



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, March 2, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.
Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

5. PROCLAMATION.

5.1. St. Patrick's Day Proclamation.

6. APPROVAL OF CONSENT AGENDA.

6.1. Regular Session Minutes of February 17, 2026.

6.2. Work Session Minutes of February 17, 2026.

6.3. Regular Session Minutes of February 20, 2026.

6.4. Resolution 26-033 Resolution Approving A Purchase Agreement with Legacy Crossing, LLC.

7. DEPARTMENT REPORTS.

7.1. Public Works Department.

7.2. City Engineer Department.

7.3. Administration Department.

8. PUBLIC HEARINGS. None.

9. BUSINESS.

9.1. Presentation of Claims.

9.1.1. Pay Request No. 7, Rochon Corporation for the Belle Plaine Library Addition Project.

9.2. Resolution 26-032 Awarding Bid for the WWTF Entrance Improvement Project.

10. ADMINISTRATION.

10.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, March 9.
2. Planning, 6:00 PM, Monday, March 9.
3. Finance Ways and Means, 3:00 PM, Tuesday, March 10.
4. Public Works, 7:00 AM, Wednesday, March 11.

Subject to change.

Live stream/video recording of council meeting at www.belleplainemn.gov

5. City Council, 6:00 PM, Monday, March 16.

11. ADJOURN.

Office of the Mayor
Belle Plaine, Minnesota
PROCLAMATION
St. Patrick's Day

WHEREAS, St. Patrick's Day is a celebration so dear to the hearts of the townspeople of Belle Plaine; and

WHEREAS, at 12:00 noon, Saturday, March 14, 2026 all the townspeople and visiting friends are invited to attend a Christian mass at Our Lady of the Prairie Catholic Church; and

WHEREAS, at 1:00 p.m., Saturday, March 14, is predicted by those known as the wee folk as the most fitting time and day for a good Irish celebration and parade; and

WHEREAS, Chris and Betty Weldon, loyal Irish community residents, have been selected as Grand Marshals for the 54th annual St. Patrick's Day parade; and

WHEREAS, Chris and Andy Weldon will be the Masters of Ceremony; and

WHEREAS, the 2026 Miss Shamrock soon will be crowned by Makenna Shaughnessy Gerres, the 2026 Irish Princesses will soon be crowned by Abigail Lawler and each will receive a monetary Irish Heritage Award, the finder of the hidden Shamrock shall become \$100 richer, and the parade contest for the Clan with the most Irish flags displayed in the parade and the event contest for the Looking for the Lucky Leprechaun where two winners will each be \$50 richer; and

WHEREAS, the Ancient Order of Hibernians will host the Irish music and dancers starting at 1:30 p.m. in the Vet's Club presenting music and merriment for the festivities; and

WHEREAS, it is fitting that our town which has a strong Irish heritage should celebrate in the traditional manner.

NOW HEREBY BE IT PROCLAIMED, that all our citizens, be they Irish or only wish that they be, join in this observance.

*In witness whereof I have hereunto set
my hand and caused this seal to be affixed.*

James Evans
Mayor of Belle Plaine

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
FEBRUARY 17, 2026**

1. PLEDGE OF ALLEGIANCE.

Vice Mayor Otto led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Tuesday, February 17, 2026 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice Mayor Otto called the meeting to order with Councilmembers James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, Assistant Recording Secretary Bonnie Vinkemeier and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Sage Faraday, 404 East Court Street, inquired on the Police Department and City's policies on ICE and if no policy what the process is to create policy.

Kathy Farmer, 131 South Chestnut Street, spoke on the actions of ICE in the community urging the City Council to make a statement.

Tracy Hein, 315 South Cedar Street, requested the process to have the new Minnesota flag removed from City properties and replace with the old flag.

Jacob Ternes, 905 S. Walnut Street, spoke on the ICE presence at his home on six different occasions. Ternes requested help and guidelines from Council.

5.0. RECOGNITION OF SERVICE

Lee Petersen – Planning and Zoning Commission
Alternate February 2018 – June 2019
Commissioner June 2019 – January 2026

Vice Mayor Otto presented Lee Petersen a plaque for her years of service.

6. APPROVAL OF CONSENT AGENDA.

- 6.1. Regular Session Minutes of February 2, 2026.
- 6.2. Work Session Minutes of February 2, 2026.
- 6.3. Closed Session Minutes of February 2, 2026.
- 6.4. Approve Temporary On Sale Liquor License for an Event on April 25, 2026 for Our Lady of the Prairie Church at 200 E. Church Street.
- 6.5. Resolution 26-027 Accepting the Resignation of Mayor Ryan Ladd and Declaring Vacancy Effective February 17, 2026.
- 6.6. Resolution 26-028 Modifying Authorized Signatures as First National Bank Minnesota.

6.7. Resolution 26-029 Accept Donation of \$30.00 from Victor and Michelle Garcia for the Belle Plaine Youth Sport Grant Program.

MOTION by Councilmember Otto, second by Councilmember Stacey, to approve the Consent Agenda as follows: 6.1. Regular Session Minutes of February 2, 2026; 6.2. Work Session Minutes of February 2, 2026; 6.3. Closed Session Minutes of February 2, 2026; 6.4. Approve Temporary On Sale Liquor License for an Event on April 25, 2026 for Our Lady of the Prairie Church at 200 E. Church Street; 6.5. Resolution 26-027 Accepting the Resignation of Mayor Ryan Ladd and Declaring Vacancy Effective February 17, 2026; 6.6. Resolution 26-028 Modifying Authorized Signatures as First National Bank Minnesota and 6.7. Resolution 26-029 Accept Donation of \$30.00 from Victor and Michelle Garcia for the Belle Plaine Youth Sport Grant Program. ALL VOTED AYE. MOTION CARRIED.

7. DEPARTMENT REPORTS.

7.1. Community Services Department. (Report Only)

Community Services Director Koller highlighted the Community Services report.

7.2. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged the Ambulance Report.

7.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

7.4. Fire Department.

Fire Chief Otto was absent. The Council acknowledged the Fire Department Report.

7.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

8. PUBLIC HEARINGS.

8.1. Preliminary Plat St. John Church. The City Council will hold a public hearing on a preliminary plat for St. John Church. The proposed plat combines three parcels owned by St. John Church.

Community Development Director Smith Strack reviewed the Preliminary Plat for St. John Church with a brief slideshow.

Council asked clarifying questions.

Vice Mayor Otto opened the public hearing at 6:22 PM.

No one spoke.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to close the public hearing. ALL VOTED AYE. MOTION CARRIED.

8.1.1. Resolution 26-023 Resolution Approving a Preliminary Plat for St. John Church.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve Resolution 26-023 Resolution Approving a Preliminary Plat for St. John Church. ALL VOTED AYE. MOTION CARRIED.

9. BUSINESS.

9.1. Presentation of Claims.

9.1.1. Pay Request No. 8, Rochon Corporation, for the Belle Plaine Library Addition Project.

MOTION by Councilmember Hartmann, second by Councilmember Stacey to approve the reviewed claims as presented in the amount of \$214,724.20. ALL VOTED AYE. MOTION CARRIED.

9.2. Resolution 26-021 Resolution Giving Preliminary Approval to the Issuance and Sale of A Revenue Refunding Note or Other Obligations, and Scheduling A Public Hearing on Refinancing Certain Projects for The Lutheran Home: Belle Plaine, LLC, and Kingsway Ministries, LLC, and Providing Host Approval to the Issuance of Revenue Refunding Notes by the Cities of Henderson and Green Isle.

Finance Director Jirik provided a brief overview of the Conduit Bond process for the Lutheran Home.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 26-021 Resolution Giving Preliminary Approval to the Issuance and Sale of A Revenue Refunding Note or Other Obligations, and Scheduling A Public Hearing on Refinancing Certain Projects for The Lutheran Home: Belle Plaine, LLC, and Kingsway Ministries, LLC, and Providing Host Approval to the Issuance of Revenue Refunding Notes by the Cities of Henderson and Green Isle. ALL VOTED AYE. MOTION CARRIED.

9.3. Resolution 26-024 Approving a Final Plat for St. John Church.

Community Development Director Smith Strack reviewed the Final Plat for St. John Church with a brief slideshow.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve Resolution 26-024 Approving a Final Plat for St. John Church. ALL VOTED AYE. MOTION CARRIED.

9.4. Resolution 26-025 Approving Minor Subdivision 919 Church Street West.

Community Development Director Smith Strack reviewed the Minor Subdivision at 919 Church Street West with a brief slideshow.

The Council asked clarifying questions.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve Resolution 26-025 Approving Minor Subdivision 919 Church Street West. ALL VOTED AYE. MOTION CARRIED.

9.5. Resolution 26-026 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2026 Improvement Project.

City Administrator Meyer and City Engineer reviewed the 2026 Improvement Project.

Council asked clarifying questions.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 26-026 Approving Plans and Specifications and Authorizing Advertisement for Bids for the 2026 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

9.6. Authorize Staff to Advertise to Seek Bids for the 2026 Pavement Maintenance Project.

City Administrator Meyer and City Engineer Duncan reviewed the 2026 Pavement Maintenance Project.

The Council and staff held discussion.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Authorize Staff to Advertise to Seek Bids for the 2026 Pavement Maintenance Project. ALL VOTED AYE. MOTION CARRIED.

10. ADMINISTRATION.

10.1. Upcoming Tentative Meetings.

1. Design, Monday, March 2, 5:00 PM.
2. City Council, Monday, March 2, 6:15 PM.
3. Work Session, Monday, March 2, 6:30 PM.

The Council was reminded of the upcoming tentative meetings as listed.

11. ADJOURN.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the meeting at 6:47 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

**BELLE PLAINE CITY COUNCIL
WORK SESSION
FEBRUARY 17, 2026**

1. CALL TO ORDER. 1.1. ROLL CALL.

A Work Session of the Belle Plaine City Council met on Tuesday, February 17, 2026 at 6:52 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice Mayor Otto called the meeting to order with Councilmembers James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, Assistant Recording Secretary Bonnie Vinkemeier and Police Sergeant Vycital.

2. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. DISCUSSION ITEMS.

3.1. Assessment Policy.

Finance Director Jirik reviewed the City's Assessment Policy.

Council and staff held discussion and gave direction for another work session to review with specific examples of what it would look like for homeowners and City taxes.

3.2. Discussion: Public Safety Meetings.

City Administrator Meyer explained an email from Chief Stier was forwarded out to Council regarding canceling all future Public Safety Meetings.

It was the consensus of the Council to table discussion at this time.

3.3. Discussion: Vacancy.

City Administrator Meyer reviewed the requirements for filling the vacancy of the Mayor and how options effect elections.

Council held discussion.

It was the consensus of the Council to move forward with appointing James Evans as Mayor for the remainder of the term. A meeting will be held on Friday, February 20 at 3 PM to appoint and declare a vacancy for his Council position. Letters of interest will be accepted for Evans Council seat closing on February 27 and holding interview the first week of March for appointment at the second meeting in March.

3.4. Goals.

City Administrator Meyer explained goals that were submitted were compiled in the memo.

It was the consensus of the Council to table discussion at this time.

3.5. Ways to Save.

No Ways to Save were brought forward. It was the consensus of the Council that additional ways to save would come forward while addressing the goals.

4. ADJOURN.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the meeting at 7:34 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
FEBRUARY 20, 2026**

1. PLEDGE OF ALLEGIANCE.

Vice Mayor Otto led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Friday, February 20, 2026 at 3:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Vice Mayor Otto called the meeting to order with Councilmembers James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto, Police Sergeant Vycital and Police Chief Stier. Renee Eyrich served as video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. BUSINESS.

4.1. Resolution 26-030 Appointing James Evans as Mayor and Declaring Councilmember Vacancy Effective February 20, 2026.

City Administrator Meyer highlighted the Council's proposed appointment and vacancy.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 26-030 Appointing James Evans as Mayor and Declaring Councilmember Vacancy Effective February 20, 2026. ALL VOTED AYE. MOTION CARRIED.

OATH OF OFFICE

James Evans, Mayor

City Administrator Meyer administered the Oath of Office to James Evans.

Following his official appointment and oath of office, Mayor Evans presided over the remainder of the meeting.

4.2. Resolution 26-031 Authorizing James Evans as Signatory to Execute Financial Transactions for the City at Designated Depositories.

City Administrator Meyer highlighted the signatory change.

MOTION by Councilmember Stacey, second by Councilmember Otto, to approve Resolution 26-031 Authorizing James Evans as Signatory to Execute Financial Transactions for the City at Designated Depositories. ALL VOTED AYE. MOTION CARRIED.

5. ADJOURN.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to adjourn the meeting at 3:05 PM. Councilmembers Otto, Hartmann and Evans VOTED AYE. Councilmember Stacey VOTED NAY. MOTION CARRIED 3-1.

Belle Plaine City Council
Regular Meeting
February 20, 2026
UNAPPROVED

Page 2 of 2

Respectfully Submitted
Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	March 2, 2026
FROM:	Cynthia Smith Strack, Community Development Director
DISCUSSION ITEM:	Resolution 26-033 Resolution approving a purchase agreement with Legacy Crossing MN LLC.
BACKGROUND/ JUSTIFICATION:	On January 5, 2026 the Council held discussion on the sale of properties identified as PID: 201030010, 201030020, 201030030, and 201030040. Council is to consider entering into a purchase agreement with Legacy Crossing MN LLC, a Wisconsin limited liability company also known as Legacy Crossing LLC in the State of Wisconsin, pursuant to which the City will sell the property to the buyer for a price of \$268,439.00 for the purpose of developing warehouse space to be leased to businesses. The agreement is on file. Resolution 26-033 is in the packet.
ATTACHMENTS:	Resolution 26-033 Resolution approving a purchase agreement with Legacy Crossing MN LLC.
ACTION OPTIONS:	1. Approve purchase agreement and authorize signing. 2. Do not approve the purchase agreement. 3. Postpone consideration.
SIGNATURE:	

CITY OF BELLE PLAINE, MINNESOTA

RESOLUTION NO. 06-033

RESOLUTION APPROVING A PURCHASE AGREEMENT WITH LEGACY CROSSING, LLC

BE IT RESOLVED BY the City Council of the City of Belle Plaine, Minnesota (the “City”) as follows:

Section 1. Recitals.

1.01. The City owns the real property identified by parcel identification numbers 201030010, 201030020, 201030030, and 201030040 and legally described in EXHIBIT A attached hereto (the “Property”).

1.02. To facilitate development and redevelopment of property in the City, the City proposes to enter into a Purchase Agreement (the “Purchase Agreement”) with Legacy Crossing LLC, a Wisconsin limited liability company (the “Buyer”), pursuant to which the City will sell the Property to the Buyer for a price of \$268,439.00 for the purpose of developing warehouse space to be leased to businesses (the “Development”).

1.03. The City Council finds that the execution of the Purchase Agreement and performance of the City’s obligations thereunder, including the conveyance of the Property to the Buyer, are in the best interest of the City and its residents.

Section 2. Agreements.

2.01 The City Council hereby approves the Purchase Agreement in substantially the form presented to the City Council, together with any related documents necessary in connection therewith, including without limitation, all documents, exhibits, certifications, or consents referenced in or attached to the Purchase Agreement, including without limitation the quit claim deed and any documents required by the title company relating to the conveyance of property (the “Development Documents”). The City Council hereby approves the conveyance of the Property to the Buyer in accordance with the terms of the Purchase Agreement.

2.02. The City Council hereby authorizes the Mayor and the City Administrator, in their discretion and at such time, if any, as they may deem appropriate, to execute the Development Documents on behalf of the City, and to carry out, on behalf of the City, the City’s obligations thereunder when all conditions precedent thereto have been satisfied. The Development Documents shall be in substantially the form on file with the City and the approval hereby given to the Development Documents includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by legal counsel to the City and by the officers authorized herein to execute said documents prior to their execution; and said officers are hereby authorized to approve said changes on behalf of the City. The execution of any instrument by the appropriate officers of the Authority herein authorized shall be conclusive evidence of the approval of such document in accordance with the terms hereof. Notwithstanding the foregoing, the closing statement and various closing documents required by the title company may be signed by the City Administrator. This resolution shall not constitute an offer and the Development Documents shall not be effective until the date of execution thereof as provided herein.

2.03. In the event of absence or disability of the officers, any of the documents authorized by this resolution to be executed may be executed without further act or authorization of the City Council by any duly designated acting official, or by such other officer or officers of the City Council as, in the opinion of the City Attorney, may act in their behalf. Upon execution and delivery of the Development Documents, the officers and employees of the City Council are hereby authorized and directed to take or cause to be taken such actions as may be necessary on behalf of the City Council to implement the Development Documents, when all conditions precedent thereto have been satisfied.

Approved by the City Council of the City of Belle Plaine, Minnesota, this 2nd day of March, 2026.

James Evans, Mayor

ATTEST:

Dawn Meyer, City Administrator

EXHIBIT A

DESCRIPTION OF PROPERTY

The property located in the City of Belle Plaine, Scott County, Minnesota legally described as:

- Lot 1, Block 1 Valley Business Park 3rd
- Lot 2, Block 1 Valley Business Park 3rd
- Lot 3, Block 1 Valley Business Park 3rd and
- Lot 4, Block 1 Valley Business Park 3rd.

The City intends to replat the individual parcels as one lot of record.



DATE: March 2, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Todd Otto, Public Works Superintendent
RE: Public Works Department Report

- M.D.H. sampling is performed & MPCA reports are submitted monthly by Public Works.
- Locates and inspections are performed as required.
- Public Works crew continues to perform monthly water meter readings, service work orders, monthly maintenance of filters and generators, monthly fire extinguisher checks, installation & repairs of street signs, mechanical repairs, hydrant inspections, jetting sewer lines, street sweeping, and maintenance of all City fleet vehicles, and/or general maintenance or work order requests for City-owned facilities.
- Public Works certified tree inspectors continue to monitor & perform inspections of trees on City and residential properties reporting EAB. Staff is utilizing GIS software to generate a master list of the tree canopy on City-owned properties. Marking of infected trees & stump grinding at various locations throughout the City continues.
- Recreation Department Events for March:
Archery Park: Archery Clinic: March 22 from 4 pm – 5:30 pm.
Belle Plaine Vet's Club: Puzzle Contest: March 18 starting at 6 pm.
Heritage Square Park: Take a Walk in the Park Day: Fridays starting on March 30 – April 6.
Hickory Park – Movie in the Park: March 13 at Dusk.
- Coming in April:
Archery Park: Open Archery: Tuesdays, April 7, 14, 21, 28 & May 5, 12, 19 from 5 pm – 6:30 pm.
Court Square Park: Disc Golf League: Thursdays, April 9 – May 28 from 6 pm – 8 pm.
Union Square Park: Horseshoes: Mondays, April 13, 20, 27 & May 4, 11 & 18 from 6 pm – 8 pm.
Walking Trails: Celebrate International Scrabble Day: April 10 - 14.
- Public Works crew continue repairing potholes using cold mix for the season.
- Public Works crew continue with the maintenance on all storm ponds to include removing trees and brush and continue to trim trees on public properties.
- Public Works crew continue to perform necessary repairs, maintenance, and inventories of the parks and ballfields.
- Public Works staff attended training: All Public Staff members attended SafeAssure training on 02/09/26; Four (4) staff members attended Wastewater Operator training from 02/03/26 – 02/05/26; one (1) staff member will be attending the MRWA Conference from 03/03/26 – 03/05/26; and one (1) staff member will be attending Backflow Tester Training from 03/02/26 – 03/06/26.
- Public Works staff continue to clear streets, catch basins, alleys and trails due to snow events.
- Public Works staff will be meeting with Minnesota Rural Water, MN Department of Health, and City Engineers in regards to the Wellhead Protection Plan.

**MARCH 2026**

2026 Street & Utility Improvements

Final design is complete the Council has authorized advertising for bids. The project will consist of a base bid (reconstruction) and several add-alternates for evaluation prior to award. The bid date is scheduled for April 1 with results available as early as the April 6 City Council meeting.

2025 Street & Utility Improvements

Street, traffic control and trail signage have been installed. Striping the trail crossing will occur next spring following paving of the wear course.

2026 WWTF Access Road Improvements

Bids were received on February 25. A recommendation letter is included in the packet. This project contains a significant funding package through an *Implementation Grant for Wastewater Resiliency* from the MPCA.

Wastewater Treatment Facility (WWTF)

The PFA and MPCA have published final versions of the Clean Water Revolving Fund FY2026 Project Priority List (PPL) and Intended Use Plan (IUP). This expansion project is ranked in the fundable range. Securing a spot on the IUP qualifies the project for low interest loans, but more importantly opens the opportunity for Point Source Implementation Grants (PSIG). These grants have the potential to offset significant local investment in the project. Recall the entrance improvements, part of a resiliency grant, are proceeding separately. These plans are currently under review by the UPRR for a permit to reconstruct portions of the entrance that are within the UPRR right-of-way. Potentially as soon as next meeting, expect bidding documents to be presented for authorization to advertise for bids.

Pavement Maintenance

The annual pavement maintenance project has been approved for advertising, which will begin later this month. The bid date is currently scheduled for April 15. The project consists primarily of crack filling, chip sealing and fog sealing, but will also include pavement striping and signage. Segments were discussed at the previous City Council meeting.

TH25 / Main Street Mini-Roundabout

This project is currently in design, having just submitted our 90% plan to MnDOT for review. Based on funding requirements, the project is to be bid prior to June 30, 2026. If awarded, the project has flexibility to occur either in fall, or the 2027 construction season. The project does involve municipal utility replacement within the footprint of the surface improvements.

ADMINISTRATION REPORT



DATE: March 2, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Dawn Meyer, City Administrator
RE: Administration Report

PROJECTS AND ACTIVITIES

1. Conference call with City Attorney Vose regarding Data Request and Closed Session process.
2. Attended a predesign meeting for the 2026 Improvement Project.
3. Met with Councilmember and Administrative Assistant Eyrich regarding upcoming meeting and process.
4. Participated in mock OSHA Inspection.
5. Attended Belle Plaine Police Department Facility construction documents kick off as directed by Council.
6. Virtually attended League of Minnesota Cities Webinar regarding Legislative updates.
7. Facilitated and participated in Belle Plaine Fire Department Interviews to fill vacancies.
8. Virtual meeting with Community Development Director Smith Strack and representative from the State Office of Collaboration regarding opportunities for facilitating collaborative work environments.
9. Managed HR tasks, meetings, policies and personnel issues.
10. Attended the Public Works and Fire Department monthly meetings.
11. Department Head meetings continue weekly.
12. Continuing to monitor and track the list of on-going projects.

02/26/26
09:35:37

CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 3 / 26

Page: 16 of 16
Report ID: AP100A

We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$577,904.57 (five hundred seventy-seven thousand nine hundred four dollars and fifty-seven cents).

Dated this 2nd of March, 2026.

Approved by the governing Council of the City of Belle Plaine.

02/26/26
09:32:08

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 2/26
For Pay Date: 02/26/26

Page: 1 of 3
Report ID: AP100V

For Doc # = 16498
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16498	65124M	512 US POSTAL SERVICE	796.91						
	022526	02/25/26 GEN: 3/26 NEWSLETTER POSTAGE	796.91			101	411100 322000		10010
		Total for Vendor:	796.91						
		# of Claims	1	Total:	796.91	# of Vendors	0		

02/26 Manual Check

02/26/26
09:35:36

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 3/26
For Pay Date: 02/26/26

Page: 1 of 16
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16493	519101	578 ABDO LLP 02/23/26 ADM: AUDIT SERVICES	21,250.00 21,250.00			101		413200	301000		10010
		Total for Vendor:	21,250.00								
16422	044561	16 AUTOMATIC SYSTEMS CO. 01/29/26 WTR: REPAIRS/MAINTENANCE	652.50 652.50			604		432570	402000		10010
16478	044651	16 AUTOMATIC SYSTEMS CO. 02/23/26 WTR: BOOSTER STATION MAINT.	1,436.25 1,436.25			604		432570	402000		10010
		Total for Vendor:	2,088.75								
16423	03-2026	24 BELLE PLAINE APTS./CARD. RIDGE 03/01/26 ADM: 3/26 SUBSIDY	310.00 310.00			101		413200	412000		10010
		Total for Vendor:	310.00								
16455	INV287766	83 BIFFS, INC. 02/18/26 PRK: 2/26 RENTAL; HERITAGE	133.00 133.00			101		452020	407000		10010
16456	INV287765	83 BIFFS, INC. 02/18/26 PRK: 2/26 RENTAL; HICKORY	208.00 208.00			101		452020	407000		10010
16457	INV287764	83 BIFFS, INC. 02/18/26 PRK: 2/26 RENTAL; CENTURY	208.00 208.00			101		452020	407000		10010
16458	INV287763	83 BIFFS, INC. 02/18/26 PRK: 2/26 RENTAL; MEADOW	133.00 133.00			101		452020	407000		10010
		Total for Vendor:	682.00								
16424	0387050	616 BOLTON & MENK, INC 02/10/26 MAIN & WALNUT ST ENG.	6,219.50 6,219.50*			472		495459	303000		10010
16425	0387018	616 BOLTON & MENK, INC 02/10/26 2026 STREET & UTILITY IMP.	50,825.00 50,825.00*			473		495459	303000		10010

02/26/26
09:35:36

CITY OF BELLE PLAINE
Claim Approval List
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16426	0387017	616 BOLTON & MENK, INC 02/10/26 2025 STREET & UTILITY IMP.	3,795.00 3,795.00*			470		495459	303000		10010
16427	0387020	616 BOLTON & MENK, INC 02/10/26 WTR: CONSULTING FEES	1,646.00 120.00			604		432570	311000		10010
	0387020	02/10/26 ADM: CONSULTING FEES	510.00			101		413200	311000		10010
	0387020	02/10/26 PW: CONSULTING FEES	150.00			101		431210	311000		10010
	0387020	02/10/26 STRM: ENGINEERING FEES	490.00			209		460500	303000		10010
	0387020	02/10/26 SWR: ENGINEERING FEES	376.00			603		432500	303000		10010
16428	0387021	616 BOLTON & MENK, INC 02/10/26 ADM: GASB ASSISTANCE	4,296.00 1,074.00			101		413200	311000		10010
	0387021	02/10/26 PW: GASB ASSISTANCE	1,074.00			101		431210	311000		10010
	0387021	02/10/26 SWR: GASB ASSISTANCE	1,074.00			603		432500	311000		10010
	0387021	02/10/26 WTR: GASB ASSISTANCE	1,074.00			604		432570	311000		10010
Total for Vendor:			66,781.50								
16459	03/01/26	4002 BUCKINGHAM COMPANIES ADM: 3/26 REFUSE	1,918.75 95.93			101		413200	384000		10010
591097	03/01/26	PD: 3/26 REFUSE	134.31			101		421100	384000		10010
591097	03/01/26	FD: 3/26 REFUSE	76.75			101		422100	384000		10010
591097	03/01/26	AMB: 3/26 REFUSE	57.56			101		422700	384000		10010
591097	03/01/26	PW: 3/26 REFUSE	498.88			101		431210	384000		10010
591097	03/01/26	AC: 3/26 REFUSE	115.13			101		451240	384000		10010
591097	03/01/26	PRK: 3/26 REFUSE	556.44			101		452020	384000		10010
591097	03/01/26	COM: 3/26 REFUSE	76.75			101		453020	384000		10010
591097	03/01/26	LIB: 3/26 REFUSE	38.38			101		455010	401000		10010

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591097	03/01/26	SWR: 3/26 REFUSE	134.31			603		432500	384000		10010
591097	03/01/26	WTR: 3/26 REFUSE	134.31			604		432570	384000		10010
Total for Vendor:			1,918.75								
16429		1903 CENTERPOINT ENERGY	905.55								
	SWR: 1/26	02/10/26 SWR: 22360 UNION TRL	905.55			603		432500	383000		10010
16460		1903 CENTERPOINT ENERGY	11,257.07								
	CTY: 1/26	02/16/26 GEN: 1/26 GAS UTILITIES	301.04			101		411100	383000		10010
	CTY: 1/26	02/16/26 ADM: 1/26 GAS UTILITIES	702.42			101		413200	383000		10010
	CTY: 1/26	02/16/26 PD: 1/26 GAS UTILITIES	1,410.50			101		421100	383000		10010
	CTY: 1/26	02/16/26 FD: 1/26 GAS UTILITIES	2,076.22			101		422100	383000		10010
	CTY: 1/26	02/16/26 AMB: 1/26 GAS UTILITIES	604.50			101		422700	383000		10010
	CTY: 1/26	02/16/26 PW: 1/26 GAS UTILITIES	2,140.13			101		431210	383000		10010
	CTY: 1/26	02/16/26 HP: 1/26 GAS UTILITIES	1,110.53			101		450100	383000		10010
	CTY: 1/26	02/16/26 AC: 1/26 GAS UTILITIES	204.64			101		451240	383000		10010
	CTY: 1/26	02/16/26 PRK: 1/26 GAS UTILITIES	403.99			101		452020	383000		10010
	CTY: 1/26	02/16/26 LIB: 1/26 GAS UTILITIES	656.74			101		455010	383000		10010
	CTY: 1/26	02/16/26 WTR: 1/26 GAS UTILITIES	1,646.36			604		432570	383000		10010
Total for Vendor:			12,162.62								
16430		684 CINTAS CORPORATION	245.93								
	4259593342	02/13/26 PW: UNIFORM SERVICE	81.98			101		431210	217000		10010
	4259593342	02/13/26 SWR: UNIFORM SERVICE	81.98			603		432500	217000		10010
	4259593342	02/13/26 WTR: UNIFORM SERVICE	81.97			604		432570	217000		10010
16431		684 CINTAS CORPORATION	110.00								
	4259593137	02/13/26 GEN: RUG SERVICE	33.00			101		411100	401000		10010
	4259593137	02/13/26 ADM: RUG SERVICE	77.00			101		413200	401000		10010
16432		684 CINTAS CORPORATION	92.00								
	4259593266	02/13/26 WTR: RUG SERVICE	92.00			604		432570	401000		10010

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16433		684 CINTAS CORPORATION	178.00								
	4259593161	02/13/26 PW: RUG SERVICE	178.00			101		431210	401000		10010
16434		684 CINTAS CORPORATION	66.00								
	4259593191	02/13/26 SWR: RUG SERVICE	66.00			603		432500	401000		10010
16461		684 CINTAS CORPORATION	243.57								
	4260366195	02/20/26 PW: UNIFORM SERVICE	81.19			101		431210	217000		10010
	4260366195	02/20/26 SWR: UNIFORM SERVICE	81.19			603		432500	217000		10010
	4260366195	02/20/26 WTR: UNIFORM SERVICE	81.19			604		432570	217000		10010
16462		684 CINTAS CORPORATION	144.00								
	4259593196	02/13/26 FD: RUG SERVICE	144.00			101		422100	401000		10010
16463		684 CINTAS CORPORATION	58.00								
	4259593263	02/13/26 PD: RUG SERVICE	40.60			101		421100	401000		10010
	4259593263	02/13/26 AMB: RUG SERVICE	17.40			101		422700	401000		10010
		Total for Vendor:	1,137.50								
16464		1313 CORE & MAIN	4,266.94								
	02/17/26	PW: KERF CUTTER ST/AL R/M	1,066.73			101		431210	407200		10010
SO1000038354											
	02/17/26	STRM: KERF CUTTER R/M	1,066.73			209		460500	407000		10010
SO1000038354											
	02/17/26	SWR: KERF CUTTER R/M	1,066.74			603		432500	402000		10010
SO1000038354											
	02/17/26	WTR: KERF CUTTER R/M	1,066.74			604		432570	402000		10010
SO1000038354											
16465		1313 CORE & MAIN	332.14								
	INV0026422	02/12/26 SWR: TESTS/CHEMICALS	332.14			603		432500	312500		10010
		Total for Vendor:	4,599.08								

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16497		3898 CROSS NURSERIES INC	239.00						
	054957	02/25/26 REF: ARBOR DAY TREE	239.00			101 461020 408000			10010
		Total for Vendor:	239.00						
16435		3961 DEHMER FIRE PROTECTION	394.00						
	5188	02/10/26 PW: FIRE EXTINGUISHER MAINT.	394.00			101 431210 401000			10010
		Total for Vendor:	394.00						
16499	E	3729 ELAN FINANCIAL SERVICES	1,184.41						
	CC-1839	01/29/26 GEN: EDUCATION	125.00			101 20110			10010
	LEAGUE OF MN CITIES			CC Accounting: 101-		-411100-207000			
	CC-1840	02/03/26 ADM: TRAINING	36.05			101 20110			10010
	SUBWAY			CC Accounting: 101-		-413200-207000			
	CC-1840	02/03/26 CD: TRAINING	36.05			101 20110			10010
	SUBWAY			CC Accounting: 101-		-460505-207000			
	CC-1840	02/03/26 EDA: TRAINING	36.05			801 20110			10010
	SUBWAY			CC Accounting: 801-		-460500-207000			
	CC-1840	02/03/26 PW: TRAINING	36.04			101 20110			10010
	SUBWAY			CC Accounting: 101-		-431210-207000			
	CC-1840	02/03/26 SWR: TRAINING	36.04			603 20110			10010
	SUBWAY			CC Accounting: 603-		-432500-207000			
	CC-1840	02/03/26 WTR: TRAINING	36.04			604 20110			10010
	SUBWAY			CC Accounting: 604-		-432570-207000			
	CC-1841	02/10/26 EDA: EDUCATION	20.00			801 20110			10010
	ECONOMIC DEVELOPMENT ASSOC.			CC Accounting: 801-		-460500-207000			
	CC-1842	02/11/26 EDA: EDUCATION	40.00			801 20110			10010
	ECONOMIC DEVELOPMENT ASSOC.			CC Accounting: 801-		-460500-207000			
	CC-1843	02/20/26 CD: EDUCATION	395.00			101 20110			10010
	U OF M			CC Accounting: 101-		-460505-207000			
	CC-1844	02/17/26 PD: SWAT SHIRTS	265.42			101 20110			10010
	GALLS LLC			CC Accounting: 101-		-421100-560000			
	CC-1845	01/23/26 CD: COMPUTER EQUIPMENT	87.18			101 20110			10010
	BEST BUY			CC Accounting: 101-		-460505-575000			
	CC-1846	02/10/26 FD: COMPUTER EQUIPMENT	333.70			101 20110			10010
	AMAZON			CC Accounting: 101-		-422100-575000			
	CC-1847	01/26/26 PW: EQUIPMENT	649.00			101 20110			10010
	HOME DEPOT			CC Accounting: 101-		-431210-221000			

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		Invoice #/Inv Date/Description	Line \$								Account
	CC-1848	01/26/26 PW: EQUIPMENT	649.00			101		20110			10010
HOME DEPOT				CC Accounting: 101-		-431210		-221000			
	CC-1849	01/27/26 WTR: COMPUTER EQUIPMENT	9.99			604		20110			10010
SABRENT				CC Accounting: 604-		-432570		-575000			
	CC-1850	01/27/26 WTR: COMPUTER EQUIPMENT	9.99			604		20110			10010
SABRENT				CC Accounting: 604-		-432570		-575000			
	CC-1851	02/01/26 REC: CHILI COOKOFF SUPPLIES	19.65			101		20110			10010
DOLLAR GENERAL				CC Accounting: 101-		-451000		-208000			
	CC-1852	02/03/26 REC: COSMIC SKATE SUPPLIES	35.73			101		20110			10010
KWIK TRIP, INC				CC Accounting: 101-		-451000		-451100			
	CC-1854	02/12/26 WTR: GENERAL SUPPLIES	9.99			604		20110			10010
MENARDS- BURNSVILLE				CC Accounting: 604-		-432570		-208000			
	CC-1854	02/12/26 PW: BUILDING MAINTENANCE	219.33			101		20110			10010
MENARDS- BURNSVILLE				CC Accounting: 101-		-431210		-401000			
	CC-1855	02/12/26 SWR: GENERAL SUPPLIES	43.20			603		20110			10010
AMAZON				CC Accounting: 603-		-432500		-208000			
	CC-1856	02/18/26 WTR: EDUCATION	400.00			604		20110			10010
MN RURAL WATER ASSOC				CC Accounting: 604-		-432570		-207000			
	CC-1853	01/29/26 PD: BUILDING MAINTENANCE	282.86			101		20110			10010
GRAYBAR				CC Accounting: 101-		-421100		-401000			
	020526	02/05/26 ADM: COMPUTER SOFTWARE	-2,626.90			101		413200	575000		10010
CI	237										
Total for Vendor:			1,184.41								
16436		139 FAHEY, AL	600.00								
	03/01/26	PW: 03/26 RETIREE INSURANCE	198.00			101		431210	131000		10010
03-2026											
	03/01/26	SWR: 03/26 RETIREE INSURANCE	204.00			603		432500	131000		10010
03-2026											
	03/01/26	WTR: 03/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
03-2026											
Total for Vendor:			600.00								
16466		3942 FINKEN WATER SOLUTIONS	164.95								
	17222TP	02/16/26 PD: WATER SERVICE	164.95			101		421100	208000		10010
Total for Vendor:			164.95								

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16494	E	889 FIRST NATIONAL BANK MINNESOTA	50.00								
	013026	01/30/26 ADM: SAFE DEPOSIT BOX 2026	50.00			101		413200	419000		10010
		Total for Vendor:	50.00								
		*** Claim from another period (2/26) ****									
16467	E	149 FRONTIER COMMUNICATIONS	878.73								
	02/26	02/04/26 ADM: 2/26 PHONE LINE	41.15			101		413200	321000		10010
	02/26	02/04/26 PD: 2/26 PHONE LINE	113.13			101		421100	321000		10010
	02/26	02/04/26 FD: 2/26 PHONE LINE	30.35			101		422100	321000		10010
	02/26	02/04/26 SWR: 2/26 PHONE LINE	290.48			603		432500	321000		10010
	02/26	02/04/26 WTR: 2/26 PHONE LINE	403.62			604		432570	321000		10010
16479	E	149 FRONTIER COMMUNICATIONS	59.79								
	HP:3/26	02/22/26 HP: 3/26 PHONE	59.79			101		450100	321000		10010
		Total for Vendor:	938.52								
		*** Claim from another period (2/26) ****									
16332		169 GRAINGER	0.00								
	9788822519	01/29/26 LIB: BUILDING MAINTENANCE	346.95			101		455010	401000		10010
	9801718967	02/10/26 PW: REPAIRS/MAINTENANCE	-139.10			101		431210	407000		10010
CI	235										
	9801718959	02/10/26 PW: STREET/ALLEY R/M	-207.85			101		431210	407200		10010
CI	236										
16468		169 GRAINGER	0.00								
	9812276161	02/18/26 WTR: THERMOSTAT	57.60			604		432570	401000		10010
	9801718959	02/10/26 PW: STREET/ALLEY R/M	-57.60			101		431210	407200		10010
CI	236										
		Total for Vendor:	0.00								
16437		178 HAWKINS WATER TREATMENT GRP	90.00								
	7334644	02/15/26 WTR: TESTS/CHEMICALS	90.00			604		432570	312500		10010
16438		178 HAWKINS WATER TREATMENT GRP	11,221.52								
	7337995	02/16/26 SWR: TESTS/CHEMICALS	11,221.52			603		432500	312500		10010

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16439		178 HAWKINS WATER TREATMENT GRP	1,611.28								
	7337999	02/16/26 WTR: TESTS/CHEMICALS	1,611.28			604		432570	312500		10010
		Total for Vendor:	12,922.80								
16469		3465 HENDERSON INDEPENDENT	163.89								
	021326	02/13/26 SWR: WWTF ACCESS BID ADS	163.89			603		432500	351000		10010
		Total for Vendor:	163.89								
16440		748 HERRMANN, MIKE	600.00								
	03-2026	03/01/26 PW: 03/26 RETIREE INSURANCE	204.00			101		431210	131000		10010
	03-2026	03/01/26 SWR: 03/26 RETIREE INSURANCE	198.00			603		432500	131000		10010
	03-2026	03/01/26 WTR: 03/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
		Total for Vendor:	600.00								
16470		932 JEFFERSON FIRE & SAFETY, INC	2,548.50								
	IN336515	02/03/26 FD: EQUIPMENT	2,548.50			101		422100	221000		10010
		Total for Vendor:	2,548.50								
16441		3491 KIMBALL MIDWEST	63.60								
	104178428	02/12/26 PW: REPAIRS/MAINTENANCE	63.60			101		431210	407000		10010
16471		3491 KIMBALL MIDWEST	970.81								
	104205989	02/20/26 PW: VEHICLE REPAIR/MAINT.	970.81			101		431210	407000		10010
		Total for Vendor:	1,034.41								
16442		3703 LADD, RYAN	500.00								
	1-2026	03/01/26 GEN: 2026 1ST QTR PER DIEM	500.00			101		411100	108000		10010
		Total for Vendor:	500.00								
16496		206 LANGES PLUMBING & HEATING	770.00								
	I-30631-1	02/25/26 GEN: HVAC SERVICE	231.00			101		411100	401000		10010
	I-30631-1	02/25/26 ADM: HVAC SERVICE	539.00			101		413200	401000		10010
		Total for Vendor:	770.00								

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16472		219 MACQUEEN EQUIPMENT, INC.	1,130.71								
	P62494	02/12/26 FD: GAS DETECTOR	1,130.71			101		422100	221000		10010
16473		219 MACQUEEN EQUIPMENT, INC.	356.00								
	P62542	02/13/26 FD: UNIFORM ALLOWANCE	356.00			101		422100	217000		10010
16474		219 MACQUEEN EQUIPMENT, INC.	1,968.80								
	P62676	02/17/26 FD: SPRAY NOZZLE	1,968.80			101		422100	221000		10010
16475		219 MACQUEEN EQUIPMENT, INC.	1,974.02								
	P62796	02/18/26 FD: SPRAY NOZZLE	1,974.02			101		422100	221000		10010
16476		219 MACQUEEN EQUIPMENT, INC.	1,649.85								
	P62869	02/20/26 FD: EQUIPMENT	1,649.85			101		422100	221000		10010
16477		219 MACQUEEN EQUIPMENT, INC.	1,649.85								
	P62870	02/20/26 FD: SPRAY NOZZLE	1,649.85			101		422100	221000		10010
		Total for Vendor:	8,729.23								
16443		2035 MATHESON TRI-GAS INC	123.50								
	0032781434	02/04/26 PW: WELDING SUPPLIES	123.50			101		431210	208000		10010
		Total for Vendor:	123.50								
16444		1766 MATT SAXE CHEVY BUICK	10,736.74								
	75066	02/18/26 PD: 2020 CHEVY TAHOE R/M	10,736.74			101		421100	407000		10010
		Total for Vendor:	10,736.74								
16480		1391 MINNESOTA CRITTER GETTER	1,400.00								
	FEB-26	02/22/26 PD: 2/26 ANIMAL CONTROL	1,400.00			101		427000	313000		10010
		Total for Vendor:	1,400.00								
16445		280 MN DEPT OF HEALTH	10,136.00								
	1-2026	02/06/26 WTR: 2026 1ST QTR CONNECT FEE	10,136.00			604		21814			10010
		Total for Vendor:	10,136.00								

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*** Claim from another period (2/26) ****											
16421	E	282 MN DEPT OF REVENUE	887.00								
	1/26	02/17/26 PRK: 1/26 SALES TAX	31.45			101		21813			10010
	1/26	02/17/26 WTR: 1/26 SALES TAX	855.55			604		21813			10010
		Total for Vendor:	887.00								
16446		2116 NORTH AMERICAN SAFETY	32.99								
	INV106495	02/11/26 PW: SAFETY SUPPLIES	32.99			101		431210	208000		10010
16447		2116 NORTH AMERICAN SAFETY	175.19								
	INV106628	02/17/26 PW: SAFETY EQUIPMENT	77.49			101		431210	208000		10010
	INV106628	02/17/26 SWR: SAFETY EQUIPMENT	48.85			603		432500	208000		10010
	INV106628	02/17/26 WTR: SAFETY EQUIPMENT	48.85			604		432570	208000		10010
16481		2116 NORTH AMERICAN SAFETY	77.49								
	INV106668	02/18/26 PW: SAFETY SUPPLIES	77.49			101		431210	208000		10010
		Total for Vendor:	285.67								
16482		636 ODP BUSINESS SOLUTIONS, LLC	31.87								
	02/10/26	ADM: OFFICE SUPPLIES	8.71			101		413200	201000		10010
458365328001		02/10/26 ADM: COPY EXPENSE	2.89			101		413200	202000		10010
458365328001		02/10/26 PD: COPY EXPENSE	2.89			101		421100	202000		10010
458365328001		02/10/26 FD: COPY EXPENSE	2.89			101		422100	201000		10010
458365328001		02/10/26 PW: COPY EXPENSE	2.89			101		431210	202000		10010
458365328001		02/10/26 SWR: COPY EXPENSE	2.90			603		432500	202000		10010
458365328001		02/10/26 WTR: COPY EXPENSE	2.90			604		432570	202000		10010
458365328001		02/10/26 CD: COPY EXPENSE	2.90			101		460505	202000		10010
458365328001		02/10/26 EDA: COPY EXPENSE	2.90			801		460500	202000		10010
458365328001											

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CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 3/26
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16483		636 ODP BUSINESS SOLUTIONS, LLC	25.49								
	02/10/26	ADM: COPY EXPENSE	3.18			101		413200	202000		10010
458365328002											
	02/10/26	PD: COPY EXPENSE	3.18			101		421100	202000		10010
458365328002											
	02/10/26	FD: COPY EXPENSE	3.18			101		422100	201000		10010
458365328002											
	02/10/26	PW: COPY EXPENSE	3.19			101		431210	202000		10010
458365328002											
	02/10/26	SWR: COPY EXPENSE	3.19			603		432500	202000		10010
458365328002											
	02/10/26	WTR: COPY EXPENSE	3.19			604		432570	202000		10010
458365328002											
	02/10/26	CD: COPY EXPENSE	3.19			101		460505	202000		10010
458365328002											
	02/10/26	EDA: COPY EXPENSE	3.19			801		460500	202000		10010
458365328002											
16484		636 ODP BUSINESS SOLUTIONS, LLC	34.64								
	02/06/26	CD: OFFICE SUPPLIES	34.64			101		460505	201000		10010
455423956001											
16485		636 ODP BUSINESS SOLUTIONS, LLC	54.53								
	02/16/26	PW: GENERAL SUPPLIES	54.53			101		431210	208000		10010
458031400001											
Total for Vendor:			146.53								
16448		2408 QUALITY FLOW SYSTEMS, INC	754.00								
	50489 02/12/26	WTR: WTF FLOAT MAINTENANCE	754.00			604		432570	402000		10010
Total for Vendor:			754.00								
16495		399 RIDGEVIEW MEDICAL CENTER	43,195.58								
	013126 01/31/26	ADM: 2026 EMT CONTRACT	43,195.58			101		422700	311200		10010
Total for Vendor:			43,195.58								

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CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 3/26
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16449		3064 RMB ENVIRONMENTAL LABORATORIES	298.87								
	B021300	02/11/26 SWR: TESTS/CHEMICALS	298.87			603		432500	312500		10010
16450		3064 RMB ENVIRONMENTAL LABORATORIES	298.87								
	B021361	02/18/26 SWR: TESTS/CHEMICALS	298.87			603		432500	312500		10010
16486		3064 RMB ENVIRONMENTAL LABORATORIES	298.87								
	B021425	02/25/26 SWR: TESTS/CHEMICALS	298.87			603		432500	312500		10010
16487		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B021426	02/19/26 WTR: TESTS/CHEMICALS	109.73			604		432570	312500		10010
		Total for Vendor:	1,006.34								
16451		4046 ROCHON CORPORATION	351,874.11								
	LIB PAY 7	02/13/26 LIBRARY ADDITION PAY 7	351,874.11*			101		495484	404500		10010
		Total for Vendor:	351,874.11								
16500		842 SAFE ASSURE CONSULTANTS, INC.	7,944.73								
	3970	01/26/26 ADM: SAFETY TRAINING	460.11			101		413200	207000		10010
	3970	01/26/26 PD: SAFETY TRAINING	460.11			101		421100	207000		10010
	3970	01/26/26 CD: SAFETY TRAINING	460.11			101		460505	207000		10010
	3970	01/26/26 EDA: SAFETY TRAINING	460.11			801		460500	207000		10010
	3970	01/26/26 PW: SAFETY TRAINING	1,840.43			101		431210	207000		10010
	3970	01/26/26 SWR: SAFETY TRAINING	1,840.43			603		432500	207000		10010
	3970	01/26/26 WTR: SAFETY TRAINING	1,840.43			604		432570	207000		10010
	3970	01/26/26 FD: SAFETY TRAINING	583.00			101		422100	207000		10010
		Total for Vendor:	7,944.73								
16452		2371 SAVAGE, WANDA	114.12								
	FEB 2026	03/02/26 CBL: 2/26 VIDEO RECORDER	114.12			206		451750	108000		10010
		Total for Vendor:	114.12								
16488		1018 SIWEK LUMBER	70.00								
	123810	02/24/26 PW: BUILDING MAINTENANCE	70.00			101		431210	401000		10010
		Total for Vendor:	70.00								

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CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 3/26
For Pay Date: 02/26/26

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16489		2321 SWANK	455.00						
	2702137	02/06/26 REC: MOVIE IN THE PARK	455.00			101 451000	451100		10010
		Total for Vendor:	455.00						
16490		2351 THREE RIVERS PARK DISTRICT	240.00						
	55183	02/15/26 REC: ARCHERY EVENT	240.00			101 451000	451100		10010
		Total for Vendor:	240.00						
16453		1176 ULINE	255.14						
	204151567	02/12/26 PW: GENERAL SUPPLIES	255.14			101 431210	208000		10010
16491		1176 ULINE	380.57						
	204494035	02/20/26 PW: PIPE MARKERS	126.86			101 431210	401000		10010
	204494035	02/20/26 SWR: PIPE MARKERS	126.85			603 432500	401000		10010
	204494035	02/20/26 WTR: PIPE MARKERS	126.86			604 432570	401000		10010
		Total for Vendor:	635.71						
16454		1161 UNIQUE PAVING MATERIALS, CORP	842.40						
	92162	02/10/26 PW: STREET/ALLEY REPAIRS	842.40			101 431210	407200		10010
		Total for Vendor:	842.40						
		*** Claim from another period (2/26) ****							
16492	E	2 VERIZON WIRELESS	4,490.32						
	6135710820	02/10/26 FD: COMPUTER EQUIPMENT IPA	2,399.88			101 422100	321000		10010
	6135710820	02/10/26 ADM: 1/26 PHONE	115.23			101 413200	321000		10010
	6135710820	02/10/26 PD: 1/26 PHONE	852.91			101 421100	321000		10010
	6135710820	02/10/26 CD: 1/26 PHONE	108.43			101 460505	321000		10010
	6135710820	02/10/26 FD: 1/26 PHONE	513.60			101 422100	321000		10010
	6135710820	02/10/26 REC: 1/26 PHONE	35.01			101 451000	321000		10010
	6135710820	02/10/26 PW: 1/26 PHONE	97.44			101 431210	321000		10010
	6135710820	02/10/26 SWR: 1/26 PHONE	171.75			603 432500	321000		10010
	6135710820	02/10/26 WTR: 1/26 PHONE	171.75			604 432570	321000		10010
	6135710820	02/10/26 PRK: 1/26 PHONE	24.32			101 452020	208000		10010
		Total for Vendor:	4,490.32						
		# of Claims	80	Total:	577,107.66	# of Vendors	39		
		Total Electronic Claims			7,550.25				
		Total Non-Electronic Claims			569557.41				
		2/26 Manual Check		796.91					
		Grand Total		577,904.57					

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CITY OF BELLE PLAINE
Fund Summary for Claims
For the Accounting Period: 3/26

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Fund/Account	Amount
101 General	
10010 Cash - Checking	471,210.35
206 Cable Television	
10010 Cash - Checking	114.12
209 Storm Sewer	
10010 Cash - Checking	1,556.73
470 2025 Street & Utility Improvement	
10010 Cash - Checking	3,795.00
472 HWY 25/CSAH 3 Roundabout	
10010 Cash - Checking	6,219.50
473 2026 St & Utill Imrp Project	
10010 Cash - Checking	50,825.00
603 Sewer	
10010 Cash - Checking	19,365.62
604 Water	
10010 Cash - Checking	23,459.09
801 Economic Development Authority	
10010 Cash - Checking	562.25
Total:	577,107.66

WAIVER OF CONSTRUCTION LIEN, PAYMENT BOND AND LIEN FUNDS

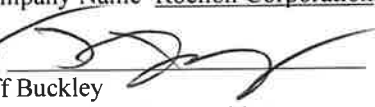
December 5, 2025

For good and valuable consideration, the undersigned hereby irrevocably and unconditionally waives and releases any and all (a) rights and claims for a construction or other lien on land and buildings being constructed, altered, erected or repaired and to the appurtenances thereunto, (b) rights and claims on any payment bond(s) furnished in conjunction with said construction, alteration, erection or repair, and (c) rights and claims for lien on money, bonds, or warrants due or to become due to the prime contractor therefor. The property covered by this waiver is owned by City of Belle Plaine (owner), is located at 125 W Main Street Belle Plaine, MN is described as Belle Plaine Library Addition and this waiver pertains to a portion of the work to be performed by Rochon Corporation (prime contractor).

This waiver covers all labor, material and supplies for construction, alteration, erection, and repairs furnished by the undersigned under a contract with City of Belle Plaine through the date of this waiver in the amount of THREE HUNDRED FIFTY-ONE THOUSAND EIGHT HUNDRED SEVENTY FOUR AND 11/100 DOLLARS (\$351,874.11).

This lien waiver is not valid until the amount listed above has been received.

Company Name Rochon Corporation

By 

Jeff Buckley

It's Executive Vice President

Contractor Waiver Form

TO OWNER/CLIENT:

City of Belle Plaine
218 North Meridian Street P.O. Box 129
Belle Plaine, Minnesota 56011

PROJECT:

Belle Plaine Library Addition
125 W Main Street
Belle Plaine, Minnesota 56011

APPLICATION NO: 7

INVOICE NO: 7

PERIOD: 11/01/25 - 11/30/25

PROJECT NO: 2516

CONTRACT DATE:

FROM CONTRACTOR:

Rochon Corporation
28 2nd St NW, Suite 200
Osseo, Minnesota 55369

VIA ARCHITECT/ENGINEER:

David Haaland (Urbanworks Architecture)
901 N 3rd St STE 145
Minneapolis, Minnesota 55401

CONTRACT FOR: Belle Plaine Library Addition

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$1,284,400.00
2. Net change by change orders	\$75,729.60
3. Contract Sum to date (Line 1 ± 2)	\$1,360,129.60
4. Total completed and stored to date (Column G on detail sheet)	\$1,306,110.83
5. Retainage:	
a. 5.00% of completed work	\$64,971.52
b. 5.00% of stored material	\$334.05
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$65,305.57
6. Total earned less retainage (Line 4 less Line 5 Total)	\$1,240,805.26
7. Less previous certificates for payment (Line 6 from prior certificate)	\$888,931.15
8. Current payment due:	\$351,874.11
9. Balance to finish, including retainage (Line 3 less Line 6)	\$119,324.34

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$55,329.63	\$0.00
Total approved this month:	\$28,879.97	\$(8,480.00)
Totals:	\$84,209.60	\$(8,480.00)
Net change by change orders:	\$75,729.60	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Rochon Corporation

By: 

Date: 12/5/25

State of: Minnesota

County of: Anoka

Subscribed and sworn to before

me this 5th day of December

Notary Public: 

My commission expires: Jan 31 2029



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$351,874.11

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: 

Date: 2/13/2026

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 7

APPLICATION DATE:

PERIOD: 11/01/25 - 11/30/25

Contract Lines

Contract Lines										
A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	01.O General Conditions	General Conditions	\$128,179.08	\$97,063.88	\$28,000.00	\$0.00	\$125,063.88	97.57%	\$3,115.20	\$6,253.20
2	02-100.S Demolition	Demolition	\$41,150.00	\$41,150.00	\$0.00	\$0.00	\$41,150.00	100.00%	\$0.00	\$2,057.50
3	02-200.S Earthwork	Earthwork	\$73,000.00	\$48,000.00	\$25,000.00	\$0.00	\$73,000.00	100.00%	\$0.00	\$3,650.00
4	02-480.S Landscape	Landscaping	\$5,478.00	\$0.00	\$5,478.00	\$0.00	\$5,478.00	100.00%	\$0.00	\$273.90
5	02-600.S Utilities	Site Utilities	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%	\$0.00	\$100.00
6	03-300.S Cast-in-Place Concrete	Cast In Place Concrete	\$55,050.00	\$47,850.00	\$7,200.00	\$0.00	\$55,050.00	100.00%	\$0.00	\$2,752.50
7	04-200.S Masonry	Masonry	\$101,500.00	\$96,700.00	\$4,800.00	\$0.00	\$101,500.00	100.00%	\$0.00	\$5,075.00
8	05-100.S Structural Metals	Structural Metals	\$11,458.00	\$7,217.00	\$0.00	\$4,241.00	\$11,458.00	100.00%	\$0.00	\$572.90
9	06-100.S Rough Carpentry	Rough Carpentry	\$65,550.00	\$50,550.00	\$10,000.00	\$0.00	\$60,550.00	92.37%	\$5,000.00	\$3,027.50
10	06-190.S Wood Trusses	Wood Trusses	\$10,525.90	\$10,525.90	\$0.00	\$0.00	\$10,525.90	100.00%	\$0.00	\$526.30
11	06-200.S Carpentry Material	Carpentry Materials	\$19,408.97	\$19,408.97	\$0.00	\$0.00	\$19,408.97	100.00%	\$0.00	\$970.46
12	06-300.S Finish Carpentry	Finish Carpentry	\$7,900.00	\$0.00	\$7,900.00	\$0.00	\$7,900.00	100.00%	\$0.00	\$395.00
13	06-400.S Casework & Counters	Millwork	\$15,328.39	\$0.00	\$15,328.39	\$0.00	\$15,328.39	100.00%	\$0.00	\$766.42
14	07-210.S Insulation	Insulation	\$19,559.90	\$0.00	\$19,559.90	\$0.00	\$19,559.90	100.00%	\$0.00	\$978.00
15	07-241.S Canopy	EIFS	\$10,821.94	\$10,821.94	\$0.00	\$0.00	\$10,821.94	100.00%	\$0.00	\$541.10
16	07-250.S Air Barrier / Weather Barriers	Air Barrier / Weather Barriers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
17	07-400.S Roofing	Roofing and Siding Panels	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00	100.00%	\$0.00	\$2,750.00
18	07-420.S Fiber Cement Siding	Wall Panels	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	100.00%	\$0.00	\$2,250.00
19	07-810.S Skylight & Solatubes	Skylights	\$33,555.95	\$30,500.00	\$3,055.95	\$0.00	\$33,555.95	100.00%	\$0.00	\$1,677.80
20	07-900.S Joint Sealnt	Caulking & Joint Sealers	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$200.00
21	08-100.M	Hollow Metal & Hardware	\$17,416.00	\$0.00	\$17,416.00	\$0.00	\$17,416.00	100.00%	\$0.00	\$870.80

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Doors & Hardware									
22	08-800.S Glazing	Glass & Glazing	\$29,800.00	\$0.00	\$29,800.00	\$0.00	\$29,800.00	100.00%	\$0.00	\$1,490.00
23	09-250.S Gypsum	Gypsum Wallboard	\$103,089.00	\$62,195.38	\$35,000.00	\$0.00	\$97,195.38	94.28%	\$5,893.62	\$4,859.77
24	09-300.S Tile	Ceramic Tile	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$3,375.00	100.00%	\$0.00	\$168.75
25	09-500.S Acoustical Ceiling	Ceilings	\$10,060.00	\$0.00	\$10,060.00	\$0.00	\$10,060.00	100.00%	\$0.00	\$503.00
26	09-680.S Carpet	Carpet	\$34,600.00	\$30,000.00	\$4,600.00	\$0.00	\$34,600.00	100.00%	\$0.00	\$1,730.00
27	09-900.S Paint	Paints and Coatings	\$29,402.00	\$14,650.00	\$14,752.00	\$0.00	\$29,402.00	100.00%	\$0.00	\$1,470.10
28	10-200.S Louvers	Louvers & Vents	\$1,595.00	\$0.00	\$1,595.00	\$0.00	\$1,595.00	100.00%	\$0.00	\$79.75
29	10-440.S Signage	Signage	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00
30	10-650.S Operable Wall/Folding Partition	Folding Partitions	\$19,236.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,236.00	\$0.00
31	10-800.M Toilet & Bath Accessories	Toilet, Bath, and Laundry Accessories	\$1,517.00	\$0.00	\$1,517.00	\$0.00	\$1,517.00	100.00%	\$0.00	\$75.85
32	15-400.S Plumbing	Plumbing	\$83,435.00	\$70,575.00	\$12,860.00	\$0.00	\$83,435.00	100.00%	\$0.00	\$4,171.75
33	15-500.S HVAC	HVAC	\$87,613.00	\$82,613.00	\$5,000.00	\$0.00	\$87,613.00	100.00%	\$0.00	\$4,380.65
34	16-000.S Electrical & Low Volt	Electrical	\$96,045.00	\$57,100.00	\$30,421.00	\$2,440.00	\$89,961.00	93.67%	\$6,084.00	\$4,498.05
35	17-040.OH&P Overhead & Profit	Overhead & Profit	\$61,750.87	\$44,557.95	\$13,150.00	\$0.00	\$57,707.95	93.45%	\$4,042.92	\$2,885.39
TOTALS:			\$1,284,400.00	\$921,479.02	\$311,868.24	\$6,681.00	\$1,240,028.26	96.55%	\$44,371.74	\$62,001.44

Change Orders

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
36	PCCO#001								
36.1	PCO#001								
36.1.1	16-000.S Electrical & Low Volt Electrical	\$5,575.00	\$0.00	\$5,575.00	\$0.00	\$5,575.00	100.00%	\$0.00	\$278.75
36.1.2	03-300.S Cast-in-Place Concrete Concrete & Masonry	\$1,240.00	\$1,240.00	\$0.00	\$0.00	\$1,240.00	100.00%	\$0.00	\$62.00
36.1.3	15-500.S HVAC HVAC	\$2,432.96	\$0.00	\$2,432.96	\$0.00	\$2,432.96	100.00%	\$0.00	\$121.65

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
36.1.4	06-100.S Rough Carpentry Framing	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%	\$0.00	\$10.00
36.1.5	OH&P (5.0)%	\$472.40	\$0.00	\$472.40	\$0.00	\$472.40	100.00%	\$0.00	\$23.62
36.2	PCO#002								
36.2.1	02-200.S Earthwork ASI#1 Earthwork	\$900.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%	\$0.00	\$45.00
36.2.2	03-300.S Cast-in-Place Concrete ASI#1 Sloop Addition	\$3,937.00	\$3,937.00	\$0.00	\$0.00	\$3,937.00	100.00%	\$0.00	\$196.85
36.2.3	06-100.S Rough Carpentry ASI#1 Rough & Finish Carp	\$7,326.15	\$0.00	\$7,326.15	\$0.00	\$7,326.15	100.00%	\$0.00	\$366.31
36.2.4	06-190.S Wood Trusses ASI#1&2 TRUSS	\$792.34	\$0.00	\$792.34	\$0.00	\$792.34	100.00%	\$0.00	\$39.62
36.2.5	07-210.S Insulation ASI#1 Footing Insulation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$75.00
36.2.6	07-400.S Roofing ASI#1 Roofing/Gutters	\$2,380.00	\$2,380.00	\$0.00	\$0.00	\$2,380.00	100.00%	\$0.00	\$119.00
36.2.7	08-100.M Doors & Hardware ASI#1 Door Addition	\$3,188.00	\$0.00	\$3,188.00	\$0.00	\$3,188.00	100.00%	\$0.00	\$159.40
36.2.8	09-500.S Acoustical Ceiling ASI#1 ACT	\$840.00	\$0.00	\$840.00	\$0.00	\$840.00	100.00%	\$0.00	\$42.00
36.2.9	09-900.S Paint ASI#1 Paint	\$318.54	\$0.00	\$318.54	\$0.00	\$318.54	100.00%	\$0.00	\$15.93
36.2.10	15-500.S HVAC ASI #1 HVAC	\$1,649.28	\$0.00	\$1,649.28	\$0.00	\$1,649.28	100.00%	\$0.00	\$82.46
36.2.11	16-000.S Electrical & Low Volt ASI#1 Electrical	\$2,685.00	\$0.00	\$2,685.00	\$0.00	\$2,685.00	100.00%	\$0.00	\$134.25
36.2.12	15-500.S HVAC ASI #2 HVAC	\$5,308.47	\$0.00	\$5,308.47	\$0.00	\$5,308.47	100.00%	\$0.00	\$265.42
36.2.13	OH&P (5.0)%	\$1,541.24	\$0.00	\$1,541.24	\$0.00	\$1,541.24	100.00%	\$0.00	\$77.06
36.3	PCO#003								
36.3.1	16-000.S Electrical & Low Volt ASI#3 Electric	\$1,550.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00	100.00%	\$0.00	\$77.50
36.3.2	15-500.S HVAC ASI#4 HVAC	\$3,636.14	\$0.00	\$3,636.14	\$0.00	\$3,636.14	100.00%	\$0.00	\$181.81
36.3.3	OH&P (5.0)%	\$259.31	\$0.00	\$259.31	\$0.00	\$259.31	100.00%	\$0.00	\$12.97
37	PCO#002								
37.1	PCO#005								
37.1.1	04-200.S Masonry Brick wash	\$3,080.00	\$0.00	\$3,080.00	\$0.00	\$3,080.00	100.00%	\$0.00	\$154.00
37.1.2	OH&P (5.0)%	\$154.00	\$0.00	\$154.00	\$0.00	\$154.00	100.00%	\$0.00	\$7.70
37.2	PCO#011								
37.2.1	07-900.S Joint Sealnt	\$3,767.00	\$0.00	\$3,767.00	\$0.00	\$3,767.00	100.00%	\$0.00	\$188.35

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Brick Caulking								
37.2.2	OH&P (5.0)%	\$188.35	\$0.00	\$188.35	\$0.00	\$188.35	100.00%	\$0.00	\$9.42
37.3	PCO#014								
37.3.1	08-100.M Doors & Hardware Key Coring	\$389.00	\$0.00	\$389.00	\$0.00	\$389.00	100.00%	\$0.00	\$19.45
37.3.2	OH&P (5.0)%	\$19.45	\$0.00	\$19.45	\$0.00	\$19.45	100.00%	\$0.00	\$0.97
38	PCCO#005								
38.1	PCO#004								
38.1.1	02-100.S Demolition ASI#4 sawcutting deduct	\$(1,000.00)	\$0.00	\$(1,000.00)	\$0.00	\$(1,000.00)	100.00%	\$0.00	\$(50.00)
38.1.2	15-400.S Plumbing ASI#4 Plumbing Deduct	\$(2,100.00)	\$0.00	\$(2,100.00)	\$0.00	\$(2,100.00)	100.00%	\$0.00	\$(105.00)
38.1.3	02-200.S Earthwork ASI#4 Earthwork/Utility	\$5,995.00	\$0.00	\$5,995.00	\$0.00	\$5,995.00	100.00%	\$0.00	\$299.75
38.1.4	OH&P (5.0)%	\$144.75	\$0.00	\$144.75	\$0.00	\$144.75	100.00%	\$0.00	\$7.24
38.2	PCO#006								
38.2.1	02-100.S Demolition Demo office carpet	\$986.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$986.00	\$0.00
38.2.2	09-680.S Carpet office carpet	\$2,050.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,050.00	\$0.00
38.2.3	OH&P (5.0)%	\$151.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$151.80	\$0.00
38.3	PCO#007								
38.3.1	15-500.S HVAC Transfer Duct Size	\$2,195.82	\$0.00	\$2,195.82	\$0.00	\$2,195.82	100.00%	\$0.00	\$109.79
38.3.2	OH&P (5.0)%	\$109.79	\$0.00	\$109.79	\$0.00	\$109.79	100.00%	\$0.00	\$5.49
38.4	PCO#008								
38.4.1	03-300.S Cast-in-Place Concrete Sidewalk Depth Increase	\$1,017.00	\$0.00	\$1,017.00	\$0.00	\$1,017.00	100.00%	\$0.00	\$50.85
38.4.2	OH&P (5.0)%	\$50.85	\$0.00	\$50.85	\$0.00	\$50.85	100.00%	\$0.00	\$2.54
38.5	PCO#010								
38.5.1	15-500.S HVAC Fire Damper	\$2,964.89	\$0.00	\$2,964.89	\$0.00	\$2,964.89	100.00%	\$0.00	\$148.24
38.5.2	OH&P (5.0)%	\$148.24	\$0.00	\$148.24	\$0.00	\$148.24	100.00%	\$0.00	\$7.41
38.6	PCO#012								
38.6.1	09-900.S Paint Wallpaper Removal (Partial)	\$650.00	\$0.00	\$650.00	\$0.00	\$650.00	100.00%	\$0.00	\$32.50
38.6.2	OH&P (5.0)%	\$32.50	\$0.00	\$32.50	\$0.00	\$32.50	100.00%	\$0.00	\$1.63

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
38.7	PCO#013								
38.7.1	16-000.S Electrical & Low Volt Fire Rated Light Cans	\$1,057.00	\$0.00	\$1,057.00	\$0.00	\$1,057.00	100.00%	\$0.00	\$52.85
38.7.2	OH&P (5.0)%	\$52.85	\$0.00	\$52.85	\$0.00	\$52.85	100.00%	\$0.00	\$2.64
38.8	PCO#015								
38.8.1	03-300.S Cast-in-Place Concrete Added Sidewalk	\$1,085.00	\$0.00	\$1,085.00	\$0.00	\$1,085.00	100.00%	\$0.00	\$54.25
38.8.2	OH&P (5.0)%	\$54.25	\$0.00	\$54.25	\$0.00	\$54.25	100.00%	\$0.00	\$2.71
38.9	PCO#016								
38.9.1	09-500.S Acoustical Ceiling ACT Room 104	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%	\$0.00	\$175.00
38.9.2	OH&P (5.0)%	\$175.00	\$0.00	\$175.00	\$0.00	\$175.00	100.00%	\$0.00	\$8.75
38.10	PCO#017								
38.10.1	05-100.S Structural Metals Steel	\$6,151.65	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,151.65	\$0.00
38.10.2	OH&P (5.0)%	\$307.58	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$307.58	\$0.00
38.11	PCO#019								
38.11.1	04-200.S Masonry Footing Deduct	\$(5,380.00)	\$0.00	\$(5,380.00)	\$0.00	\$(5,380.00)	100.00%	\$0.00	\$(269.00)
38.11.2	OH&P (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
TOTALS:		\$75,729.60	\$7,557.00	\$58,525.57	\$0.00	\$66,082.57	87.26%	\$9,647.03	\$3,304.13

Grand Totals

Grand Totals									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$1,360,129.60	\$929,036.02	\$370,393.81	\$6,681.00	\$1,306,110.83	96.03%	\$54,018.77	\$65,305.57



MEMORANDUM

DATE:	March 2, 2026																												
FROM:	Dawn Meyer, City Administrator																												
AGENDA ITEM:	Resolution 26-032 Awarding Bid for the WWTF Entrance Improvement Project to McNamara Contracting for \$507,591.60.																												
BACKGROUND/ JUSTIFICATION:	The bid opening for the WWTF Entrance Improvement project was held on February 25, 2026 with twelve bids received and analyzed as follows: <table><tr><th>Bidder</th><th>Total Bid</th></tr><tr><td>McNamara Contracting</td><td>\$507,591.60</td></tr><tr><td>Holtmeier Construction, Inc.</td><td>\$508,456.76</td></tr><tr><td>Ryan Contracting Co.</td><td>\$511,941.50</td></tr><tr><td>Minger Construction Co., Inc.</td><td>\$539,000.00</td></tr><tr><td>S. M. Hentges & Sons, Inc.</td><td>\$543,345.00</td></tr><tr><td>Krueger Excavating, Inc.</td><td>\$568,777.00</td></tr><tr><td>Juul Underground</td><td>\$573,631.14</td></tr><tr><td>Swan Companies</td><td>\$589,699.27</td></tr><tr><td>GM Contracting, Inc</td><td>\$619,982.04</td></tr><tr><td>K.A. Witt Construction, Inc.</td><td>\$708,667.00</td></tr><tr><td>Meyer Contracting Inc.</td><td>\$780,681.70</td></tr><tr><td>Kuechle Underground Inc.</td><td>\$894,388.50</td></tr><tr><td>Engineer's Estimate</td><td>\$450,000.00</td></tr></table> The City received a State grant with a total obligation for all compensation and reimbursements not to exceed \$411,269.00. Staff recommend awarding the bid to the low bidder, McNamara Contracting for \$507,591.60. The attached resolution has been prepared accordingly.	Bidder	Total Bid	McNamara Contracting	\$507,591.60	Holtmeier Construction, Inc.	\$508,456.76	Ryan Contracting Co.	\$511,941.50	Minger Construction Co., Inc.	\$539,000.00	S. M. Hentges & Sons, Inc.	\$543,345.00	Krueger Excavating, Inc.	\$568,777.00	Juul Underground	\$573,631.14	Swan Companies	\$589,699.27	GM Contracting, Inc	\$619,982.04	K.A. Witt Construction, Inc.	\$708,667.00	Meyer Contracting Inc.	\$780,681.70	Kuechle Underground Inc.	\$894,388.50	Engineer's Estimate	\$450,000.00
Bidder	Total Bid																												
McNamara Contracting	\$507,591.60																												
Holtmeier Construction, Inc.	\$508,456.76																												
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Meyer Contracting Inc.	\$780,681.70																												
Kuechle Underground Inc.	\$894,388.50																												
Engineer's Estimate	\$450,000.00																												
FISCAL IMPACT:	Utilizing awarded state grant and planned capital funding out of the sewer fund.																												
STAFF RECOMMENDATION:	Approval of Resolution 26-032 Awarding Bid for the WWTF Entrance Improvement Project to McNamara Contracting for \$507,591.60.																												



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001

Phone: (507) 625-4171
Bolton-Menk.com

February 25, 2026

Dawn Meyer
City Administrator
City of Belle Plaine
218 North Meridian Street, PO Box 129
Belle Plaine, MN 56011-0129

RE: WWTF Access Road Improvements
City of Belle Plaine, MN
BMI Project No. 0M2.129937

Dear Dawn,

Bids were received and opened electronically through QuestCDN on Wednesday, February 25 at 11:00am for the project referenced above. Twelve (12) bids were received, and the results of the bids are tabulated below:

Bidder	Bid Amount
McNamara Contracting, Inc.	\$507,591.60
Holtmeier Construction, Inc.	\$508,456.76
Ryan Contracting Company	\$511,941.50
Minger Construction Companies Inc.	\$539,000.00
S.M. Hentges & Sons, Inc.	\$543,345.00
Krueger Excavating, Inc.	\$568,777.00
Juul Underground, LLC	\$573,631.14
Swan Companies, Inc.	\$589,699.27
GM Contracting, Inc.	\$619,982.04
K.A. Witt Construction, Inc.	\$708,667.00
Meyer Contracting, Inc.	\$780,681.70
Kuechle Underground, Inc.	\$894,388.50
Engineer's Estimate	\$449,980.00

McNamara Contracting from Rosemount, MN submitted the lowest bid for the project. The three lowest bids differ by less than 0.1%, indicating a consistent understanding of the project scope and requirements. Attached is a detailed summary of all bids and the engineer's estimate for your review.

McNamara Contracting is qualified to perform the work required under this contract. If deemed financially feasible, we hereby recommend that McNamara Contracting be awarded

the contract in the amount of **\$507,591.60**. Please keep their attached submitted documents for your records.

Sincerely,

Bolton & Menk, Inc.



D. Joseph Duncan II, P.E.

City Engineer

Enclosure

ABSTRACT OF BIDS

WWTF Access Road Improvements

City of Belle Plaine, MN

BMI Project No. 0M2.129937

BID DATE: 2/25/2026

TIME: 11:00 AM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate Bolton & Menk, Inc.		1 McNamara Contracting, Inc. Rosemount, MN		2 Holtmeier Construction, Inc. Mankato, MN		3 Ryan Contracting Company Elko, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LS	\$15,500.00	\$15,500.00	\$30,000.00	\$30,000.00	\$28,021.00	\$28,021.00	\$25,000.00	\$25,000.00
2	TRAFFIC CONTROL	1	LS	\$3,000.00	\$3,000.00	\$1,050.00	\$1,050.00	\$500.00	\$500.00	\$1.00	\$1.00
3	REMOVE BITUMINOUS PAVEMENT SECTION	2500	SY	\$3.00	\$7,500.00	\$3.50	\$8,750.00	\$4.00	\$10,000.00	\$5.00	\$12,500.00
4	REMOVE FENCE AND GATE	150	LF	\$20.00	\$3,000.00	\$26.00	\$3,900.00	\$12.00	\$1,800.00	\$20.00	\$3,000.00
5	REMOVE WATERMAIN	115	LF	\$8.00	\$920.00	\$8.50	\$977.50	\$6.00	\$690.00	\$10.00	\$1,150.00
6	REMOVE MANHOLE	1	LS	\$3,000.00	\$3,000.00	\$1,400.00	\$1,400.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
7	6" TOPSOIL BORROW (LV)	400	CY	\$25.00	\$10,000.00	\$22.00	\$8,800.00	\$0.01	\$4.00	\$38.00	\$15,200.00
8	COMMON BORROW (CV) (P)	5490	CY	\$10.00	\$54,900.00	\$13.40	\$73,566.00	\$12.00	\$65,880.00	\$10.00	\$54,900.00
9	6" GRANULAR BORROW (CV) (P)	305	CY	\$28.00	\$8,540.00	\$24.00	\$7,320.00	\$26.30	\$8,021.50	\$19.00	\$5,795.00
10	AGGREGATE BASE CLASS 5 (12") (CV) (P)	640	CY	\$30.00	\$19,200.00	\$17.50	\$11,200.00	\$40.40	\$25,856.00	\$24.00	\$15,360.00
11	BITUMINOUS NON WEAR COURSE (3")	310	TON	\$82.00	\$25,420.00	\$88.00	\$27,280.00	\$87.00	\$26,970.00	\$98.00	\$30,380.00
12	BITUMINOUS WEAR COURSE (2")	215	TON	\$87.00	\$18,705.00	\$107.00	\$23,005.00	\$91.00	\$19,565.00	\$105.00	\$22,575.00
13	BIAXIAL GEOGRID, TYPE 1	1830	SY	\$2.50	\$4,575.00	\$1.40	\$2,562.00	\$1.80	\$3,294.00	\$2.50	\$4,575.00
14	TURF ESTABLISHMENT (TURF GRASS)	1	AC	\$4,500.00	\$4,500.00	\$3,200.00	\$3,200.00	\$4,240.00	\$4,240.00	\$3,000.00	\$3,000.00
15	CATEGORY 20 BLANKET	4840	SY	\$1.25	\$6,050.00	\$1.65	\$7,986.00	\$2.00	\$9,680.00	\$2.25	\$10,890.00
16	PERIMETER CONTROL	2804	LF	\$2.50	\$7,010.00	\$1.90	\$5,327.60	\$2.00	\$5,608.00	\$3.00	\$8,412.00
17	STABILIZED CONSTRUCTION EXIT	1	EA	\$3,000.00	\$3,000.00	\$2,100.00	\$2,100.00	\$0.01	\$0.01	\$1.00	\$1.00
18	CHAIN LINK FENCE - BLACK VINYL COATED	183	LF	\$60.00	\$10,980.00	\$90.00	\$16,470.00	\$81.35	\$14,887.05	\$85.00	\$15,555.00
19	ACCESS GATE - BLACK VINYL COATED	1	EA	\$10,000.00	\$10,000.00	\$8,900.00	\$8,900.00	\$6,845.00	\$6,845.00	\$10,000.00	\$10,000.00
20	CONNECT TO EXISTING SANITARY SEWER	2	EA	\$2,000.00	\$4,000.00	\$6,700.00	\$13,400.00	\$5,500.00	\$11,000.00	\$8,500.00	\$17,000.00
21	CONSTRUCT SANITARY MANHOLE SPECIAL DESIGN	15.1	LF	\$1,500.00	\$22,650.00	\$1,025.00	\$15,477.50	\$1,454.95	\$21,969.75	\$1,100.00	\$16,610.00
22	RAISE MANHOLE	1	LS	\$2,000.00	\$2,000.00	\$4,600.00	\$4,600.00	\$4,320.00	\$4,320.00	\$2,500.00	\$2,500.00
23	SANITARY SEWER CASTING ASSEMBLY	1	EA	\$1,500.00	\$1,500.00	\$2,200.00	\$2,200.00	\$1,995.20	\$1,995.20	\$1,500.00	\$1,500.00
24	36" PVC SEWER PIPE (SDR26)	132	LF	\$150.00	\$19,800.00	\$330.00	\$43,560.00	\$345.55	\$45,612.60	\$310.00	\$40,920.00
25	TEMPORARY WASTEWATER CONVEYANCE	1	LS	\$15,000.00	\$15,000.00	\$27,000.00	\$27,000.00	\$15,500.00	\$15,500.00	\$24,000.00	\$24,000.00
26	CONNECT TO EXISTING WATERMAIN	2	EA	\$1,200.00	\$2,400.00	\$2,500.00	\$5,000.00	\$2,503.60	\$5,007.20	\$2,500.00	\$5,000.00
27	8" WATERMAIN	130	LF	\$100.00	\$13,000.00	\$65.00	\$8,450.00	\$66.55	\$8,651.50	\$75.00	\$9,750.00
28	6" WATERMAIN	15	LF	\$100.00	\$1,500.00	\$38.00	\$570.00	\$64.05	\$960.75	\$60.00	\$900.00
29	6" INSULATION	30	SY	\$50.00	\$1,500.00	\$65.00	\$1,950.00	\$128.35	\$3,850.50	\$62.00	\$1,860.00
30	HYDRANT	1	EA	\$7,500.00	\$7,500.00	\$8,500.00	\$8,500.00	\$7,524.70	\$7,524.70	\$8,150.00	\$8,150.00
31	6" GATE VALVE & BOX	1	EA	\$2,500.00	\$2,500.00	\$2,600.00	\$2,600.00	\$2,510.55	\$2,510.55	\$2,850.00	\$2,850.00
32	8" GATE VALVE & BOX	2	EA	\$3,500.00	\$7,000.00	\$4,500.00	\$9,000.00	\$3,732.25	\$7,464.50	\$3,850.00	\$7,700.00
33	WATERMAIN FITTINGS	505	LB	\$12.00	\$6,060.00	\$4.00	\$2,020.00	\$18.25	\$9,216.25	\$14.00	\$7,070.00
34	TEMPORARY WATER SERVICE (2")	1	LS	\$3,000.00	\$3,000.00	\$6,100.00	\$6,100.00	\$6,545.00	\$6,545.00	\$5,500.00	\$5,500.00
35	CONCRETE BOLLARD	4	EA	\$950.00	\$3,800.00	\$790.00	\$3,160.00	\$825.80	\$3,303.20	\$450.00	\$1,800.00
36	60" CMP STORM SEWER CULVERT (16 GA)	350	LF	\$200.00	\$70,000.00	\$158.00	\$55,300.00	\$175.25	\$61,337.50	\$145.00	\$50,750.00
37	60" CMP APRON	10	EA	\$1,200.00	\$12,000.00	\$3,075.00	\$30,750.00	\$3,452.85	\$34,528.50	\$3,450.00	\$34,500.00
38	RANDOM RIPRAP (CLASS III & IV)	250	TON	\$125.00	\$31,250.00	\$62.00	\$15,500.00	\$68.00	\$17,000.00	\$85.00	\$21,250.00
39	GEOTEXTILE FABRIC (TYPE 4)	215	SY	\$8.00	\$1,720.00	\$4.00	\$860.00	\$6.50	\$1,397.50	\$2.50	\$537.50
40	RAILROAD FLAGGER	3	DAY	\$2,000.00	\$6,000.00	\$2,600.00	\$7,800.00	\$1,800.00	\$5,400.00	\$4,000.00	\$12,000.00
TOTAL AMOUNT BID:					<u>\$449,980.00</u>		<u>\$507,591.60</u>		<u>\$508,456.76</u>		<u>\$511,941.50</u>

ABSTRACT OF BIDS

WWTF Access Road Improvements

City of Belle Plaine, MN

BMI Project No. 0M2.129937

BID DATE: 2/25/2026

TIME: 11:00 AM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	4		5		6		7	
				Minger Construction Companies Inc.		S.M. Hentges & Sons, Inc.		Krueger Excavating Inc.		Juul Underground, LLC	
				Jordan, MN		Jordan, MN		Prior Lake, MN		Hutchinson, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LS	\$25,852.00	\$25,852.00	25,634.59	\$25,634.59	30,458.00	\$30,458.00	30,000.00	\$30,000.00
2	TRAFFIC CONTROL	1	LS	\$2,115.00	\$2,115.00	950.00	\$950.00	2,000.00	\$2,000.00	2,100.00	\$2,100.00
3	REMOVE BITUMINOUS PAVEMENT SECTION	2500	SY	\$2.90	\$7,250.00	3.00	\$7,500.00	5.00	\$12,500.00	7.13	\$17,825.00
4	REMOVE FENCE AND GATE	150	LF	\$19.00	\$2,850.00	7.00	\$1,050.00	10.00	\$1,500.00	18.46	\$2,769.00
5	REMOVE WATERMAIN	115	LF	\$24.50	\$2,817.50	24.00	\$2,760.00	35.00	\$4,025.00	24.00	\$2,760.00
6	REMOVE MANHOLE	1	LS	\$950.00	\$950.00	7,000.00	\$7,000.00	500.00	\$500.00	950.00	\$950.00
7	6" TOPSOIL BORROW (LV)	400	CY	\$30.00	\$12,000.00	6.00	\$2,400.00	30.00	\$12,000.00	35.00	\$14,000.00
8	COMMON BORROW (CV) (P)	5490	CY	\$8.00	\$43,920.00	17.00	\$93,330.00	10.00	\$54,900.00	17.00	\$93,330.00
9	6" GRANULAR BORROW (CV) (P)	305	CY	\$20.00	\$6,100.00	32.00	\$9,760.00	15.00	\$4,575.00	38.14	\$11,632.70
10	AGGREGATE BASE CLASS 5 (12") (CV) (P)	640	CY	\$32.00	\$20,480.00	30.00	\$19,200.00	23.00	\$14,720.00	33.14	\$21,209.60
11	BITUMINOUS NON WEAR COURSE (3")	310	TON	\$94.00	\$29,140.00	106.00	\$32,860.00	93.00	\$28,830.00	129.00	\$39,990.00
12	BITUMINOUS WEAR COURSE (2")	215	TON	\$115.00	\$24,725.00	112.00	\$24,080.00	113.00	\$24,295.00	127.00	\$27,305.00
13	BIAXIAL GEOGRID, TYPE 1	1830	SY	\$2.50	\$4,575.00	3.50	\$6,405.00	1.00	\$1,830.00	2.35	\$4,300.50
14	TURF ESTABLISHMENT (TURF GRASS)	1	AC	\$5,000.00	\$5,000.00	1,275.00	\$1,275.00	2,800.00	\$2,800.00	6,500.00	\$6,500.00
15	CATEGORY 20 BLANKET	4840	SY	\$2.00	\$9,680.00	2.10	\$10,164.00	1.75	\$8,470.00	1.55	\$7,502.00
16	PERIMETER CONTROL	2804	LF	\$2.00	\$5,608.00	2.10	\$5,888.40	5.00	\$14,020.00	1.95	\$5,467.80
17	STABILIZED CONSTRUCTION EXIT	1	EA	\$750.00	\$750.00	0.01	\$0.01	4,000.00	\$4,000.00	1,200.00	\$1,200.00
18	CHAIN LINK FENCE - BLACK VINYL COATED	183	LF	\$108.50	\$19,855.50	82.00	\$15,006.00	80.00	\$14,640.00	82.33	\$15,066.39
19	ACCESS GATE - BLACK VINYL COATED	1	EA	\$7,750.00	\$7,750.00	6,902.00	\$6,902.00	21,428.00	\$21,428.00	6,945.00	\$6,945.00
20	CONNECT TO EXISTING SANITARY SEWER	2	EA	\$4,300.00	\$8,600.00	2,100.00	\$4,200.00	1,000.00	\$2,000.00	4,250.00	\$8,500.00
21	CONSTRUCT SANITARY MANHOLE SPECIAL DESIGN	15.1	LF	\$960.00	\$14,496.00	1,600.00	\$24,160.00	2,650.00	\$40,015.00	814.00	\$12,291.40
22	RAISE MANHOLE	1	LS	\$3,500.00	\$3,500.00	3,100.00	\$3,100.00	2,500.00	\$2,500.00	1,125.00	\$1,125.00
23	SANITARY SEWER CASTING ASSEMBLY	1	EA	\$1,650.00	\$1,650.00	950.00	\$950.00	2,500.00	\$2,500.00	1,450.00	\$1,450.00
24	36" PVC SEWER PIPE (SDR26)	132	LF	\$503.00	\$66,396.00	250.00	\$33,000.00	307.00	\$40,524.00	325.00	\$42,900.00
25	TEMPORARY WASTEWATER CONVEYANCE	1	LS	\$11,500.00	\$11,500.00	27,000.00	\$27,000.00	27,000.00	\$27,000.00	13,250.00	\$13,250.00
26	CONNECT TO EXISTING WATERMAIN	2	EA	\$2,750.00	\$5,500.00	1,500.00	\$3,000.00	1,000.00	\$2,000.00	2,830.00	\$5,660.00
27	8" WATERMAIN	130	LF	\$92.00	\$11,960.00	60.00	\$7,800.00	59.00	\$7,670.00	151.00	\$19,630.00
28	6" WATERMAIN	15	LF	\$79.00	\$1,185.00	54.00	\$810.00	121.00	\$1,815.00	156.00	\$2,340.00
29	6" INSULATION	30	SY	\$84.00	\$2,520.00	45.00	\$1,350.00	72.00	\$2,160.00	72.15	\$2,164.50
30	HYDRANT	1	EA	\$9,000.00	\$9,000.00	8,500.00	\$8,500.00	8,868.00	\$8,868.00	12,265.00	\$12,265.00
31	6" GATE VALVE & BOX	1	EA	\$3,300.00	\$3,300.00	3,000.00	\$3,000.00	3,099.00	\$3,099.00	2,425.00	\$2,425.00
32	8" GATE VALVE & BOX	2	EA	\$4,250.00	\$8,500.00	4,000.00	\$8,000.00	4,875.00	\$9,750.00	2,974.00	\$5,948.00
33	WATERMAIN FITTINGS	505	LB	\$19.00	\$9,595.00	20.00	\$10,100.00	21.00	\$10,605.00	7.65	\$3,863.25
34	TEMPORARY WATER SERVICE (2")	1	LS	\$2,800.00	\$2,800.00	2,800.00	\$2,800.00	15,000.00	\$15,000.00	8,261.00	\$8,261.00
35	CONCRETE BOLLARD	4	EA	\$1,400.00	\$5,600.00	1,700.00	\$6,800.00	600.00	\$2,400.00	2,315.00	\$9,260.00
36	60" CMP STORM SEWER CULVERT (16 GA)	350	LF	\$203.00	\$71,050.00	170.00	\$59,500.00	215.00	\$75,250.00	152.00	\$53,200.00
37	60" CMP APRON	10	EA	\$3,650.00	\$36,500.00	4,300.00	\$43,000.00	3,470.00	\$34,700.00	2,463.00	\$24,630.00
38	RANDOM RIPRAP (CLASS III & IV)	250	TON	\$98.00	\$24,500.00	75.00	\$18,750.00	83.00	\$20,750.00	112.00	\$28,000.00
39	GEOTEXTILE FABRIC (TYPE 4)	215	SY	\$2.00	\$430.00	4.00	\$860.00	2.00	\$430.00	1.00	\$215.00
40	RAILROAD FLAGGER	3	DAY	\$3,000.00	\$9,000.00	1,500.00	\$4,500.00	750.00	\$2,250.00	1,800.00	\$5,400.00
TOTAL AMOUNT BID:					<u>\$539,000.00</u>		<u>\$543,345.00</u>		<u>\$568,777.00</u>		<u>\$573,631.14</u>

ABSTRACT OF BIDS

WWTF Access Road Improvements

City of Belle Plaine, MN

BMI Project No. 0M2.129937

BID DATE: 2/25/2026

TIME: 11:00 AM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	8		9		10		11	
				Swan Companies, Inc. Columbia Heights, MN		GM Contracting, Inc. Lake Crystal, MN		K.A. Witt Construction, Inc. New Prague, MN		Meyer Contracting, Inc. Maple Grove, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LS	49,000.00	\$49,000.00	46,770.39	\$46,770.39	80,000.00	\$80,000.00	76,750.00	\$76,750.00
2	TRAFFIC CONTROL	1	LS	750.00	\$750.00	1,900.00	\$1,900.00	4,000.00	\$4,000.00	1,900.00	\$1,900.00
3	REMOVE BITUMINOUS PAVEMENT SECTION	2500	SY	2.30	\$5,750.00	5.93	\$14,825.00	3.00	\$7,500.00	7.10	\$17,750.00
4	REMOVE FENCE AND GATE	150	LF	10.33	\$1,549.50	15.00	\$2,250.00	22.00	\$3,300.00	17.00	\$2,550.00
5	REMOVE WATERMAIN	115	LF	36.96	\$4,250.40	21.40	\$2,461.00	28.00	\$3,220.00	17.00	\$1,955.00
6	REMOVE MANHOLE	1	LS	2,850.00	\$2,850.00	2,461.54	\$2,461.54	4,000.00	\$4,000.00	1,100.00	\$1,100.00
7	6" TOPSOIL BORROW (LV)	400	CY	46.87	\$18,748.00	54.08	\$21,632.00	45.00	\$18,000.00	39.00	\$15,600.00
8	COMMON BORROW (CV) (P)	5490	CY	13.22	\$72,577.80	14.41	\$79,110.90	18.00	\$98,820.00	30.00	\$164,700.00
9	6" GRANULAR BORROW (CV) (P)	305	CY	37.52	\$11,443.60	17.87	\$5,450.35	27.00	\$8,235.00	32.00	\$9,760.00
10	AGGREGATE BASE CLASS 5 (12") (CV) (P)	640	CY	39.22	\$25,100.80	33.65	\$21,536.00	38.00	\$24,320.00	21.00	\$13,440.00
11	BITUMINOUS NON WEAR COURSE (3")	310	TON	92.40	\$28,644.00	84.00	\$26,040.00	105.00	\$32,550.00	87.00	\$26,970.00
12	BITUMINOUS WEAR COURSE (2")	215	TON	112.75	\$24,241.25	102.50	\$22,037.50	127.00	\$27,305.00	91.00	\$19,565.00
13	BIAXIAL GEOGRID, TYPE 1	1830	SY	1.94	\$3,550.20	0.69	\$1,262.70	2.00	\$3,660.00	2.30	\$4,209.00
14	TURF ESTABLISHMENT (TURF GRASS)	1	AC	3,366.00	\$3,366.00	2,075.00	\$2,075.00	3,250.00	\$3,250.00	25,100.00	\$25,100.00
15	CATEGORY 20 BLANKET	4840	SY	1.71	\$8,276.40	1.50	\$7,260.00	2.00	\$9,680.00	1.60	\$7,744.00
16	PERIMETER CONTROL	2804	LF	2.62	\$7,346.48	2.35	\$6,589.40	3.00	\$8,412.00	3.80	\$10,655.20
17	STABILIZED CONSTRUCTION EXIT	1	EA	2,300.00	\$2,300.00	1,250.00	\$1,250.00	1,750.00	\$1,750.00	1,500.00	\$1,500.00
18	CHAIN LINK FENCE - BLACK VINYL COATED	183	LF	86.63	\$15,853.29	72.40	\$13,249.20	94.00	\$17,202.00	81.00	\$14,823.00
19	ACCESS GATE - BLACK VINYL COATED	1	EA	14,602.50	\$14,602.50	19,480.00	\$19,480.00	7,875.00	\$7,875.00	6,800.00	\$6,800.00
20	CONNECT TO EXISTING SANITARY SEWER	2	EA	7,350.00	\$14,700.00	1,846.15	\$3,692.30	500.00	\$1,000.00	1,600.00	\$3,200.00
21	CONSTRUCT SANITARY MANHOLE SPECIAL DESIGN	15.1	LF	1,284.93	\$19,402.44	1,031.51	\$15,575.80	1,750.00	\$26,425.00	1,200.00	\$18,120.00
22	RAISE MANHOLE	1	LS	5,100.00	\$5,100.00	3,915.27	\$3,915.27	4,500.00	\$4,500.00	4,500.00	\$4,500.00
23	SANITARY SEWER CASTING ASSEMBLY	1	EA	1,140.00	\$1,140.00	1,461.39	\$1,461.39	1,250.00	\$1,250.00	1,200.00	\$1,200.00
24	36" PVC SEWER PIPE (SDR26)	132	LF	307.94	\$40,648.08	442.54	\$58,415.28	324.00	\$42,768.00	540.00	\$71,280.00
25	TEMPORARY WASTEWATER CONVEYANCE	1	LS	30,100.00	\$30,100.00	20,000.00	\$20,000.00	47,000.00	\$47,000.00	20,400.00	\$20,400.00
26	CONNECT TO EXISTING WATERMAIN	2	EA	1,600.78	\$3,201.56	3,158.69	\$6,317.38	1,250.00	\$2,500.00	2,100.00	\$4,200.00
27	8" WATERMAIN	130	LF	80.10	\$10,413.00	129.31	\$16,810.30	73.00	\$9,490.00	140.00	\$18,200.00
28	6" WATERMAIN	15	LF	51.88	\$778.20	273.51	\$4,102.65	100.00	\$1,500.00	170.00	\$2,550.00
29	6" INSULATION	30	SY	126.35	\$3,790.50	62.76	\$1,882.80	75.00	\$2,250.00	110.00	\$3,300.00
30	HYDRANT	1	EA	9,200.77	\$9,200.77	7,844.15	\$7,844.15	9,500.00	\$9,500.00	9,300.00	\$9,300.00
31	6" GATE VALVE & BOX	1	EA	2,887.00	\$2,887.00	3,321.94	\$3,321.94	3,250.00	\$3,250.00	3,200.00	\$3,200.00
32	8" GATE VALVE & BOX	2	EA	3,830.50	\$7,661.00	4,210.37	\$8,420.74	4,500.00	\$9,000.00	7,100.00	\$14,200.00
33	WATERMAIN FITTINGS	505	LB	17.54	\$8,857.70	33.07	\$16,700.35	12.00	\$6,060.00	13.00	\$6,565.00
34	TEMPORARY WATER SERVICE (2")	1	LS	9,774.00	\$9,774.00	5,963.33	\$5,963.33	9,000.00	\$9,000.00	20,700.00	\$20,700.00
35	CONCRETE BOLLARD	4	EA	1,125.00	\$4,500.00	2,434.97	\$9,739.88	1,500.00	\$6,000.00	1,400.00	\$5,600.00
36	60" CMP STORM SEWER CULVERT (16 GA)	350	LF	161.41	\$56,493.50	193.26	\$67,641.00	260.00	\$91,000.00	220.00	\$77,000.00
37	60" CMP APRON	10	EA	3,101.22	\$31,012.20	3,732.46	\$37,324.60	4,270.00	\$42,700.00	4,000.00	\$40,000.00
38	RANDOM RIPRAP (CLASS III & IV)	250	TON	93.70	\$23,425.00	71.85	\$17,962.50	95.00	\$23,750.00	110.00	\$27,500.00
39	GEOTEXTILE FABRIC (TYPE 4)	215	SY	3.74	\$804.10	1.16	\$249.40	3.00	\$645.00	3.70	\$795.50
40	RAILROAD FLAGGER	3	DAY	1,870.00	\$5,610.00	5,000.00	\$15,000.00	2,000.00	\$6,000.00	2,000.00	\$6,000.00
TOTAL AMOUNT BID:					<u>\$589,699.27</u>		<u>\$619,982.04</u>		<u>\$708,667.00</u>		<u>\$780,681.70</u>

ABSTRACT OF BIDS

WWTF Access Road Improvements

City of Belle Plaine, MN

BMI Project No. 0M2.129937

BID DATE: 2/25/2026

TIME: 11:00 AM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	12 Kuechle Underground, Inc. Kimball, MN	
				UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LS	69,000.00	\$69,000.00
2	TRAFFIC CONTROL	1	LS	1,900.00	\$1,900.00
3	REMOVE BITUMINOUS PAVEMENT SECTION	2500	SY	4.00	\$10,000.00
4	REMOVE FENCE AND GATE	150	LF	18.00	\$2,700.00
5	REMOVE WATERMAIN	115	LF	45.00	\$5,175.00
6	REMOVE MANHOLE	1	LS	12,000.00	\$12,000.00
7	6" TOPSOIL BORROW (LV)	400	CY	34.00	\$13,600.00
8	COMMON BORROW (CV) (P)	5490	CY	31.00	\$170,190.00
9	6" GRANULAR BORROW (CV) (P)	305	CY	35.00	\$10,675.00
10	AGGREGATE BASE CLASS 5 (12") (CV) (P)	640	CY	42.00	\$26,880.00
11	BITUMINOUS NON WEAR COURSE (3")	310	TON	87.00	\$26,970.00
12	BITUMINOUS WEAR COURSE (2")	215	TON	91.00	\$19,565.00
13	BIAXIAL GEOGRID, TYPE 1	1830	SY	4.77	\$8,729.10
14	TURF ESTABLISHMENT (TURF GRASS)	1	AC	2,100.00	\$2,100.00
15	CATEGORY 20 BLANKET	4840	SY	1.50	\$7,260.00
16	PERIMETER CONTROL	2804	LF	2.35	\$6,589.40
17	STABILIZED CONSTRUCTION EXIT	1	EA	1,600.00	\$1,600.00
18	CHAIN LINK FENCE - BLACK VINYL COATED	183	LF	90.00	\$16,470.00
19	ACCESS GATE - BLACK VINYL COATED	1	EA	7,000.00	\$7,000.00
20	CONNECT TO EXISTING SANITARY SEWER	2	EA	15,000.00	\$30,000.00
21	CONSTRUCT SANITARY MANHOLE SPECIAL DESIGN	15.1	LF	1,900.00	\$28,690.00
22	RAISE MANHOLE	1	LS	6,000.00	\$6,000.00
23	SANITARY SEWER CASTING ASSEMBLY	1	EA	1,800.00	\$1,800.00
24	36" PVC SEWER PIPE (SDR26)	132	LF	550.00	\$72,600.00
25	TEMPORARY WASTEWATER CONVEYANCE	1	LS	47,000.00	\$47,000.00
26	CONNECT TO EXISTING WATERMAIN	2	EA	5,600.00	\$11,200.00
27	8" WATERMAIN	130	LF	86.00	\$11,180.00
28	6" WATERMAIN	15	LF	81.00	\$1,215.00
29	6" INSULATION	30	SY	46.00	\$1,380.00
30	HYDRANT	1	EA	9,000.00	\$9,000.00
31	6" GATE VALVE & BOX	1	EA	3,300.00	\$3,300.00
32	8" GATE VALVE & BOX	2	EA	4,200.00	\$8,400.00
33	WATERMAIN FITTINGS	505	LB	28.00	\$14,140.00
34	TEMPORARY WATER SERVICE (2")	1	LS	16,000.00	\$16,000.00
35	CONCRETE BOLLARD	4	EA	2,000.00	\$8,000.00
36	60" CMP STORM SEWER CULVERT (16 GA)	350	LF	250.00	\$87,500.00
37	60" CMP APRON	10	EA	5,200.00	\$52,000.00
38	RANDOM RIPRAP (CLASS III & IV)	250	TON	136.00	\$34,000.00
39	GEOTEXTILE FABRIC (TYPE 4)	215	SY	12.00	\$2,580.00
40	RAILROAD FLAGGER	3	DAY	10,000.00	\$30,000.00
TOTAL AMOUNT BID:					<u><u>\$894,388.50</u></u>

**CITY OF BELLE PLAINE
RESOLUTION 26-032**

**AWARDING BID FOR THE WWTF ENTRANCE IMPROVEMENT PROJECT TO
MCNAMARA CONTRACTING FOR \$507,591.60.**

WHEREAS, The City received bids on February 25, 2026 for the WWTF Entrance Improvement Project;

WHEREAS, the bids were tabulated and analyzed as follows:

Bidder	Total Bid
McNamara Contracting	\$507,591.60
Holtmeier Construction, Inc.	\$508,456.76
Ryan Contracting Co.	\$511,941.50
Minger Construction Co., Inc.	\$539,000.00
S. M. Hentges & Sons, Inc.	\$543,345.00
Krueger Excavating, Inc.	\$568,777.00
Juul Underground	\$573,631.14
Swan Companies	\$589,699.27
GM Contracting, Inc	\$619,982.04
K.A. Witt Construction, Inc.	\$708,667.00
Meyer Contracting Inc.	\$780,681.70
Kuechle Underground Inc.	\$894,388.50
Engineer's Estimate	\$450,000.00

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA THAT;

1. All bids on the WWTF Entrance Improvement Project are hereby received and tabulated.
2. The bid of McNamara Contracting in the amount of the \$507,591.60 for the WWTF Entrance Improvements Project in accordance with the plans and specifications and advertisement for bids is the lowest responsible bid and hereby is accepted.
3. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City.
4. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 3rd day of March, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator