatic Injuries (Specific)	2	1.7%
31D Unconscious / Fainting (Near)	2	1.7%
86D Medical Alarm	8	6.7%
Left Blank	0	0.0%
Total	119	100.0%

Transport From (Category)

	#	%
Home / Residence	59	49.6%
Res. Custodial Facility	3	2.5%
Res. Custodial Facility - Nursing Home	5	4.2%
Private Commercial Establishment	2	1.7%
Facility - Health Care Provider Office	1	0.8%
Facility - Urgent Care	5	4.2%
Public Building	1	0.8%
Educational Ins.	1	0.8%
Street / Hwy	8	6.7%
Other	1	0.8%
Res. Custodial Facility - Assisted Living	20	16.8%
--Left Blank--	13	10.9%
<i>Total</i>	119	100.0%

Transport From (Facility) (ePCR Data Only)

	#	%
--Left Blank--	81	68.1%
Hope Residence	9	7.6%
Oak Terrace Senior Living - Jordan	8	6.7%
Ridgeview Clinic - Belle Plaine	6	5.0%
Belle Plaine Lutheran Home	5	4.2%
Kingsway Belle Plaine	5	4.2%
Schule Haus	4	3.4%
Valleyview of Jordan	1	0.8%
<i>Total</i>	119	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	#	%
St. Francis Regional Medical Center	43	36.1%
--Left Blank--	37	31.1%
Ridgeview Medical Center	15	12.6%
Mayo Clinic Health System - New Prague	9	7.6%
Two Twelve Medical Center	4	3.4%
Hennepin Healthcare	3	2.5%
Methodist Hospital - SLP	2	1.7%
Mayo Clinic Health System - Mankato	2	1.7%
Children's Health Care - Minneapolis	1	0.8%
U of M East MHF	1	0.8%
VAMC - Minneapolis	1	0.8%
New Ulm Medical Center	1	0.8%
<i>Total</i>	119	100.0%

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 10/01/2025 AND 10/31/2025; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 2	10/2/2025	ALS	14:07:49	14:13:06	00:05:17	13772	25-013396	<None>
Code 2	10/3/2025	ALS	10:35:57	10:40:56	00:04:59	13812	25-013436	<None>
Code 2	10/4/2025	ALS	07:51:32	07:55:07	00:03:35	13867	25-013487	<None>
Code 2	10/6/2025	ALS	18:45:41	19:04:30	00:18:49	13999	25-013616	<None>
Code 2	10/8/2025	ALS	19:08:32	19:40:44	00:32:11	14103	25-013714	<None>
Code 2	10/15/2025	BLS	07:25:33	00:00:00	N/A	14464	25-014059	<None>
Code 2	10/15/2025	BLS	07:27:05	08:00:53	00:33:47	14465	25-014059	<None>
Code 2	10/15/2025	BLS	10:15:59	10:26:17	00:10:18	14475	25-014068	<None>
Code 2	10/19/2025	BLS	11:16:02	11:21:14	00:05:12	14680	25-014265	<None>
Code 2	10/10/2025	ALS	16:04:36	00:00:00	N/A	14199	25-013808	<None>
Code 2	10/10/2025	ALS	16:06:18	16:42:23	00:36:04	14200	25-013808	<None>
Code 2	10/10/2025	BLS	18:55:42	19:03:09	00:07:27	14211	25-013819	<None>
Code 2	10/11/2025	BLS	03:27:38	03:36:24	00:08:46	14234	25-013842	<None>
Code 2	10/11/2025	ALS	23:37:18	23:59:11	00:21:53	14285	25-013884	<None>
Code 2	10/17/2025	BLS	20:24:55	20:29:53	00:04:58	14599	25-014190	<None>

Total Calls for Code 2: 15

Average Response Time: 00:12:53

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	10/18/2025	ALS	15:26:34	15:31:22	00:04:48	14633	25-014223	<None>
Code 3	10/13/2025	ALS	21:04:09	21:10:07	00:05:58	14395	25-013993	<None>
Code 3	10/19/2025	ALS	14:13:18	14:17:42	00:04:24	14685	25-014269	<None>
Code 3	10/19/2025	ALS	19:58:29	20:06:59	00:08:30	14693	25-014277	<None>
Code 3	10/20/2025	ALS	05:58:15	06:03:17	00:05:02	14708	25-014292	<None>
Code 3	10/21/2025	ALS	13:11:32	13:19:52	00:08:20	14774	25-014356	<None>
Code 3	10/22/2025	ALS	17:38:47	17:44:26	00:05:39	14840	25-014421	<None>
Code 3	10/22/2025	ALS	21:16:29	21:22:15	00:05:46	14848	25-014429	<None>
Code 3	10/23/2025	ALS	06:06:27	06:12:30	00:06:03	14863	25-014444	<None>
Code 3	10/23/2025	ALS	15:06:37	15:11:38	00:05:01	14887	25-014467	<None>
Code 3	10/25/2025	ALS	07:40:02	00:00:00	N/A	14971	25-014549	<None>
Code 3	10/25/2025	ALS	13:24:15	13:28:02	00:03:47	14995	25-014573	<None>
Code 3	10/25/2025	ALS	13:33:44	13:51:29	00:17:44	14998	25-014576	<None>
Code 3	10/25/2025	ALS	13:33:20	00:00:00	N/A	14999	25-014576	<None>
Code 3	10/26/2025	ALS	12:22:27	12:26:10	00:03:43	15038	25-014615	<None>
Code 3	10/26/2025	ALS	16:40:09	16:43:39	00:03:30	15054	25-014630	<None>
Code 3	10/27/2025	ALS	19:07:55	19:15:34	00:07:39	15118	25-014693	<None>
Code 3	10/30/2025	ALS	11:34:12	00:00:00	N/A	15250	25-014818	<None>
Code 3	10/16/2025	ALS	11:11:31	11:16:30	00:04:59	14524	25-014117	<None>
Code 3	10/16/2025	ALS	13:41:38	13:45:55	00:04:17	14529	25-014122	<None>
Code 3	10/16/2025	ALS	18:11:50	18:17:57	00:06:06	14541	25-014134	<None>
Code 3	10/17/2025	ALS	12:18:37	12:22:43	00:04:05	14571	25-014164	<None>

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 10/01/2025 AND 10/31/2025; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	10/17/2025	ALS	18:55:50	19:00:58	00:05:08	14593	25-014184	<None>
Code 3	10/9/2025	ALS	02:23:28	00:00:00	N/A	14114	25-013725	<None>
Code 3	10/10/2025	ALS	08:09:48	08:14:00	00:04:12	14169	25-013778	<None>
Code 3	10/10/2025	ALS	09:55:56	10:01:37	00:05:41	14177	25-013786	<None>
Code 3	10/7/2025	ALS	12:21:26	00:00:00	N/A	14034	25-013650	<None>
Code 3	10/7/2025	ALS	12:22:33	12:34:16	00:11:43	14035	25-013650	<None>
Code 3	10/8/2025	ALS	12:16:14	12:19:19	00:03:05	14078	25-013693	<None>
Code 3	10/8/2025	ALS	17:09:49	17:15:20	00:05:31	14094	25-013705	<None>
Code 3	10/8/2025	ALS	18:58:23	19:04:01	00:05:38	14100	25-013711	<None>
Code 3	10/4/2025	ALS	23:23:23	23:28:08	00:04:45	13914	25-013534	<None>
Code 3	10/5/2025	ALS	00:11:14	00:23:37	00:12:23	13916	25-013536	<None>
Code 3	10/5/2025	ALS	00:13:12	00:22:56	00:09:44	13917	25-013536	<None>
Code 3	10/5/2025	ALS	00:34:37	00:34:37	00:00:00	13919	25-013536	<None>
Code 3	10/5/2025	ALS	08:02:48	08:09:14	00:06:26	13931	25-013548	<None>
Code 3	10/5/2025	ALS	12:58:54	13:06:09	00:07:15	13942	25-013559	<None>
Code 3	10/5/2025	ALS	19:39:08	19:44:25	00:05:17	13956	25-013573	<None>
Code 3	10/6/2025	ALS	04:28:43	04:37:10	00:08:26	13966	25-013583	<None>
Code 3	10/3/2025	ALS	16:39:03	16:48:25	00:09:22	13832	25-013456	<None>
Code 3	10/3/2025	ALS	17:34:57	00:00:00	N/A	13835	25-013459	<None>
Code 3	10/3/2025	ALS	17:38:31	00:00:00	N/A	13836	25-013459	<None>
Code 3	10/4/2025	ALS	04:54:57	05:03:11	00:08:14	13862	25-013483	<None>
Code 3	10/2/2025	ALS	21:18:37	21:22:41	00:04:03	13792	25-013416	<None>
Code 3	10/2/2025	ALS	01:11:34	01:30:13	00:18:38	13736	25-013363	<None>
Code 3	10/2/2025	ALS	01:12:20	00:00:00	N/A	13737	25-013364	<None>

Total Calls for Code 3: 46

Average Response Time: 00:05:27

Grand Total Calls: 61

Total Average Response Time: 00:07:17



Belle Plaine Police Department

420 E Main St., PO Box 129, Belle Plaine, MN 56011

Terry M. Stier ~ Chief of Police

Office: 952-873-4307 Fax: 952-873-3850

DATE: November 5, 2025
TO: Mayor and Council
RE: Monthly Police Report

For the month of October, your Police Department handled **20** reported criminal cases, resulting in 47 offenses, wrote **192** traffic citations and warnings and recorded **611** calls for service.

10-01-25	Chief Stier and Sergeant Wiger attended a Belle Plaine Fire Department meeting to discuss the implementation of drones.
10-01-25	Officer Guralnik attended a parents' night meeting at Our Lady of the Prairie Church/School.
10-02-25	Chief Stier attended a Scott / Carver County Chiefs meeting in Shakopee.
10-02-25	Officer Guralnik taught several classes of D.A.R.E this month to the 8 th Grade Class.
10-04-25	Officer Weckman and Officer Guralnik attended Coborn's Fall Festival.
10-06-25	Chief Stier attended a bi-weekly statewide briefing including the Minnesota Chiefs of Police Association and Minnesota Sheriffs Association.
10-06-25	Chief Stier attended a City Council meeting and workshop.
10-07-25	Chief Stier, Sergeant Vycital and City Administrator Meyer met with The League of Minnesota Cities to talk over a wellness survey and discuss our current mental health programs at the police department.
10-08-25	Chief Stier attended a Minnesota Chiefs of Police Association, Legislative Committee Hearing via ZOOM.
10-08-25	Chief Stier attended a League of Minnesota Cities training, Better Suicide Prevention Approaches via ZOOM.
10-10-25	Chief Stier attended a DWI Task Force meeting via Teams.
10-10-25	Officers attended the Belle Plaine Schools Homecoming Festivities.
10-11-25	Officers attended the Belle Plaine Oktoberfest Event held in the downtown area.

10-14-25	Chief Stier attended a Minnesota Chiefs of Police Association, Legislative Committee hearing in Roseville.
10-16-25	Chief Stier attended a Law Enforcement Torch Run Opening Ceremony in Minneapolis.
10-18-25	Chief Stier attended the annual International Association of Chiefs of Police (IACP) Conference in Denver.
10-23-25	Chief Stier attended a Finance Ways and Means meeting at City Hall.
10-28-25	Chief Stier attended a Minnesota Chiefs of Police Association Executive Training Institute Planning meeting via ZOOM.
10-30-25	Chief Stier met with Fire Chief Otto to discuss placement of the drone, drone operators and procedures.
10-30-25	Chief Stier attended a retirement party for Eagan Police Chief Roger New.
10-31-25	Members of the Belle Plaine Police Department attended the annual Downtown Trick or Treat Event.

BELLE PLAINE POLICE DEPARTMENT – MONTHLY STATISTICS-2025

CRIMINAL ACTIVITY	SEPTEMBER TOTAL	OCTOBER TOTAL	YEAR TO DATE TOTAL
Alcohol Offenses	0	0	7
Assault	6	0	17
Burglary	0	1	1
Criminal Sexual Conduct	1	0	3
Criminal Fire	0	0	1
Damage to Property	0	0	13
Disorderly Conduct	2	0	4
Driving While Intoxicated	2	6	39
Drug Offenses	0	1	2
Family Offenses	0	0	0
Forgery/Fraud	0	0	7
Harassment/Harassing Calls	0	0	0
Obstruction	3	0	12
Stolen Motor Vehicle/Tampering	0	0	1
Theft	3	2	17
All Others	5	10	50
TOTAL	22	20	174

October Clearance Numbers Include:

A total of 20 separate cases resulting in 47 offenses

Cases cleared by arrest	17	19
Cases cleared by exception	1	0
Cases are currently inactive	1	1
Cases are currently active	2	0
Unfounded	1	0
	22	20

October Percent Cleared : **86.00%** **95.00%**

NON-CRIMINAL ACTIVITY	SEPTEMBER	OCTOBER	YEAR TO DATE
	TOTAL	TOTAL	TOTAL
Alarms	8	9	101
Animal Complaints	13	22	139
Assist Other Departments	51	33	354
Background/Record Checks	27	23	409
Assist Public	39	42	409
Civil Disputes	10	5	75
Domestics – not physical	4	4	29
Community Engagement	13	25	189
Lost/Found	8	11	104
Handgun Permits	10	5	54
Juvenile/Mischief	12	10	89
Medical Assists	32	34	402
Noise Complaints	6	2	44
Ordinance Violations	5	9	65
Patrol Checklist	114	96	1103
Predatory Offender Checks	4	1	43
Motor Vehicle Accidents	3	12	65
Suspicion	31	26	322
Traffic Complaints	15	6	103
Vehicle Lockouts	3	5	62
Citations/Warnings	225	192	2314
Warrants	3	4	27
All Others	24	15	185
TOTAL	660	591	6687

ACTIVITY BY QUADRANT #	QUADRANT LOCATION DESCRIPTION	SEPTEMBER	OCTOBER	YEAR TO DATE
		TOTAL	TOTAL	TOTAL
101	NW quadrant located N of Main Street	55	82	673
201	NE quadrant located N of Main Street	202	210	2147
301	SW quadrant located N of Hwy. 169	126	101	1163
302	SW quadrant located S of Hwy. 169	15	13	170
401	SE quadrant located N of Hwy. 169	90	80	1024
402	SE quadrant located S of Hwy 169	166	104	1466
202	Outside City Limits (Assists to other Depts.)	28	21	218
TOTAL		682	611	6861

Total calls for service in the city limits alone, amount to 96.00% 97.00%

Total calls to assist other departments, outside of city limits, amount to 4.00% 3.00%

<i>CITATIONS & WARNINGS</i>	<i>SEPTEMBER TOTAL</i>	<i>OCTOBER TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
DAR/DAC/DAS	8	6	70
Expired Registration	1	2	13
Speed	27	5	102
Stop Sign	0	2	15
No Insurance	4	1	16
Snowbird/Street Cleaning	4	4	33
Other Citations	6	4	80
Written Warnings	175	168	1985
TOTAL	225	192	2314

<i>SOURCE OF CALLS FOR SERVICE</i>	<i>SEPTEMBER TOTAL</i>	<i>OCTOBER TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Telephone (non-emergency)	117	93	1000
Officer Initiated	394	373	4192
Dispatch/911	96	92	930
In Person	40	29	332
Mail/Fax	35	24	407
Officer at Scene	0	0	0
TOTAL	682	611	6861

<i>CRIMES COMMITTED BY</i>	<i>SEPTEMBER TOTAL</i>	<i>OCTOBER TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Adults	14	14	133
Juveniles	5	5	23
Unknown	3	1	18
TOTAL	22	20	174

SEPTEMBER ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	33	38	22	93
Monday	47	32	13	92
Tuesday	42	39	18	99
Wednesday	44	40	18	102
Thursday	49	28	16	93
Friday	39	47	24	110
Saturday	27	39	27	93
TOTAL	281	263	138	682

Percent of total calls for service between the hours of 7 AM – 3 PM was **41.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **39.00%**

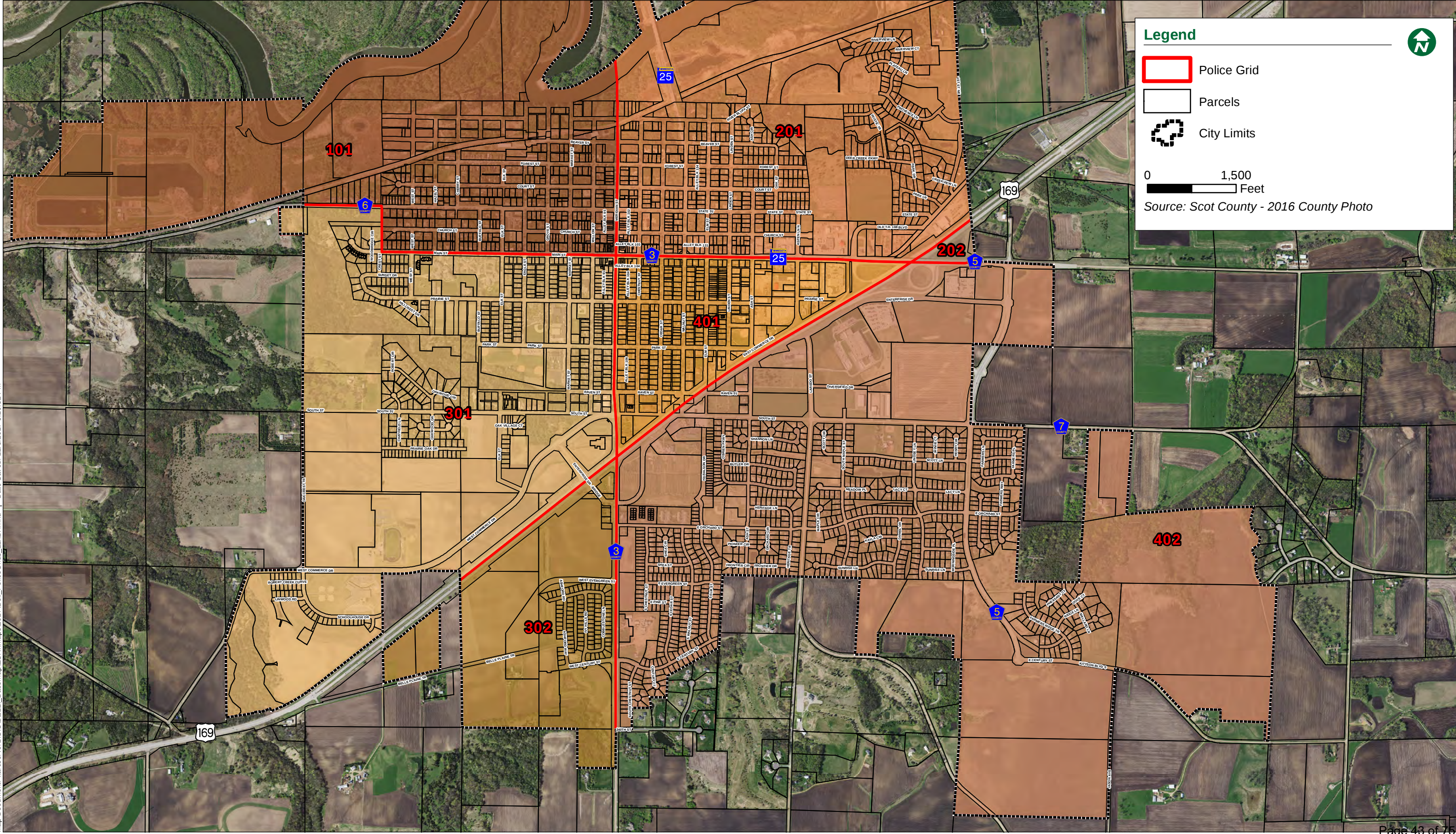
Percent of total calls for service between the hours of 11 PM – 7 AM was **20.00%**

OCTOBER ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	23	25	30	78
Monday	25	21	16	62
Tuesday	13	16	14	43
Wednesday	48	46	14	108
Thursday	53	42	21	116
Friday	46	50	25	121
Saturday	33	30	20	83
TOTAL	241	230	140	611

Percent of total calls for service between the hours of 7 AM – 3 PM was **39.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **38.00%**

Percent of total calls for service between the hours of 11 PM – 7 AM was **23.00%**





To: Mayor Ryan Ladd, City Council Members, City Administrator, and Rural Farm Fire
 From: Tim Hentges Chief 2
 Re: Monthly Report

Date 11-12-2025

	October 2025 Calls	2025 YTD	2024 YTD Comparison
City Fires	17	152	137
Rural Fires	10	78	101
Mutual Aid	0	19	256
Total Fire Calls	27	249	256

1. Fire Alarm (F) Blakeley Township
2. Medical (C)
3. Smoke Alarm (C)
4. Grass Fire (C)
5. Accident (C)
6. Medical (F) Belle Plaine Township
7. Medical (F) Blakeley Township
8. Medical (C)
9. Medical (C)
10. Assist to Law Enforcement (C)
11. Combine fire (F) Blakeley Township
12. CO Alarm (C)
13. Gas leak (C)
14. Vehicle Fire (F) Belle Plaine Township
15. Accident (F) St. Lawrence Township
16. CO Alarm (F) Belle Plaine Township
17. Gas leak (C)
18. Accident (F) Belle Plaine Township
19. Accident (F) St. Lawrence Township
20. Fire Alarm (C)
21. Accident (C)
22. Medical (C)
23. Brush Fire (C)
24. Medical (C)
25. Medical (C)
26. Fire Alarm (C)

27. Search and Rescue (F)

Fire Department Demoed new Extrication tools and trained on Auto extrication.

Respectfully Submitted,

Tim Hentges
Assistant Fire Chief



MEMORANDUM

DATE:	November 17, 2025
TO:	Honorable Mayor Ladd, Members of the City Council, & Administrator Meyer
FROM:	Cynthia Smith Strack, Community Development Director
RE:	Community Development Monthly Report to the City Council

ECONOMIC DEVELOPMENT UPDATES

The EDA met on November 10th.

OTHER ECONOMIC DEVELOPMENT ITEMS:

- Zoning information/assistance to four commercial entities.
- Process ROSE loan request.
- Attend Chamber Board meeting.
- Met with two residential developers.

PLANNING COMMISSION UPDATES

The Planning Commission did not meet in November.

OTHER PLANNING ITEMS:

- Attend LMC workshop Managing Difficult Conversations.
- Attend Met Council Policy Advisory Committee meeting.
- Attended GreenCorps supervisor training.
- Code review (zoning) assistance for building/zoning permits.
- Draft language – Chapter 4 City Code – Use of lower potency hemp products on public property.
- City communications.
- 2050 Comprehensive Plan Update planning.
- GIS conversion meeting and research.

DESIGN COMMITTEE

The Design Committee met on November 3rd to downtown sign and awning proposals.

BUILDING OFFICIAL ACTIVITIES

- 16 On-site/in office consultations with property owners & contractors to discuss building options/permit questions.

INSPECTIONS	Commercial	Residential
Building	57	96
Rental		17
Zoning		25
Code Enforcement		26
TOTAL	221	

BUILDING & ZONING PERMITS PROCESSED

- **3- Commercial Building –**
Existing – 218 Meridian Street North, 345 Meridian Street South (2)
New Build –
- **1 - Commercial Plumbing –**
Existing – 345 Meridian Street South
New Build -
- **1 - Commercial Mechanical –**
Existing- 345 Meridian Street South
New Build-
- **0 - New House –**
- **0 - Deck –**
- **0 - Accessory Structure –**
- **3 - Remodel/Building/Pool –** 520 Main Street West, 948 Walnut Street South, 225 Walnut Street South
- **0 - Finish Basement –**

- **5 - Re-roof** – 951 Park Drive, 230 Chestnut Street South, 933 Orchard Street East, 509 Scott Circle, 660 Forest Street East
- **2 - Re-side** – 1185 Farmers Lane, 336 Chestnut Street South
- **5 - Re-window/Re-door** – 109 Oakwood Drive, 238 Linden Street South, 972 Lacy Court, 336 Chestnut Street South, 614 Main Street West
- **0 - Demolition -**
- **4 - Fence** – 324 Main Street West, 213 Pine Street East, 960 Ashford Road, 400 State Street East
- **2 - Shed** – 945 Scott Lane, 1010 Church Street West
- **1 – Sidewalk/Slab** – 127 Willow Street South
- **1 - Sign** – 1201 Enterprise Drive East
- **0 - Chickens** –

BUILDING PERMIT TREND DATA THROUGH OCTOBER 2025

(The following data does not represent all permits issued.)

Permit Type	Oct-23	YTD 23	Oct-24	YTD 24	Oct-25	YTD 25
New Houses	1	12	0	4	0	14
Remodel/Additions/Pool	7	34	3	34	3	47
Basement Finish	3	13	0	10	0	9
Deck	2	19	1	19	0	19
Accessory Structure	0	0	0	1	0	1
Re-window	6	40	6	25	5	38
Re-roof	13	74	3	40	5	38
Re-side	5	43	0	17	2	17
Demolition	1	1	0	1	0	2
Zoning (Fence/Shed/Sign/Hens/Sidewalk)	2	38	5	44	8	47
Commercial	6	64	13	71	5	72
TOTAL	46	338	31	266	28	304

11/14/25
08:29:12

CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 11 / 25

Page: 21 of 21
Report ID: AP100A

We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$367,246.76(three hundred sixty-seven thousand two hundred forty-six dollars and seventy-six cents).

Dated this 17th of November, 2025.

Approved by the governing Council of the City of Belle Plaine.

11/14/25
08:29:12

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 11/25
For Pay Date: 11/18/25

Page: 1 of 21
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15631		1 ACME AWNING	875.00								
RESO 25-120		9586 09/30/25 EDA: ROSE LOAN 139 MAIN ST E	875.00			801		460500	407420		10010
		Total for Vendor:	875.00								
15750		30 AG PARTNERS	725.59								
	1431 10/25 10/31/25	PD: REPAIRS/MAINTENANCE	16.58			101		421100	407000		10010
	1431 10/25 10/31/25	ADM: BLDG MAINTENANCE	96.65			101		413200	401000		10010
	1431 10/25 10/31/25	GEB: BLDG MAINTENANCE	37.74*			101		411100	401000		10010
	1431 10/25 10/31/25	GEN: RESOURCE SUPPLIES	103.87			101		411100	435000		10010
	1431 10/25 10/31/25	PW: GENERAL SUPPLIES	158.95			101		431210	208000		10010
	1431 10/25 10/31/25	PW: REPAIRS/MAINTENANCE	13.48			101		431210	407000		10010
	1431 10/25 10/31/25	PW: STREETS/ALLEYS	103.53*			101		431210	407200		10010
	1431 10/25 10/31/25	PRK: REPAIRS/MAINTENANCE	77.93			101		452020	407000		10010
	1431 10/25 10/31/25	LIB: REPAIRS/MAINTENANCE	4.99			101		455010	407000		10010
	1431 10/25 10/31/25	SWR: GENERAL SUPPLIES	18.57*			603		432500	208000		10010
	1431 10/25 10/31/25	WTR: GENERAL SUPPLIES	6.99*			604		432570	208000		10010
	1431 10/25 10/31/25	AC: REPAIRS/MAINTENANCE	37.34			101		451240	407000		10010
	1431 10/25 10/31/25	FIRE HALL RENO PROJECT	48.97*			471		491000	404500		10010
		Total for Vendor:	725.59								
15701		1047 AXON ENTERPRISES INC	68.74								
	INUS392965 11/01/25	PD: SQUAD CAMERAS ANNUAL S	68.74*			101		421100	433000		10010
		Total for Vendor:	68.74								
15715		1447 BARCO PRODUCTS LLC	805.46								
	11/06/25	PRK: REPAIRS/MAINTENANCE	805.46			101		452020	407000		10010
BP200062139		Total for Vendor:	805.46								
15632		3174 BLAKELEY TOWNSHIP	360.00								
	6443 10/31/25	PW: SEP & OCT OAKCREST TRAIL	360.00*			101		431210	407200		10010
		Total for Vendor:	360.00								

11/14/25
08:29:12

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 11/25
For Pay Date: 11/18/25

Page: 2 of 21
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15633	0378187	616 BOLTON & MENK, INC 10/28/25 WELL NO. 5 ENG FEES	15,094.90 15,094.90*			604		495462	303000		10010
15634	0378188	616 BOLTON & MENK, INC 10/28/25 SWR: WWTF IMPROVEMENTS	7,907.50 7,907.50*			603		432500	303000		10010
15751	0378465	616 BOLTON & MENK, INC 10/31/25 ADM: CONSULTING FEES	11,000.00 2,116.00			101		413200	311000		10010
	0378465	10/31/25 PD: CONSULTING FEES	4,542.23			101		421100	311000		10010
	0378465	10/31/25 PD FACILITY CONSULTING FEES	4,341.77			101		493000	585000		10010
		Total for Vendor:	34,002.40								
15669	100725	4097 BRENKE, KAREN 10/07/25 HRA: REPLACE ASH TREE GRANT	500.00 500.00*			802		460500	407410		10010
		Total for Vendor:	500.00								
15670	WO-1368102-1	4009 BUSINESS ESSENTIALS 10/30/25 ADM: GENERAL SUPPLIES	927.40 92.74			101		413200	208000		10010
	WO-1368102-1	10/30/25 PD: GENERAL SUPPLIES	92.74			101		421100	208000		10010
	WO-1368102-1	10/30/25 FD: GENERAL SUPPLIES	92.74*			101		422100	208000		10010
	WO-1368102-1	10/30/25 PRK: GENERAL SUPPLIES	278.22			101		452020	208000		10010
	WO-1368102-1	10/30/25 SWR: GENERAL SUPPLIES	185.48*			603		432500	208000		10010
	WO-1368102-1	10/30/25 WTR: GENERAL SUPPLIES	185.48*			604		432570	208000		10010
		Total for Vendor:	927.40								
15671	114457	3763 CADY BUSINESS TECHNOLOGIES 11/01/25 ADM: 11/25 PHONE	1,646.29 456.82			101		413200	321000		10010
	114457	11/01/25 AMB: 11/25 PHONE	52.60			101		422700	321000		10010
	114457	11/01/25 PD: 11/25 PHONE	554.73			101		421100	321000		10010
	114457	11/01/25 FD: 11/25 PHONE	147.46			101		422100	321000		10010

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	114457	11/01/25 CD: 11/25 PHONE	127.78			101		460505	321000		10010
	114457	11/01/25 EDA: 11/25 PHONE	31.95			801		460500	321000		10010
	114457	11/01/25 PW: 11/25 PHONE	45.82			101		431210	321000		10010
	114457	11/01/25 SWR: 11/25 PHONE	45.82			603		432500	321000		10010
	114457	11/01/25 WTR: 11/25 PHONE	45.82			604		432570	321000		10010
	114457	11/01/25 AC: 11/25 PHONE	109.99			101		451240	321000		10010
	114457	11/01/25 REC: 11/25 PHONE	27.50			101		451000	321000		10010
		Total for Vendor:	1,646.29								
15635		684 CINTAS CORPORATION	110.00								
	4248417639	10/31/28 GEN: RUG SERVICE	33.00*			101		411100	401000		10010
	4248417639	10/31/28 ADM: RUG SERVICE	77.00			101		413200	401000		10010
15636		684 CINTAS CORPORATION	92.00								
	4248417651	10/31/25 WTR: RUG SERVICE	92.00			604		432570	401000		10010
15637		684 CINTAS CORPORATION	66.00								
	4248417581	10/31/25 SWR: RUG SERVICE	66.00			603		432500	401000		10010
15638		684 CINTAS CORPORATION	178.00								
	4248417693	10/31/25 PW: RUG SERVICE	178.00			101		431210	401000		10010
15702		684 CINTAS CORPORATION	58.00								
	4248417702	10/31/25 PD: RUG SERVICE	40.60			101		421100	401000		10010
	4248417702	10/31/25 AMB: RUG SERVICE	17.40*			101		422700	401000		10010
15703		684 CINTAS CORPORATION	144.00								
	4248417703	10/31/25 FD: RUG SERVICE	144.00*			101		422100	401000		10010
		Total for Vendor:	648.00								
15740		1789 COBORNS INC	157.68								
	1100347890	10/09/25 PW: GENERAL SUPPLIES	29.98			101		431210	208000		10010
	1100355005	10/30/25 DARE SUPPLIES	79.70			101		421200	208000		10010
	1100355006	10/30/25 DARE SUPPLIES	48.00			101		421200	208000		10010
		Total for Vendor:	157.68								

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15716		1313 CORE & MAIN	302.06								
	INV0022962	10/30/25 SWR: TESTS/CHEMICALS	302.06			603		432500	312500		10010
15763		1313 CORE & MAIN	246.00								
	Y066349	11/06/25 WTR: MXU WARRANTY REPLACEMENT	246.00*			604		432570	407500		10010
		Total for Vendor:	548.06								
15748		126 DIAMOND VOGEL, INC	1,356.00								
	807098234	10/02/25 PW: STREETS/ALLEYS	1,356.00*			101		431210	407200		10010
15749		126 DIAMOND VOGEL, INC	872.50								
	807098139	09/23/25 PW: STREETS/ALLEYS	872.50*			101		431210	407200		10010
		Total for Vendor:	2,228.50								
15639		3692 DWK CLEAN WATER SERVICES, LLC	1,700.00								
	1025	11/02/25 SWR: 10/25 WWTF OPERATIONS	1,700.00			603		432500	311000		10010
		Total for Vendor:	1,700.00								
15626	64683M	3864 FAHEY, MATT	600.00								
	110625	11/06/25 REC: DOWNTOWN CARRIAGE RIDES	600.00			101		451000	451100		10010
		Total for Vendor:	600.00								
15704		3724 FAUL PSYCHOLOGICAL	665.00								
	2531	11/03/24 PD: TESTING	665.00			101		421100	206000		10010
		Total for Vendor:	665.00								
15757		3619 FERGUSON WATERWORKS #2518	640.00								
	0558513	11/11/25 WTR: REPAIRS/MAINTENANCE	640.00*			604		432570	402000		10010
		Total for Vendor:	640.00								
15705		3942 FINKEN WATER SOLUTIONS	20.00								
	1515719	11/01/25 PD: 11/25 COOLER RENTAL	20.00			101		421100	208000		10010
		Total for Vendor:	20.00								

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15741	E	889 FIRST NATIONAL BANK MINNESOTA	110.00								
	11/25	11/30/25 ADM: 11/2025 ACH FEE	110.00			101		413200	419000		10010
		Total for Vendor:	110.00								
15640	E	149 FRONTIER COMMUNICATIONS	59.93								
	HP: 11/25	10/22/25 HP: 11/25 PHONE	59.93			101		450100	321000		10010
15742		149 FRONTIER COMMUNICATIONS	879.71								
	11/25	11/04/25 ADM: 11/25 PHONE LINE	41.29			101		413200	321000		10010
	11/25	11/04/25 PD: 11/25 PHONE LINE	113.27			101		421100	321000		10010
	11/25	11/04/25 FD: 11/25 PHONE LINE	30.35			101		422100	321000		10010
	11/25	11/04/25 SWR: 11/25 PHONE LINE	290.76			603		432500	321000		10010
	11/25	11/04/25 WTR: 11/25 PHONE LINE	404.04			604		432570	321000		10010
		Total for Vendor:	939.64								
15717	E	3423 GLOBAL PAYMENTS INTEGRATED	129.05								
	10/25	10/31/25 AC: 10/25 C.C. FEES	129.05*			101		451240	413200		10010
		Total for Vendor:	129.05								
15641		163 GOPHER STATE ONE CALL	371.25								
	5100215	10/31/25 SWR: 10/25 LOCATES	185.63			603		432500	402000		10010
	5100215	10/31/25 WTR: 10/25 LOCATES	185.62*			604		432570	402000		10010
		Total for Vendor:	371.25								
15718		169 GRAINGER	843.11								
	9706161578	11/10/25 WTR: REPAIRS/MAINTENANCE	850.06*			604		432570	402000		10010
	9700469498	11/05/25 RETURNED ITEMS	-6.95			101		451240	407000		10010
CI	229										
15719		169 GRAINGER	0.00								
	9705869783	11/10/25 WTR: REPAIRS/MAINTENANCE	42.24*			604		432570	402000		10010
	9700469498	11/05/25 RETURNED ITEMS	-42.24			101		451240	407000		10010
CI	229										

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15720		169 GRAINGER	0.00								
	9706161586	11/10/25 SWR: GENERAL SUPPLIES	33.10*			603		432500	208000		10010
	9700469498	11/05/25 RETURNED ITEMS	-33.10			101		451240	407000		10010
CI	229										
15758		169 GRAINGER	267.82								
	9708569802	11/12/25 SWR: REPAIRS/MAINTENANCE	267.82			603		432500	402000		10010
15759		169 GRAINGER	1,409.97								
	9708569794	11/12/25 SWR: REPAIRS/MAINTENANCE	1,409.97			603		432500	402000		10010
		Total for Vendor:	2,520.90								
15642		178 HAWKINS WATER TREATMENT GRP	9,725.50								
	7243339	10/30/25 SWR: TESTS/CHEMICALS	9,725.50			603		432500	312500		10010
15643		178 HAWKINS WATER TREATMENT GRP	2,885.54								
	7243374	10/30/25 WTR: TESTS/CHEMICALS	2,885.54*			604		432570	312500		10010
		Total for Vendor:	12,611.04								
15743		3465 HENDERSON INDEPENDENT	54.00								
	110725	11/07/25 ADM: PUBLICATIONS	54.00			101		413200	351000		10010
		Total for Vendor:	54.00								
15672		2273 HIGH-TECH CLEANING COMPANY	2,880.00								
	21832	11/01/25 ADM: 11/25 CLEANING	463.91			101		413200	401000		10010
	21832	11/01/25 GEN: 11/25 CLEANING	198.82*			101		411100	401000		10010
	21832	11/01/25 AMB: 11/25 CLEANING	119.34*			101		422700	401000		10010
	21832	11/01/25 PW: 11/25 CLEANING	265.06			101		431210	401000		10010
	21832	11/01/25 SWR: 11/25 CLEANING	210.57			603		432500	402000		10010
	21832	11/01/25 WTR: 11/25 CLEANING	255.97*			604		432570	402000		10010
	21832	11/01/25 LIB: 11/25 CLEANING	397.81			101		455010	401000		10010
	21832	11/01/25 FD: 11/25 CLEANING	690.06*			101		422100	401000		10010
	21832	11/01/25 PD: 11/25 CLEANING	278.46			101		421100	401000		10010
		Total for Vendor:	2,880.00								

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15644		4095 HOY, MICHELLE	1,000.00								
	110725	11/07/25 HRA: ENERGU EFFICIENT GRANT	1,000.00*			802		460500	407410		10010
		Total for Vendor:	1,000.00								
15721		2855 JOHN DEERE FINANCIAL - KIBBLE	20.04								
	4996095	10/06/25 PW: MOWER REPAIRS #306 & #307	20.04			101		431210	407000		10010
15722		2855 JOHN DEERE FINANCIAL - KIBBLE	5.01								
	4998299	10/07/25 PW: MOWER REPAIRS #306 & #307	5.01			101		431210	407000		10010
15723		2855 JOHN DEERE FINANCIAL - KIBBLE	150.26								
	5014843	10/15/25 PW: MOWER REPAIRS #306 & #307	150.26			101		431210	407000		10010
15724		2855 JOHN DEERE FINANCIAL - KIBBLE	50.39								
	5034813	10/27/25 AC: MISSING PART FROM RENTAL	50.39			101		451240	410000		10010
15725		2855 JOHN DEERE FINANCIAL - KIBBLE	15.12								
	5042747	10/30/25 PW: GENERAL SUPPLIES	15.12			101		431210	208000		10010
15726		2855 JOHN DEERE FINANCIAL - KIBBLE	35.51								
	5042053	10/30/25 PW: MOWER REPAIRS #306 & #307	35.51			101		431210	407000		10010
		Total for Vendor:	276.33								
15706		2614 KCHK RADIO	75.00								
	38485-1	11/01/25 PD: ANTI-BULLYING RADIO AD	75.00			101		421200	208000		10010
		Total for Vendor:	75.00								
15645		3491 KIMBALL MIDWEST	106.27								
	103892383	10/30/25 PW: GENERAL SUPPLIES	106.27			101		431210	208000		10010
15727		3491 KIMBALL MIDWEST	16.00								
	103914731	11/07/25 PW: GENERAL SUPPLIES	16.00			101		431210	208000		10010
		Total for Vendor:	122.27								

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15646	RESO 25-093	4071 KUHL'S CONTRACTING	38,128.82								
	14208	10/29/25 HP: EPISCOPAL ROOF	38,128.82*			101		450100	402000		10010
		Total for Vendor:	38,128.82								
15647	3644707	4096 KUTAK ROCK LLP 10/31/25 TIF: BRECKEN PLACE 2ND LEGAL	698.50 698.50*			705		495378	413200		10010
		Total for Vendor:	698.50								
15648	I-30180-1	206 LANGES PLUMBING & HEATING 11/05/25 GEN: BLDG MAINTENANCE	709.00 212.70*			101		411100	401000		10010
	I-30180-1	11/05/25 ADM: BLDG MAINTENANCE	496.30			101		413200	401000		10010
		Total for Vendor:	709.00								
15650	436076	210 LEAGUE OF MN CITIES 10/14/25 CD: EDUCATION	30.00 30.00			101		460505	207000		10010
		Total for Vendor:	30.00								
15649	25359	925 LEAGUE OF MN CITIES- INS. TRUS 11/01/25 PD: WORKERS COMPENSATION	250.61 250.61			101		421100	151000		10010
		Total for Vendor:	250.61								
15707	3378	1315 MARIE RIDGEWAY LICSW, LLC 10/31/25 PD: EMPLOYEE RESOURCES	85.00 85.00			101		421100	131000		10010
		Total for Vendor:	85.00								
15708	125380	1766 MATT SAXE CHEVY BUICK 10/31/25 PD: 2019 TAHOE 88-19 R/M	419.58 419.58			101		421100	407000		10010
15709	72468	1766 MATT SAXE CHEVY BUICK 10/30/25 PD: 2019 TAHOE 88-19 R/M	99.95 99.95			101		421100	407000		10010
		Total for Vendor:	519.53								

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15744	E	1889 MEDIACOM	34.16								
		CBL: 11/25 10/28/25 CBL: 11/25 CABLE	34.16			206		451750	221000		10010
		Total for Vendor:	34.16								
15738		248 METRO SALES INC	2,689.91								
		INV2935047 11/10/25 ADM: USAGE CONTRACT	277.56*			101		413200	202000		10010
		INV2935047 11/10/25 PD: USAGE CONTRACT	624.90*			101		421100	202000		10010
		INV2935047 11/10/25 FD: USAGE CONTRACT	277.56			101		422100	201000		10010
		INV2935047 11/10/25 PW: USAGE CONTRACT	318.24*			101		431210	202000		10010
		INV2935047 11/10/25 SWR: USAGE CONTRACT	318.25*			603		432500	202000		10010
		INV2935047 11/10/25 WTR: USAGE CONTRACT	318.25*			604		432570	202000		10010
		INV2935047 11/10/25 CD: USAGE CONTRACT	416.36*			101		460505	202000		10010
		INV2935047 11/10/25 EDA: USAGE CONTRACT	138.79*			801		460500	202000		10010
		Total for Vendor:	2,689.91								
15752		1819 MIKE WINDOW WASHING SERV	900.00								
		102225 10/22/25 GEN : BLDG MAINTENANCE	105.00*			101		411100	401000		10010
		102225 10/22/25 ADM: BUILDING MAINTENANCE	245.00			101		413200	401000		10010
		102225 10/22/25 AMB: BLDG MAINTENANCE	105.00*			101		422700	401000		10010
		102225 10/22/25 PD: BUILDING MAINTENANCE	245.00			101		421100	401000		10010
		102225 10/22/25 PRK: HICKORY PARK	200.00			101		452020	407000		10010
		Total for Vendor:	900.00								
15710		1391 MINNESOTA CRITTER GETTER	1,300.00								
		10/25 10/25/25 PD: 10/25 ANIMAL CONTROL	1,300.00			101		427000	313000		10010
		Total for Vendor:	1,300.00								
15627	E	1335 MN DEPT OF LABOR & INDUSTRY	736.94								
		2025-3 11/04/25 2025 Q3 PERMIT SURCHARGE	736.94			101		21812			10010
		Total for Vendor:	736.94								
15629	E	282 MN DEPT OF REVENUE	1,143.00								
		10-2025 10/31/25 WTR: 10/25 SALES TAX	1,143.00			604		21813			10010
		Total for Vendor:	1,143.00								

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15756		4098 MN DNR - DIVISION OF LANDS AND	237.00								
	111225	11/12/25 SWR: LICENSE FEE	237.00			603		432500	301500		10010
		Total for Vendor:	237.00								
15673		3989 MORIARTY, FLORENCE	500.00								
	100725	10/07/25 HRA: REPLACE ASH TREE GRANT	500.00*			802		460500	407410		10010
		Total for Vendor:	500.00								
15651		314 MVEC	616.12								
	OCT-25	10/28/25 SWR: 941 RIVERVIEW LN	31.89			603		432500	381000		10010
	OCT-25	10/28/25 PW: SECURITY LIGHTS	584.23			101		431210	381500		10010
		Total for Vendor:	616.12								
15652		2116 NORTH AMERICAN SAFETY	57.00								
	INV103201	11/03/25 PW: GENERAL SUPPLIES	14.25			101		431210	208000		10010
	INV103201	11/03/25 SWR: GENERAL SUPPLIES	14.25*			603		432500	208000		10010
	INV103201	11/03/25 STRM: GENERAL SUPPLIES	14.25			209		460500	208000		10010
	INV103201	11/03/25 WTR: GENERAL SUPPLIES	14.25*			604		432570	208000		10010
15653		2116 NORTH AMERICAN SAFETY	92.60								
	INV103093	10/30/25 SWR: SAFETY EQUIPMENT	92.60*			603		432500	208000		10010
15654		2116 NORTH AMERICAN SAFETY	299.88								
	INV103036	10/28/25 PW: UNIFORM ALLOWANCE	99.96			101		431210	217000		10010
	INV103036	10/28/25 SWR: UNIFORM ALLOWANCE	99.96			603		432500	217000		10010
	INV103036	10/28/25 WTR: UNIFORM ALLOWANCE	99.96			604		432570	217000		10010
15655		2116 NORTH AMERICAN SAFETY	228.97								
	INV103099	10/30/25 PW: UNIFORM ALLOWANCE	76.33			101		431210	217000		10010
	INV103099	10/30/25 SWR: UNIFORM ALLOWANCE	76.32			603		432500	217000		10010
	INV103099	10/30/25 WTR: UNIFORM ALLOWANCE	76.32			604		432570	217000		10010
15656		2116 NORTH AMERICAN SAFETY	20.98								
	INV103169	11/03/25 SWR: SAFETY EQUIPMENT	20.98*			604		432570	208000		10010

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15729		2116 NORTH AMERICAN SAFETY	7.50								
	INV103349	11/06/26 PW: SAFETY EQUIPMENT	7.50*			101		431210	221000		10010
		Total for Vendor:	706.93								
15728		2917 NORTHWEST POWER EQUIPMENT CO	2,266.85								
	250343TE	11/03/25 WTR: REPAIRS/MAINTENANCE	2,266.85*			604		432570	402000		10010
		Total for Vendor:	2,266.85								
15753		2973 NOVACARE REHABILITATION	185.00								
	849134367	11/12/25 FD: TESTING	185.00*			101		422100	206000		10010
		Total for Vendor:	185.00								
15657		636 ODP BUSINESS SOLUTIONS, LLC	13.24								
	10/28/25	ADM: GENERAL SUPPLIES	13.24			101		413200	208000		10010
	445274999001										
15658		636 ODP BUSINESS SOLUTIONS, LLC	43.98								
	10/30/25	GEN: GENERAL SUPPLIES	43.98			101		411100	208000		10010
	445274847001										
15674		636 ODP BUSINESS SOLUTIONS, LLC	124.71								
	10/27/25	ADM: COPY PAPER	15.59*			101		413200	202000		10010
	446035290001										
	10/27/25	PD: COPY PAPER	15.59*			101		421100	202000		10010
	446035290001										
	10/27/25	FD: COPY PAPER	15.59			101		422100	201000		10010
	446035290001										
	10/27/25	PW: COPY PAPER	15.59*			101		431210	202000		10010
	446035290001										
	10/27/25	SWR: COPY PAPER	15.59*			603		432500	202000		10010
	446035290001										
	10/27/25	WTR: COPY PAPER	15.59*			604		432570	202000		10010
	446035290001										
	10/27/25	CD: COPY PAPER	15.59*			101		460505	202000		10010
	446035290001										
	10/27/25	EDA: COPY PAPER	15.58*			801		460500	202000		10010
	446035290001										

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15711		636 ODP BUSINESS SOLUTIONS, LLC	9.78								
	10/28/25	PD: OFFICE SUPPLIES	9.78			101		421100	201000		10010
441197610001											
15712		636 ODP BUSINESS SOLUTIONS, LLC	189.91								
	10/29/25	PD: OFFICE SUPPLIES	122.56			101		421100	201000		10010
438969008001											
	10/29/25	PD: COPY PAPER	67.35*			101		421100	202000		10010
438969008001											
15730		636 ODP BUSINESS SOLUTIONS, LLC	69.03								
	11/06/25	PW: GENERAL SUPPLIES	26.95			101		431210	208000		10010
441759541001											
	11/06/25	ADM: GENERAL SUPPLIES	42.08			101		413200	208000		10010
441759541001											
		Total for Vendor:	450.65								
15745		674 OTTO, STEVE	50.00								
	11/25 11/12/25	FD: 11/25 PHONE REIMBURSEMENT	50.00			101		422100	321000		10010
		Total for Vendor:	50.00								
15746		3201 PENTAGON MATERIALS, INC	25.91								
	27622 11/04/25	PW: STREETS/ALLEYS	25.91*			101		431210	407200		10010
		Total for Vendor:	25.91								
15659		2044 PER MAR SECURITY SERVICES	1,800.00								
	3710199 10/31/25	WTR:ACCESS CONTROL SYS INSTAL	1,800.00*			604		495462	404500		10010
15731		2044 PER MAR SECURITY SERVICES	12.66								
	3711217 11/08/25	FAC: 700 E MAIN CCTV	12.66			101		420100	370000		10010
		Total for Vendor:	1,812.66								
15754		4086 PILOT INSTITUTE LLC	496.00								
	INV-7362 09/30/25	FD: DRONE TRAINING	496.00			101		422100	205000		10010
		Total for Vendor:	496.00								

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15676	E	377 PURCHASE POWER	502.25								
	11-2025	11/04/25 ADM: POSTAGE	61.98			101		413200	322000		10010
	11-2025	11/04/25 CD: POSTAGE	130.59			101		460505	322000		10010
	11-2025	11/04/25 EDA: POSTAGE	28.40			801		460500	322000		10010
	11-2025	11/04/25 PD: POSTAGE	130.59			101		421100	322000		10010
	11-2025	11/04/25 PW: POSTAGE	50.23			101		431210	322000		10010
	11-2025	11/04/25 SWR: POSTAGE	50.23*			603		432500	322000		10010
	11-2025	11/04/25 WTR: POSTAGE	50.23*			604		432570	322000		10010
		Total for Vendor:	502.25								
15660		2408 QUALITY FLOW SYSTEMS, INC	1,732.00								
	49954	10/27/25 SWR: REPAIRS/MAINTENANCE	1,732.00			603		432500	402000		10010
		Total for Vendor:	1,732.00								
15677		26 RIVER VALLEY PARTS SUPPLY	29.55								
	554213	10/09/25 PW: 2015 SILV 2500 R/M #105	29.55			101		431210	407000		10010
15678		26 RIVER VALLEY PARTS SUPPLY	45.35								
	554214	10/09/25 PW: GENERATOR R/M	45.35			101		431210	407000		10010
15679		26 RIVER VALLEY PARTS SUPPLY	89.09								
	554272	10/10/25 PD: 2021 CHARGER 88-02 R/M	89.09			101		421100	407000		10010
15680		26 RIVER VALLEY PARTS SUPPLY	19.49								
	554295	10/10/25 PD: GENERAL SUPPLIES	6.50			101		421100	208000		10010
	554295	10/10/25 FD: GENERAL SUPPLIES	6.50*			101		422100	208000		10010
	554295	10/10/25 PW: GENERAL SUPPLIES	6.49			101		431210	208000		10010
15681		26 RIVER VALLEY PARTS SUPPLY	149.99								
	554437	10/14/25 PD: GENERAL SUPPLIES	49.99			101		421100	208000		10010
	554437	10/14/25 FD: GENERAL SUPPLIES	50.00*			101		422100	208000		10010
	554437	10/14/25 PW: GENERAL SUPPLIES	50.00			101		431210	208000		10010

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15682		26 RIVER VALLEY PARTS SUPPLY	345.45								
	554508	10/15/25 PD: REPAIRS/MAINTENANCE	51.84			101		421100	407000		10010
	554508	10/15/25 PW: REPAIRS/MAINTENANCE	51.84			101		431210	407000		10010
	554508	10/15/25 PW: 2012 SILVERADO #104 R/M	191.78			101		431210	407000		10010
	554508	10/15/25 PW: GENERAL SUPPLIES	49.99			101		431210	208000		10010
15683		26 RIVER VALLEY PARTS SUPPLY	55.17								
	554570	10/16/25 PW: REPAIRS/MAINTENANCE	55.17			101		431210	407000		10010
15684		26 RIVER VALLEY PARTS SUPPLY	249.99								
	554572	10/16/25 PW: 2012 SILVERADO #104 R/M	249.99			101		431210	407000		10010
15685		26 RIVER VALLEY PARTS SUPPLY	248.00								
	554731	10/20/25 PW: 2012 SILVERADO #104 R/M	248.00			101		431210	407000		10010
15686		26 RIVER VALLEY PARTS SUPPLY	143.99								
	554732	10/20/25 PD: 2021 CHARGER 88-01 R/M	143.99			101		421100	407000		10010
15687		26 RIVER VALLEY PARTS SUPPLY	33.18								
	554864	10/22/25 FD: 2015 ROSENBAUER #26 R/M	33.18*			101		422100	407000		10010
15688		26 RIVER VALLEY PARTS SUPPLY	249.99								
	555088	10/28/25 PD: 2021 CHARGER 88-02 R/M	249.99			101		421100	407000		10010
15689		26 RIVER VALLEY PARTS SUPPLY	43.59								
	555089	10/28/25 PW: MOWER R/M #306 & #307	43.59			101		431210	407000		10010
15690		26 RIVER VALLEY PARTS SUPPLY	11.42								
	555154	10/29/25 PW: 2018 DODGE RAM #111	11.42			101		431210	407000		10010
15691		26 RIVER VALLEY PARTS SUPPLY	357.26								
	555155	10/29/25 PD: 2019 TAHOE 88-19 R/M	357.26			101		421100	407000		10010

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15692		26 RIVER VALLEY PARTS SUPPLY	10.49								
	555157	10/29/25 PW: MOWER R/M #307	10.49			101		431210	407000		10010
15693		26 RIVER VALLEY PARTS SUPPLY	4.18								
	555184	10/29/25 PW: 2018 DODGE RAM #111	4.18			101		431210	407000		10010
15694		26 RIVER VALLEY PARTS SUPPLY	11.42								
	555185	10/29/25 PW: 2018 DODGE RAM #111	11.42			101		431210	407000		10010
15695		26 RIVER VALLEY PARTS SUPPLY	349.88								
	555186	10/29/25 PW: EQUIPMENT/PARTS	349.88*			101		431210	221000		10010
15696		26 RIVER VALLEY PARTS SUPPLY	36.36								
	555274	10/31/25 PD: TASK FORCE VEH REPAIRS	36.36			101		421100	307500		10010
15697		26 RIVER VALLEY PARTS SUPPLY	300.70								
	555301	10/31/25 PD: REPO VEHICLES	300.70			101		421100	407000		10010
15698		26 RIVER VALLEY PARTS SUPPLY	195.29								
	555302	10/31/25 PW: JD LOADER 544P R/M #500	195.29			101		431210	407000		10010
15699		26 RIVER VALLEY PARTS SUPPLY	81.96								
	555303	10/31/25 PW: EQUIPMENT/PARTS	81.96*			101		431210	221000		10010
		Total for Vendor:	3,061.79								
15661		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B020414	11/06/25 WTR: TESTS/CHEMICALS	109.73*			604		432570	312500		10010
15662		3064 RMB ENVIRONMENTAL LABORATORIES	306.19								
	B020338	10/31/25 SWR: TESTS/CHEMICALS	306.19			603		432500	312500		10010
15732		3064 RMB ENVIRONMENTAL LABORATORIES	280.06								
	B020413	11/11/25 SWR: TESTS/CHEMICALS	280.06			603		432500	312500		10010
		Total for Vendor:	695.98								

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15755		4046 ROCHON CORPORATION	191,840.22								
	PAY 6	10/31/25 LIBRARY ADDITION PAY 6	191,840.22*			101		495484	404500		10010
		Total for Vendor:	191,840.22								
15762		2427 SCOTT COUNTY ATTORNEYS	3,006.38								
	10-2025	10/31/25 PD: 10/25 COURT FINES	2,806.38*			101		421100	311200		10010
	10-2025	10/31/25 PD: 10/25 DWI ASSESSMENT	200.00*			101		421100	311200		10010
		Total for Vendor:	3,006.38								
15675		436 SCOTT COUNTY TREASURER	1,049.75								
	IN32847	10/30/25 ADM: MAINT FIBER LATERAL 2025	131.21			101		413200	575000		10010
	IN32847	10/30/25 PD: MAINT FIBER LATERAL 2025	131.22*			101		421100	575000		10010
	IN32847	10/30/25 FD: MAINT FIBER LATERAL 2025	131.22*			101		422100	208000		10010
	IN32847	10/30/25 PW: MAINT FIBER LATERAL 2025	131.22			101		431210	575000		10010
	IN32847	10/30/25 SWR: MAINT FIBER LATERAL 2025	131.22			603		432500	575000		10010
	IN32847	10/30/25 WTR: MAINT FIBER LATERAL 2025	131.22			604		432570	575000		10010
	IN32847	10/30/25 CD: MAINT FIBER LATERAL 2025	131.22			101		460505	575000		10010
	IN32847	10/30/25 EDA: MAINT FIBER LATERAL 2025	131.22*			801		460500	575000		10010
15713		436 SCOTT COUNTY TREASURER	4,065.41								
	IN32855	10/31/25 PD: PUBLIC SAFETY INFO SYSTEM	4,065.41*			101		421100	433000		10010
		Total for Vendor:	5,115.16								
15663		1018 SIWEK LUMBER	58.00								
	118844	11/03/25 LIBRARY ADDITION PROJECT	58.00*			101		495484	303000		10010
15760		1018 SIWEK LUMBER	43.20								
	119427	11/12/25 PRK: REPAIRS/MAINTENANCE	43.20			101		452020	407000		10010
		Total for Vendor:	101.20								
15739		3651 TEREX USA, LLC	1,047.12								
	7601660	11/10/25 PW: 2010 FORD F550 BUCKET R/M	1,047.12			101		431210	407000		10010
		Total for Vendor:	1,047.12								

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15664		3749 TERRACON CONSULTANTS, INC.	50.00								
	TP80403	11/06/25 LIBRARY ADDITION PROJECT	50.00*			101		495484	303000		10010
		Total for Vendor:	50.00								
15714		3262 THOMSON REUTERS - WEST	190.59								
	852743164	11/01/25 PD: 10/25 CLEAR LAW ENFORCE	190.59*			101		421100	433000		10010
		Total for Vendor:	190.59								
15733		1176 ULINE	67.74								
	200324411	11/07/25 SWR: REPAIRS/MAINTENANCE	67.74			603		432500	402000		10010
		Total for Vendor:	67.74								
15734		2414 URBANWORKS	1,819.33								
	24-0017-14	10/31/25 LIBRARY ADDITION CONSULTIN	1,819.33*			101		495484	311000		10010
		Total for Vendor:	1,819.33								
15630	E	1561 VALLI INFORMATION SYSTEMS, INC	1,907.61								
	103180	10/31/25 SWR: 10/25 PRINT & MAIL	953.81*			603		432500	322000		10010
	103180	10/31/25 WTR: 10/25 PRINT & MAIL	953.80*			604		432570	322000		10010
15737	E	1561 VALLI INFORMATION SYSTEMS, INC	4,314.25								
	103266	11/12/25 CD: 10/25 CC FEE	103.22			101		460505	413200		10010
	103266	11/12/25 ADM: 10/25 CC FEE	55.72			101		413200	413200		10010
	103266	11/12/25 SWR: 10/25 CC FEE	1,662.12			603		432500	413200		10010
	103266	11/12/25 WTR: 10/25 CC FEE	2,493.19*			604		432570	413200		10010
		Total for Vendor:	6,221.86								
15665		1321 VESTIS	91.45								
	2560435840	11/03/25 PW: UNIFORM ALLOWANCE	30.48			101		431210	217000		10010
	2560435840	11/03/25 SWR: UNIFORM ALLOWANCE	30.48			603		432500	217000		10010
	2560435840	11/03/25 WTR: UNIFORM ALLOWANCE	30.49			604		432570	217000		10010
15735		1321 VESTIS	91.45								
	2560437948	11/10/25 PW: UNIFORM ALLOWANCE	30.48			101		431210	217000		10010
	2560437948	11/10/25 SWR: UNIFORM ALLOWANCE	30.49			603		432500	217000		10010
	2560437948	11/10/25 WTR: UNIFORM ALLOWANCE	30.48			604		432570	217000		10010
		Total for Vendor:	182.90								

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15747		3402 WAGNER PRESS & GRAPHICS	1,596.55								
	38905	11/06/25 GEN: 10/25 NEWSLETTER	1,596.55			101		411100	352000		10010
		Total for Vendor:	1,596.55								
15666		526 WM MUELLER & SONS, INC.	225.68								
	318817	10/30/25 PW: STREETS/ALLEYS	225.68*			101		431210	407200		10010
15667		526 WM MUELLER & SONS, INC.	268.45								
	319004	11/04/25 PW: STREETS/ALLEYS	268.45*			101		431210	407200		10010
15668		526 WM MUELLER & SONS, INC.	278.46								
	319065	11/05/25 PW: STREETS/ALLEYS	278.46*			101		431210	407200		10010
15736		526 WM MUELLER & SONS, INC.	191.10								
	319141	11/06/25 PW: STREETS/ALLEYS	191.10*			101		431210	407200		10010
15761		526 WM MUELLER & SONS, INC.	236.43								
	319378	11/12/25 PW: STREETS/ALLEYS	236.43*			101		431210	407200		10010
		Total for Vendor:	1,200.12								
15700	E	341 XCEL ENERGY	26,035.38								
	950978739	10/30/25 GEN: 10/25 ELECTRIC	372.09*			101		411100	381000		10010
	950978739	10/30/25 ADM: 10/25 ELECTRIC	868.22*			101		413200	381000		10010
	950978739	10/30/25 PD: 10/25 ELECTRIC	459.63			101		421100	381000		10010
	950978739	10/30/25 FD: 10/25 ELECTRIC	1,065.11*			101		422100	381000		10010
	950978739	10/30/25 AMB: 10/25 ELECTRIC	196.99			101		422700	381000		10010
	950978739	10/30/25 CIV: 10/25 ELECTRIC	25.11			101		425000	381000		10010
	950978739	10/30/25 COM: 10/25 ELECTRIC	8.69			101		453020	228000		10010
	950978739	10/30/25 HP: 10/25 ELECTRIC	16.35*			101		450100	381000		10010
	950978739	10/30/25 PW: 10/25 ELECTRIC	432.33			101		431210	381000		10010
	950978739	10/30/25 PW: 10/25 ELECTRIC SECURITY	8,815.67			101		431210	381500		10010
	950978739	10/30/25 AC: 10/25 ELECTRIC	489.14*			101		451240	381000		10010
	950978739	10/30/25 PRK: 10/25 ELECTRIC	932.74			101		452020	381000		10010
	950978739	10/30/25 PRK: 10/25 ELECTRIC SCOREBO	8.69			101		452020	381200		10010
	950978739	10/30/25 LIB: 10/25 ELECTRIC	399.45			101		455010	381000		10010
	950978739	10/30/25 SWR: 10/25 ELECTRIC	4,968.28			603		432500	381000		10010

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	950978739	10/30/25 WTR: 10/25 ELECTRIC	6,976.89			604		432570	381000		10010
		Total for Vendor:	26,035.38								
		# of Claims 137	Total:	367,246.76	# of Vendors	63					
		Total Electronic Claims		34,972.57							
		Total Non-Electronic Claims		332274.19							

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Fund/Account	Amount
101 General	
10010 Cash - Checking	292,316.79
206 Cable Television	
10010 Cash - Checking	34.16
209 Storm Sewer	
10010 Cash - Checking	14.25
471 Fire Station Renovation & Expansion	
10010 Cash - Checking	48.97
603 Sewer	
10010 Cash - Checking	33,447.26
604 Water	
10010 Cash - Checking	37,465.89
705 TIF 3-1 BELLE COURT LLC	
10010 Cash - Checking	698.50
801 Economic Development Authority	
10010 Cash - Checking	1,220.94
802 Housing Redevelope Authority	
10010 Cash - Checking	2,000.00
Total:	367,246.76

TO OWNER/CLIENT:

City of Belle Plaine
218 North Meridian Street P.O. Box 129
Belle Plaine, Minnesota 56011

PROJECT:

Belle Plaine Library Addition
125 W Main Street
Belle Plaine, Minnesota 56011

APPLICATION NO: 6

INVOICE NO: 6

PERIOD: 10/01/25 - 10/31/25

PROJECT NO: 2516

CONTRACT DATE:

FROM CONTRACTOR:

Rochon Corporation
28 2nd St NW, Suite 200
Osseo, Minnesota 55369

VIA ARCHITECT/ENGINEER:

David Haaland (Urbanworks Architecture)
901 N 3rd St STE 145
Minneapolis, Minnesota 55401

CONTRACT FOR: Belle Plaine Library Addition

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$1,284,400.00
2.	Net change by change orders	\$55,329.63
3.	Contract Sum to date (Line 1 ± 2)	\$1,339,729.63
4.	Total completed and stored to date (Column G on detail sheet)	\$935,717.02
5.	Retainage:	
	a. 5.00% of completed work	\$46,451.82
	b. 5.00% of stored material	\$334.05
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$46,785.87
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$888,931.15
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$697,090.93
8.	Current payment due:	\$191,840.22
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$450,798.48

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:		\$0.00	\$0.00
Total approved this month:		\$55,329.63	\$0.00
Totals:		\$55,329.63	\$0.00
Net change by change orders:		\$55,329.63	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Rochon Corporation

By: 

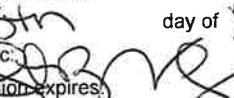
Date: 11/5/25

State of: Minnesota

County of: Anoka

Subscribed and sworn to before

me this 5th day of November 2025

Notary Public: 

My commission expires:

Jan 31 2029



SAMANTHA FLORENCE BERGMAN-SUCHANEK
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2029

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$191,840.22

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____

Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 6

APPLICATION DATE: 10/31/2025

PERIOD: 10/01/25 - 10/31/25

Contract Lines

ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	01.O General Conditions	General Conditions	\$128,179.08	\$78,852.53	\$18,211.35	\$0.00	\$97,063.88	75.73%	\$31,115.20	\$4,853.20
2	02-100.S Demolition	Demolition	\$41,150.00	\$41,150.00	\$0.00	\$0.00	\$41,150.00	100.00%	\$0.00	\$2,057.50
3	02-200.S Earthwork	Earthwork	\$73,000.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	65.75%	\$25,000.00	\$2,400.00
4	02-480.S Landscape	Landscaping	\$5,478.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,478.00	\$0.00
5	02-600.S Utilities	Site Utilities	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
6	03-300.S Cast-in-Place Concrete	Cast In Place Concrete	\$55,050.00	\$47,850.00	\$0.00	\$0.00	\$47,850.00	86.92%	\$7,200.00	\$2,392.50
7	04-200.S Masonry	Masonry	\$101,500.00	\$96,700.00	\$0.00	\$0.00	\$96,700.00	95.27%	\$4,800.00	\$4,835.00
8	05-100.S Structural Metals	Structural Metals	\$11,458.00	\$7,217.00	\$0.00	\$4,241.00	\$11,458.00	100.00%	\$0.00	\$572.90
9	06-100.S Rough Carpentry	Rough Carpentry	\$65,550.00	\$50,550.00	\$0.00	\$0.00	\$50,550.00	77.12%	\$15,000.00	\$2,527.50
10	06-190.S Wood Trusses	Wood Trusses	\$10,525.90	\$10,525.90	\$0.00	\$0.00	\$10,525.90	100.00%	\$0.00	\$526.30
11	06-200.S Carpentry Material	Carpentry Materials	\$19,408.97	\$19,016.87	\$392.10	\$0.00	\$19,408.97	100.00%	\$0.00	\$970.46
12	06-300.S Finish Carpentry	Finish Carpentry	\$7,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,900.00	\$0.00
13	06-400.S Casework & Counters	Millwork	\$15,328.39	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,328.39	\$0.00
14	07-210.S Insulation	Insulation	\$19,559.90	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,559.90	\$0.00
15	07-241.S Canopy	EIFS	\$10,821.94	\$10,821.94	\$0.00	\$0.00	\$10,821.94	100.00%	\$0.00	\$541.10
16	07-250.S Air Barrier / Weather Barriers	Air Barrier / Weather Barriers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
17	07-400.S Roofing	Roofing and Siding Panels	\$55,000.00	\$50,000.00	\$5,000.00	\$0.00	\$55,000.00	100.00%	\$0.00	\$2,750.00
18	07-420.S Fiber Cement Siding	Wall Panels	\$45,000.00	\$40,000.00	\$5,000.00	\$0.00	\$45,000.00	100.00%	\$0.00	\$2,250.00
19	07-810.S Skylight & Solatubes	Skylights	\$33,555.95	\$6,500.00	\$24,000.00	\$0.00	\$30,500.00	90.89%	\$3,055.95	\$1,525.00
20	07-900.S Joint Sealnt	Caulking & Joint Sealers	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
21	08-100.M	Hollow Metal & Hardware	\$17,416.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,416.00	\$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Doors & Hardware									
22	08-800.S Glazing	Glass & Glazing	\$29,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$29,800.00	\$0.00
23	09-250.S Gypsum	Gypsum Wallboard	\$103,089.00	\$31,537.80	\$30,657.58	\$0.00	\$62,195.38	60.33%	\$40,893.62	\$3,109.77
24	09-300.S Tile	Ceramic Tile	\$3,375.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,375.00	\$0.00
25	09-500.S Acoustical Ceiling	Ceilings	\$10,060.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,060.00	\$0.00
26	09-680.S Carpet	Carpet	\$34,600.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	86.71%	\$4,600.00	\$1,500.00
27	09-900.S Paint	Paints and Coatings	\$29,402.00	\$0.00	\$14,650.00	\$0.00	\$14,650.00	49.83%	\$14,752.00	\$732.50
28	10-200.S Louvers	Louvers & Vents	\$1,595.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,595.00	\$0.00
29	10-440.S Signage	Signage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
30	10-650.S Operable Wall/Folding Partition	Folding Partitions	\$19,236.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,236.00	\$0.00
31	10-800.M Toilet & Bath Accessories	Toilet, Bath, and Laundry Accessories	\$1,517.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,517.00	\$0.00
32	15-400.S Plumbing	Plumbing	\$83,435.00	\$58,575.00	\$12,000.00	\$0.00	\$70,575.00	84.59%	\$12,860.00	\$3,528.75
33	15-500.S HVAC	HVAC	\$87,613.00	\$60,360.00	\$22,253.00	\$0.00	\$82,613.00	94.29%	\$5,000.00	\$4,130.65
34	16-000.S Electrical & Low Volt	Electrical	\$96,045.00	\$15,500.00	\$41,600.00	\$2,440.00	\$59,540.00	61.99%	\$36,505.00	\$2,977.00
35	17-040.OH&P Overhead & Profit	Overhead & Profit	\$61,750.87	\$34,941.90	\$9,616.05	\$0.00	\$44,557.95	72.16%	\$17,192.92	\$2,227.89
TOTALS:			\$1,284,400.00	\$708,098.94	\$213,380.08	\$6,681.00	\$928,160.02	72.26%	\$356,239.98	\$46,408.02

Change Orders

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
36	PCCO#001								
36.1	PCO#001								
36.1.1	16-000.S Electrical & Low Volt Electrical	\$5,575.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,575.00	\$0.00
36.1.2	03-300.S Cast-in-Place Concrete Concrete & Masonry	\$1,240.00	\$0.00	\$1,240.00	\$0.00	\$1,240.00	100.00%	\$0.00	\$62.00
36.1.3	15-500.S HVAC HVAC	\$2,432.96	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,432.96	\$0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
36.1.4	06-100.S Rough Carpentry Framing	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$200.00	\$0.00
36.1.5	OH&P (5.0)%	\$472.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$472.40	\$0.00
36.2	PCO#002								
36.2.1	02-200.S Earthwork ASI#1 Earthwork	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$900.00	\$0.00
36.2.2	03-300.S Cast-in-Place Concrete ASI#1 Stoop Addition	\$3,937.00	\$0.00	\$3,937.00	\$0.00	\$3,937.00	100.00%	\$0.00	\$196.85
36.2.3	06-100.S Rough Carpentry ASI#1 Rough & Finish Carp	\$7,326.15	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,326.15	\$0.00
36.2.4	06-190.S Wood Trusses ASI#1&2 TRUSS	\$792.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$792.34	\$0.00
36.2.5	07-210.S Insulation ASI#1 Footing Insulation	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00	\$0.00
36.2.6	07-400.S Roofing ASI#1 Roofing/Gutters	\$2,380.00	\$0.00	\$2,380.00	\$0.00	\$2,380.00	100.00%	\$0.00	\$119.00
36.2.7	08-100.M Doors & Hardware ASI#1 Door Addition	\$3,188.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,188.00	\$0.00
36.2.8	09-500.S Acoustical Ceiling ASI#1 ACT	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$840.00	\$0.00
36.2.9	09-900.S Paint ASI#1 Paint	\$318.54	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$318.54	\$0.00
36.2.10	15-500.S HVAC ASI #1 HVAC	\$1,649.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,649.28	\$0.00
36.2.11	16-000.S Electrical & Low Volt ASI#1 Electrical	\$2,685.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,685.00	\$0.00
36.2.12	15-500.S HVAC ASI #2 HVAC	\$5,308.47	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,308.47	\$0.00
36.2.13	OH&P (5.0)%	\$1,541.24	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,541.24	\$0.00
36.3	PCO#003								
36.3.1	16-000.S Electrical & Low Volt ASI#3 Electric	\$1,550.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,550.00	\$0.00
36.3.2	15-500.S HVAC ASI#4 HVAC	\$3,636.14	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,636.14	\$0.00
36.3.3	OH&P (5.0)%	\$259.31	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$259.31	\$0.00
37	PCO#002								
37.1	PCO#005								
37.1.1	04-200.S Masonry Brick wash	\$3,080.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,080.00	\$0.00
37.1.2	OH&P (5.0)%	\$154.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$154.00	\$0.00
37.2	PCO#011								
37.2.1	07-900.S Joint Sealnt	\$3,767.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,767.00	\$0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Brick Caulking								
37.2.2	OH&P (5.0)%	\$188.35	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$188.35	\$0.00
37.3	PCO#014								
37.3.1	08-100.M Doors & Hardware Key Coring	\$389.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$389.00	\$0.00
37.3.2	OH&P (5.0)%	\$19.45	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19.45	\$0.00
TOTALS:		\$55,329.63	\$0.00	\$7,557.00	\$0.00	\$7,557.00	13.66%	\$47,772.63	\$377.85

Grand Totals

Grand Totals									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$1,339,729.63	\$708,098.94	\$220,937.08	\$6,681.00	\$935,717.02	69.84%	\$404,012.61	\$46,785.87

**WAIVER OF CONSTRUCTION LIEN, PAYMENT
BOND AND LIEN FUNDS**

November 5, 2025

For good and valuable consideration, the undersigned hereby irrevocably and unconditionally waives and releases any and all (a) rights and claims for a construction or other lien on land and buildings being constructed, altered, erected or repaired and to the appurtenances thereunto, (b) rights and claims on any payment bond(s) furnished in conjunction with said construction, alteration, erection or repair, and (c) rights and claims for lien on money, bonds, or warrants due or to become due to the prime contractor therefor. The property covered by this waiver is owned by City of Belle Plaine (owner), is located at 125 W Main Street Belle Plaine, MN is described as Belle Plaine Library Addition and this waiver pertains to a portion of the work to be performed by Rochon Corporation (prime contractor).

This waiver covers all labor, material and supplies for construction, alteration, erection, and repairs furnished by the undersigned under a contract with City of Belle Plaine through the date of this waiver in the amount of ONE HUNDRED NINETY-ONE THOUSAND EIGHT HUNDRED FOURTY AND 22/100 DOLLARS (\$191,840.22).

This lien waiver is not valid until the amount listed above has been received.

Company Name Rochon Corporation

By 

Jeff Buckley

It's Executive Vice President

Contractor Waiver Form