



BELLE PLAINE PARKS COMMISSION
NOTICE OF REGULAR SESSION AND AGENDA
CITY HALL, 218 NORTH MERIDIAN STREET
PLEASE USE THE NORTH ENTRANCE

Tuesday, February 17, 2026
5:00 P.M.

1. CALL TO ORDER.

1.1. Roll Call.

2. APPROVAL OF AGENDA.

3. OATH OF OFFICE.

3.1. Toni Walsh

4. ELECTION OF OFFICERS

1. Chair
2. Vice Chair
3. Secretary

5. APPROVAL OF MINUTES.

5.1. Regular Session Minutes of January 20, 2026.

6. TREASURERS REPORT.

6.1. Park Fund 205 Budget Update.

7. DISCUSSION ITEMS.

- 7.1. Update: Pickle Ball Courts.
- 7.2. 2026 Parks Commission Goals.

8. ADMINISTRATIVE REPORTS.

- 8.1. Commissioner Comments.
- 8.2. Upcoming Meetings.

1. Next Regular Meeting (Tentative), 5:00 PM, Monday, April 20, 2026.

9. Adjourn.

There may be a quorum of the Belle Plaine City Council present at the meeting.

DATE: February 17, 2026
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Election of Officers



Annually officers are elected at the first meeting following appointments.

The process of election is for the Vice Chair to accept nominations for Chair and then close nominations and a vote via motion will take place. Once a Chair is nominated (newly elected or reelected) they will preside over the remaining nominations.

The following appointments are requested:

Chair: Molly Moonen

Vice Chair: Hope Lawler

Secretary: Lynette Koepp

**BELLE PLAINE PARKS COMMISSION
REGULAR SESSION
January 20, 2026**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Commission met in Regular Session on Tuesday, January 20, 2026 at City Hall 218 North Meridian Street, Belle Plaine. Chair Moonen called the meeting to order at 5:00 PM with Commissioners Crosby and Koepp were present. Commissioner Lawler was absent.

Also present were Council Liaison Hartmann and City Administrator Meyer.

2. APPROVAL OF AGENDA.

City Administrator Meyer added 5.4. Commissioner Comments.

MOTION by Commissioner Crosby, second by Commissioner Hartmann, to approve the agenda with the addition. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of October 20, 2025.

MOTION by Commissioner Hartmann, second by Commissioner Crosby, to approve the October 20, 2025. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Park Fund 205 Budget Update.

MOTION by Commissioner Crosby, second by Commissioner Koepp, to approve the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

5. DISCUSSION ITEMS.

Commissioner Hartmann moved Update Parks Levy to 5.1.

5.1. Update: Parks Fund Levy for 2026.

City Administrator Meyer explained as part of the budget process the Council removed the Parks Fund Levy for 2026, noting this does not touch maintenance funds.

The Commission held discussion.

5.2. Update: Dugouts.

City Administrator Meyer reviewed that status of the dugouts noting it is the Council agenda for review tonight.

The Commission held discussion.

Commissioner Moonen suggested soliciting a grant from Operation Round Up from Excel Energy. Moonen will work with staff on the submittal.

5.3. Update: Pickle Ball Courts.

City Administrator Meyer reviewed that status of the pickle ball courts noting it is on the Council agenda for review tonight.

The Commission held discussion.

The Commission requested quotes on courts including information on Carver's Pickle Ball Courts.

~~5.3. Update: Parks Fund Levy for 2026.~~

5.4. Commissioner Comments.

City Administrator Meyer explained a new Commissioner will be at the February meeting and noted Parks priorities will be on the agenda.

Commissioner Koepp noted a resident concern requesting benches, picnic tables or canopies for Riverview Park. City Administrator Meyer explained the expense behind canopies and versus benches and picnic tables.

6. Adjourn.

MOTION by Commissioner Crosby, second by Commissioner Hartmann, to adjourn the meeting at 5:30 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,
Recording Secretary
Renee Eyrich

205 Park Fund Summary

Updated through 2/9/2026

Account Balance \$380,751.60

Paid Expenses Since Last Update

Revenues Since Last Update

2025 4th Qtr interest	\$2,109.93
January Interest	\$824.29

Committed Expenses:

Reserved for Park in Farmers Development	\$16,013.00
Reserved for Park in Chatfield on the Green	\$10,800.00
Reserved for Park in Chatfield Commercial	\$8,385.41
Reserved for Park in Hickory Grove Development	\$21,579.59
Reserved for Park in Brecken Place 2nd Addition	\$49,880.00
Reserved for Park Street Trail/Sidewalk	\$14,251.10
Reserved for Dugouts at Meadow Park	\$44,210.44
Total Committed Expenses	\$165,119.54

Reserves

Trail Development	\$25,000.00
Fee in lieu of sidewalk	\$52,800.00
Total Reserves	\$77,800.00

Future Tax Revenue \$0.00

Summary

Account Balance	\$380,751.60
(-)Committed Expenses	\$165,119.54
(-)Reserves	\$77,800.00
Actual Account Balance Unaccounted For	\$137,832.06

DATE: February 17, 2026
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Update: Pickle Ball Courts



At the January 20, 2026 City Council meeting the Council reviewed the Parks Commission recommendation for Pickle Ball Courts. After discussion the Council made a motion to table discussion.

At the Parks Commission meeting the Commission requested information on Carver's Pickle Ball Courts. Attached is the information from Carver (please note we will not be printing this information) for your review.

In addition the maintenance on the current courts was included for the years 2023-2025.

PICKLEBALL MAINTENANCE - 2023-2026

Date	Product	Reason	Staff Member/s	Staff Time	Cost/Wages	Total
4/11/2023		Checked equipment and called PW office to order parts to replace winches for installation of nets	Josh Muehlenhardt, Jacob Sellnow	0.5	46.39	\$46.39
4/11/2023	Hand Winch (1)	Seized Up			\$377.00	\$377.00
4/12/2023		Installed winches and nets	Josh Muehlenhardt, Jacob Sellnow	1	92.78	\$92.78
11/17/2023		Took down of nets for the season	Josh Muehlenhardt, Chris Herrmann	0.5	46.39	\$46.39
11/27/2023		Took down windscreen.	Josh Muehlenhardt	0.5	24.68	\$24.68
3/14/2024		Checked equipment and called PW office to order parts to replace winches for installation of nets	Josh Muehlenhardt	0.5	25.91	\$25.91
3/15/2024	Ratcheting Winches (2)	Replaced ones that rusted.			\$223.28	\$223.28
3/15/2024		Installed winches and nets	Josh Muehlenhardt, Jacob Sellnow	1	98.87	\$98.87
6/12/2024		Closed pickleball courts to repair the seam where the concrete was cut. Resealed and opened courts on 06/13/24	Jacob Sellnow	2	94.1	\$94.10
7/8/2024	Pickleball Nets (2)	Replaced ones that tore.			\$98.91	\$98.91
7/12/2024		Installed new nets	Josh Muehlenhardt, Chris Herrmann	1	98.87	\$98.87
11/21/2024		Took down of nets for the season	Josh Muehlenhardt, Chris Herrmann	0.5	49.44	\$49.44
3/13/2025		Installation of Nets for Season	Josh Muehlenhardt, Chris Herrmann	1	105.45	\$105.45
5/27/2025	RESITUTION COSTS: Labor	15 - 10.5" Fence Bands to Repair Cuts to Fencing by vandalism; ICR Report #25003562.	Chris Herrmann, Nathan Bigaouette, Justin Fabel	2 Hours	\$303.63	\$303.63
5/27/2025	RESITUTION COSTS: Fence Bands	15 - 10.5" Fence Bands to Repair Cuts to Fencing by vandalism; ICR Report #25003562.			\$5.30	\$5.30
5/30/2025		Took down nets for repairs; called PW office to order parts needed	Josh Muehlenhardt, Chris Herrmann	0.5	52.73	\$52.73
5/30/2025	Pickleball Nets (4)	Replacements and 2 extra for tournaments			\$296.17	\$296.17
6/3/2025		Installed new nets	Chris Herrmann, Josh Muehlenhardt	1	105.45	\$105.45
11/7/2025		Removed net from one court for the season	Sarah Meyenburg, Josh Muehlenhardt	0.25	32.09	\$32.09
11/25/2025		Removed net from one court for the season	Sarah Meyenburg, Josh Muehlenhardt	0.25	32.09	\$32.09

TOTAL: \$2,209.53

Pickleball Court Maintenance Cheat Sheet

Essential Guide: Simple routines prevent expensive repairs. Consistency beats perfection. Clean weekly, inspect monthly, prepare seasonally.

Daily & Weekly Care

Regular Cleaning

- Use soft push broom or leaf blower
- Never use wire brooms (surface damage)
- Clean after rain/wind immediately
- Mild detergent + water for sticky spots
- No pressure washers unless surface rated

Weekly Surface Inspection

- Check corners (cracks start here)
- Examine center seams
- Inspect fence line for root damage
- Mark small issues with chalk
- Patch tiny cracks with court filler immediately

Net & Post Maintenance

- Wipe headbands with damp cloth
- Check cable/rope tension monthly
- Inspect posts for rust/wobbling
- Apply WD-40 to metal components
- Verify fence stability and gate latches

Problem Solutions

Crack Repair

- Small cracks: Scrape debris → Apply acrylic patch → Dry → Touch up paint
- Large cracks: Call professionals immediately
- Bubbles/peeling = adhesion failure (pro repair needed)

Water Management

- Standing water = court enemy #1
- Puddles lasting >2 hours indicate problems
- Use court squeegee to direct water away
- Clear debris from drains regularly
- Install French drains for persistent issues

Seasonal Preparation

Winter Protection

- Sweep court completely before season
- Remove nets/posts in snow climates
- Apply acrylic sealant in harsh climates
- Store loose equipment indoors
- Moisture destroys fabric/metal

Summer Maintenance

- Check for sun-faded paint lines
- Sweep every few days (wind debris)
- Watch for paint bubbling (heat + rain)
- Touch up lines as needed

Critical Warnings

- Never ignore small cracks - they become expensive fast
- Standing water erodes paint and breeds mold
- Wire brooms scar surfaces permanently
- Organic debris traps moisture and stains
- Check warranty before pressure washing

Best Practices

- Consistency over intensity - few minutes weekly beats hours monthly
- Address problems when small and manageable
- Mark issues immediately for monitoring
- Clean after every weather event
- Professional assessment for major damage

Common Mistakes

- Ignoring small cracks until they're major
- Using harsh cleaning tools
- Leaving standing water
- Storing equipment outdoors
- Skipping seasonal preparation

Quick Reference Schedule

Weekly: Clean debris, inspect surface, check net tension

Monthly: Deep surface inspection, drain clearing, equipment check

Seasonally: Protective treatments, equipment storage, line touch-ups

As Needed: Crack patching, professional repairs, drainage improvements

MEETING DATE: April 15, 2024



SUBMITTED BY: Erin Smith, Community Development Director

City Council Memo

SUBJECT: Lions Park Improvements – Bid Award

COUNCIL ACTION:

Motion to award a contract to BKJ Land Co. II DBA BKJ Excavating in the amount of \$192,330.50, for the Lions Park Improvements Project.

OVERVIEW:

Staff has recognized the need for reconstruction of the courts at Lions Park. The courts were most recently resurfaced in 2011 and have significant cracking throughout. The proposed project would be a full reconstruction of the court as opposed to the resurfacing that occurred in 2011. It is anticipated that with full reconstruction, the court will serve the community for significantly longer than a resurfacing project.

Through recent surveys, community feedback, and the Parks Master Plan, there is a desire to have permanent pickleball courts throughout the City of Carver. The plan included in the packet shows reconfiguring the current full sized basketball court to half basketball and the addition of two pickleball courts. The project also includes reconstruction of the tennis court at Lions Park. The project will additionally require additional fencing. The City Council approved plans and ordered advertisement for bids for the reconstruction of the Lions Park courts on March 18, 2024.

FINANCIAL:

The City Engineer has prepared final plans and specifications and opened bids on April 9, 2024. Nine bids were received and are tabulated in the attached. The low bid received was submitted by BKJ Land Co. II DBA BKJ Excavating of Jordan, MN in the amount of \$192,330.50. Based on the attached bid tabulation, evaluation of the bids indicates the bidding process was competitive. The bid received from BKJ Land Co. II DBA BKJ Excavating is approximately 18% below the engineer's estimated cost of the improvements. The savings on the bid will allow for payment of other city costs associated with the project such as disposal fees for the existing court which will be removed by public services staff. Funding for the project will come from the City's Special Capital Fund, which once funds are allocated for the project, will be dissolved.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

1. Lions Park Plan Set
2. Bid Tabulation

**CITY OF CARVER
LIONS PARK IMPROVEMENTS
BID DATE: APRIL 9, 2024 - 10:00 AM**

CONTRACTOR	TOTAL AMOUNT BID
Engineer's Estimate	\$234,437.00
BKJ Land Co II dba BKJ Excavating	\$192,330.50
Minnesota Roadways Company	\$212,198.55
Link Excavating, Inc.	\$215,553.37
Bituminous Roadways, Inc.	\$216,394.00
Northwest Asphalt, Inc.	\$219,671.08
Sunram Construction, Inc.	\$234,613.00
Shoreline Landscaping & Contracting	\$243,881.50
Urban Companies	\$292,904.50
Northdale Construction Company, Inc.	\$301,240.82

EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SEWER LINE DITCH
	ANTENNA		SIGN NON TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGN TRAFFIC
	BARRICADE PERMANENT		SIGNAL CONTROL CABINET
	BASKETBALL POST		SOIL BORING
	BENCH		SIREN
	BIRD FEEDER		TELEPHONE BOOTH
	BOLLARD		TILE INLET
	BUSH		TILE OUTLET
	CATCH BASIN RECTANGULAR CASTING		TILE RISER
	CATCH BASIN CIRCULAR CASTING		TRANSFORMER-ELECTRIC
	CURB STOP		TREE-CONIFEROUS
	CLEAN OUT		TREE-DEAD
	CULVERT END		TREE-DECIDUOUS
	DRINKING FOUNTAIN		TREE STUMP
	DOWN SPOUT		TRAFFIC ARM BARRIER
	FILL PIPE		TRAFFIC SIGNAL
	FIRE HYDRANT		TRASH CAN
	FLAG POLE		UTILITY MARKER
	FLARED END / APRON		VALVE
	FUEL PUMP		VALVE POST INDICATOR
	GRILL		VALVE VAULT
	GUY WIRE ANCHOR		VAULT
	HANDHOLE		VENT PIPE
	HANDICAP SPACE		WATER SPIGOT
	IRRIGATION SPRINKLER HEAD		WELL
	IRRIGATION VALVE BOX		WETLAND DELINEATED MARKER
	LIFT STATION CONTROL PANEL		WETLAND
	LIFT STATION		WET WELL
	LIGHT ON POLE		YARD HYDRANT
	LIGHT GROUND		
	MAILBOX		

PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER
	WATER BEND
	WATER TEE
	WATER SLEEVE
	WATER CAP / PLUG
	RIP RAP
	DRAINAGE FLOW
	TRAFFIC SIGNS

SURVEY SYMBOLS

	BENCHMARK LOCATION		CAST IRON MONUMENT
	CONTROL POINT		STONE MONUMENT
	MONUMENT FOUND		

EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

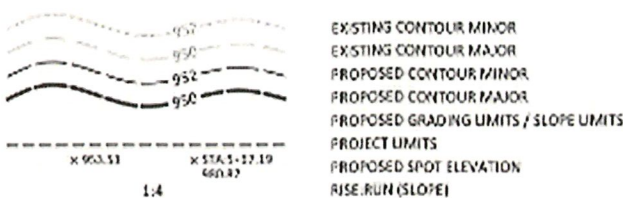
EXISTING UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATER MAIN
	WATER SERVICE

PROPOSED UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATER MAIN
	WATER SERVICE
	PIPE CASING
	TRENCHLESS PIPE (PLAN VIEW)
	TRENCHLESS PIPE (PROFILE VIEW)

GRADING INFORMATION



HATCH PATTERNS

	BITUMINOUS		GRAVEL
	CONCRETE		

EXISTING PRIVATE UTILITY LINES

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY COPIES: STATE GRI: CALL 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA"

	UNDERGROUND FIBER OPTIC
	UNDERGROUND ELECTRIC
	UNDERGROUND GAS
	UNDERGROUND COMMUNICATION
	OVERHEAD ELECTRIC
	OVERHEAD COMMUNICATION
	OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL:

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN C/ASCE 38-02.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POT-HOULING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GRAV	GRAVEL	RSC	RIGID STEEL CONDUIT
ADJ	ADJUST	GU	GUTTER	RI	RIGHT
ALT	ALTERNATE	GV	GATE VALVE	SAN	SANITARY SEWER
B-B	BACK TO BACK	HDPE	HIGH DENSITY POLYETHYLENE	SCH	SCHEDULE
BIT	BITUMINOUS	HH	HANDHOLE	SERV	SERVICE
BLDG	BUILDING	HP	HIGH POINT	SHLD	SHOULDER
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STA	STATION
BR	BEGIN RADIUS	HYD	HYDRANT	STD	STANDARD
BV	BUTTERFLY VALVE	I	INVERT	STM	STORM SEWER
CB	CATCH BASIN	K	CURVE COEFFICIENT	TC	TOP OF CURB
C&G	CURB AND GUTTER	L	LENGTH	TE	TEMPORARY EASEMENT
CI	CAST IRON PIPE	LO	LOWEST OPENING	TEMP	TEMPORARY
CIP	CURED-IN PLACE PIPE	LP	LOW POINT	TNH	TOP NUT HYDRANT
CL	CENTER LINE	LT	LEFT	TP	TOP OF PIPE
CL	CLASS	MAX	MAXIMUM	TYP	TYPICAL
CLVT	CULVERT	MH	MANHOLE	VCP	VITRIFIED CLAY PIPE
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VERT	VERTICAL
C.O.	CHANGE ORDER	MR	MID RADIUS	VPC	VERTICAL POINT OF CURVE
COMM	COMMUNICATION	NIC	NOT IN CONTRACT	VPI	VERTICAL POINT OF INTERSECTION
CON	CONCRETE	NMC	NON-METALLIC CONDUIT	VPT	VERTICAL POINT OF TANGENT
CSP	CORRUGATED STEEL PIPE	NIS	NOT TO SCALE	WM	WATER MAIN
DIA	DIAMETER	NWL	NORMAL WATER LEVEL		
DIP	DUCTILE IRON PIPE	OHW	ORDINARY HIGH WATER LEVEL		
DWY	DRIVEWAY	PC	POINT OF CURVE	AC	ACRES
E	EXTERNAL CURVE DISTANCE	PCC	POINT OF COMPOUND CURVE	CF	CUBIC FEET
ELEC	ELECTRIC	PE	PERMANENT EASEMENT	CV	COMPACTED VOLUME
ELEV	ELEVATION	PED	PEDESTRIAN PEDESTAL	CY	CUBIC YARD
EOF	EMERGENCY OVERFLOW	PERF	PERFORATED PIPE	EA	EACH
ER	END RADIUS	PERM	PERMANENT	EV	EXCAVATED VOLUME
ESMT	EASEMENT	PI	POINT OF INTERSECTION	LB	POUND
EX	EXISTING	PL	PROPERTY LINE	LF	LINEAR FEET
FES	FLARED END SECTION	PRC	POINT OF REVERSE CURVE	LS	LUMP SUM
F-F	FACE TO FACE	PT	POINT OF TANGENT	LV	LOOSE VOLUME
FF	FINISHED FLOOR	PVC	POLYVINYL CHLORIDE PIPE	SF	SQUARE FEET
FRI	FURNISH AND INSTALL	PVMT	PAVEMENT	SV	STOCKPILE VOLUME
FM	FORCE MAIN	R	RADIUS	SY	SQUARE YARD
FO	FIBER OPTIC	R/W	RIGHT-OF-WAY		
F.O.	FIELD ORDER	RCP	REINFORCED CONCRETE PIPE		
GRM	GRANULAR	RET	RETAINING		

BOLTON & MENK, INC. 2022. ALL RIGHTS RESERVED. PROJECT NO. 2022-001. SHEET NO. 001 OF 001.

1. I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATIONS AND REPORT ARE PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA.
Asa J. Schmitt
ASA J. SCHMITT
03/22/2023



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www.boltonmenk.com

NO.	DATE	DESCRIPTION
1	04/22	ISSUE FOR PERMIT

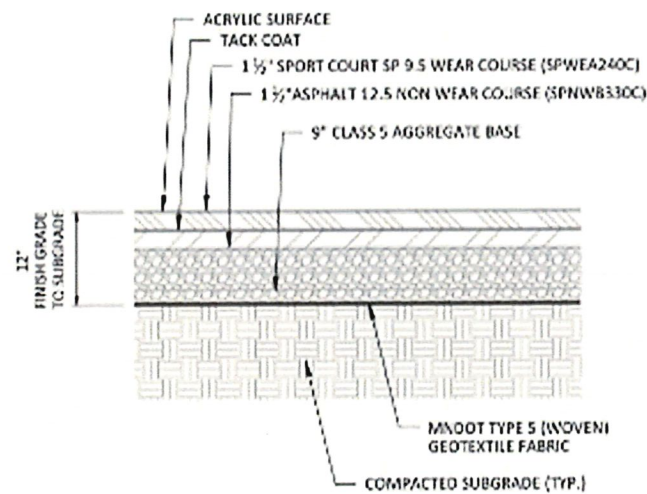
CITY OF CARVER, MINNESOTA

LIONS PARK IMPROVEMENTS

LEGEND

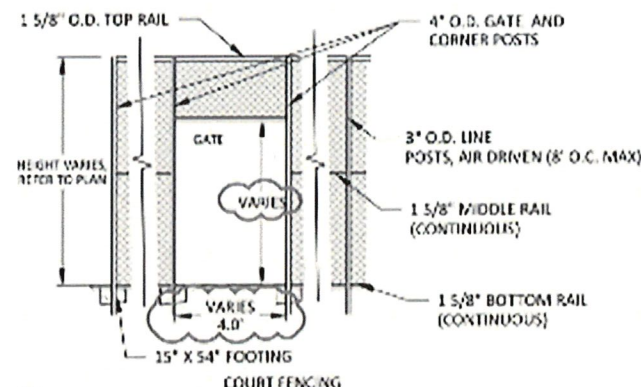
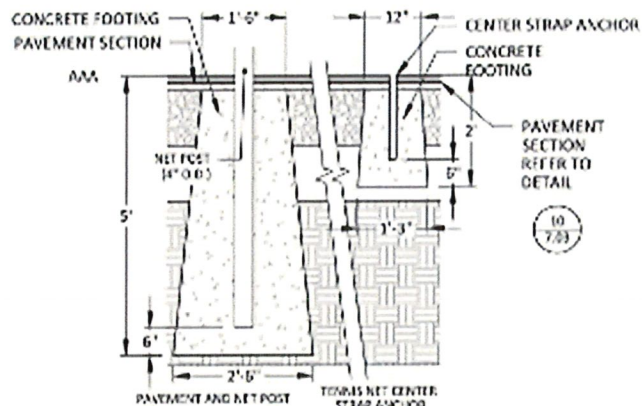
SHEET

00.02



1 SPORTS COURT ASPHALT PAVEMENT

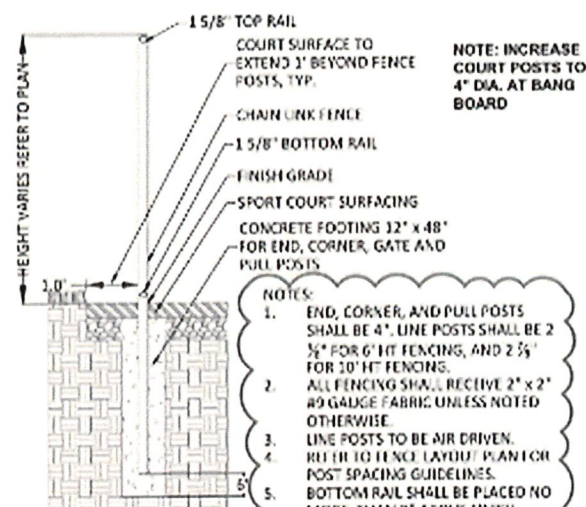
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2 TENNIS COURT FENCING AND POSTS

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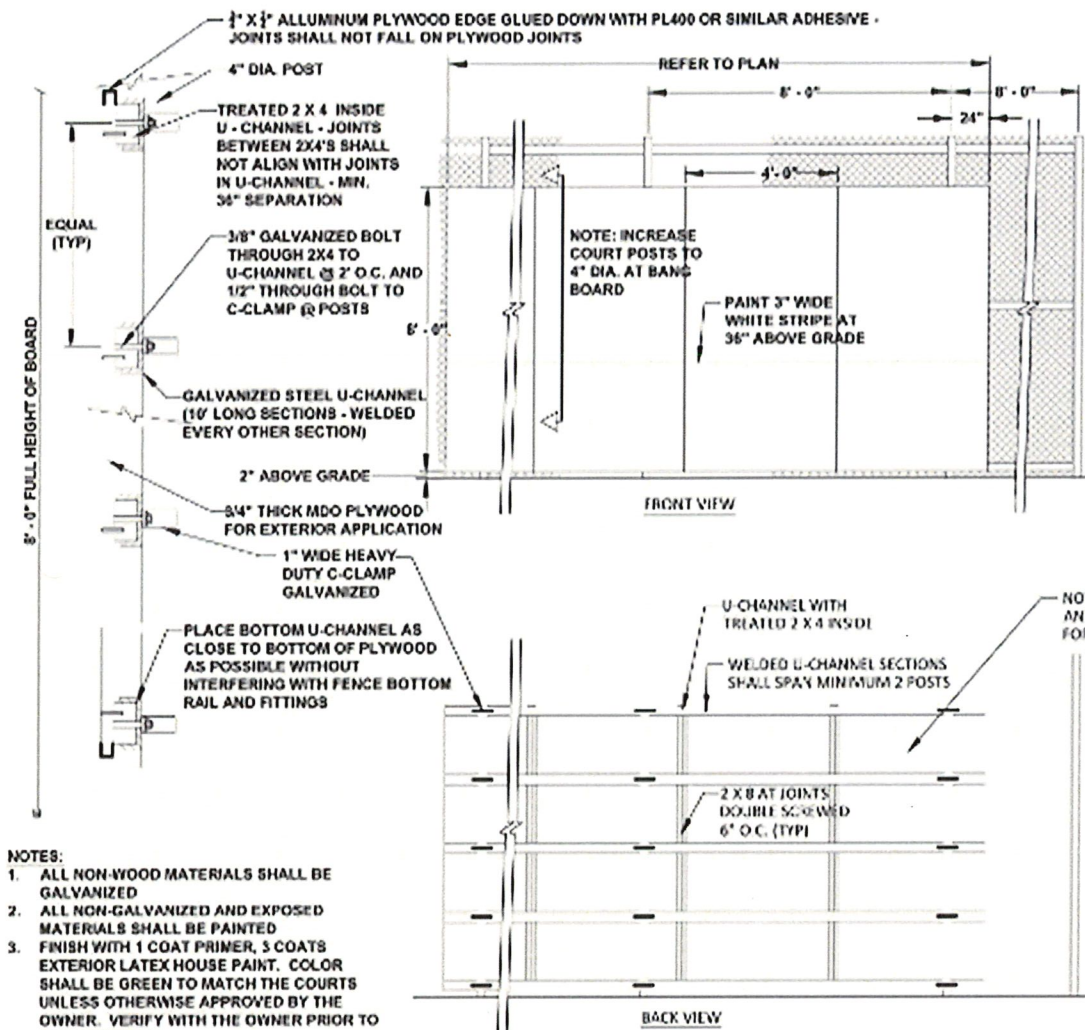
NOTE: GATE HEIGHT VARIES AND SHALL MATCH ADJACENT FENCE HEIGHT. IF ADJACENT FENCE HEIGHT IS UNDER 6', OMIT THE RAIL AND FABRIC ABOVE GATE.



- NOTE: INCREASE COURT POSTS TO 4" DIA. AT BANG BOARD
- NOTES:
1. END, CORNER, AND PULL POSTS SHALL BE 4". LINE POSTS SHALL BE 2 1/2" FOR 6' FT FENCING, AND 2 3/4" FOR 10' FT FENCING.
 2. ALL FENCING SHALL RECEIVE 2" x 2" #9 GALVANIZED FABRIC UNLESS NOTED OTHERWISE.
 3. LINE POSTS TO BE AIR DRIVEN. REFER TO FENCE LAYOUT PLAN FOR POST SPACING GUIDELINES.
 4. BOTTOM RAIL SHALL BE PLACED NO MORE THAN 2" ABOVE FINISH GRADE.

4 CHAIN LINK FENCE

CO.01
NOT TO SCALE



- NOTES:
1. ALL NON-WOOD MATERIALS SHALL BE GALVANIZED
 2. ALL NON-GALVANIZED AND EXPOSED MATERIALS SHALL BE PAINTED
 3. FINISH WITH 1 COAT PRIMER, 5 COATS EXTERIOR LATEX HOUSE PAINT. COLOR SHALL BE GREEN TO MATCH THE COURTS UNLESS OTHERWISE APPROVED BY THE OWNER. VERIFY WITH THE OWNER PRIOR TO CONSTRUCTION.

3 BANG BOARD

CO.01
NOT TO SCALE

REVISION TO FENCE CONSTRUCTION DETAIL INFORMATION

THESE DOCUMENTS ARE THE PROPERTY OF BOLTON & MENK, INC. AND ARE TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THESE DOCUMENTS WITHOUT THE WRITTEN PERMISSION OF BOLTON & MENK, INC. IS STRICTLY PROHIBITED.

Robert J. Schmidt
ARCHITECT

PROJECT NO. 23116 DATE: 03/27/2023

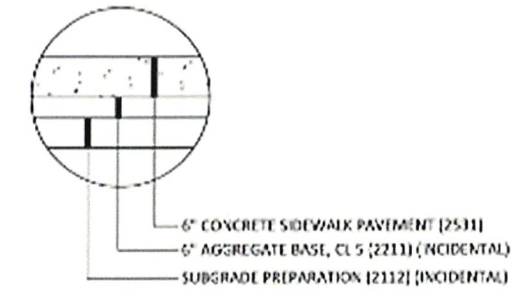
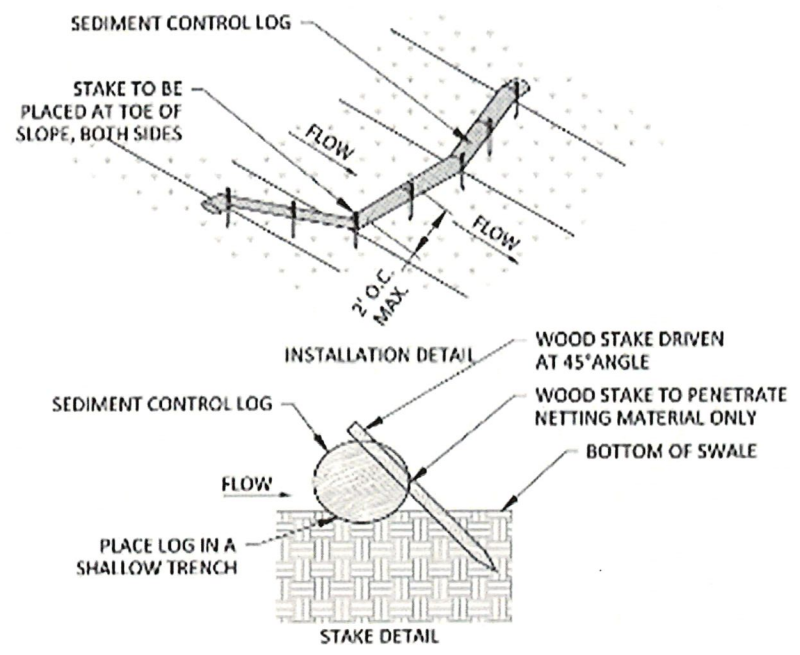
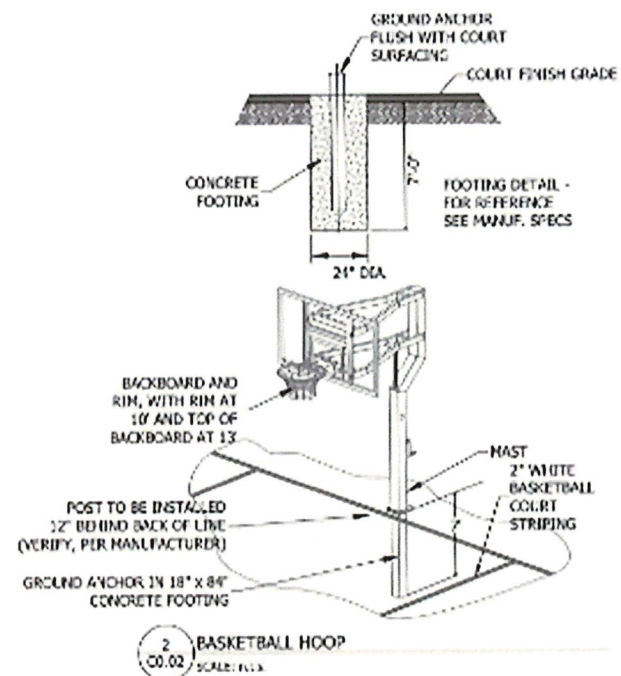


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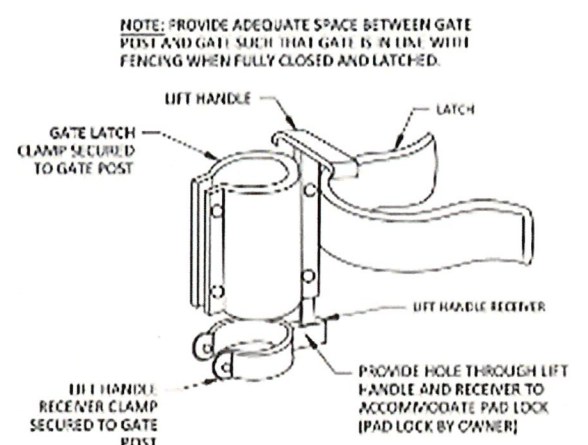
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CITY OF CARVER, MINNESOTA
LIONS PARK IMPROVEMENTS
DETAILS

SHEET
CO.01



1
CO.02
CONCRETE SIDEWALK
NOT TO SCALE



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I HEREBY CERTIFY THAT THE PLANS, SPECIFICATIONS, AND PRESENTED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A duly Licensed Professional Engineer in the State of Minnesota.
David J. Schmitt
DAVID J. SCHMITT
E.C. NO. 53116 EXP. 03/22/2023

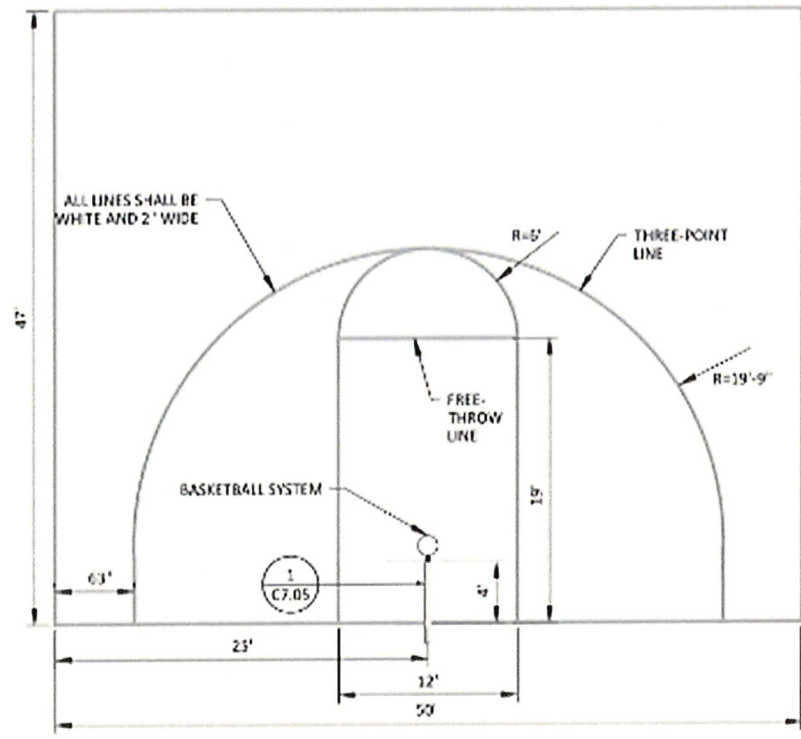


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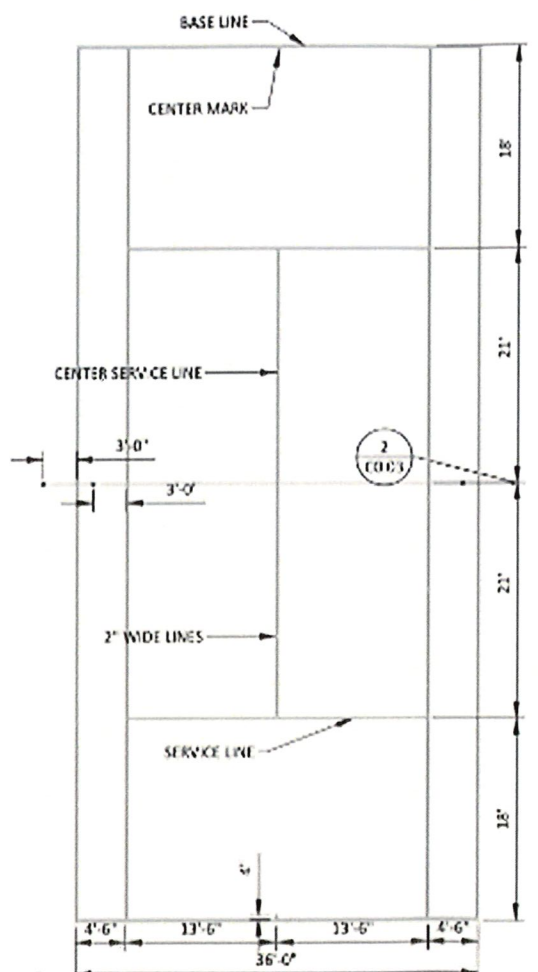
NO.	DESCRIPTION	DATE
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3	FOR RECORD	
4	FOR RECORD	

CITY OF CARVER, MINNESOTA
LIONS PARK IMPROVEMENTS
DETAILS

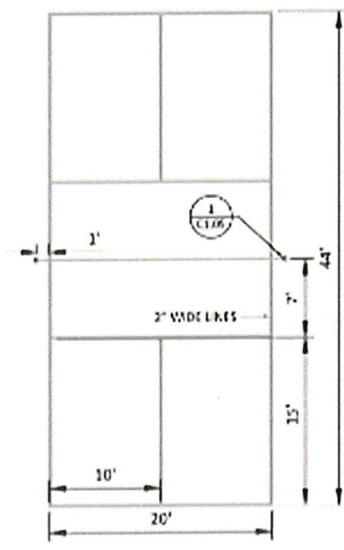
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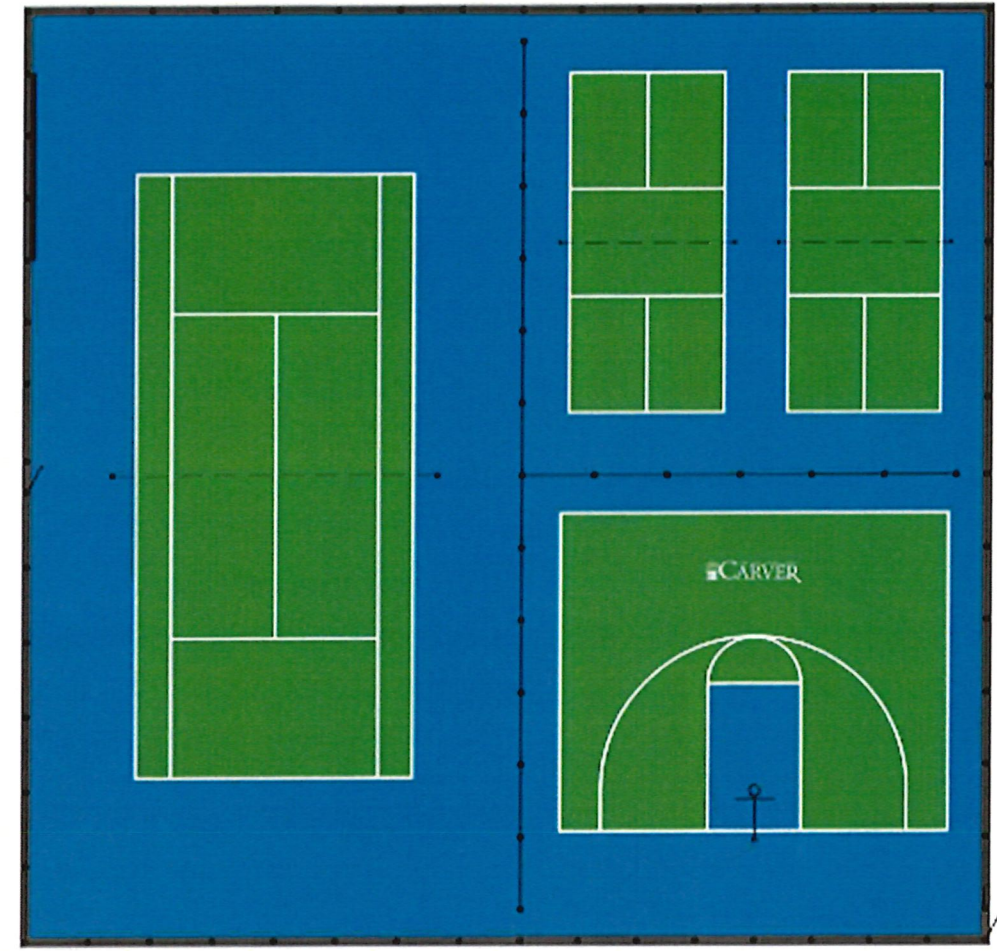
1
C0.03
BASKETBALL COURT STRIPING LAYOUT
NOT TO SCALE



2
C0.03
TENNIS COURT STRIPING LAYOUT
NOT TO SCALE



3
C0.03
PICKLEBALL COURT STRIPING LAYOUT
NOT TO SCALE



- NOTES:
1. ACRYLIC SURFACING TO CONSIST OF TWO COLORS (BLUE & GREEN), WITH 2" WHITE STRIPING AND CITY LOGO.
 2. COLORS TO BE SELECTED BY OWNER FROM MANUFACTURERS STANDARD COLOR PALETTE.
 3. DIGITAL CITY LOGO GRAPHICS TO BE PROVIDED BY OWNER'S REP PRIOR TO FABRICATION.
 4. REFER TO SPORT COURT LAYOUT DETAILS FOR STRIPING LAYOUTS.

3
C0.03
SPORT COURT SURFACING COLORS
NOT TO SCALE

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DESIGNED BY: J. SCHULTZ
DRAWN BY: J. SCHULTZ
DATE: 03/22/2022



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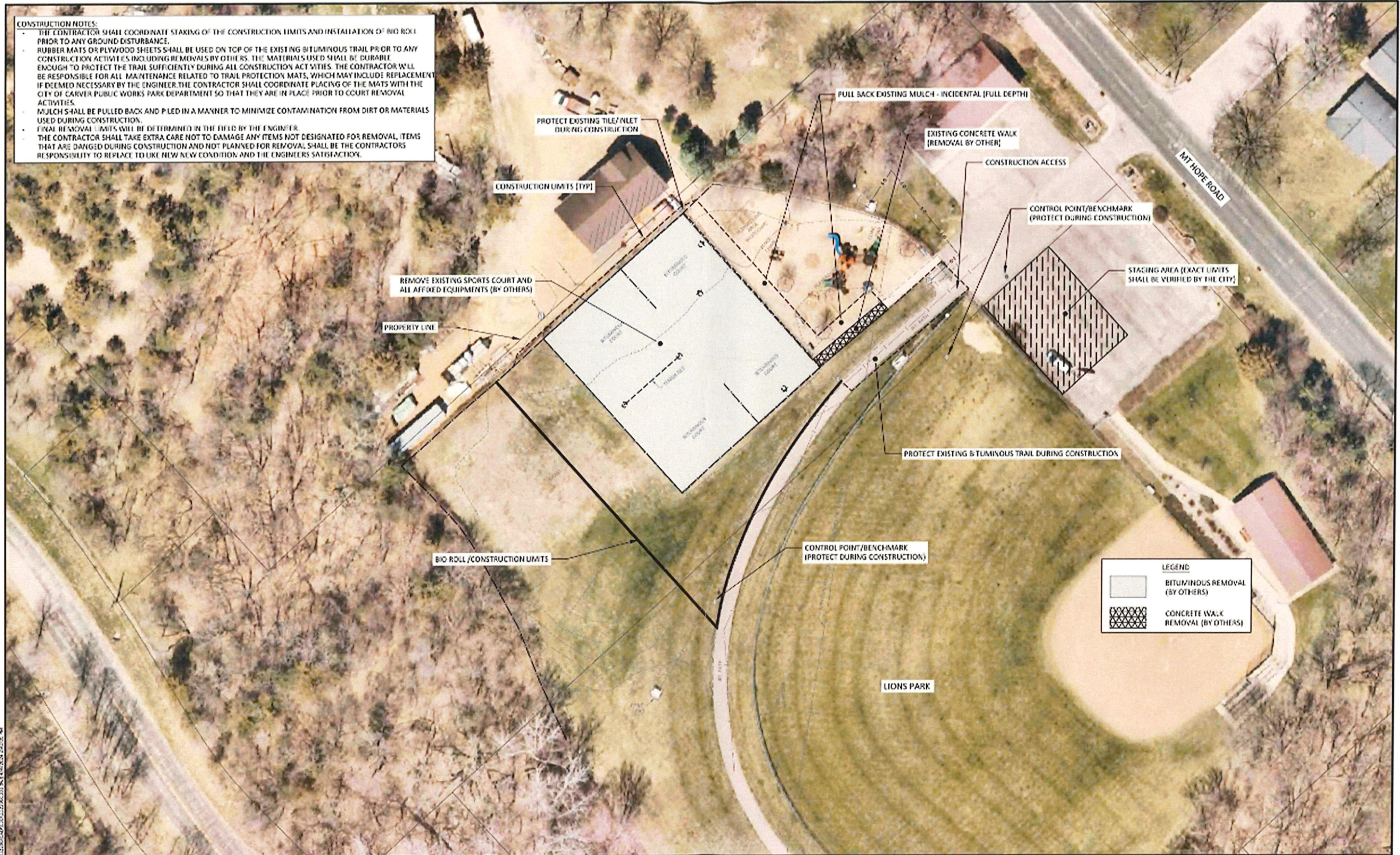
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4	REVISION	
5	REVISION	

CITY OF CARVER, MINNESOTA
LIONS PARK IMPROVEMENTS
DETAILS

SHEET
C0.03

CONSTRUCTION NOTES:

- THE CONTRACTOR SHALL COORDINATE STAKING OF THE CONSTRUCTION LIMITS AND INSTALLATION OF BIO ROLL PRIOR TO ANY GROUND DISTURBANCE.
- RUBBER MATS OR PLYWOOD SHEETS SHALL BE USED ON TOP OF THE EXISTING BITUMINOUS TRAIL PRIOR TO ANY CONSTRUCTION ACTIVITIES INCLUDING REMOVALS BY OTHERS. THE MATERIALS USED SHALL BE DURABLE ENOUGH TO PROTECT THE TRAIL SUFFICIENTLY DURING ALL CONSTRUCTION ACTIVITIES. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL MAINTENANCE RELATED TO TRAIL PROTECTION MATS, WHICH MAY INCLUDE REPLACEMENT IF DEEMED NECESSARY BY THE ENGINEER. THE CONTRACTOR SHALL COORDINATE PLACING OF THE MATS WITH THE CITY OF CARVER PUBLIC WORKS PARK DEPARTMENT SO THAT THEY ARE IN PLACE PRIOR TO COURT REMOVAL ACTIVITIES.
- MULCH SHALL BE PULLED BACK AND PILED IN A MANNER TO MINIMIZE CONTAMINATION FROM DIRT OR MATERIALS USED DURING CONSTRUCTION.
- FINAL REMOVAL LIMITS WILL BE DETERMINED IN THE FIELD BY THE ENGINEER.
- THE CONTRACTOR SHALL TAKE EXTRA CARE NOT TO DAMAGE ANY ITEMS NOT DESIGNATED FOR REMOVAL, ITEMS THAT ARE DANGLED DURING CONSTRUCTION AND NOT PLANNED FOR REMOVAL SHALL BE THE CONTRACTORS RESPONSIBILITY TO REPLACE TO LIKE NEW NEW CONDITION AND THE ENGINEERS SATISFACTION.



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF BOLTON & MENK AND SHALL BE KEPT IN THE ORIGINAL FILED WITH THE CITY OF CARVER. ANY REVISIONS TO THESE PLANS SHALL BE MADE BY THE ENGINEER AND SHALL BE FILED WITH THE CITY OF CARVER.

R. J. Schmidt
 R. J. Schmidt
 LICENSE NO. 55116 EXP. 03/25/2023

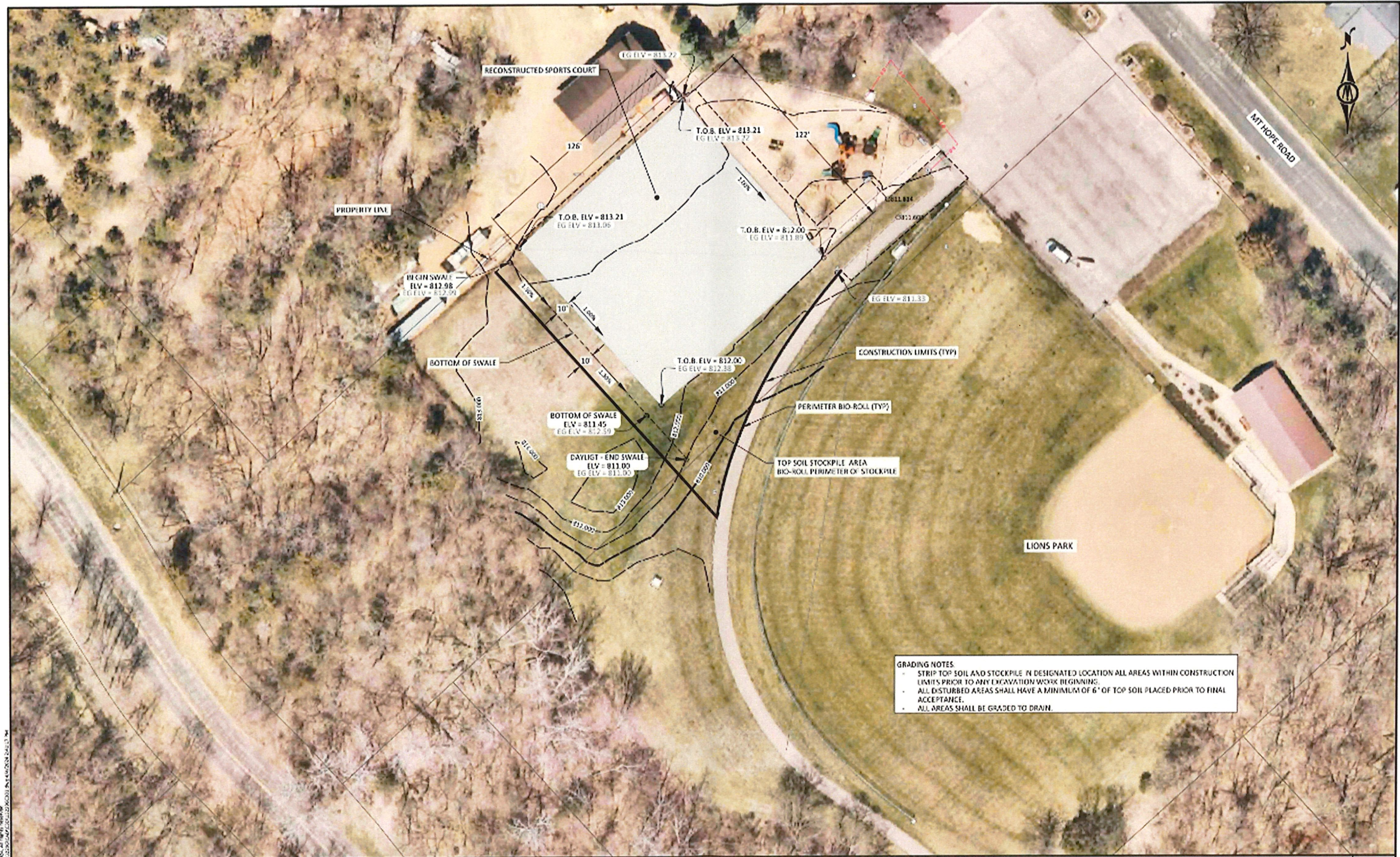


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CITY OF CARVER, MINNESOTA
 LIONS PARK IMPROVEMENTS
 EXISTING CONDITIONS & REMOVALS

SHEET
C1.01



GRADING NOTES

- STRIP TOP SOIL AND STOCKPILE IN DESIGNATED LOCATION ALL AREAS WITHIN CONSTRUCTION LIMITS PRIOR TO ANY EXCAVATION WORK BEGINNING.
- ALL DISTURBED AREAS SHALL HAVE A MINIMUM OF 6" OF TOP SOIL PLACED PRIOR TO FINAL ACCEPTANCE.
- ALL AREAS SHALL BE GRADED TO DRAIN.

03/22/2023 10:00 AM
 2023 SHADOW LANE, SUITE 201
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 Phone: (762) 448-8858
 Email: Chaska@boltonmenk.com
 www.boltonmenk.com



THESE GRADING AND EROSION CONTROL SPECIFICATIONS ARE BASED ON THE ASSUMPTIONS
 LISTED HEREIN AND ARE SUBJECT TO CHANGE WITHOUT NOTICE. THE USER SHALL BE RESPONSIBLE
 FOR VERIFYING THE ACCURACY OF ALL DATA AND INFORMATION PROVIDED TO BOLTON & MENK.
 APPROVED: *David J. Schmitt*
 DATE: 03/22/2023

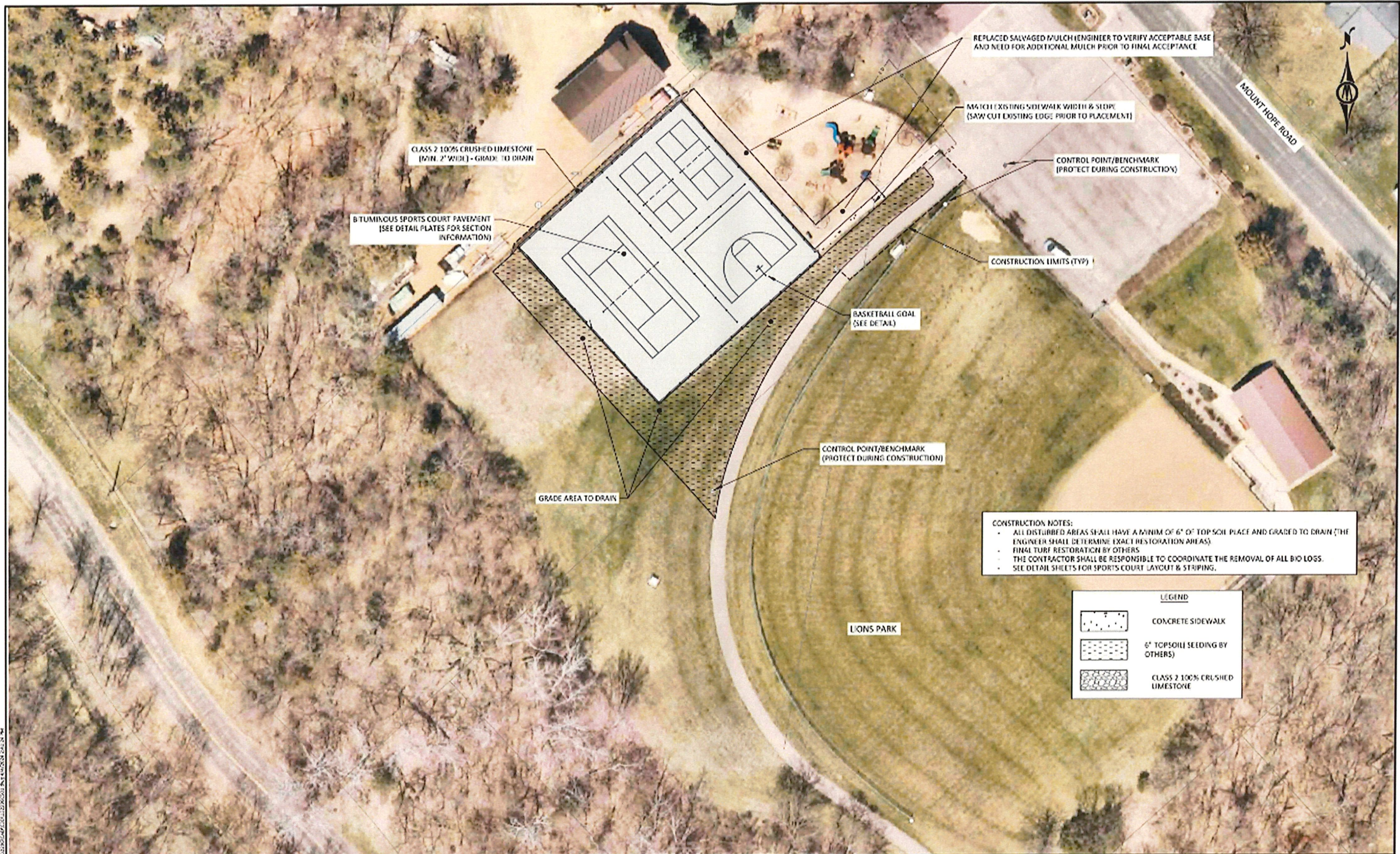


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CITY OF CARVER, MINNESOTA
 LIONS PARK IMPROVEMENTS
 GRADING PLAN & EROSION CONTROL

SHEET
C3.01



Bolton & Menk, Inc. 315 1st Street, Carver, MN 55007
 508-235-1000 FAX: 508-235-1007
 508-235-1000/508-235-1007/508-235-1000/508-235-1007



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATIONS, AND PROPOSAL
 FOR THE CITY OF CARVER, MINNESOTA, IS MY OWN WORK AND THAT I AM A
 PROFESSIONAL ENGINEER LICENSED IN THE STATE OF MINNESOTA.
Anthony Schmidt
 ANTHONY SCHMIDT
 LIC. NO. 53116 EXP. 03/22/2023



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1	ISSUE FOR PERMITS	5/1/22
2	REVISED	
3	REVISED	
4	REVISED	
5	REVISED	

CITY OF CARVER, MINNESOTA
 LIONS PARK IMPROVEMENTS
 SITE PLAN & TURF ESTABLISHMENT

SHEET
C6.01

DATE: February 17, 2026
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Parks Commission Goals



Every other year, the Parks Commission reviews and establishes its overall goals. The year 2026 is a scheduled review year.

Attached is the updated Parks Commission Projects and Priorities list for the Commission's review.

Staff request that the Commission review the goals and submit any updates or revisions to Administrative Assistant Eyrich by **April 8**, so they may be compiled for review and discussion at the April 20 Parks Commission meeting.

Parks Commission Projects and Priorities

All funding is development driven.

➤ **Hickory Park: - PHASE II**

- Move Park equipment and expansion of rink. (No Date Determined)
- Shaded area for playground – added 2023 (No Date Determined)

➤ **Riverview Park:**

- parking lot
- bike racks
- restroom facilities
- statue features
 - ❖ Feb. 2019 – get quote for restroom add to long-term plan. (No Date Determined)

➤ **Heritage Square –**

- Added 2023 – review changes on skateboard regulations.
 - ❖ Feb. 2019 – add to 10 year plan – (2029) review for expansion or development

➤ **Fountain Park:**

- Added in 2023 – Address Western Field in the Spring of 2025
- 2020-2022 – Redevelopment Project – moved and improved field, updated bathrooms and playground equipment.

➤ **Founders Park:**

- Detached restroom facility in need of repair
 - ❖ Added in 2023 – Discussion on accessibility concerns in 2025
 - ❖ Feb. 2019 – Add bathroom update to the 10-year plan. (2029)
 - ❖ 2012 – Commissioners suggested seeking grant funds for the restoration.

➤ **Court Square:**

- Bathroom and Shelter updates
 - ❖ Feb. 2019 – Add Bathrooms and shelter update to the 2020/2021 plan. (Due to planning and funding the updates was pushed out to 2023-2024.)

➤ **Creekside Park:**

- Enhancement to playground equipment
- Swinging bridge – recommendation by Coop in 2012
 - ❖ Add to 5-year plan as a development plan. (2024)

➤ **Prairie Park:**

- New Restrooms
- Parking area and road reconfiguration
- Paved parking lot/roads
 - ❖ In 2025 the Parks Commission requested the Council look at renovations with the 2026 Street Project. Council has not authorized the 2026 project yet.

- ❖ Add Restrooms to the 2021/2022 project. Additional updates reviewed after completion of Hickory Park. (Due to planning and funding the updates were pushed out to 2023-2024.)
- ❖ 2012 – Commissioner Kehr requested park funds be allocated for future upgrades. Motion by Gardner and Coop to recommend City Council Order Concept plan including re-design of the playground, parking area, and road re-configuration. Motion Carried.

➤ **Chatfield Park**

- ❖ Feb. 2019 – Add to 5-year plan for review. (2024)

➤ **Century Park**

- None. Updated complete spring of 2021.

➤ **Tower Park**

- ❖ Received park through development, approved a proposed concept plan, waiting for deed and funding.
- ❖ Feb. 2019 – Presented by Commissioner Coop a temporary park would sit in the right-of-way until time of development add to the 2020 plan.

➤ **Veteran's Park**

- Park refresh of letters, mulch, removal of trees and bushes was done in 2021.
- Additional refresh in 2025 & 2026 with flag poles, cement work.

➤ **Townsend Park**

- Entrance refresh planned for 2023 as part of the Downtown Project.
- Refresh completed as part of the Downtown Project.

➤ **Meadow Park**

- No plans for updates. In 2021, Resident requested the addition of trees for shade.

➤ **Union Square**

- 2024 shelter update along with sidewalks, electrical and lighting. Removal of the gazebo.

➤ **Archery Range**

- No updates planned.

➤ **Prairie Gardens Development Parkland**

- Waiting for funding.

Natural Areas

Elizabeth Blaha Bird Sanctuary

- Natural Area.

Roberts Creek

- Signage
- Parking Area
- Trail
- Grass Area
 - ❖ 2021 Parks Commission voted to remove item from the current projects list and leave as a natural area.
 - ❖ Feb. 2019 – Request a concept plan and revisit in 2019 to determine plan for development in 2020. Request to cut in trail in 2019.
 - ❖ 6/2018 – Direction to get bids and clear scope of work for quote for gravel lot with two signs at Road and Parking area. Cutting in a trail and creating grass area and picnic area. Coop requested maintenance costs.

Other Initiatives/Properties:

Trail Expansion

- Reviewed with projects and development annually.

Aquatic Center

- Completed in 2020 – No expansion planned at this time.
- 2025 Addition of Speed Slide – The speed slide was pushed back.

Sledding Hill GROVE/FOREST Street Property

- Signage – installed Spring of 2022

DNR – Boat Landing Canoe Rest Area

- Feb. 2019 – Add to 5-year plan for review. (2024)
- 12/2018 – Response from DNR may put in at City expense and maintenance.

Downtown Plaza

- Updated stage and electronic sign with the Downtown Project. Completed in 2018 – additional seating added in 2021.
- It was the consensus of the board for bathroom updates as follows: Court Square, Hickory Park, North Park and then Prairie Park

2026 Priorities

-