



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, February 2, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

2.1. Roll Call.

3. APPROVAL OF AGENDA.

4. PINNING CEREMONY.

4.1. Officer Jake Schneider -

Officer Schneider will be officially sworn in and pinned after successfully completing his probation.

5. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

6. APPROVAL OF CONSENT AGENDA.

6.1. Regular Session Minutes of January 20, 2026.

6.2. Work Session Minutes of January 20, 2026.

6.3. Resolution 26-019 A Resolution Approving a State of Minnesota Joint Powers Agreement Human Trafficking Investigators Task Force with the City of Belle Plaine on Behalf of its Police Department.

6.4. Resolution 26-020 Appoint Kyle Sammons as Lieutenant with the Belle Plaine Fire Department, effective February 2, 2026.

7. DEPARTMENT REPORTS.

7.1. Public Works Department.

7.2. City Engineer Department.

7.3. Administration Department.

8. PUBLIC HEARINGS. None.

9. BUSINESS.

9.1. Presentation of Claims.

10. ADMINISTRATION.

10.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, February 9.

2. Planning, 6:00 PM, Monday, February 9.

Agenda printed 00/00/2025– Subject to change.
Live stream/video recording of council meeting at www.belleplainemn.gov

3. Public Safety, 7:00 AM, Tuesday, February 10.
4. Public Works, 7:00 AM, Wednesday, February 11.
5. City Offices Closed in Observance of the Holiday, Monday, February 16.
6. Parks Commission, 5:00 PM, Tuesday, February 17.
7. City Council, 6:00 PM, Tuesday, February 17.
8. Work Session, 6:15 PM, Tuesday, February 17.

11. ADJOURN.

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JANUARY 20, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, January 20, 2026 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Assistant Public Works Superintendent Meyenburg, City Engineer Duncan, Community Services Director Koller, Police Sergeant Vycial and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Ladd added 8.5. Discussion on the Drive Up to the Post Office to the business portion of the meeting.

MOTION by Councilmember Otto, second by Councilmember Stacey, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIE.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

4.1. RECOGNITION OF SERVICE

Lee Petersen – Planning and Zoning Commission
Alternate February 2018 – June 2019
Commissioner June 2019 – January 2026

The recognition of Service was rescheduled.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of January 5, 2026.
- 5.2. Work Session Minutes of January 5, 2026.
- 5.3. Closed Session Minutes of January 5, 2026.
- 5.4. Resolution 26-017 Authorizing Luke Otto as Signatory to Execute Financial Transactions for the City at Designated Depositories.
- 5.5. Approve Large Assembly for Belle Plaine St. Patrick's Day on Saturday, March 14, 2026.
- 5.6. Resolution 26-008 A Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects.
- 5.7. Accepting Letter of Resignation from Suzanne Eidem, Firefighter with the Belle Plaine Fire Department, Effective December 31, 2025.
- 5.8. Resolution 26-012 Authorizing the 37th Annual Recycle/Clean Up Day for Saturday, September 19, 2026.

- 5.9. **Ordinance 26-01, Amending Fee Schedule.** The City Council will consider proposed Ordinance 26-01, amending Section 108.00 of the City Code by amending the City's fee schedule. The proposed change is the addition of the special license fee for additional cat or dog per household.
- 5.9.1. **Ordinance 26-01, Amending Section 108.00 of the City Code by Amending the City's Fee Schedule.**
- 5.9.2. **Resolution 26-009** Authorizing Summary Publication of Ordinance 26-01.
- 5.10. **Ordinance 26-02, Repeal and Replace Tetrahydrocannabinol Products Code.** The City Council will consider proposed Ordinance 26-02, An Ordinance Repealing and Replacing Chapter 3, Section 319.0 of the City Code Pertaining to Regulating the Sale and Use of Tetrahydrocannabinol Products.
- 5.10.1. **Ordinance 26-02, Repeal and Replace Chapter 3, Section 319.0 of the City Code.**
- 5.10.2. **Resolution 26-010** Authorizing Summary Publication of Ordinance 26-02.
- 5.11. **Ordinance 26-03, Amending Consumption of Liquor on Public or Private Property.** The City Council will consider proposed Ordinance 26-03, An Ordinance Amending Chapter 4, Section 410.00 Pertaining to Consumption of Liquor THC or Cannabis Products on Public or Private Property.
- 5.11.1. **Ordinance 26-03, Amending Chapter 4, Section 410.00 of the City Code.**
- 5.11.2. **Resolution 26-011** Authorizing Summary Publication of Ordinance 26-03.
- 5.12. Accept 2025 EDA Annual Report to Council.
- 5.13. Resolution 26-015 Approve HRA Residential Rehabilitation and Energy Efficiency Improvement Grant Policy Update.
- 5.14. Resolution 26-016 Authorizing Advertisement for Bids for the Belle Plaine Waste Water Treatment Facility Access Road Improvements as part of the Resiliency Grant Agreement with MPCA.

MOTION by Councilmember Ladd, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of January 5, 2026; 5.2. Work Session Minutes of January 5, 2026; 5.3. Closed Session Minutes of January 5, 2026; 5.4. Resolution 26-017 Authorizing Luke Otto as Signatory to Execute Financial Transactions for the City at Designated Depositories; 5.5. Approve Large Assembly for Belle Plaine St. Patrick's Day on Saturday, March 14, 2026; 5.6. Resolution 26-008 A Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects; 5.7. Accepting Letter of Resignation from Suzanne Eidem, Firefighter with the Belle Plaine Fire Department, Effective December 31, 2025; 5.8. Resolution 26-012 Authorizing the 37th Annual Recycle/Clean Up Day for Saturday, September 19, 2026; 5.9. Ordinance 26-01, Amending Fee Schedule. The City Council will consider proposed Ordinance 26-01, amending Section 108.00 of the City Code by amending the City's fee schedule. The proposed change is the addition of the special license fee for additional cat or dog per household. 5.9.1. Ordinance 26-01, Amending Section 108.00 of the City Code by Amending the City's Fee Schedule. 5.9.2. Resolution 26-009 Authorizing Summary Publication of Ordinance 26-01; 5.10. Ordinance 26-02, Repeal and Replace Tetrahydrocannabinol Products Code. The City Council will consider proposed Ordinance 26-02, An Ordinance Repealing and Replacing Chapter 3, Section 319.0 of the City Code Pertaining to Regulating the Sale and Use of Tetrahydrocannabinol Products. 5.10.1. Ordinance 26-02, Repeal and Replace Chapter 3, Section 319.0 of the City Code. 5.10.2. Resolution 26-010 Authorizing Summary Publication of Ordinance 26-02; 5.11. Ordinance 26-03, Amending Consumption of Liquor on Public or Private Property. The City Council will consider proposed Ordinance 26-03, An Ordinance Amending Chapter 4, Section 410.00 Pertaining to Consumption of Liquor THC or Cannabis Products on Public or Private Property. 5.11.1. Ordinance 26-03, Amending Chapter 4, Section 410.00 of the City Code. 5.11.2. Resolution 26-011 Authorizing Summary Publication of Ordinance 26-03; 5.12. Accept 2025 EDA Annual Report to Council; 5.13. Resolution 26-015 Approve HRA Residential Rehabilitation and Energy Efficiency Improvement Grant Policy Update and 5.14. Resolution 26-016 Authorizing Advertisement for Bids for the Belle Plaine Waste Water Treatment Facility Access Road Improvements as part of the Resiliency Grant Agreement with MPCA. Councilmembers Ladd, Otto, Hartmann and Stacey VOTED AYE. Councilmember Evans VOTED NAY. MOTION CARRIED 4-1.

6. DEPARTMENT REPORTS.

6.1. Community Services Department.

Community Services Director Koller highlighted the Community Services report.

6.2. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged the Ambulance Report.

6.3. Police Department.

Police Chief Stier highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto was absent. The Council acknowledged the Fire Department Report.

6.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Otto, second by Councilmember Ladd, to approve the reviewed claims as presented in the amount of \$191,485.35 ALL VOTED AYE. MOTION CARRIED.

8.2. Dugouts at Meadow Park. The Parks Commission has requested to use Parks Commission Funds for the addition of Dugouts at Meadow Park.

City Administrator Meyer reviewed the proposed Dugouts at Meadow Park. Councilmember Hartmann spoke on the project as the Council Liaison for the Parks Commission.

Council held brief discussion.

8.2.1. Resolution 26-013A Authorizing Dugouts at Meadow Park.

Resolution 26-013B Denying Authorizing Dugouts at Meadow Park.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve Resolution 26-013A Authorizing Dugouts at Meadow Park. Councilmember Hartmann, Otto, Ladd and Stacey VOTED AYE. Commissioner Evans VOTED NAY. MOTION CARRIED 4-1.

8.3. Pickle Ball Courts at Chatfield Park. The Parks Commission has requested to use Parks Commission Funds for the addition of Pickle Ball Courts at Chatfield Park.

City Administrator Meyer reviewed the proposed Pickle Ball Courts at Chatfield Park. Councilmember Hartmann spoke on the project as the Council Liaison for the Parks Commission.

Council held brief discussion.

8.3.1. Resolution 26-014A Authorizing Pickle Ball Courts at Chatfield Park.

Resolution 26-014B Denying Authorizing Pickle Ball Courts at Chatfield Park.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to TABLE Resolution 26-014A and B, Pickle Ball Courts at Chatfield Park. ALL VOTED AYE. MOTION CARRIED. 5-0.

8.4. Resolution 26-018 A Resolution Supporting the Dissolution of the U.S. Highway 169 Corridor Coalition.

City Administrator Meyer provided an overview of the U.S. Highway 169 Corridor Coalition.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 26-018 A Resolution Supporting the Dissolution of the U.W. Highway 169 Corridor Coalition. ALL VOTED AYE. MOTION CARRIED.

8.5. Discussion: Drive Up to Post Office.

Mayor Ladd requested an update. Community development Director Smith Strack provided the last update from November.

Council held brief discussion.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Design, Monday, February 2, 5:00 PM.
2. City Council, Monday, February 2, 6:15 PM.
3. Work Session, Monday, February 2, 6:30 PM.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to adjourn the meeting at 6:22 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

**BELLE PLAINE CITY COUNCIL
WORK SESSION
JANUARY 20, 2026**

1. CALL TO ORDER. 1.1. ROLL CALL.

A Work Session of the Belle Plaine City Council met on Tuesday, January 20, 2026 at 6:28 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Present were Mayor Ryan Ladd and Councilmembers James Evans, Brady Hartmann, Rex Stacey and Luke Otto.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, Assistant Public Works Superintendent Meyenburg, City Engineer Duncan, Police Sergeant Vycital and Police Chief Stier.

2. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Ladd to approve the agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. DISCUSSION ITEMS.

3.1. 2050 Decennial Comprehensive Plan – Joint Planning and Zoning Commission/Council Work Session with Guests from Metropolitan Council.

Community Development Director Smith Strack along with Mackenzie Young-Walters and Michael Sund from the Metropolitan Council reviewed the 2050 Decennial Comprehensive Plan with Council and the Planning and Zoning Commission.

Councilmembers and Commissioners asked questions and held discussion.

3.2. Public Safety Facility.

City Administrator Meyer and Meagan McColloch-Vencil of Bolton and Menk reviewed the proposed remodel and addition of the Public Safety Facility to address compliance and regulatory standards.

The Council held discussion.

It was the consensus of the majority of the Council to move forward with construction documents.

3.3. Ways to Save.

The Council requested job descriptions for discussion at the next Work Session. Council is to bring their Goals to the next Work Session.

4. ADJOURN.

MOTION by Councilmember Stacey, second by Councilmember Evans, to adjourn the meeting at 8:54 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	February 2, 2026
FROM:	Chief of Police, Terry M. Stier
AGENDA ITEM:	Resolution 26-019 A Resolution Approving a State of Minnesota Joint Powers Agreement Human Trafficking Investigators Task Force with the City of Belle Plaine on Behalf of its Police Department.
BACKGROUND/ JUSTIFICATION:	The Joint Powers Agreement is between the State of Minnesota, acting through the Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, and the City of Belle Plaine, acting on behalf of its Police Department. This agreement establishes the framework for participation in the Human Trafficking Investigators Task Force, which was created to investigate and prosecute human trafficking and the sexual exploitation of children. The proposed agreement is an amendment to a previously approved Joint Powers Agreement approved with Resolution 23-075. In 2023, the Public Safety Committee reviewed the original agreement and recommended its approval. The amendment continues the City's involvement in the Task Force and supports its ongoing operations. The Human Trafficking Investigators Task Force employs a three-pronged approach to combating human trafficking, focusing on prevention, education, and enforcement. Approval of this amendment will allow the City of Belle Plaine Police Department to continue its collaboration with state and local partners in addressing human trafficking and protecting vulnerable populations.
FISCAL IMPACT:	Budgeted Item.
STAFF RECOMMENDATION:	Approve Resolution 26-019 A Resolution Approving a State of Minnesota Joint Powers Agreement Human Trafficking Investigators Task Force with the City of Belle Plaine on Behalf of its Police Department.



STATE OF MINNESOTA HUMAN TRAFFICKING INVESTIGATORS TASK FORCE JOINT POWERS AGREEMENT

This Joint Powers Agreement ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the City of Belle Plaine on behalf of its Police Department, 420 E Main Street, Belle Plaine, MN 56011 ("Governmental Unit"). The BCA and Governmental Unit may be referred to jointly as "Parties".

Recitals

Under Minnesota Statutes § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The Parties wish to work together to investigate and prosecute human trafficking, which includes sex and labor trafficking. The Governmental Unit wants to participate in the Minnesota Human Trafficking Investigators Task Force ("MNHITF") as an Affiliate member.

Agreement

1. Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five (5) years from the Effective Date unless terminated earlier pursuant to clause 12.

2. Purpose

The Governmental Unit and BCA enter into this Agreement to make the Governmental Unit part of the MNHITF that will use a three-pronged approach to combat human trafficking, which includes sex and labor trafficking: **prevention, education, and enforcement**. The BCA will provide an Assistant Special Agent in Charge (ASAC) who will serve as the Commander of the Task Force (Commander) and who reports to a Special Agent in Charge (SAIC). The Governmental Unit will provide to the Task Force an affiliate member(s) ("Members").

3. Standards

The Governmental Unit will adhere to the MNHITF Standards identified below.

- 3.1 Members will investigate human trafficking crimes committed by organized groups or individuals, with a priority on minors being trafficked.
- 3.2 Members will participate in pro-active human trafficking operations and recover victims of human trafficking, having a priority focus on minors, with the goal of identifying their traffickers.
- 3.3 Members will follow state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures.
- 3.4 Members will follow proper legal procedures in securing evidence, including electronic devices.
- 3.5 Members will understand and use appropriate legal procedures in the use of informants including documentation of identity, monitoring of activities, and use and recordation of payments.
- 3.6 Members will use, as appropriate, a broad array of investigative technologies and techniques.
- 3.7 Members will interview and prepare reports of victim recoveries and direct those victims to appropriate public and private resources to help ensure their safety and integration back into

- society.
 - 3.8** Members must be willing to respond and/or work jointly on human trafficking crimes within their jurisdiction and complete their assigned duties for the duration of the term of this Agreement.
 - 3.9** Members must be licensed peace officers.
 - 3.10** Members will investigate cases involving multi-jurisdictional, complex and/or organized groups involving human trafficking, which may require travel to neighboring jurisdictions as investigations expand.
 - 3.11** Members will prepare an operational briefing sheet for each active operation related to the MNHITF investigations and activities, to be approved by the Commander.
 - 3.12** Members will prepare investigative reports related to the MNHITF investigations and activities to be submitted to the Commander.
 - 3.13** Members must submit statistics to the Commander on a quarterly basis.
 - 3.14** Members are assigned to their home agencies and may request assistance and resources on a case-by-case basis as approved by the Commander.
 - 3.15** Members will utilize a deconfliction system to share and receive information to promote deconfliction with other agencies.
- 4. Responsibilities of the Governmental Unit and the BCA**
- 4.1** The Governmental Unit will:
 - 4.1.1** Conduct investigations in accordance with provisions of the MNHITF Standards, identified in clause 3 above, and conclude such investigations in a timely manner.
 - 4.1.2** Maintain accurate records of prevention, education, and enforcement activities, to be collected and forwarded quarterly to the BCA for statistical reporting purposes.
 - 4.1.3** Continue to directly supervise Members that are assigned to the MNHITF. Members remain under the employ of the Governmental Unit while assigned to and performing MNHITF assignments. All services, duties, acts or omissions performed by Members will be within the course and duty of the Members' employment and therefore covered by the Workers Compensation and other compensation programs of then Governmental Unit including fringe benefits.
 - 4.1.4** Make a reasonable good faith attempt to be represented at all scheduled MNHITF meetings in order to share information and resources among members of the MNHITF.
 - 4.1.5** Participate fully in any audits required by the MNHITF.
 - 4.1.6** Upon request, provide the BCA with a copy of any body worn camera footage that was captured while working within the capacity of the MNHITF under this Agreement. Said footage must be turned over to the BCA within 48 hours via a secured cloud storage service or thumb drive, as directed by the Authorized Representative for inclusion in the BCA's case files. The copy of the footage will be maintained in the BCA's system.
 - 4.1.7** Consult the BCA in advance of any release of body worn camera footage to allow the BCA to consider and consult any private, not public, or confidential data that may require redaction. Any release of data captured in the course of MNHITF operations must adhere to state and federal laws.
 - 4.1.8** Adhere to MNHITF's operations plans or other operational guidance issued by the SAIC and ASAIC, including new procedures governing the MNHITF while conducting MNHITF investigations and activities.
 - 4.1.9** Comply with the use of force provisions of their home agency's policies and procedures. Members must also comply with directives issued by the SAIC and ASAIC. In the event of a conflict between the use of force requirements of the Members' home agency policy, and the policies or directives of the MNHITF, the policies and procedures of the home agency shall govern. Prior to deployment in the field, Members will confer with the SAIC or ASAIC to identify any potential use of force policy conflicts and work to resolve them in advance of operational activities.
 - 4.1.10** Promptly submit to the Authorized Representative any and all investigation reports and supplementary reports created and generated while conducting MNHITF activities.
 - 4.1.11** Report any performance measure data collected related to MNHITF to the Authorized Representative on a quarterly basis each year for the duration of this Agreement.
 - 4.1.12** Generate quarterly expense reports covering previously approved expenses incurred

within that quarterly period. Requests for reimbursement for that quarter's expenses must be submitted to the ASAIC in the requested format for reimbursement within fourteen (14) days from the end of each quarter.

- 4.1.13** Submit requests for reimbursement within fourteen (14) days of notification of the grant's expiration, otherwise, the Governmental Unit will forfeit its reimbursement.

4.2 The BCA will:

4.2.1 Provide an ASAIC who will serve as the Commander of the Task Force.

4.2.2 Review and approve or decline reimbursement requests under clause 5.1 within three (3) business days of the reimbursement request. To process the request for reimbursement will require fourteen (14) business days upon receipt of the approved request.

- 4.3** Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a member as an employee of the Governmental Unit.

5. Payment

5.1 The Governmental Unit must make a written request for funds and receive approval from the Commander or designee.

5.2 The Governmental Unit must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the BCA to the Governmental Unit within thirty (30) calendar days of the invoice date with payment made to the Governmental Unit Authorized Representative's address listed below.

6. Authorized Representatives

The BCA's Authorized Representative is the following person or her successor:

Name: Rachel Fenske, Commander of BCA-led MNHITF
Address: Department of Public Safety; Bureau of Criminal Apprehension
1430 Maryland Street East
Saint Paul, MN 55106
Telephone: 651.793.7000
E-mail Address: Rachel.Fenske@state.mn.us

The Governmental Unit's Authorized Representative is the person below or his/her successor:

Name: Terry Stier, Chief of Police
Address: 420 Main St East
Belle Plaine, MN 56011
Telephone: 952-873-4307
E-mail Address: tstier@belleplainemn.gov

If the Governmental Unit's Authorized Representative changes at any time during this Agreement, the Governmental Unit must immediately notify the BCA's Authorized Representative in writing by email.

7. Assignment, Amendments, Waiver, and Agreement Complete

7.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.

7.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

7.3 Waiver. If the BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

7.4 Agreement Complete. This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others

and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

9. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

10. Government Data Practices

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and other applicable law, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the BCA. The BCA will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

11. Venue

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Expiration and Termination

12.1 Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

12.2 Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the Commander all investigative equipment that was acquired under this Agreement.

13. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.

The remaining balance of this page intentionally left blank.

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT PO Number: 3000101894

**3. DEPARTMENT OF PUBLIC SAFETY;
BUREAU OF CRIMINAL APPREHENSION**

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GOVERNMENTAL UNIT

Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

**4. COMMISSIONER OF ADMINISTRATION
As delegated to the Office of State Procurement**

By: _____

Date: _____

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-019**

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENT,
HUMAN TRAFFICKING INVESTIGATORS TASK FORCE WITH THE CITY OF BELLE PLAINE
ON BEHALF OF ITS POLICE DEPARTMENT**

WHEREAS, the City of Belle Plaine on behalf of its Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to participate in the Minnesota Human Trafficking Investigators Task Force (MNHITF) as an affiliate member.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Belle Plaine, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Belle Plaine on behalf of its Police Department, are hereby approved.
2. That the Police Chief Terry M. Stier, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That Ryan Ladd, the Mayor for the City of Belle Plaine, and Dawn Meyer, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 2nd day of February, 2026.

CITY OF BELLE PLAINE

By: Ryan Ladd
Its Mayor

ATTEST: _____
By: Dawn Meyer
Its City Clerk



MEMORANDUM

DATE:	February 2, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-020 Appoint Kyle Sammons as Lieutenant with the Belle Plaine Fire Department effective February 2, 2026.
BACKGROUND/ JUSTIFICATION:	The Belle Plaine Fire Department currently has one opening for a Lieutenant position. Following the posting of the vacancy, five applications were received. Interviews were conducted on January 27, 2026, to evaluate the qualifications, experience, and leadership abilities of the candidates. The hiring committee consisted of Fire Chief Steve Otto, First Assistant Fire Chief Tim Hentges, Second Assistant Fire Chief Chris Herrmann, Police Chief Stier, and City Administrator Meyer. The committee carefully reviewed all applications and interview responses before reaching a recommendation. Based on this process, the committee recommends the appointment of Kyle Sammons to the Lieutenant position, effective February 2, 2026.
FISCAL IMPACT:	Budgeted item.
STAFF RECOMMENDATION:	Approve Resolution 26-020 Appoint Kyle Sammons as Lieutenant with the Belle Plaine Fire Department effective February 2, 2026.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-020**

APPOINT KYLE SAMMONS AS LIEUTENANT WITH THE BELLE PLAINE FIRE DEPARTMENT

WHEREAS, the by-laws of the Belle Plaine Fire Department require officers to be appointed;

WHEREAS, the Fire Department has one opening for Lieutenant;

WHEREAS, candidates were sought for the available position;

WHEREAS, five applications were received and interviewed;

WHEREAS, the hiring committee recommends the appointment of Kyle Sammons as Lieutenant effective February 2, 2026.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: It hereby approves the appointments for the Belle Plaine Fire Department as follows: Kyle Sammons as Lieutenant effective February 2, 2026.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 2nd day of February, 2026.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



DATE: February 2, 2026
TO: Mayor Ladd, Belle Plaine City Council Members
FROM: Todd Otto, Public Works Superintendent
RE: Public Works Department Report

- M.D.H. sampling is performed & MPCA reports are submitted monthly by Public Works.
- Locates and inspections are performed as required.
- Public Works crew continues to perform monthly water meter readings, service work orders, monthly maintenance of filters and generators, monthly fire extinguisher checks, installation & repairs of street signs, mechanical repairs, hydrant inspections, jetting sewer lines, street sweeping, and maintenance of all City fleet vehicles, and/or general maintenance or work order requests for City-owned facilities.
- Public Works certified tree inspectors continue to monitor & perform inspections of trees on City and residential properties reporting EAB. Staff is utilizing GIS software to generate a master list of the tree canopy on City-owned properties. Marking of infected trees & stump grinding at various locations throughout the City continues.
- Recreation Department Events for January:
Hickory Park - Crokicurl: January 11 was Rescheduled to Jan. 18 due to the warm weather. The ice conditions still weren't great but there was a group of kids that played and a couple from New Prague that showed up to check it out.; Family Cosmic Skate: Jan. 14 from 6:00-7:30. Rinks were full. We estimated around 40+ skaters and spectators that showed up for the event. Skate with the PD & FD: January 22 was rescheduled to Feb. 3rd due to the extreme cold temps.
Trailhead – End of Riverview Lane: Snow Shoe & Kick Sled Event: January 29 from 4 pm – 6 pm. Attendance on this event will be updated next month.
- Coming in February:
Hickory Park: Family Cosmic Skate: February 10 from 6 pm – 7:30 pm; Chili Cook-Off: February 1 starting at 11 am; Winter Games February 1 at 11 am to include Crokicurl, Ice Bocce, Bucket Golf & Pick Up Hockey Games; Skate with the PD & FD: February 3 from 5 pm – 6:30 pm; Cosmic & Cardboard Sledding with BPFd & BPPD at Sledding Hill on February 26 from 5 pm – 7 pm
- Public Works crew continue repairing potholes using cold mix for the season.
- Public Works crew continue with the maintenance on all storm ponds to include removing trees and brush and continue to trim trees on public properties.
- Public Works crew continue to perform necessary repairs, maintenance, and inventories of the parks and ballfields.
- Public Works staff attended training: Three (3) staff members attended electrical training for CEU on January 21; one (1) staff member attended DOT Inspection training for recertification on January 22; two (2) staff members attended the MECA (Minnesota Erosion Control Association) Annual Conference & Trade Show on January 27 – January 29; and one (1) staff member attended NPDES CSI-MS4 Storm Water training on January 29 – January 30.
- Public Works staff continue to clear streets, alleys and trails due to snow events.

ADMINISTRATION REPORT



DATE: February 2, 2026
TO: Mayor Ladd, Belle Plaine City Council Members
FROM: Dawn Meyer, City Administrator
RE: Administration Report

PROJECTS AND ACTIVITIES

1. Conference call with City Attorney Vose regarding Closed Session.
2. Facilitated all staff Workplace Violence Training.
3. Virtually attended SCALE.
4. Met with Bolton and Menk representatives for an overview on the Police Department Facility.
5. Met with Business Owner and Administrative Assistant Eyrich regarding potential licensing.
6. Virtually attended SCALE Executive Meeting. Topics discussed included Water Committee, Meeting Schedule etc.
7. Worked with Finance Director Jirik on Annual Reports for OSHA.
8. Met with Belle Plaine Historical Society New President and Vice-President, Public Works Superintendent Otto and Assistant Public Works Superintendent Meyenburg.
9. Met with resident regarding roadways and transportation plan.
10. Facilitated the Fire Department Lieutenant Interviews.
11. Managed HR tasks, meetings, policies and personnel issues.
12. Attended the Public Works and Fire Department monthly meetings.
13. Department Head meetings continue weekly.
14. Continuing to monitor and track the list of on-going projects.

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CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 1 / 26

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We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$527,774.34 (five hundred twenty-seven thousand seven hundred seventy-four dollars and thirty-four cents).

Dated this 2nd of February, 2026.

Approved by the governing Council of the City of Belle Plaine.

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10:48:01

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 12/25
For Pay Date: 01/29/26

Page: 1 of 3
Report ID: AP100V

For Date Posted = 01/21/26
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16244	65020M	4077 VERTEX UNMANNED SOLUTIONS, LLC	4,000.00						
	4984	11/05/25 DRONE ANNUAL SOFTWARE	4,000.00*			212	493000 208000		10010
		Total for Vendor:	4,000.00						
		# of Claims	1	Total:					
				4,000.00	# of Vendors				0

2025 Manual Check

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CITY OF BELLE PLAINE
Fund Summary for Claims
For the Accounting Period: 12/25

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Fund/Account	Amount
212 Lawful Gambling	
10010 Cash - Checking	4,000.00
Total:	4,000.00

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CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 1/26
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16258	65032M	3760 BELLE COURT LLC	80,427.80								
	020126	02/01/26 TIF NOTE 1 PAY 6	40,213.90*			705		495377	712000		10010
	020126	02/01/26 TIF NOTE 2 PAY 2	40,213.90*			705		495377	712000		10010
		Total for Vendor:	80,427.80								
16260		24 BELLE PLAINE APTS./CARD. RIDGE	310.00								
	02-2026	02/01/26 ADM: 2/26 SUBSIDY	310.00			101		413200	412000		10010
		Total for Vendor:	310.00								
16261		83 BIFFS, INC.	208.00								
	INV284971	01/21/26 PRK: 1/26 RENTAL; CENTURY	208.00			101		452020	407000		10010
16262		83 BIFFS, INC.	208.00								
	INV284972	01/21/26 PRK: 1/26 RENTAL; HICKORY	208.00			101		452020	407000		10010
16263		83 BIFFS, INC.	133.00								
	INV284970	01/21/26 PRK: 1/26 RENTAL; MEADOW	133.00			101		452020	407000		10010
16264		83 BIFFS, INC.	133.00								
	INV284973	01/21/26 PRK: 1/26 RENTAL; HERITAGE	133.00			101		452020	407000		10010
		Total for Vendor:	682.00								
16247	65022M	987 BOARD OF WATER & SOIL RESOURCE	58.60								
	012626	01/26/26 SWR: WWTF ENTRANCE IMPROVEMENT	58.60			603		432500	301500		10010
		Total for Vendor:	58.60								
		*** Claim from another period (12/25) ****									
16248		616 BOLTON & MENK, INC	56,708.00								
	0384732	01/09/26 MAIN & WALNUT ST RAB	56,708.00			472		495459	303000		10010
		*** Claim from another period (12/25) ****									
16249		616 BOLTON & MENK, INC	4,336.00								
	0384370	01/09/26 2025 STREET & UTILITY IMP.	4,336.00			470		495459	303000		10010
		*** Claim from another period (12/25) ****									
16250		616 BOLTON & MENK, INC	600.00								
	0384372	01/09/26 ADM: MUNICIPAL STATE AID	600.00			101		413200	303000		10010

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CITY OF BELLE PLAINE
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		*** Claim from another period (12/25) ****									
16251		616 BOLTON & MENK, INC	83,518.00								
	0384733	01/09/26 2026 STREET & UTILITY IMP.	83,518.00			473		495459	303000		10010
		*** Claim from another period (12/25) ****									
16252		616 BOLTON & MENK, INC	640.00								
	0384349	01/09/26 ADM: ENTERPRISE & MERIDIAN	640.00			101		413200	303000		10010
		*** Claim from another period (12/25) ****									
16253		616 BOLTON & MENK, INC	827.50								
	0384347	01/09/26 ADM: CONSULTING FEES	539.50			101		413200	311000		10010
	0384347	01/09/26 STRM: ENGINEERING FEES	288.00			209		460500	303000		10010
		Total for Vendor:	146,629.50								
16265		3098 BORDER STATES INDUSTRIES INC.	21,438.93								
	931803419	01/16/26 FIRE HALL PARKING LOT LIGHT	21,438.93*			471		491000	404500		10010
16266		3098 BORDER STATES INDUSTRIES INC.	3,652.40								
	931796050	01/15/26 PW: STREET LIGHT REPAIR	3,652.40			101		431210	407200		10010
16267		3098 BORDER STATES INDUSTRIES INC.	611.71								
	931796056	01/15/26 PW: STREET LIGHT REPAIR	611.71			101		431210	407200		10010
		Total for Vendor:	25,703.04								
16259		65031M 4058 BRECKEN PLACE TOWNHOMES LLC	34,256.30								
	021626	02/01/26 TAX ABATEMENT 22-034 PAY 2	34,256.30*			101		493000	715000		10010
		Total for Vendor:	34,256.30								
16300		4002 BUCKINGHAM COMPANIES	1,685.00								
	02/01/26	ADM: 02/26 REFUSE	84.25			101		413200	384000		10010
586687		02/01/26 PD: 02/26 REFUSE	117.95			101		421100	384000		10010
586687		02/01/26 FD: 02/26 REFUSE	67.40			101		422100	384000		10010
586687		02/01/26 AMB: 02/26 REFUSE	50.55			101		422700	384000		10010
586687		02/01/26 PW: 02/26 REFUSE	438.10			101		431210	384000		10010
586687											

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CITY OF BELLE PLAINE
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
586687	02/01/26	AC: 02/26 REFUSE	101.10			101		451240	384000		10010
586687	02/01/26	PRK: 02/26 REFUSE	488.65			101		452020	384000		10010
586687	02/01/26	COM: 02/26 REFUSE	67.40			101		453020	384000		10010
586687	02/01/26	LIB: 02/26 REFUSE	33.70			101		455010	401000		10010
586687	02/01/26	SWR: 02/26 REFUSE	117.95			603		432500	384000		10010
586687	02/01/26	WTR: 02/26 REFUSE	117.95			604		432570	384000		10010
Total for Vendor:			1,685.00								
*** Claim from another period (12/25) ****											
16254		1903 CENTERPOINT ENERGY	817.70								
	SWR: 12/25	01/12/26 SWR: 22360 UNION TRL	817.70			603		432500	383000		10010
*** Claim from another period (12/25) ****											
16281		1903 CENTERPOINT ENERGY	10,233.01								
	CITY 12/25	01/16/26 GEN: 12/25 GAS UTILITIES	233.95			101		411100	383000		10010
	CITY 12/25	01/16/26 ADM: 12/25 GAS UTILITIES	545.87			101		413200	383000		10010
	CITY 12/25	01/16/26 PD: 12/25 GAS UTILITIES	1,346.07			101		421100	383000		10010
	CITY 12/25	01/16/26 FD: 12/25 GAS UTILITIES	1,706.88			101		422100	383000		10010
	CITY 12/25	01/16/26 AMB: 12/25 GAS UTILITIES	576.89			101		422700	383000		10010
	CITY 12/25	01/16/26 PW: 12/25 GAS UTILITIES	2,038.11			101		431210	383000		10010
	CITY 12/25	01/16/26 HP: 12/25 GAS UTILITIES	1,094.80			101		450100	383000		10010
	CITY 12/25	01/16/26 AC: 12/25 GAS UTILITIES	184.40			101		451240	383000		10010
	CITY 12/25	01/16/26 PRK: 12/25 GAS UTILITIES	316.98			101		452020	383000		10010
	CITY 12/25	01/16/26 LIB: 12/25 GAS UTILITIES	598.93			101		455010	383000		10010
	CITY 12/25	01/16/26 WTR: 12/25 GAS UTILITIES	1,590.13			604		432570	383000		10010
Total for Vendor:			11,050.71								
16268		684 CINTAS CORPORATION	245.93								
	4256624374	01/16/26 PW: UNIFORM SERVICE	81.98			101		431210	217000		10010
	4256624374	01/16/26 SWR: UNIFORM SERVICE	81.98			603		432500	217000		10010
	4256624374	01/16/26 WTR: UNIFORM SERVICE	81.97			604		432570	217000		10010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16269		684 CINTAS CORPORATION	245.93								
	4257379563	01/23/26 PW: UNIFORM SERVICE	81.97			101		431210	217000		10010
	4257379563	01/23/26 SWR: UNIFORM SERVICE	81.98			603		432500	217000		10010
	4257379563	01/23/26 WTR: UNIFORM SERVICE	81.98			604		432570	217000		10010
16270		684 CINTAS CORPORATION	144.00								
	4256624200	01/16/26 FD: RUG SERVICE	144.00			101		422100	401000		10010
16271		684 CINTAS CORPORATION	110.00								
	4256624190	01/16/26 GEN: RUG SERVICE	33.00			101		411100	401000		10010
	4256624190	01/16/26 ADM: RUG SERVICE	77.00			101		413200	401000		10010
16272		684 CINTAS CORPORATION	66.00								
	4256624209	01/16/26 SWR: RUG SERVICE	66.00			603		432500	401000		10010
16273		684 CINTAS CORPORATION	92.00								
	4256624270	01/16/26 WTR: RUG SERVICE	92.00			604		432570	401000		10010
16274		684 CINTAS CORPORATION	178.00								
	4256624138	01/16/26 PW: RUG SERVICE	178.00			101		431210	401000		10010
16301		684 CINTAS CORPORATION	58.00								
	4256624294	01/16/26 PD: RUG SERVICE	40.60			101		421100	401000		10010
	4256624294	01/16/26 AMB: RUG SERVICE	17.40			101		422700	401000		10010
		Total for Vendor:	1,139.86								
16275		1313 CORE & MAIN	823.65								
	Y371670	01/14/26 WTR: HYDRANT OIL	823.65			604		432570	402000		10010
16276		1313 CORE & MAIN	3,136.53								
	Y374636	01/13/26 WTR: 3/4" METERS	3,136.53			604		432570	407500		10010
		Total for Vendor:	3,960.18								

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CITY OF BELLE PLAINE
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16277		133 EARL F. ANDERSEN, INC.	117.00						
	0141834-IN	01/14/26 PW: STREET/ALLEY REPAIR	117.00			101 431210 407200			10010
		Total for Vendor: 117.00							
		*** Claim from another period (12/25) ****							
16316	E	3729 ELAN FINANCIAL SERVICES	6,152.27						
	CC-1809	12/31/25 PD: EDUCATION	75.00			101 20110			10010
	MN CRIME PREVENTION			CC Accounting: 101-		-421100-207000			
	CC-1810	12/30/25 CD: BLDG OFFICIAL COMPUTER	2,115.54			101 20110			10010
	DELL MARKETING L.P.			CC Accounting: 101-		-460505-575000			
	CC-1811	12/22/25 REC: GENERAL SUPPLIES	35.73			101 20110			10010
	KWIK TRIP, INC			CC Accounting: 101-		-451000-208000			
	CC-1812	12/26/25 PW: EQUIPMENT	3,824.00			101 20110			10010
	TRIPLE R TRUCK PARTS			CC Accounting: 101-		-431210-221000			
	CC-1813	12/23/25 ADM: CPA RENEWAL	102.00			101 20110			10010
	MN BOARD OF ACCOUNTANCY			CC Accounting: 101-		-413200-433000			
16317	E	3729 ELAN FINANCIAL SERVICES	15,054.64						
	CC-1814	12/23/25 PD: 2026 ANNUAL SUBSCRIPTION	8,890.00			101 20110			10010
	CELLEBRITE, INC.			CC Accounting: 101-		-421100-433000			
	CC-1815	01/08/26 CD: MARKETING/PROMOTIONS	4.99			101 20110			10010
	PADDLE			CC Accounting: 101-		-460505-343000			
	CC-1816	01/12/26 EDA: EDUCATION	225.00			801 20110			10010
	U OF M			CC Accounting: 801-		-460500-207000			
	CC-1817	01/16/26 FD: C.H. RETIRE PLAQUE	83.95			101 20110			10010
	EAGLE ENGRAVING, INC			CC Accounting: 101-		-422100-208000			
	CC-1818	01/06/26 PD: MSCIC CONFERENCE D.W.	154.13			101 20110			10010
	HILTON GARDEN INN			CC Accounting: 101-		-421100-331000			
	CC-1819	01/06/26 PD: MSCIC CONFERENCE H.E.	154.13			101 20110			10010
	HILTON GARDEN INN			CC Accounting: 101-		-421100-331000			
	CC-1820	01/06/26 PD: MSCIC CONFERENCE K.G.	154.13			101 20110			10010
	HILTON GARDEN INN			CC Accounting: 101-		-421100-331000			
	CC-1821	01/13/26 PD: EMT REFRESHER J.S	250.00			101 20110			10010
	MDEWAKANTON PUBLIC SAFETY			CC Accounting: 101-		-421100-207000			
	CC-1822	01/13/26 DRONE DOCKING STAND	500.00			212 20110			10010
	VERTEX UNMANNED SOLUTIONS, LLC			CC Accounting: 212-		-493000-208000			
	CC-1823	12/31/25 CD: EDUCATION	1,000.00			101 20110			10010
	INT. CODE COUNCIL INC.			CC Accounting: 101-		-460505-207000			

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CITY OF BELLE PLAINE
Claim Approval List
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Claim/	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	CC-1824	01/06/26	PW: FORESTRY EDUCATION	770.00			101		20110			10010
MN NURSERY & LANDSCAPE			ASSOCIATION		CC Accounting:	101-	-431210-		207000			
	CC-1825	01/08/26	AC: LIFEGUARD TRAINING	100.00			101		20110			10010
YMCA					CC Accounting:	101-	-451240-		205000			
	CC-1826	01/09/26	PW: EQUIPMENT	339.99			101		20110			10010
TOOL WAREHOUSE INC.					CC Accounting:	101-	-431210-		221000			
	CC-1827	01/09/26	PW: EQUIPMENT FREIGHT	16.65			101		20110			10010
TOOL WAREHOUSE INC.					CC Accounting:	101-	-431210-		221000			
	CC-1828	01/12/26	PW: ELECTRICAL EDUCATION	174.00			101		20110			10010
ELECTRICAL ASSOCIATION, INC.					CC Accounting:	101-	-431210-		207000			
	CC-1829	01/12/26	FD: REPAIRS/MAINTENANCE	849.95			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-422100-		407000			
	CC-1830	01/12/26	FD: REPAIRS/MAINTENANCE	81.60			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-422100-		407000			
	CC-1830	01/12/26	GEN: WATER FILTER	46.76			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-411100-		401000			
	CC-1830	01/12/26	ADM: WATER FILTER	46.77			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-413200-		401000			
	CC-1830	01/12/26	PRK: WATER FILTER	93.45			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-452020-		407000			
	CC-1831	01/12/26	FD: REPAIRS/MAINTENANCE	122.85			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-422100-		407000			
	CC-1832	01/15/26	PRK: MAINTENANCE SUPPLY	159.99			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-452020-		228000			
	CC-1833	01/15/26	FAC: MAINTENANCE	58.64			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-420100-		372000			
	CC-1834	01/15/26	FD: PEDESTAL FAN	486.04			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-422100-		401000			
	CC-1835	01/16/26	PW: 2003 FORD R/M	49.95			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-431210-		407000			
	CC-1836	01/21/26	PW: J.F. EDUCATION	19.00			101		20110			10010
MN DEPT OF LABOR & INDUSTRY					CC Accounting:	101-	-431210-		207000			
	CC-1837	01/20/26	REC: SNOW SHOE EVENT	77.67			101		20110			10010
HOME DEPOT					CC Accounting:	101-	-451000-		451100			
	CC-1838	01/22/26	PW: PESTICIDE SAFETY	145.00			101		20110			10010
U OF M					CC Accounting:	101-	-431210-		207000			
Total for Vendor:				21,206.91								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16278		139 FAHEY, AL	600.00						
	02/01/26	PW: 02/26 RETIREE INSURANCE	198.00			101 431210	131000		10010
02-2026									
	02/01/26	SWR: 02/26 RETIREE INSURANCE	204.00			603 432500	131000		10010
02-2026									
	02/01/26	WTR: 02/26 RETIREE INSURANCE	198.00			604 432570	131000		10010
02-2026									
		Total for Vendor:	600.00						
16302		3942 FINKEN WATER SOLUTIONS	137.95						
	13196TP 01/19/26	PD: WATER SERVICE	137.95			101 421100	208000		10010
		Total for Vendor:	137.95						
16303		3808 FLOCK GROUP INC	15,000.00						
	INV-83768 01/04/26	PD: 2026 FLOCK SUBSCRIPTION	15,000.00			101 421100	433000		10010
		Total for Vendor:	15,000.00						
16279		E 149 FRONTIER COMMUNICATIONS	59.79						
	HP: 2/26 01/22/26	HP: 2/26 PHONE LINE	59.79			101 450100	321000		10010
		Total for Vendor:	59.79						
16282		2066 FRONTLINE WARNING SYSTEMS INC	5,790.00						
	14581 01/07/26	CIV: 2026 ANNUAL SIREN MAINT	5,790.00*			101 425000	228000		10010
		Total for Vendor:	5,790.00						
16283		169 GRAINGER	149.80						
	9773766903 01/16/26	WTR: REPAIRS/MAINTENANCE	149.80			604 432570	402000		10010
16284		169 GRAINGER	139.10						
	9772460128 01/15/26	PW: REPAIRS/MAINTENANCE	139.10			101 431210	407000		10010
		Total for Vendor:	288.90						
16285		178 HAWKINS WATER TREATMENT GRP	90.00						
	7307322 01/15/26	WTR: TESTS/CHEMICALS	90.00			604 432570	312500		10010

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16304		178 HAWKINS WATER TREATMENT GRP	6,427.94						
	7319072	01/27/26 SWR: TESTS/CHEMICALS	6,427.94			603	432500	312500	10010
		Total for Vendor:	6,517.94						
16318		3465 HENDERSON INDEPENDENT	94.50						
	012126	01/21/26 CD: PUBLICATION	94.50			101	460505	351000	10010
		Total for Vendor:	94.50						
16286		748 HERRMANN, MIKE	600.00						
	02/01/26	PW: 02/26 RETIREE INSURANCE	204.00			101	431210	131000	10010
02-2026									
	02/01/26	SWR: 02/26 RETIREE INSURANCE	198.00			603	432500	131000	10010
02-2026									
	02/01/26	WTR: 02/26 RETIREE INSURANCE	198.00			604	432570	131000	10010
02-2026									
		Total for Vendor:	600.00						
16287		1939 HORIZON COMMERCIAL POOL SUPPLY	24.95						
	INV126463	01/15/26 WTR: TESTS/CHEMICALS	24.95			604	432570	312500	10010
		Total for Vendor:	24.95						
		*** Claim from another period (12/25) ****							
16280		932 JEFFERSON FIRE & SAFETY, INC	827.60						
	IN335800	01/19/26 FD: EQUIPMENT	827.60			101	422100	221000	10010
		Total for Vendor:	827.60						
16288		2171 KIRVIDA FIRE	2,999.11						
	13952	01/19/26 FD: 2015 ROSENBAUER MAINTENANC	2,999.11			101	422100	407000	10010
16289		2171 KIRVIDA FIRE	1,184.06						
	13959	01/21/26 FD: 2015 ROSENBAUER MAINTENANC	1,184.06			101	422100	407000	10010
		Total for Vendor:	4,183.17						
16290		2035 MATHESON TRI-GAS INC	3,612.17						
	0032652034	01/14/26 PW: WELDING EQUIPMENT	3,612.17			101	431210	221000	10010

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16291	0032626605	2035 MATHESON TRI-GAS INC 01/07/26 PW: WELDING SUPPLIES	96.56 96.56			101		431210	208000		10010
		Total for Vendor:	3,708.73								
16315	012626	3540 MILESTONE AUTO, INC 01/26/26 PD: 2019 CHEVY TAHOE R/M	370.00 370.00			101		421100	407000		10010
		Total for Vendor:	370.00								
16305	JAN-26	1391 MINNESOTA CRITTER GETTER 01/25/26 PD: 1/26 ANIMAL CONTROL	1,400.00 1,400.00			101		427000	313000		10010
		Total for Vendor:	1,400.00								
		*** Claim from another period (12/25) ****									
16245	E 2025-4	1335 MN DEPT OF LABOR & INDUSTRY 12/31/25 2025 Q4 PERMIT SURCHARGE	255.65 255.65			101		21812			10010
		Total for Vendor:	255.65								
16314	441206	283 MN DNR 01/27/26 WTR: PERMIT	2,758.73 2,758.73*			604		432570	459000		10010
		Total for Vendor:	2,758.73								
16292	012826JF	290 MN POLLUTION CONTROL AGENCY 01/28/26 SWR: PUMP WORKSHOP J.F.	195.00 97.50			603		432500	207000		10010
	012826JF	01/28/26 WTR: PUMP WORKSHOP J.F.	97.50			604		432570	207000		10010
16293	012826JS	290 MN POLLUTION CONTROL AGENCY 01/28/26 SWR: PUMP WORKSHOP J.S.	195.00 97.50			603		432500	207000		10010
	012826JS	01/28/26 WTR: PUMP WORKSHOP J.S.	97.50			604		432570	207000		10010
		Total for Vendor:	390.00								
16294	INV105708	2116 NORTH AMERICAN SAFETY 01/15/26 SWR: BIB OVERALLS	29.99 29.99			603		432500	208000		10010
		Total for Vendor:	29.99								

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16306		636 ODP BUSINESS SOLUTIONS, LLC	218.95								
	01/09/26	CD: FILE CABINET	218.95			101		460505	570000		10010
452433643001											
16307		636 ODP BUSINESS SOLUTIONS, LLC	110.50								
	01/19/26	ADM: COPY EXPENSE	5.11			101		413200	202000		10010
454674467001											
	01/19/26	PD: COPY EXPENSE	5.11			101		421100	202000		10010
454674467001											
	01/19/26	FD: COPY EXPENSE	5.11			101		422100	201000		10010
454674467001											
	01/19/26	PW: COPY EXPENSE	19.11			101		431210	202000		10010
454674467001											
	01/19/26	SWR: COPY EXPENSE	19.11			603		432500	202000		10010
454674467001											
	01/19/26	WTR: COPY EXPENSE	19.10			604		432570	202000		10010
454674467001											
	01/19/26	CD: COPY EXPENSE	5.11			101		460505	202000		10010
454674467001											
	01/19/26	EDA: COPY EXPENSE	5.10			801		460500	202000		10010
454674467001											
	01/19/26	ADM: OFFICE SUPPLIES	27.64			101		413200	201000		10010
454674467001											
Total for Vendor:			329.45								
*** Claim from another period (12/25) ****											
16256		1455 PC2 SOLUTIONS	6,550.11								
	11026009	01/10/26 ADM: COMPUTER MAINTENANCE	583.53			101		413200	575000		10010
	11026009	01/10/26 FD: COMPUTER MAINTENANCE	2,383.53			101		422100	575000		10010
	11026009	01/10/26 PD: COMPUTER MAINTENANCE	658.52			101		421100	575000		10010
	11026009	01/10/26 REC: COMPUTER MAINTENANCE	150.00			101		451000	575000		10010
	11026009	01/10/26 PW: COMPUTER MAINTENANCE	652.01			101		431210	575000		10010
	11026009	01/10/26 SWR: COMPUTER MAINTENANCE	777.74			603		432500	575000		10010
	11026009	01/10/26 WTR: COMPUTER MAINTENANCE	777.74			604		432570	575000		10010
	11026009	01/10/26 CD: COMPUTER MAINTENANCE	283.52			101		460505	575000		10010
	11026009	01/10/26 EDA: COMPUTER MAINTENANCE	283.52			801		460500	575000		10010
Total for Vendor:			6,550.11								

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16295		3064 RMB ENVIRONMENTAL LABORATORIES	109.73						
	B021185	01/26/26 WTR: TESTS/CHEMICALS	109.73			604	432570	312500	10010
16296		3064 RMB ENVIRONMENTAL LABORATORIES	298.87						
	B021127	01/20/26 SWR: TESTS/CHEMICALS	298.87			603	432500	312500	10010
16308		3064 RMB ENVIRONMENTAL LABORATORIES	298.87						
	B021186	01/27/26 SWR: TESTS/CHEMICALS	298.87			603	432500	312500	10010
		Total for Vendor:	707.47						
16297		3887 SAM BOYLES	259.95						
	74220	01/14/26 PW: EQUIPMENT/TOOLS	259.95			101	431210	221000	10010
		Total for Vendor:	259.95						
16298		2371 SAVAGE, WANDA	114.12						
	01/26	01/28/26 CBL: 01/26 VIDEO RECORDER	114.12			206	451750	108000	10010
		Total for Vendor:	114.12						
		*** Claim from another period (12/25) ****							
16257		436 SCOTT COUNTY TREASURER	90,440.10						
	01/23/26	2025 TAX COURT PETITION ADJ	90,440.10			101	20820		10010
	CI-000000094								
		*** Claim from another period (12/25) ****							
16309		436 SCOTT COUNTY TREASURER	41,976.60						
	01/27/26	PW: 2025 2ND HALF SALT	41,976.60			101	431210	407200	10010
	CI-000000111								
		Total for Vendor:	132,416.70						
		*** Claim from another period (12/25) ****							
16310		483 STREICHERS	125.00						
	I1804652	01/14/26 PD: DEPARTMENT EQUIPMENT	125.00			101	421100	560000	10010
		Total for Vendor:	125.00						
16311		1176 ULINE	46.50						
	202923529	01/15/26 PD: LOCKER TAGS	46.50			101	421100	208000	10010
		Total for Vendor:	46.50						

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16319	65033M	512 US POSTAL SERVICE	796.91								
	2/26	01/29/26 GEN: 2/26 NEWSLETTER POSTAGE	796.91			101		411100	322000		10010
16320	65033M	512 US POSTAL SERVICE	84.84								
	012926	01/29/26 EDA: GALA INVITE POSTAGE	84.84			801		460500	322000		10010
		Total for Vendor:	881.75								
		*** Claim from another period (12/25) ****									
16255		2 VERIZON WIRELESS	1,821.55								
	6133209320	01/10/26 ADM: 12/25 PHONE	115.23			101		413200	321000		10010
	6133209320	01/10/26 PD: 12/25 PHONE	852.75			101		421100	321000		10010
	6133209320	01/10/26 CD: 12/25 PHONE	108.43			101		460505	321000		10010
	6133209320	01/10/26 FD: 12/25 PHONE	265.44			101		422100	321000		10010
	6133209320	01/10/26 REC: 12/25 PHONE	35.01			101		451000	321000		10010
	6133209320	01/10/26 PW: 12/25 PHONE	97.43			101		431210	321000		10010
	6133209320	01/10/26 SWR: 12/25 PHONE	161.47			603		432500	321000		10010
	6133209320	01/10/26 WTR: 12/25 PHONE	161.47			604		432570	321000		10010
	6133209320	01/10/26 PRK: 12/25 PHONE	24.32			101		452020	208000		10010
		Total for Vendor:	1,821.55								
16312		3402 WAGNER PRESS & GRAPHICS	1,626.55								
	39093	01/19/26 GEN: 1/26 NEWSLETTER	1,626.55			101		411100	352000		10010
		Total for Vendor:	1,626.55								
16246	65021M	4117 WETLAND CREDIT AGENCY, LLC	1,160.00								
	012626	01/26/26 SWR: WWTF ENTRANCE IMPROVEMENT	1,160.00			603		432500	301500		10010
		Total for Vendor:	1,160.00								
16313		3690 WEX BANK	7,162.13								
	110182908	01/25/26 ADM: 01/26 FUEL	37.68			101		413200	212000		10010
	110182908	01/25/26 FD: 01/26 FUEL	660.93			101		422100	212000		10010
	110182908	01/25/26 FD: 01/26 WASH	11.00			101		422100	407000		10010
	110182908	01/25/26 PD: 01/26 FUEL	2,390.26			101		421100	212000		10010
	110182908	01/25/26 PD: 01/26 WASH	58.00			101		421100	407000		10010
	110182908	01/25/26 PW: 01/26 FUEL	1,264.52			101		431210	212000		10010
	110182908	01/25/26 SWR: 01/26 FUEL	1,264.52			603		432500	212000		10010
	110182908	01/25/26 WTR: 01/26 FUEL	1,264.52			604		432570	212000		10010

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	110182908	01/25/26 DTF: 01/26 FUEL	210.70			101 421100	307500		10010
		Total for Vendor:	7,162.13						
16299		3683 WIGER, LAURA	308.26						
	012026	01/20/26 PD: TRAVEL EXPENSE	308.26			101 421100	331000		10010
		Total for Vendor:	308.26						
		# of Claims 76	Total:	523,774.34	# of Vendors	38			
		Total Electronic Claims		21,522.35					
		Total Non-Electronic Claims		502251.99					
		2025 Manual Check		4,000.00					
		Grand Total		527,744.34					

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Fund/Account	Amount
101 General	
10010 Cash - Checking	251,714.06
206 Cable Television	
10010 Cash - Checking	114.12
209 Storm Sewer	
10010 Cash - Checking	288.00
212 Lawful Gambling	
10010 Cash - Checking	500.00
470 2025 Street & Utility Improvement	
10010 Cash - Checking	4,336.00
471 Fire Station Renovation & Expansion	
10010 Cash - Checking	21,438.93
472 HWY 25/CSAH 3 Roundabout	
10010 Cash - Checking	56,708.00
473 2026 St & Utill Imrp Project	
10010 Cash - Checking	83,518.00
603 Sewer	
10010 Cash - Checking	12,259.72
604 Water	
10010 Cash - Checking	11,871.25
705 TIF 3-1 BELLE COURT LLC	
10010 Cash - Checking	80,427.80
801 Economic Development Authority	
10010 Cash - Checking	598.46
Total:	523,774.34