BELLE PLAINE CITY COUNCIL
REGULAR MEETING
OCTOBER 20, 2025

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, October 20, 2025 at 6:01 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto, City Attorney Vose, City Engineer Duncan, Fire Chief Otto, and Police Sergeant Vycital.

3. APPROVAL OF AGENDA.

Mayor Ladd moved item 5.7. Resolution 25-124 and 5.8. Resolution 25-126 to the business portion of the meeting.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

None.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of October 6, 2025.
5.2. Joint Work Session Minutes of October 6, 2025.
5.3. Resolution 25-119 Accepting a Donation of 50 Pumpkins from Minnesota's Largest Candy Store for Community Activities.
5.4. Resolution 25-120 Approving Terms of a ROSE Program Loan to Riverview Coffee 139 Main Street East.
5.5. Resolution 25-121 Accepting Public Improvements Enterprise Drive Extension and Hickory Grove.
5.6. Resolution 25-122 Accepting Public Sanitary Sewer Main 1100 Block State Street West.
~~5.7. Resolution 25-124 Adopting City Unmanned Aerial System (drone) Policy.~~
~~5.8. Resolution 25-126 A Resolution Supporting the Pursuit of 2026/2027 Local Road Improvement Programs Funding from MNDOT for Enterprise Drive and Meridian Street (CSAH 3) Roundabout Conversion Project.~~

MOTION by Councilmember Stacey, second by Councilmember Otto, to approve 5.1. Regular Session Minutes of October 6, 2025; 5.2. Joint Work Session Minutes of October 6, 2025; 5.3. Resolution 25-119 Accepting a Donation of 50 Pumpkins from Minnesota's Largest Candy Store for Community Activities; 5.4. Resolution 25-120 Approving Terms of a ROSE Program Loan to Riverview Coffee 139 Main Street East; 5.5. Resolution 25-121 Accepting Public Improvements Enterprise Drive Extension and Hickory Grove; and 5.6. Resolution 25-122 Accepting Public Sanitary Sewer Main 1100 Block State Street West. Councilmembers Stacey, Otto, Ladd and Hartmann VOTED AYE. Councilmember Evans ABSTAINED. MOTION CARRIED.

6. DEPARTMENT REPORTS.
6.1. Community Services Department. (Report Only)

Community Services Director Koller was not present. The Council acknowledged the Community Services report.

6.2. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged the Ambulance Report.

6.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto highlighted the Fire Department Report.

6.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.
7.1. Final Assessment Hearing for the 2025 Improvement Project. The City Council will accept public comment on assessments for the 2025 Improvement Project.

City Administrator Meyer and City Engineer reviewed the Final Assessment for the 2025 Improvement Project.

Mayor Ladd opened the Public Hearing at 6:08 PM and asked for public comment.

Paul Chard, 320 S. Walnut Street, spoke on the project.

Heather O’Grady, 235 S. Elm Street, spoke against the project and noted her appeal.

Mike Steriff, 300 S. Chestnut Street, spoke against the assessment.

Nirat Bhakta, NTSS Hospitality LLC, 331 Enterprise Drive, spoke against the project access to his property and assessment.

MOTION by Councilmember Evans, second by Councilmember Stacey, to adjourn the public hearing at 6:16 PM. ALL VOTED AYE. MOTION CARRIED.

Council held discussion on the benefits of a 7-year repayment vs a 10-year repayment. It was the consensus of Council to maintain the 7-year repayment schedule.

7.1.1. Resolution 25-123 Adopting Final Assessment for the 2025 Improvement Project.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-123 Adopting Final Assessment for the 2025 Improvement Project. ALL VOTED AYE. MMOTION CARRIED.

8. BUSINESS.
8.1. Presentation of Claims.

8.1.1. Pay Request No. 2 (Final), Allied Blacktop Company for the 2025 Pavement Maintenance Project.
8.1.2. Pay Request No. 5, Rochon Corporation for the Library Addition Project.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of $533,096.86. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-125 Authorizing Change Orders No. 1, 2 and 3 for Rochon Corporation and Change Order No. 1 for Terracon Consultants, Inc. to the Library Addition Project.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-125 Authorizing Change Orders No. 1, 2 and 3 for Rochon Corporation and Change Order No. 1 for Terracon Consultants, Inc. to the Library Addition Project. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-124 Adopting City Unmanned Aerial System (drone) Policy.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-124 Adopting City Unmanned Aerial System Policy. Councilmembers Stacey, Hartmann and Evans VOTED AYE. Councilmembers Otto and Ladd VOTED NAY. MOTION CARRIED 3-2.

8.4. Resolution 25-126 A Resolution Supporting the Pursuit of 2026/2027 Local Road Improvement Programs Funding from MNDOT for Enterprise Drive and Meridian Street (CSAH 3) Roundabout Conversion Project.

City Administrator Meyer and City Engineer Duncan reviewed the application process and potential project.

MOTION by Councilmember Otto, second by Councilmember Evans, to approve Resolution 25-126 A Resolution Supporting the Pursuit of 2026/2027 Local Road Improvement Programs Funding from MNDOT for Enterprise Drive and Meridian Street (CSAH 3) Roundabout Conversion Project. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.
9.1. Upcoming Tentative Meetings.

1. Finance Ways & Means, Tuesday, October 21, 3:00 PM.
2. Finance Ways & Means, Thursday, October 23, 3:00 PM.
3. Design, Monday, November 3, 5:00 PM
4. City Council, Monday, November 3, 6:00 PM
5. Work Session, Monday, November 3, 6:15 PM

Mayor Ladd reviewed the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Stacey, second by Councilmember Otto, to adjourn the meeting at 6:35 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary