



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, April 6, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

4.1. Christian Huskey – Deputy Scott County Assessor

Presentation of assessments.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of March 16, 2026.

5.2. Closed Session Minutes of March 16, 2026.

5.3. Council Orientation Minutes of March 30, 2026.

5.4. Resolution 26-042 Appointing David Buck and Blaine Zikuda as members of the Belle Plaine Fire Department.

5.5. Resolution 26-043 Accept Donation of \$20,000.00 from the Metro Baseball League (MBL) and the Belle Plaine Youth Baseball Association (BPYBA) for the Field Updates at Meadow Park.

5.6. Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays in 2026.

5.7. Approve the Large Assembly Permit for Trinity Lutheran School Track & Field Event on May 22, 2026.

5.8. Approve the Large Assembly Permit for Belle Plaine Historical Society, for Multiple Open House Events in 2026.

5.9. Resolution 26-044 Appoint Full Time and Part Time Public Works Seasonal Employees for the 2026 Season.

5.10. Resolution 26-045 Appointing Emmett Gerres as the Aquatic Center Assistant Manager for the 2026 Season.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

6.2. City Engineer Department.

6.3. Administration Department.

7. PUBLIC HEARINGS.

Subject to change.

Live stream/video recording of council meeting at www.belleplainemn.gov

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 8, The Joseph Company, Inc. for the Well No. 5 and Well House Project.

8.1.2. Pay Request No. 9, The Joseph Company, Inc. for the Well No. 5 and Well House Project.

8.2. Resolution 26-046 Consideration of Awarding the Bid for the 2026 Improvement Project.

8.3. Discussion: Timeline and Process of Closed Session from February 2, 2026.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Public Works, 7:00 AM, Wednesday, April 8.
2. EDA, 5:00 PM, Monday, April 13.
3. Planning, 6:00 PM, Monday, April 13.
4. Public Safety, 7:00 AM, Tuesday, April 14.
5. Parks Commission, 5:00 PM, Monday, April 20.
6. City Council, 6:00 PM, Monday, April 20.
7. Work Session, 6:15 PM, Monday, April 20.

10. ADJOURN.

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MARCH 16, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Evans led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, March 16, 2026 at 6:00 PM in the council chambers at City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Evans called the meeting to order with Councilmembers Brady Hartmann, Rex Stacey and Luke Otto present. Also present was incoming Councilmember Shane Theas.

Also present were Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Katie Widi, 721 West Court Street, spoke on street assessment process regarding the 2026 Street Project.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of March 2, 2026.
- 5.2. Work Session Minutes of March 2, 2026.
- 5.3. Special Session Minutes of March 3, 2026.
- 5.4. Accept Fire Department Annual Service Credit Report.
- 5.5. Resolution 26-034 Appoint Shane Theas as City Councilmember to Fill Vacancy on the Belle Plaine City Council.
- 5.6. Resolution 26-035 Adopting Committee Appointments.
- 5.7. Resolution 26-036 Authorizing Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories.
- 5.8. Resolution 26-037 Accept Donation of \$6,155.22 from the Belle Plaine Fire Relief Association for the Belle Plaine Fire Department Equipment.
- 5.9. Acknowledgment of the 2025 Lawful Gambling Report.
- 5.10. Resolution 26-038 Amending the Belle Plaine City Council Public Forum Policy effective March 16, 2026.

MOTION by Councilmember Stacey, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of March 2, 2026; 5.2. Work Session Minutes of March 2, 2026; 5.3. Special Session Minutes of March 3, 2026; 5.4. Accept Fire Department Annual Service Credit Report; 5.5. Resolution 26-034 Appoint Shane Theas as City Councilmember to Fill Vacancy on the Belle Plaine City Council; 5.6. Resolution 26-035 Adopting Committee Appointments; 5.7. Resolution 26-036 Authorizing Brady Hartmann as Signatory to Execute Financial Transactions for the City at Designated Depositories; 5.8. Resolution 26-037 Accept Donation of \$6,155.22 from the Belle Plaine Fire Relief Association for the Belle Plaine Fire Department Equipment; 5.9. Acknowledgment of the 2025 Lawful

Gambling Report and 5.10. Resolution 26-038 Amending the Belle Plaine City Council Public Forum Policy effective March 16, 2026.

6. OATH OF OFFICE.

Shane Theas, Council Member
March 16, 2026 – December 31, 2026

Mayor Evans administered the Oath of office for Shane Theas. Councilmember Theas assumed duties for remainder of meeting.

7. DEPARTMENT REPORTS.

7.1. Community Services Department. (Report Only)

The Council acknowledged receipt of the Community Services Department report.

7.2. Ambulance Department. (Report Only)

The Council acknowledged the Ambulance Report.
Manager Burton gave additional report on a recent occurrence.

7.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

7.4. Fire Department.

Fire Chief Otto highlighted the Fire Department Report and provided updated information to council.

7.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

8. PUBLIC HEARINGS.

8.1. Liquor License – Deepinder Baveja and Taranjeet Kaur (Praire Liquors Inc), dba Praire Liquors. The City Council will consider public comment on a request by Deepinder Baveja and Taranjeet Kaur (Praire Liquors Inc), dba Praire Liquors for an Off-Sale Intoxicating Liquor License at 904 E. Main Street.

Mayor Evans opened the public hearing at 6:18 PM.

No one stepped forward.

MOTION by Councilmember Stacey, second by Councilmember Otto, to close the public hearing at 6:19 PM. ALL VOTED AYE. MOTION CARRIED.

8.1.1. Resolution 26-039 Liquor License for Deepinder Baveja and Taranjeet Kaur (Praire Liquors Inc), dba Praire Liquors at 904 E. Main Street.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 26-039 Off Sale Liquor License for Praire Liquors at 904 E. Main Street. ALL VOTED AYE. MOTIOIN CARRIED.

8.2. Conduit Bond – Belle Plaine Lutheran Home.

Finance Director Jirik provided background on a requested consent to conduit bond issuance requested by The Lutheran Home Association.

Mayor Evans opened the public hearing at 6:23 PM.

No one stepped forward.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to close the public hearing at 6:23 PM. ALL VOTED AYE. MOTION CARRIED.

8.2.1. Resolution 26-040 Resolution Approving the Issuance of a 501(C)(3) Health Care Facilities Revenue Refunding Note (The Lutheran Home: Belle Plaine, Llc), Series 2026b-1, and Related Documents and Actions Therefor; Providing Host Approval to the Issuance of Revenue Refunding Notes by the Cities of Henderson and Green Isle; and Consenting to the Refunding by Henderson.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 26-040 Resolution Approving the Issuance of a 501(C)(3) Health Care Facilities Revenue Refunding Note (The Lutheran Home: Belle Plaine, Llc), Series 2026b-1, and Related Documents and Actions Therefor; Providing Host Approval to the Issuance of Revenue Refunding Notes by the Cities of Henderson and Green Isle; and Consenting to the Refunding by Henderson. ALL VOTED AYE. MOTION CARRIED.

9. BUSINESS.

9.1. Presentation of Claims.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve the reviewed claims as presented in the amount of \$142,117.91. ALL VOTED AYE. MOTION CARRIED.

9.2. Resolution 26-041 Resolution of Application for the Public Facilities Authority Clean Water Revolving Fund.

City Engineer Duncan provided background on the request to apply to the PFA's Clean Water Revolving Loan Fund pertaining to wastewater treatment facility major maintenance and expansion project.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 26-041 Resolution of Application for the Public Facilities Authority Clean Water Revolving Fund. ALL VOTED AYE. MOTION CARRIED.

10. ADMINISTRATION.

10.1. Upcoming Tentative Meetings.

1. Finance Ways and Means, Monday, April 6, 3:00 PM.
2. Design, Monday, April 6, 5:00 PM.
3. City Council, Monday, April 6, 6:15 PM.
4. Work Session, Monday, April 6, 6:30 PM.

The Council was reminded of the upcoming tentative meetings as listed.

11. ADJOURN.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to adjourn the meeting at 6:31 PM. ALL VOTED AYE. MOTION CARRIED.

Belle Plaine City Council
Regular Meeting
March 16, 2026
UNAPPROVED

Page 4 of 4

Respectfully Submitted,

Bonnie Vinkemeier
Acting Recording Secretary

**BELLE PLAINE CITY COUNCIL
CLOSED SESSION
MARCH 16, 2026**

1. CALL TO ORDER. 1.1. ROLL CALL.

The Belle Plaine City Council met in closed session on Monday, March 16, 2026 at 6:39 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor James called the meeting to order with Councilmembers Rex Stacey, Luke Otto, Brady Hartmann and Shane Theas present.

Also present were Community Development Director Smith Strack, Public Works Superintendent Otto, Finance Director Jirik, City Engineer Duncan and Police Sergeant Vycital.

2. APPROVAL OF THE AGENDA.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. CLOSE MEETING.

Mayor Evans read the following statement.

Pursuant to Minnesota Statutes Section 13D.05, subd. 3(c), the City Council will close the meeting to consider potential sale of properties identified as PID: 201200021 and 201200022.

Mayor Evans closed the meeting at 6:40 PM.

4. DISCUSSION.

The Council held discussion and gave direction to staff.

5. ADJOURN CLOSED MEETING.

MOTION by Councilmember Hartmann, second by Councilmember Theas, to adjourn the closed meeting at 7:03 PM. ALL VOTED AYE. MOTION CARRIED.

6. Statement if needed.

None.

7. ADJOURN MEETING.

MOTION by Councilmember Stacey, second by Councilmember Otto, to adjourn the meeting at 7:04 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Bonnie Vinkemeier
Acting Recording Secretary

UNAPPROVED

**BELLE PLAINE CITY COUNCIL
COUNCIL ORIENTATION
MARCH 30, 2026**

1. CALL TO ORDER.

The Belle Plaine City Council met in Council Orientation on Monday, March 30, 2026 at 8:05 AM in the council chambers at City Hall, 218 North Meridian Street, Belle Plaine, MN. Councilmembers Brady Hartmann and Shane Theas present. Mayor Evans arrived at 8:30 AM.

Also present were Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, and Police Sergeant Vycital. Fire Chief Otto was present from 8:05 AM to 8:15 AM. Police Chief Stier was present from 8:05 AM to 8:56 AM. Renee Eyrich was present from 8:05 AM to 9:58 AM and Bonnie Vinkemeier was present from 9:58 AM to 11:41 AM.

2. ROLES AND RESPONSIBILITIES.

Fire Chief Otto presented the Fire Department presentation.

Council held brief discussion.

City Administrator Meyer reviewed the Roles and Responsibilities presentation adaption from the League of Minnesota Cities.

Council held brief discussion.

3. ORIENTATION WITH DEPARTMENT HEADS.

The following department heads reviewed their departments with a presentation. Brief discussion was had with each department head.

- Police – Terry Stier
- Finance – Amy Jirik
- Community Development – Cynthia Smith Strack
- Public Works – Todd Otto
- Engineering – Joe Duncan
- Administration – Dawn Meyer

4. QUESTION AND ANSWER WITH OUTGOING COUNCIL.

None.

5. WRAP UP DISCUSSION.

Wrap up discussion and direction to meet at 12:45 in the front lobby for a tour of the City.

6. ADJOURN.

The meeting was adjourned at 11:41 AM.

Respectfully Submitted,

Renee Eyrich
Recording Secretary and
Bonnie Vinkemeier
Acting Recording Secretary



MEMORANDUM

DATE:	March 16, 2026
FROM:	Steve Otto, Fire Chief
AGENDA ITEM:	Resolution 26-042 Appointing David Buck and Blaine Zikuda as members of the Belle Plaine Fire Department.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Fire Department recently conducted a recruitment process for firefighter positions. Following the candidate interviews, staff recommends appointing David Buck and Blaine Zikuda to the Fire Department. These appointments are contingent upon the successful completion of pre-employment requirements, including drug screening, background checks, psychological and physical evaluations, and the submission of all necessary new –hire documentation.</p> <p>With these appointments, the department's roster would increase to 29 members, one short of its current target of 30. It should be noted that in 2023, the Council authorized a total roster of 35 firefighters, which remains incorporated into the 2026 budget. The City accepts applications from prospective candidates on a rolling basis and conducts periodic reviews as part of its ongoing recruitment efforts.</p>
FISCAL IMPACT:	Included in the 2026 Budget with a roster of 35 active members.
STAFF RECOMMENDATION:	Approve Resolution 26-042 Appointing David Buck and Blaine Zikuda as members of the Belle Plaine Fire Department.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-042**

**APPOINTING DAVID BUCK AND BLAINE ZIKUDA AS MEMBERS OF
THE BELLE PLAINE FIRE DEPARTMENT.**

WHEREAS, the Belle Plaine Fire Department has an annual budget for 35 firefighters;

WHEREAS, the Belle Plaine Fire Department seeks a roster of approximately 30 firefighters;

WHEREAS, the Fire Department has vacancies and has sought candidates to fill the positions;

WHEREAS, after careful review and interview David Buck and Blaine Zikuda have been selected for appointment to the Belle Plaine Volunteer Fire Department.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: It hereby approves the appointment of David Buck and Blaine Zikuda as members of the Belle Plaine Volunteer Fire Department effective immediately, subject to the rules of City's Personnel Policy and contingent upon:

1. Acceptable pre-employment drug screening and physical
2. Acceptable background investigation.
3. Submittal of administrative new-hire forms.

The adoption of the foregoing resolution was duly moved by Councilmember ___ and seconded by Councilmember ____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 6th day of April, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	April 6, 2026
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 26-043 Accept Donation of \$20,000.00 from the Metro Baseball League (MBL) and the Belle Plaine Youth Baseball Association for the Field Updates at Meadow Park.
BACKGROUND/ JUSTIFICATION:	<p>On January 20, 2026, the Belle Plaine City Council adopted Resolution 26-013A, authorizing the Dugouts at Meadow Park Project as recommended by the Parks Commission. The project includes the installation of dugouts for Fields One and Two at Meadow Park, to be funded through the Parks Commission Fund.</p> <p>In addition, staff researched potential funding partnerships with local organizations to help offset project costs. The City is grateful for the support received from the Metro Baseball League (MBL) through its "Play Ball, Make Memories" fund, as well as the Belle Plaine Youth Baseball Association (BPYBA). These organizations have collectively generously contributed donations of \$15,000 and \$5,000, respectively, toward the project.</p> <p>Acceptance of these donations requires formal approval by the City Council in the form of a resolution.</p>
FISCAL IMPACT:	The donation will reimburse the expense.
STAFF RECOMMENDATION:	Accept Resolution 26-043 Accept Donation of \$20,000.00 from the Metro Baseball League (MBL) and the Belle Plaine Youth Baseball Association for the Field Updates at Meadow Park.

BPYBA

Belle Plaine Youth Baseball Association

City of Belle Plaine,

We were contacted late last fall to see if we would/could partner with the city to help with the Meadow Park field enhancements. At that board meeting we concluded that we were willing to help with this project. As I was reading the Herald in January, that the field improvements had been approved, I reached out to Bob Lilledahl with the MBL (metro baseball league). The MBL offers donations through their charitable gambling funds and offer them to communities through the: "Play ball, Make memories". After submitting the forms/pictures, Bob had us on the MBL's March meeting. Below is the response that I received.

Good morning and congratulations Jeff!

The Belle Plaine Youth Baseball Association Request for Donation, was, as promised presented at last evenings BOD meeting.

Happy to pass along the great news on the board approved donation from Charitable Gambling of \$15,000 to be used in your field enhancements. Again congratulations!!

Charitable Gambling will be in the position to release funds to Belle Plaine once we receive proof of payment by your association to your chosen vendor(s)- equal or exceeding the donation amount- in addition, will need confirmation of address as the donation check will be sent USPS.

We also would appreciate before - during and after photos-- we will use on social media of the build/ enhancements.

Just a reminder from the web site-

Community must provide and post a sign (reasonable size mutually agreed to) on location, to the effect, "Developed in partnership with Metro Baseball League. Play Ball. Make Memories." for a period of one year post project completion.

Again, congratulations and as stated many times before- thanks for all you do for youth baseball!!

Yours in baseball,

Bob

The BPYBA has also added \$5000 to this project for a total of \$20,000. Please accept these funds to help with the Meadow Park Field Improvements.

Thank you

Jeff Hoen
BPYBA President

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-043**

ACCEPT DONATION OF \$20,000.00 FROM THE METRO BASEBALL LEAGUE (MBL) AND THE BELLE PLAINE YOUTH BASEBALL ASSOCIATION FOR THE FIELD UPDATES AT MEADOW PARK.

WHEREAS, on January 20, 2026, the Belle Plaine City Council adopted Resolution 26-013A authorizing the Dugouts at Meadow Park Project, as recommended by the Parks Commission; and

WHEREAS, staff has coordinated with local organizations to secure additional funding to offset project costs; and

WHEREAS, the Metro Baseball League (MBL), through its "Play Ball, Make Memories" fund, has generously donated \$15,000 toward the project; and

WHEREAS, the Belle Plaine Youth Baseball Association (BPYBA) has generously donated \$5,000 toward the project; and

WHEREAS, the funds will be used to offset the expenses for the Meadow Park Project; and

WHEREAS, the City Council accepts said donation and designates the funds for the Meadow Park Field Updates.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby accepts the donation of \$20,000.00 from the Metro Baseball League (MBL) and the Belle Plaine Youth Baseball Association (BPYBA) for the field updates at Meadow Park.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 6th day of April, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	April 6, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays in 2026.
BACKGROUND/ JUSTIFICATION:	<p>Belle Plaine Festival and Events has requested a Large Assembly Permit for a summer series Belle Plaine All-Wheel Wednesdays.</p> <p>Hours of operation: May 27 – 5:00 -8:00 PM. June 6, 10, 17, 24 – 5:00 - 8:00 PM. July 1, 8, 22, 29 – 5:00 - 8:00 PM. August 5, 12, 19 and 26 – 5:00 - 8:00 PM.</p> <p>Street Closure: 100 and 200 blocks of North Meridian, 100 block of West Main, 100 Blocks of East and West Church Street. In addition, if necessary the closure of 200, 300, 400 and 500 Blocks of West Main.</p> <p>Outdoor Alcohol Sales: Allowed within the enclosed area. Serving alcohol is only allowed during the hours allowed by the State of MN.</p> <p>Outdoor Music: Live Acoustic Music will be held at the Downtown Plaza from 5:00 – 8:00 PM, additional outdoor acoustic music possible near State/North Meridian Street.</p> <p>The Department Heads have met to review the application and recommend approval with the conditions listed.</p> <p>Conditions:</p> <ol style="list-style-type: none"> 1. Work with the Belle Plaine Police Department to define the security requirements for the event. 2. Submittal of Liability Insurance Certificate listing the City of Belle Plaine as an additional insured. 3. All food truck vendors must be listed on the application and have a Mobile Food Unit License with the City of Belle Plaine unless vendors are already registered with the City Music and Food Truck Event. 4. Coordination with Public Works regarding portable sanitation and refuse hauling. 5. Applicant is to send notices to all alcohol establishments stating no glass is allowed outside the establishment, a copy of letter must be provided to the City. 6. Applicant must allow access and parking for Belle Plaine Food Shelf. 7. Applicant is to send notices to all businesses and homeowners within the blocked off area of the event closures, a copy of letter must be provided to the City. 8. Additional requests will be reviewed and approved administratively. 9. Follow all CDC, State and Federal Regulations regarding gatherings.
FISCAL IMPACT:	None.
STAFF RECOMMENDATION:	Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays in 2026.



MEMORANDUM

DATE:	April 6, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve the Large Assembly Permit for Trinity Lutheran School Track & Field Event on May 22, 2026.
BACKGROUND/ JUSTIFICATION:	<p>Trinity Lutheran School has requested a large assembly and road closure for their Track and Field Event on May 22, 2026.</p> <p>Street Closure: 100 block of West Church Street from North Eagle Street to North Grove Street.</p> <p>Hours of Closure: May 22 – 9:00 - 11:00 AM.</p> <p>Activities: Track and Field Events.</p> <p>The Department Heads have met to review the application and recommend approval with the conditions listed.</p> <p>Conditions:</p> <ol style="list-style-type: none">1. Work with the Belle Plaine Public Works Department for the barricades for the event.2. Barricades to remain closed for the duration of the event for the safety of participants and spectators.3. Applicant is to send notices to all businesses and homeowners within the blocked off area of the event closures, a copy of letter must be provided to the City.4. Additional requests will be reviewed and approved administratively.5. Follow all CDC, State and Federal Regulations regarding gatherings.
FISCAL IMPACT:	None.
STAFF RECOMMENDATION:	Approve the Large Assembly Permit for Trinity Lutheran School Track & Field Event on May 22, 2026.



MEMORANDUM

DATE:	April 6, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve the Large Assembly Permit for Belle Plaine Historical Society, for Multiple Open House Events in 2026.
BACKGROUND/ JUSTIFICATION:	<p>Belle Plaine Historical Society has requested a Large Assembly Permit for their monthly open house series along with a Presentation at City Hall.</p> <p>Event Date/Time/Location: April 19 – 1:00 - 3:00 PM at Historical House and Barn Tour. April 29 – 6:00 – 8:00 PM at City Hall Council Chambers. May 17 – 1:00 - 3:00 PM at Historical House and Barn Tour. June 21 – 1:00 - 3:00 PM at Historical House and Barn Tour. July 19 – 1:00 - 3:00 PM at Historical House and Barn Tour. August 16 – 1:00 - 3:00 PM at Historical House and Barn Tour. September 20 – 1:00 - 3:00 PM at Historical House and Barn Tour. October 18 – 1:00 - 3:00 PM at Historical House and Barn Tour.</p> <p>Street Closure: None.</p> <p>The Department Heads have met to review the application and recommend approval with the conditions listed.</p> <p>Conditions:</p> <ol style="list-style-type: none">1. Submittal of Liability Insurance Certificate listing the City of Belle Plaine as an additional insured.2. All food truck vendors must be listed on the application and have a Mobile Food Unit License with the City of Belle Plaine unless vendors are already registered with the City Music and Food Truck Event.3. Additional requests will be reviewed and approved administratively.4. Follow all CDC, State and Federal Regulations regarding gatherings.
FISCAL IMPACT:	None.
STAFF RECOMMENDATION:	Approve the Large Assembly Permit for Belle Plaine Historical Society, for Multiple Open House Events in 2026.



MEMORANDUM

DATE:	April 6, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-044 Appoint Full Time and Part Time Public Works Seasonal Employees for the 2026 Season.
BACKGROUND/ JUSTIFICATION:	<p>The Public Works Department utilizes seasonal employees to assist with maintaining City property during the summer months. Staff advertised the positions and interviewed seven applicants for six available openings.</p> <p>Following the interview process, staff recommends the following candidates for appointment, with an anticipated start date of April 7:</p> <p>Full-Time Summer Seasonal (up to 40 hours per week):</p> <ul style="list-style-type: none">• Morgan Bednarek• Mason Breeggemann• Tim Eckstein• Jim Schmitt <p>Part-Time Summer Seasonal (up to 20 hours per week):</p> <ul style="list-style-type: none">• Larry Hanson• Kevin Weldon <p>Wages are adjusted annually based on assigned duties. Full-time seasonal employees may work up to 40 hours per week, while part-time seasonal employees may work up to 20 hours per week.</p>
FISCAL IMPACT:	Public Works Seasonal Employees are an Annually Budgeted Item.
STAFF RECOMMENDATION:	Approve Resolution 26-044 Appoint Full Time and Part Time Public Works Seasonal Employees for the 2026 Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-044**

**APPOINT FULL TIME AND PART TIME PUBLIC WORKS SEASONAL EMPLOYEES FOR
THE 2026 SEASON**

WHEREAS, the Public Works Department is in need of full-time and part-time seasonal employees for lawn mowing and lawn care; and

WHEREAS, applications were received and reviewed for the Public Works Seasonal positions; and

WHEREAS, seven applicants were interviewed for six available positions; and

WHEREAS, Staff recommends the appointment of Morgan Bednarek, Mason Breeggemann, Tim Eckstein and Jim Schmitt as Full Time Positions and Larry Hanson and Kevin Weldon as Part Time Positions for the 2026 summer season.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The following persons are appointed to the Belle Plaine Public Works Department as seasonal employee's contingent on all pre-employment requirements being fulfilled, and shall end no later than 184 days from employees' start date, subject to the rules of the City's Personnel Policy, as follows:

1. Morgan Bednarek at \$18.07 per hour, for up to 40 hours per week, on or after April 7, 2026.
2. Mason Breeggemann at \$17.50 per hour, for up to 40 hours per week, on or after April 7, 2026.
3. Tim Eckstein at \$18.66 per hour, for up to 40 hours per week, on or after April 7, 2026.
4. James Schmitt at \$17.50 per hour, for up to 40 hours per week, on or after April 7, 2026.
5. Larry Hanson at \$19.26 per hour, for up to 20 hours per week, on or after April 7, 2026.
6. Kevin Weldon at \$17.50 per hour, for up to 20 hours per week, on or after April 7, 2026.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 6th day of April, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	April 6, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-045 Appointing Emmett Gerres as the Aquatic Center Assistant Manager for the 2026 Season.
BACKGROUND/ JUSTIFICATION:	<p>The City of Belle Plaine operates the Aquatic Center during the summer months with seasonal staff. Each spring, a Seasonal Aquatic Center Assistant Manager is hired to support the facility, including oversight of swim lessons, staff coordination and ensuring the safety of all patrons.</p> <p>Following the application, review and interview process, staff recommends the appointment of Emmett Gerres as the Aquatic Center Assistant Manager for the 2026 Season.</p> <p>Emmett Gerres previously served as a Head Guard during the 2024 and 2025 seasons and held the role of Lead Head Guard for a portion of the 2025 Season. His experience and leadership within the Aquatic Center make him well-qualified for this position.</p> <p>Gerres will be placed on the appropriate 2026 Pay Scale. Please note that seasonal staff are not eligible for overtime, paid time off, or benefits.</p>
FISCAL IMPACT:	Budgeted Position.
STAFF RECOMMENDATION:	Approve Resolution 26-045 Appointing Emmett Gerres as the Aquatic Center Assistant Manager for the 2026 Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-045**

**APPOINTING EMMETT GERRES AS THE SEASONAL
AQUATIC CENTER ASSISTANT MANAGER**

WHEREAS, the City of Belle Plaine operates an Aquatic Center during the summer months that requires seasonal staffing to ensure safe and efficient operations; and

WHEREAS, the position of Seasonal Aquatic Center Assistant Manager is necessary to assist in the management of the Aquatic Center; and

WHEREAS, applications were accepted, reviewed, and candidates were interviewed for the position; and

WHEREAS, staff recommends the appointment of Emmett Gerres to the position of Seasonal Aquatic Center Assistant Manager for the 2026 season.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: Emmett Gerres is hereby appointed as the seasonal Aquatic Center Assistant Manager for 2026 effective immediately at Step 1 of the appropriate pay scale and subject to the rules of the City's Personnel Policy.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 6th day of April 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



DATE: April 6, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Todd Otto, Public Works Superintendent
RE: Public Works Department Report

- M.D.H. sampling is performed & MPCA reports are submitted monthly by Public Works.
- Locates and inspections are performed as required.
- Public Works crew continues to perform monthly water meter readings, service work orders, monthly maintenance of filters and generators, monthly fire extinguisher checks, installation & repairs of street signs, mechanical repairs, hydrant inspections, jetting sewer lines, street sweeping, and maintenance of all City fleet vehicles, and/or general maintenance or work order requests for City-owned facilities.
- Public Works certified tree inspectors continue to monitor & perform inspections of trees on City and residential properties reporting EAB. Staff is utilizing GIS software to generate a master list of the tree canopy on City-owned properties. Marking of infected trees & stump grinding at various locations throughout the City continues.
- Recreation Department Events for End of March – April/May:
 - Archery Park: Open Archery: Tuesdays, April 7, 14, 21, 28 & May 5, 12, 19 from 5 pm – 6:30 pm.
 - Court Square Park: Disc Golf League: Thursdays, April 9 – May 28 from 6 pm – 8 pm.
 - Heritage Park: Take a Walk in the Park Day, March 30 (all day event); Spring Warmup Bonfire, April 11 from 5 pm – 7 pm.
 - Union Square Park: Horseshoes: Mondays, April 13, 20, 27 & May 4, 11 & 18 from 6 pm – 8 pm.
 - Walking Trails: Celebrate International Scrabble Day: April 10 - 14.
- Coming in May:
 - Downtown: Music & Food Trucks, Wednesdays May 27, June 10 & 24, July 8 & 22, and August 5 & 19, Live Music from 5 pm – 8 pm, Food Trucks & Business Specials from 4:30 pm – 8 pm.
 - Heritage Park: S.W.A.T.T. Run, May 9 – 5K starts at 9 am, Kids Run starts at 10 am; Summer Kick Off Party, May 30 from 5 pm – 8 pm
- Past Events from March:
 - Archery Park: Archery Clinic: March 22. This event was well attended.
 - Belle Plaine Vet's Club: Puzzle Contest: March 18. This event was well attended.
- Public Works crew continue repairing potholes using cold mix for the season. Approximately 7 tons of cold mix has been used.
- Public Works crew continue with the maintenance on all storm ponds to include removing trees and brush and continue to trim trees on public properties.
- Public Works crew continue to perform necessary repairs, maintenance, and inventories of the parks and ballfields.
- Public Works staff attended training: Three (3) Public Works Staff members attended the MN Shade Tree Short Course. Public Works MnGreenCorp member also attended this course. One (1) PW Staff / Recreation Dept. member attended American Red Cross Lifeguard Training/Recertification.
- Public Works staff continue to clear streets, catch basins, alleys and trails due to snow events.
- Public Works staff met with Minnesota Rural Water, MN Department of Health, and City Engineers in regards to Scoping for the Wellhead Protection Plan.
- The Meadow Park dugout and fence project has been scheduled to start on April 13, weather permitting.



APRIL 2026

2026 Street & Utility Improvements

Bids were received for this project electronically and viewed at City Hall on April 1. Results were obtained separately for the base project along with four add alternates. Wm Mueller & Sons, Inc. is the low bidder and is also the General Contractor for the substantially complete 2025 Street & Utility Project. A recommendation letter and abstract are included in the packet for discussion and consideration.

2025 Street & Utility Improvements

Street, traffic control and trail signage have been installed. Striping the trail crossing will occur this spring following paving of the wear course. No schedule has yet been received for this work. The final completion date is June 12.

2026 WWTF Access Road Improvements

This project has been awarded and a preconstruction meeting is scheduled for April 15. The contractor will discuss schedule, coordinate with private utilities and share other specific aspects of their construction process. This project contains a significant funding package through an *Implementation Grant for Wastewater Resiliency* from the MPCA.

Wastewater Treatment Facility (WWTF)

The PFA and MPCA have published final versions of the Clean Water Revolving Fund FY2026 Project Priority List (PPL) and Intended Use Plan (IUP). This expansion project is ranked in the fundable range. Securing a spot on the IUP qualifies the project for low interest loans, but more importantly opens the opportunity for Point Source Implementation Grants (PSIG). Eligibility totals approximately \$8M for this program, however the project fell below the fundable range for 2026.

Pavement Maintenance

The annual pavement maintenance project is currently advertising. The bid date is scheduled for April 15. The project consists primarily of crack filling, chip sealing and fog sealing. Segments were discussed at the previous City Council meeting.

TH25 / Main Street Mini-Roundabout

Final plans have been passed through District review and are now at the final stage, MnDOT Central Office. The project is to be bid prior to June 30, 2026, which is the end of MnDOT's FY2026. If awarded, the project has flexibility to occur either in fall, or the 2027 construction season. The project does involve municipal utility replacement within the footprint of the surface improvements.

ADMINISTRATION REPORT



DATE: April 6, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Dawn Meyer, City Administrator
RE: Administration Report

PROJECTS AND ACTIVITIES

1. Staff was notified the city did not receive the LRIP Grant for Enterprise and CSAH 3. Staff will revisit next funding cycle.
2. Facilitated and participated in two Finance Ways and Means meetings.
3. Facilitated City Council Interviews.
4. Met with employee regarding process and policies.
5. Attend in person or by video conference weekly for the Belle Plaine Police Department Design meetings preparing for bid documents.
6. Virtually attended SCALE Executive Committee Meeting, discussion on collaboration of benefits.
7. Consultation with City Attorney Vose regarding a Data Request.
8. Met with City Engineer Duncan regarding the Waste Water Treatment Facility review of project status and funding notification.
9. Met with Resident regarding questions on assessment for upcoming proposed improvement project.
10. Facilitated multiple data requests.
11. Reviewed Large Assembly permits
12. Reviewed, approved and advised on Mobile Food Unit applications.
13. Attended the State Capital with Community Development Director Smith Strack, Mayor Evans and Councilmember Hartmann.
14. Managed HR tasks, meetings, policies and personnel issues.
15. Attended the Public Works and Fire Department monthly meetings.
16. Department Head meetings continue weekly.
17. Continuing to monitor and track the list of on-going projects.

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 4 / 26

Page: 25 of 25
Report ID: AP100A

We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$989,041.13 (nine hundred eighty-nine thousand forty-one dollars and thirteen cents).

Dated this 6th of April, 2026.

Approved by the governing Council of the City of Belle Plaine.

04/03/26
08:27:09

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 3/26
For Pay Date: 04/03/26

Page: 1 of 1
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
16613	65231M	436 SCOTT COUNTY TREASURER	21,853.16								
	031826	03/18/26 PW: 2026 MACK TAX & TITLE	21,853.16			101		431210	580000		10010
		Total for Vendor:	21,853.16								
16637	65232M	512 US POSTAL SERVICE	796.91								
	04/26	03/25/26 GEN: 04/26 NEWSLETTER POSTAGE	796.91			101		411100	322000		10010
		Total for Vendor:	796.91								
		# of Claims	2	Total:	22,650.07	# of Vendors	0				

03/26 Manual Checks

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 1 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16614	209414548	2052 ACTION OVERHEAD GARAGE DOOR 03/12/26 SWR: BUILDING MAINTENANCE	265.00 265.00			603		432500	401000		10010
16615	209410286	2052 ACTION OVERHEAD GARAGE DOOR 03/12/26 PW: BUILDING MAINTENANCE	999.98 999.98			101		431210	401000		10010
16686	209414325	2052 ACTION OVERHEAD GARAGE DOOR 03/12/26 FD: BUILDING MAINTENANCE	714.50 714.50			101		422100	401000		10010
16705	209451078	2052 ACTION OVERHEAD GARAGE DOOR 03/12/26 AMB: BUILDING MAINTENANCE	553.44 166.03			101		422700	401000		10010
	209451078	03/12/26 PD: BUILDING MAINTENANCE	387.41			101		421100	401000		10010
		Total for Vendor:	2,532.92								
16756	7001 3/26	30 AG PARTNERS 03/31/26 FD: BUILDING MAINTENANCE	141.58 141.58			101		422100	401000		10010
16761	1431 3/26	30 AG PARTNERS 03/31/26 FD: GENERAL SUPPLIES	920.03 24.71			101		422100	208000		10010
	1431 3/26	03/31/26 PD: GENERAL SUPPLIES	6.99			101		421100	208000		10010
	1431 3/26	03/31/26 ADM: BUILDING MAINTENANCE	17.96			101		413200	401000		10010
	1431 3/26	03/31/26 GEN: BUILDING MAINTENANCE	3.59			101		411100	401000		10010
	1431 3/26	03/31/26 PW: GENERAL SUPPLIES	101.92			101		431210	208000		10010
	1431 3/26	03/31/26 PW: BUILDING MAINTENANCE	46.06			101		431210	401000		10010
	1431 3/26	03/31/26 PW: REPAIRS/MAINTENANCE	34.96			101		431210	407000		10010
	1431 3/26	03/31/26 PW: STREET/ALLEY REPAIR	279.00			101		431210	407200		10010
	1431 3/26	03/31/26 PRK: MAINTENANCE SUPPLIES	14.58			101		452020	228000		10010
	1431 3/26	03/31/26 LIB: REPAIRS/MAINTENANCE	19.98			101		455010	407000		10010
	1431 3/26	03/31/26 SWR: GENERAL SUPPLIES	23.16			603		432500	208000		10010
	1431 3/26	03/31/26 SWR: REPAIRS/MAINTENANCE	86.31			603		432500	402000		10010
	1431 3/26	03/31/26 WTR: GENERAL SUPPLIES	3.59			604		432570	208000		10010
	1431 3/26	03/31/26 WTR: COMPUTER SUPPLIES	59.99			604		432570	575000		10010
	1431 3/26	03/31/26 WTR: REPAIRS/MAINTENANCE	159.16			604		432570	402000		10010
	1431 3/26	03/31/26 REF: CHAINSAW MAINTENANCE	38.07			101		461020	409000		10010
		Total for Vendor:	1,061.61								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 2 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16638		4130 ALLSTAR CONSTRUCTION SERVICES	12,350.00								
	755	03/24/26 PRK: MEADOW PRK RESO 26-013	12,350.00			101		452020	407500		10010
		Total for Vendor:	12,350.00								
16706		4126 AMC DRUG TESTING	57.45								
	202600687	03/31/26 FD: TESTING	57.45			101		422100	206000		10010
		Total for Vendor:	57.45								
16687		9 ANCOM COMMUNICATIONS	2,490.36								
	132766	03/27/26 FD: RADIO MAINTENANCE	2,490.36			101		422100	404000		10010
		Total for Vendor:	2,490.36								
16740		1047 AXON ENTERPRISES INC	413.34								
	INUS435136	04/01/26 PD: SQUAD CAMERAS	413.34			101		421100	433000		10010
		Total for Vendor:	413.34								
16625		24 BELLE PLAINE APTS./CARD. RIDGE	310.00								
	04-2026	04/01/26 ADM: 04/26 SUBSIDY	310.00			101		413200	412000		10010
		Total for Vendor:	310.00								
16616		83 BIFFS, INC.	133.00								
	INV290623	03/18/26 PRK: 3/26 RENTAL; MEADOW	133.00			101		452020	407000		10010
16617		83 BIFFS, INC.	208.00								
	INV290625	03/18/26 PRK: 3/26 RENTAL; HICKORY	208.00			101		452020	407000		10010
16618		83 BIFFS, INC.	208.00								
	INV290624	03/18/26 PRK: 3/26 RENTAL; CENTURY	208.00			101		452020	407000		10010
16619		83 BIFFS, INC.	133.00								
	INV290626	03/18/26 PRK: 3/26 RENTAL; HERITAGE	133.00			101		452020	407000		10010
		Total for Vendor:	682.00								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 3 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16620		616 BOLTON & MENK, INC	3,222.00								
	0389417	03/10/26 ADM: GASB ASSISTANCE	805.50			101		413200	311000		10010
	0389417	03/10/26 PW: GASB ASSISTANCE	805.50			101		431210	311000		10010
	0389417	03/10/26 SWR: GASB ASSISTANCE	805.50			603		432500	311000		10010
	0389417	03/10/26 WTR: GASB ASSISTANCE	805.50			604		432570	311000		10010
16621		616 BOLTON & MENK, INC	520.00								
	0389412	03/10/26 PW: 2026 PAVEMENT MAINTENANCE	520.00			101		431210	303000		10010
16622		616 BOLTON & MENK, INC	91,207.00								
	0389415	03/10/26 2026 STREET PROJECT	91,207.00*			473		495459	303000		10010
16623		616 BOLTON & MENK, INC	22,944.00								
	0389414	03/10/26 MAIN ST & WALNUT ST RAB	22,944.00*			472		495459	303000		10010
16624		616 BOLTON & MENK, INC	330.00								
	0389418	03/10/26 ADM: MSA	330.00			101		413200	303000		10010
16681		616 BOLTON & MENK, INC	1,215.00								
	0389416	03/10/26 ADM: ENGINEERING SERVICES	705.00			101		413200	311000		10010
	0389416	03/10/26 PW: ENGINEERING SERVICES	375.00			101		431210	311000		10010
	0389416	03/10/26 STRM: ENGINEERING SERVICES	90.00			209		460500	303000		10010
	0389416	03/10/26 CD: ENGINEERING SERVICES	45.00			101		460505	311000		10010
16682		616 BOLTON & MENK, INC	8,800.00								
	0389385	03/10/26 PW: ARCGIS MIGRATION	2,200.00			101		431210	575000		10010
	0389385	03/10/26 SWR: ARCGIS MIGRATION	2,200.00			603		432500	575000		10010
	0389385	03/10/26 WTR: ARCGIS MIGRATION	2,200.00			604		432570	575000		10010
	0389385	03/10/26 CD: ARCGIS MIGRATION	2,200.00			101		460505	575000		10010
16763		616 BOLTON & MENK, INC	1,365.00								
	0391207	03/30/26 WTR: WELL NO 5 ENGINEERING	1,365.00*			604		495462	303000		10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 4 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16764		616 BOLTON & MENK, INC	7,033.00								
	0391305	03/31/26 SWR: WWTF IMPROVEMENTS	7,033.00			603		432500	303000		10010
		Total for Vendor:	136,636.00								
16688		4002 BUCKINGHAM COMPANIES	1,918.75								
	04/01/26	ADM: 04/26 REFUSE	95.93			101		413200	384000		10010
595842		04/01/26 PD: 04/26 REFUSE	134.31			101		421100	384000		10010
595842		04/01/26 FD: 04/26 REFUSE	76.75			101		422100	384000		10010
595842		04/01/26 AMB: 04/26 REFUSE	57.56			101		422700	384000		10010
595842		04/01/26 PW: 04/26 REFUSE	498.88			101		431210	384000		10010
595842		04/01/26 AC: 04/26 REFUSE	115.13			101		451240	384000		10010
595842		04/01/26 PRK: 04/26 REFUSE	556.44			101		452020	384000		10010
595842		04/01/26 COM: 04/26 REFUSE	76.75			101		453020	384000		10010
595842		04/01/26 LIB: 04/26 REFUSE	38.38			101		455010	401000		10010
595842		04/01/26 SWR: 04/26 REFUSE	134.31			603		432500	384000		10010
595842		04/01/26 WTR: 04/26 REFUSE	134.31			604		432570	384000		10010
		Total for Vendor:	1,918.75								
16703		4007 C&B DIESEL REPAIR	1,459.58								
	2083	03/13/26 FD: ENGINE 26 MAINTENANCE	1,459.58			101		422100	407000		10010
		Total for Vendor:	1,459.58								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 5 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16626		1903 CENTERPOINT ENERGY	770.30								
	SWR: 2/26	03/11/26 SWR: 22360 UNION TRL	770.30			603		432500	383000		10010
16689		1903 CENTERPOINT ENERGY	9,171.51								
	CTY: 02/26	03/17/26 GEN: 02/26 GAS UTILITIES	190.80			101		411100	383000		10010
	CTY: 02/26	03/17/26 ADM: 02/26 GAS UTILITIES	445.20			101		413200	383000		10010
	CTY: 02/26	03/17/26 PD: 02/26 GAS UTILITIES	1,117.14			101		421100	383000		10010
	CTY: 02/26	03/17/26 FD: 02/26 GAS UTILITIES	1,631.90			101		422100	383000		10010
	CTY: 02/26	03/17/26 AMB: 02/26 GAS UTILITIES	478.78			101		422700	383000		10010
	CTY: 02/26	03/17/26 PW: 02/26 GAS UTILITIES	1,860.15			101		431210	383000		10010
	CTY: 02/26	03/17/26 HP: 02/26 GAS UTILITIES	983.00			101		450100	383000		10010
	CTY: 02/26	03/17/26 AC: 02/26 GAS UTILITIES	143.92			101		451240	383000		10010
	CTY: 02/26	03/17/26 PRK: 02/26 GAS UTILITIES	290.81			101		452020	383000		10010
	CTY: 02/26	03/17/26 LIB: 02/26 GAS UTILITIES	534.19			101		455010	383000		10010
	CTY: 02/26	03/17/26 WTR: 02/26 GAS UTILITIES	1,495.62			604		432570	383000		10010
		Total for Vendor:	9,941.81								
16627		684 CINTAS CORPORATION	110.00								
	4262601608	03/13/26 GEN: RUG SERVICE	33.00			101		411100	401000		10010
	4262601608	03/13/26 ADM: RUG SERVICE	77.00			101		413200	401000		10010
16628		684 CINTAS CORPORATION	238.03								
	4262601733	03/13/26 PW: UNIFORM SERVICE	79.34			101		431210	217000		10010
	4262601733	03/13/26 SWR: UNIFORM SERVICE	79.35			603		432500	217000		10010
	4262601733	03/13/26 WTR: UNIFORM SERVICE	79.34			604		432570	217000		10010
16629		684 CINTAS CORPORATION	66.00								
	4262601642	03/13/26 SWR: RUG SERVICE	66.00			603		432500	401000		10010
16630		684 CINTAS CORPORATION	178.00								
	4262601634	03/13/26 PW: RUG SERVICE	178.00			101		431210	401000		10010
16631		684 CINTAS CORPORATION	92.00								
	4262601627	03/13/26 WTR: RUG SERVICE	92.00			604		432570	401000		10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 6 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16639		684 CINTAS CORPORATION	228.51								
	4263355005	03/20/26 PW: UNIFORM SERVICE	76.17			101		431210	217000		10010
	4263355005	03/20/26 SWR: UNIFORM SERVICE	76.17			603		432500	217000		10010
	4263355005	03/20/26 WTR: UNIFORM SERVICE	76.17			604		432570	217000		10010
16692		684 CINTAS CORPORATION	232.79								
	4264119681	03/27/26 PW: UNIFORM SERVICE	77.60			101		431210	217000		10010
	4264119681	03/27/26 SWR: UNIFORM SERVICE	77.59			603		432500	217000		10010
	4264119681	03/27/26 WTR: UNIFORM SERVICE	77.60			604		432570	217000		10010
16693		684 CINTAS CORPORATION	144.00								
	4262601550	03/13/26 FD: RUG SERVICE	144.00			101		422100	401000		10010
16707		684 CINTAS CORPORATION	58.00								
	4262601646	03/13/26 AMB: RUG SERVICE	17.40			101		422700	401000		10010
	4262601646	03/13/26 PD: RUG SERVICE	40.60			101		421100	401000		10010
		Total for Vendor:	1,347.33								
16690		3564 CINTAS FIRST AID & SAFETY	458.10								
	5325998903	03/26/26 GEN: FIRST AID SUPPLIES	137.43			101		411100	208000		10010
	5325998903	03/26/26 ADM: FIRST AID SUPPLIES	320.67			101		413200	208000		10010
16691		3564 CINTAS FIRST AID & SAFETY	458.10								
	5325998901	03/26/26 PW: FIRST AID SUPPLIES	458.10			101		431210	208000		10010
16708		3564 CINTAS FIRST AID & SAFETY	458.10								
	5325998902	03/26/26 PD: FIRST AID SUPPLIES	458.10			101		421100	208000		10010
		Total for Vendor:	1,374.30								
16733		104 CITY OF BELLE PLAINE	9.30								
	040126	04/01/26 CD: POSTAGE	8.37			101		460505	322000		10010
	040126	04/01/26 SWR: POSTAGE	0.46			603		432500	322000		10010
	040126	04/01/26 WTR: POSTAGE	0.47			604		432570	322000		10010
		Total for Vendor:	9.30								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 7 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16741		3353 CIVICPLUS, LLC	10,815.00								
	366505	06/27/26 GEN: MEDIA ANNUAL FEE	10,815.00			101		411100	347000		10010
		Total for Vendor:	10,815.00								
16632		3501 CONCRETE CUTTING CORING	429.75								
	41591	03/11/26 PW: EQUIPMENT	429.75			101		431210	221000		10010
		Total for Vendor:	429.75								
16694		1313 CORE & MAIN	1,527.65								
		03/23/26 WTR: 3/4" WATER METERS	1,527.65			604		432570	407500		10010
	V000028994										
		Total for Vendor:	1,527.65								
16734		3692 DWK CLEAN WATER SERVICES, LLC	1,530.00								
	326	03/31/26 SWR: 3/26 WWTF OPERATIONS	1,530.00			603		432500	311000		10010
		Total for Vendor:	1,530.00								
16695		134 ECOLAB INC	250.00								
	2378504	03/25/26 LIB: PEST SERVICE	250.00			101		455010	401000		10010
		Total for Vendor:	250.00								
16737	E	3729 ELAN FINANCIAL SERVICES	16,051.67								
	CC-1857	03/17/26 REC: PUZZLE EVENT SUPPLIES	173.31					101	20110		10010
TARGET					CC Accounting: 101-			-451000-208000			
	CC-1858	03/17/26 REC: PUZZLE EVENT SUPPLIES	151.65					101	20110		10010
TARGET					CC Accounting: 101-			-451000-208000			
	CC-1859	03/18/26 ADM: CONDUIT BOND POSTAGE	33.25					101	20110		10010
US POSTAL SERVICE					CC Accounting: 101-			-413200-322000			
	CC-1860	03/05/26 FIRE HALL RENO EQUIPMENT	1,245.00					471	20110		10010
TONAL SYSTEMS, INC					CC Accounting: 471-			-491000-404500			
	CC-1861	03/05/26 FIRE HALL RENO EQUIPMENT	4,585.00					471	20110		10010
TONAL SYSTEMS, INC					CC Accounting: 471-			-491000-404500			
	CC-1862	03/20/26 PD: EMT REFRESHER T.S.	195.00					101	20110		10010
ALLIED MEDICAL TRAINING LLC					CC Accounting: 101-			-421100-207000			
	CC-1863	03/20/26 PD: BASIC FI TRAINING K.G.	1,442.39					101	20110		10010
EVENTBRITE					CC Accounting: 101-			-421100-207000			

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 8 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
MN DEPT OF LABOR & INDUSTRY	CC-1864	02/26/26 CD: EDUCATION	250.00			101		20110			10010
CDW GOVERNMENT, INC.	CC-1865	02/26/26 PD: ADOBE PRO SOFTWARE	80.92	CC Accounting:	101-	-460505		207000			10010
CDW GOVERNMENT, INC.	CC-1865	02/26/26 ADM: ADOBE PRO SOFTWARE	53.95	CC Accounting:	101-	101		20110			10010
CDW GOVERNMENT, INC.	CC-1865	02/26/26 SWR: ADOBE PRO SOFTWARE	53.95	CC Accounting:	101-	-421100		575000			10010
CDW GOVERNMENT, INC.	CC-1865	02/26/26 WTR: ADOBE PRO SOFTWARE	53.94	CC Accounting:	603-	101		20110			10010
CDW GOVERNMENT, INC.	CC-1865	02/26/26 WTR: ADOBE PRO SOFTWARE	53.94	CC Accounting:	603-	-413200		575000			10010
AMAZON	CC-1866	03/13/26 CD: TABLET HARDWARE	52.97	CC Accounting:	604-	603		20110			10010
CDW GOVERNMENT, INC.	CC-1867	03/16/26 ADM: ADOBE PRO SOFTWARE	103.64	CC Accounting:	101-	-432500		575000			10010
CDW GOVERNMENT, INC.	CC-1867	03/16/26 SWR: ADOBE PRO SOFTWARE	25.91	CC Accounting:	101-	101		20110			10010
CDW GOVERNMENT, INC.	CC-1867	03/16/26 WTR: ADOBE PRO SOFTWARE	25.91	CC Accounting:	603-	-413200		575000			10010
IDWHOLESALER	CC-1868	03/19/26 AC: POOL SUPPLIES	229.95	CC Accounting:	604-	603		20110			10010
IDWHOLESALER	CC-1869	03/19/26 AC: POOL SUPPLIES	543.12	CC Accounting:	604-	-432570		575000			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 ADM: ZOOM PRO ANNUAL	121.35	CC Accounting:	101-	101		20110			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 PD: ZOOM PRO ANNUAL	121.35	CC Accounting:	101-	-451240		451240			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 PW: ZOOM PRO ANNUAL	121.36	CC Accounting:	101-	101		20110			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 SWR: ZOOM PRO ANNUAL	121.36	CC Accounting:	101-	-413200		575000			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 WTR: ZOOM PRO ANNUAL	121.36	CC Accounting:	101-	-421100		575000			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 CD: ZOOM PRO ANNUAL	121.36	CC Accounting:	101-	101		20110			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 EDA: ZOOM PRO ANNUAL	121.36	CC Accounting:	603-	-431210		575000			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 CD: ZOOM PRO ANNUAL	121.36	CC Accounting:	603-	603		20110			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 CD: ZOOM PRO ANNUAL	121.36	CC Accounting:	604-	-432500		575000			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1870	03/20/26 ED: ZOOM PRO ANNUAL	121.36	CC Accounting:	604-	604		20110			10010
ZOOM VIDEO COMMUNICATIONS, INC	CC-1871	02/23/26 REC: AC KICKOFF EVENT	2,168.77	CC Accounting:	801-	-432570		575000			10010
USA INFLATABLES				CC Accounting:	101-	101		20110			10010
				CC Accounting:	101-	-460505		575000			10010
						801		20110			10010
						-460500		575000			10010
						101		20110			10010
						-451000		451100			10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 9 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	CC-1872	02/24/26 WTR: OPERATOR SCHOOL	1,110.00			604		20110			10010
MN AMERICAN WATER WORKS ASSOC				CC Accounting:	604-	-432570		207000			
	CC-1873	02/26/26 REC: SLEDDING EVENT SUPPLY	35.73			101		20110			10010
KWIK TRIP, INC				CC Accounting:	101-	-451000		451100			
	CC-1874	02/27/26 AC: RED CROSS FEE	315.00			101		20110			10010
AMERICAN RED CROSS				CC Accounting:	101-	-451240		205001			
	CC-1875	03/06/26 GEN: USA ANNIVERSARY FLAGS	348.90			101		20110			10010
ARKANSAS FLAG AND BANNER				CC Accounting:	101-	-411100		208000			
	CC-1876	03/06/26 PRK: PLAZA FLOODLIGHTS	319.98			101		20110			10010
HOME DEPOT				CC Accounting:	101-	-452020		407000			
	CC-1877	03/12/26 REC: PUZZLE EVENT SUPPLIES	135.92			101		20110			10010
AMAZON				CC Accounting:	101-	-451000		208000			
	CC-1878	03/12/26 REC: PUZZLE EVENT SUPPLIES	118.93			101		20110			10010
AMAZON				CC Accounting:	101-	-451000		208000			
	CC-1879	03/13/26 REC: WALK IN PARK EVENT	25.98			101		20110			10010
AMAZON				CC Accounting:	101-	-451000		208000			
	CC-1880	03/23/26 PW: ELECTRICAL REGISTRATION	57.00			101		20110			10010
MN DEPT OF LABOR & INDUSTRY				CC Accounting:	101-	-431210		207000			
	CC-1881	03/23/26 PW: BUILDING MAINTENANCE	598.20			101		20110			10010
LOWE'S				CC Accounting:	101-	-431210		401000			
	CC-1882	03/05/26 FD: EDUCATION D.A.	285.00			101		20110			10010
MN STATE FIRE CHIEFS ASSOC				CC Accounting:	101-	-422100		207000			
	CC-1883	03/22/26 FD: TRAVEL EXPENSE D.A.	382.90			101		20110			10010
EDGEWATER HOTEL				CC Accounting:	101-	-422100		331000			
	Total for Vendor:		16,051.67								
16709		3367 EVANS, JAMES	1,250.00								
	01-2026	04/01/26 GEN: 2026 1ST QTR PER DIEM	1,100.00			101		411100	108000		10010
	01-2026	04/01/26 EDA: 2026 1ST QTR PER DIEM	150.00			801		460500	108000		10010
	Total for Vendor:		1,250.00								
16633		139 FAHEY, AL	600.00								
	04-2026	04/01/26 PW: 04/26 RETIREE INSURANCE	198.00			101		431210	131000		10010
	04-2026	04/01/26 SWR: 04/26 RETIREE INSURANCE	204.00			603		432500	131000		10010
	04-2026	04/01/26 WTR: 04/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
	Total for Vendor:		600.00								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 10 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16710		3724 FAUL PSYCHOLOGICAL	1,350.00								
	2670	03/31/26 FD: TESTING	1,350.00			101		422100	206000		10010
		Total for Vendor:	1,350.00								
16711		3942 FINKEN WATER SOLUTIONS	155.95								
	21299TP	03/18/26 PD: WATER	155.95			101		421100	208000		10010
16743		3942 FINKEN WATER SOLUTIONS	20.00								
	1540303	04/01/26 PD: 4/26 COOLER RENTAL	20.00			101		421100	208000		10010
		Total for Vendor:	175.95								
16696	E	149 FRONTIER COMMUNICATIONS	59.79								
	HP: 4/26	03/22/26 HP: 4/26 PHONE LINE	59.79			101		450100	321000		10010
		Total for Vendor:	59.79								
16634		1280 GERRES WELDING & MFG., LLC	292.70								
	4508	03/17/26 PW: #500 LOADER MAINTENANCE	292.70			101		431210	407000		10010
		Total for Vendor:	292.70								
16758	E	3423 GLOBAL PAYMENTS INTEGRATED	124.70								
	033126	03/31/26 AC: 3/26 CC FEES	124.70			101		451240	413200		10010
		Total for Vendor:	124.70								
16640		169 GRAINGER	47.57								
	9849516605	03/20/26 WTR: REPAIRS/MAINTENANCE	47.57			604		432570	402000		10010
16641		169 GRAINGER	14.39								
	9847118933	03/19/26 PW: OSHA SUPPLIES	14.39			101		431210	208000		10010
16697		169 GRAINGER	162.69								
	9852975805	03/24/26 PW: GENERAL SUPPLIES	20.75			101		431210	208000		10010
	9852975805	03/24/26 PRK: BALL PARK LIGHTS	174.42			101		452020	407000		10010
	9801718959	02/10/26 PW: STREET/ALLEY R/M	-16.36			101		431210	407200		10010
CI	236										
	9847118925	03/19/26 PW: OSHA SUPPLIES	-16.12			101		431210	208000		10010
CI	240										

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 11 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16698		169 GRAINGER	220.09								
	9586142584	03/26/26 WTR: REPAIRS & MAINTENANCE	220.09			604		432570	402000		10010
		Total for Vendor:	444.74								
16635		3362 HARTMANN, BRADY	950.00								
	01-2026	04/01/26 GEN: 2026 1ST QTR PER DIEM	700.00			101		411100	108000		10010
	01-2026	04/01/26 PRK: 2026 1ST QTR PER DIEM	100.00			101		452020	108000		10010
	01-2026	04/01/26 CD: 2026 1ST QTR PER DIEM	50.00			101		460505	108000		10010
	01-2026	04/01/26 EDA: 2026 1ST QTR PER DIEM	100.00			801		460500	108000		10010
		Total for Vendor:	950.00								
16642		178 HAWKINS WATER TREATMENT GRP	11,221.52								
	7368768	03/23/26 SWR: TESTS/CHEMICALS	11,221.52			603		432500	312500		10010
16643		178 HAWKINS WATER TREATMENT GRP	60.00								
	7360358	03/15/26 WTR: TESTS/CHEMICALS	60.00			604		432570	312500		10010
16699		178 HAWKINS WATER TREATMENT GRP	858.24								
		WTR: REPAIRS/MAINTENANCE	858.24			604		432570	402000		10010
		Total for Vendor:	12,139.76								
16700		2780 HEIMAN FIRE EQUIPMENT	142.82								
	03/19/26	FD: REPAIRS/MAINTENANCE	142.82			101		422100	407000		10010
	0953251-IN										
		Total for Vendor:	142.82								
16644		3465 HENDERSON INDEPENDENT	808.14								
	031226	03/12/26 ADM: LTD PUBLICATIONS	54.00			101		413200	351000		10010
	031226	03/12/26 PW: HELP WANTED PUBLICATIONS	90.00			101		431210	351000		10010
	031226	03/12/26 2026 PROJ AD FOR BIDS	664.14*			473		495459	351000		10010
16762		3465 HENDERSON INDEPENDENT	361.13								
	032726	03/27/26 CD: PUBLICATIONS	361.13			101		460505	351000		10010
		Total for Vendor:	1,169.27								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 12 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16645		748 HERRMANN, MIKE	600.00								
	04/01/26	PW: 04/26 RETIREE INSURANCE	204.00			101		431210	131000		10010
04-2026											
	04/01/26	SWR: 04/26 RETIREE INSURANCE	198.00			603		432500	131000		10010
04-2026											
	04/01/26	WTR: 04/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
04-2026											
		Total for Vendor:	600.00								
16646		1370 JOHN HENRY FOSTER	810.25								
	03/18/26	WTR: REPAIRS/MAINTENANCE	810.25			604		432570	402000		10010
10815477-00											
		Total for Vendor:	810.25								
16684		197 KENNEDY & GRAVEN	6,404.10								
	192413	03/17/26 GEN: AGENDA REVIEW	700.00			101		411100	435000		10010
	192413	03/17/26 ADM: CONSULTING FEES	100.00			101		413200	311000		10010
	192413	03/17/26 PD: LEGAL FEES	150.00			101		421100	304000		10010
	192413	03/17/26 CBL: CONSULTING FEES	100.00			206		451750	311000		10010
	192413	03/17/26 GEN: CC MEETINGS	900.00			101		411100	435000		10010
	192413	03/17/26 PLAT OF ST. JOHNS CHURCH	957.60*			467		495485	304000		10010
	192413	03/17/26 RL MATTER	3,496.50			101		411100	435000		10010
		Total for Vendor:	6,404.10								
16647		3491 KIMBALL MIDWEST	793.00								
	104269738	03/12/26 PW: REPAIRS/MAINTENANCE	158.60			101		431210	407000		10010
	104269738	03/12/26 PRK: REPAIRS/MAINTENANCE	158.60			101		452020	407000		10010
	104269738	03/12/26 STRM: REPAIRS/MAINTENANCE	158.60			209		460500	407000		10010
	104269738	03/12/26 SWR: REPAIRS/MAINTENANCE	158.60			603		432500	402000		10010
	104269738	03/12/26 WTR: REPAIRS/MAINTENANCE	158.60			604		432570	402000		10010
		Total for Vendor:	793.00								
16683		4096 KUTAK ROCK LLP	408.00								
	3717977	03/25/26 EDA: LEGAL	408.00			801		460500	304000		10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 13 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16701		4096 KUTAK ROCK LLP	1,164.50								
	3717980	03/25/26 ADM: LEGAL FEES	1,164.50			101		413200	304000		10010
		Total for Vendor:	1,572.50								
16712		206 LANGES PLUMBING & HEATING	623.00								
	I-30917-1	03/27/26 PD: SEWER LINE MAINTENANCE	436.10			101		421100	401000		10010
	I-30917-1	03/27/26 AMB: SEWER LINE MAINTENANCE	186.90			101		422700	401000		10010
16713		206 LANGES PLUMBING & HEATING	400.00								
	I-30830-1	03/19/26 PD: HVAC MAINTENANCE CONTRA	280.00			101		421100	401000		10010
	I-30830-1	03/19/26 AMB: HVAC MAINTENANCE CONTR	120.00			101		422700	401000		10010
		Total for Vendor:	1,023.00								
16648		2691 LANO EQUIPMENT OF NORWOOD INC	237.80								
	16308	03/11/26 REF: STUMP GRINDER MAINT.	237.80			101		461020	409000		10010
		Total for Vendor:	237.80								
16636		925 LEAGUE OF MN CITIES- INS. TRUS	5,018.00								
	032526	03/25/26 PD: WORKERS COMP AUD PREMIUM	1,003.60			101		421100	151000		10010
	032526	03/25/26 PW: WORKERS COMP PREMIUM	2,759.90			101		431210	151000		10010
	032526	03/25/26 AC: WORKERS COMP PREMIUM	1,254.50			101		451240	151000		10010
		Total for Vendor:	5,018.00								
16649		236 MED-COMPASS	195.00								
	49189	03/14/26 PW: OSHA FIT TESTING	195.00			101		431210	206000		10010
		Total for Vendor:	195.00								
16650		888 MENARDS- BURNSVILLE	138.98								
	53980	03/19/26 SWR: REPAIRS/MAINTENANCE	165.97			603		432500	402000		10010
	50560	12/15/25 GEN: PARADE SUPPLIES	-26.99			101		411100	343000		10010
CI	239										
		Total for Vendor:	138.98								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 14 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16702		3221 MIDWEST FIRE EQUIPMENT	159.61								
	26-0165	03/16/26 FD: REPAIRS/MAINTENANCE	159.61			101		422100	407000		10010
		Total for Vendor:	159.61								
16714		1391 MINNESOTA CRITTER GETTER	1,400.00								
	MAR-26	03/25/26 PD: 3/26 ANIMAL CONTROL	1,400.00			101		427000	313000		10010
		Total for Vendor:	1,400.00								
16651		4113 MINNESOTA EROSION CONTROL	420.00								
	032326	03/23/26 STRM: MS4 CONFERENCE	420.00			209		460500	207000		10010
		Total for Vendor:	420.00								
16732		274 MN CHIEFS OF POLICE ASSOC	4,500.00								
	23438	03/25/26 PD: LEADERSHIP PROGRAM	4,500.00			101		421100	207000		10010
		Total for Vendor:	4,500.00								
16704		286 MN FIRE SERVICE CERTIFICATION	1,118.00								
	15068	01/07/26 FD: TRAINING	1,118.00			101		422100	205000		10010
		Total for Vendor:	1,118.00								
16652		290 MN POLLUTION CONTROL AGENCY	23.00								
	J.M. 2026	03/02/26 SWR: OPERATOR CERT J.M.	23.00			603		432500	207000		10010
		Total for Vendor:	23.00								
16715		4090 MORRIS ELECTRONICS INC	300.00								
	18957	03/12/26 PD: COMPUTER EQUIPMENT	300.00			101		421100	575000		10010
16716		4090 MORRIS ELECTRONICS INC	746.15								
	18958	03/12/26 PD: COMPUTER EQUIPMENT	746.15			101		421100	575000		10010
		Total for Vendor:	1,046.15								
16653		636 ODP BUSINESS SOLUTIONS, LLC	13.29								
	03/09/26	GEN: COUNCIL SIGN	13.29			101		411100	208000		10010
	460089191001										

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 15 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16654		636 ODP BUSINESS SOLUTIONS, LLC	27.69								
	03/11/26	PW: OFFICE SUPPLIES	27.69			101		431210	201000		10010
		462313895001									
16655		636 ODP BUSINESS SOLUTIONS, LLC	8.60								
	03/11/26	PW: OFFICE SUPPLIES	8.60			101		431210	201000		10010
		462309250001									
16656		636 ODP BUSINESS SOLUTIONS, LLC	13.78								
	03/11/26	REC: GENERAL SUPPLIES	13.78			101		451000	208000		10010
		462313893001									
16717		636 ODP BUSINESS SOLUTIONS, LLC	35.84								
	03/27/26	PW: GENERAL SUPPLIES	7.33			101		431210	208000		10010
		462393718001									
	03/27/26	ADM: OFFICE SUPPLIES	28.51			101		413200	201000		10010
		462393718001									
		Total for Vendor:	99.20								
16718		2456 OFFICE OF MN IT SERVICES	10.50								
	03/13/26	PD: ICR 26000694 LANGUAGE L	10.50			101		421100	311000		10010
		Total for Vendor:	10.50								
16657		3421 OTTO, LUKE	700.00								
	01-2026	04/01/26 GEN: 2026 1ST QTR PER DIEM	650.00			101		411100	108000		10010
	01-2026	04/01/26 CD: 2026 1ST QTR PER DIEM	50.00			101		460505	108000		10010
		Total for Vendor:	700.00								
16658		350 OTTO, TODD	200.00								
	031626	03/16/26 PW: OSHA BOOT REIMBURSEMENT	66.67			101		431210	217000		10010
	031626	03/16/26 SWR: OSHA BOOT REIMBURSEMENT	66.66			603		432500	217000		10010
	031626	03/16/26 WTR: OSHA BOOT REIMBURSEMENT	66.67			604		432570	217000		10010
		Total for Vendor:	200.00								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 16 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16659		2044 PER MAR SECURITY SERVICES	165.00								
	3816145	03/22/26 FAC: 410 N CEDAR ST ALARM	165.00			101		420100	370000		10010
16660		2044 PER MAR SECURITY SERVICES	277.80								
	3816143	03/22/26 FAC: 700 E MAIN ST ALARM	277.80			101		420100	370000		10010
16661		2044 PER MAR SECURITY SERVICES	217.92								
	3816142	03/22/26 FAC: 420 E MAIN ST CCTV	217.92			101		420100	370000		10010
16662		2044 PER MAR SECURITY SERVICES	146.28								
	3816140	03/22/26 FAC1 203 W PRAIRIE ST CCTV	146.28			101		420100	370000		10010
16663		2044 PER MAR SECURITY SERVICES	313.62								
	3816139	03/22/26 FAC: 218 N MERDIAN CCTV/ALAR	313.62			101		420100	370000		10010
16735		2044 PER MAR SECURITY SERVICES	433.00								
	50003497	03/31/26 PRK: 801 E ORCHARD MAINT.	433.00			101		452020	407000		10010
16736		2044 PER MAR SECURITY SERVICES	123.78								
	3816144	03/22/26 FAC: 801 E ORCHARD ST CCTV	123.78			101		420100	370000		10010
		Total for Vendor:	1,677.40								
16685	E	363 PITNEY BOWES	294.88								
	1029096370	03/10/26 ADM: POSTAGE METER CONTRAC	36.86			101		413200	322000		10010
	1029096370	03/10/26 CD: POSTAGE METER CONTRACT	36.86			101		460505	322000		10010
	1029096370	03/10/26 PD: POSTAGE METER CONTRACT	36.86			101		421100	322000		10010
	1029096370	03/10/26 PW: POSTAGE METER CONTRACT	36.86			101		431210	322000		10010
	1029096370	03/10/26 SWR: POSTAGE METER CONTRAC	36.86			603		432500	322000		10010
	1029096370	03/10/26 WTR: POSTAGE METER CONTRAC	36.86			604		432570	322000		10010
	1029096370	03/10/26 FD: POSTAGE METER CONTRACT	36.86			101		422100	322000		10010
	1029096370	03/10/26 EDA: POSTAGE METER CONTRAC	36.86			801		460500	322000		10010
		Total for Vendor:	294.88								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 17 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16738		909 POWERPLAN	225.00								
	W7491701	03/24/26 PW: REPAIRS/MAINTENANCE	225.00			101		431210	407000		10010
16739		909 POWERPLAN	686.25								
	W7491601	03/25/26 PW: REPAIRS/MAINTENANCE	686.25			101		431210	407000		10010
		Total for Vendor:	911.25								
16664		2736 RAMY TURF PRODUCTS	950.00								
	120967	03/23/26 PRK: GRASS MAINTENANCE	950.00			101		452020	407000		10010
		Total for Vendor:	950.00								
16744		26 RIVER VALLEY PARTS SUPPLY	189.72								
	560691	03/03/26 PW: EQUIPMENT	189.72			101		431210	221000		10010
16745		26 RIVER VALLEY PARTS SUPPLY	43.48								
	560692	03/03/26 PW: 2012 CHEVY SILV MAINT.	16.23			101		431210	407000		10010
	560692	03/03/26 STRM: 2012 CHEVY SILV MAINT.	16.23			209		460500	407000		10010
	560692	03/03/26 PRK: 2012 CHEVY SILV MAINT.	16.23			101		452020	407000		10010
	560692	03/03/26 SWR: 2012 CHEVY SILV MAINT.	16.22			603		432500	402000		10010
	560692	03/03/26 WTR: 2012 CHEVY SILV MAINT.	16.22			604		432570	402000		10010
	561136	03/12/26 PW: 2021 MACK R/M	-37.65			101		431210	407000		10010
CI	241										
16746		26 RIVER VALLEY PARTS SUPPLY	8.70								
	560752	03/04/26 WTR: REPAIRS/MAINTENANCE	8.70			604		432570	402000		10010
16747		26 RIVER VALLEY PARTS SUPPLY	13.94								
	560926	03/07/26 FD: ENGINE 22 AIR FILTER	13.94			101		422100	407000		10010
16748		26 RIVER VALLEY PARTS SUPPLY	61.38								
	561133	03/12/26 PW: 1996 VACTOR TRUCK R/M	15.35			101		431210	407000		10010
	561133	03/12/26 STRM: 1996 VACTOR TRUCK R/M	15.35			209		460500	407000		10010
	561133	03/12/26 SWR: 1996 VACTOR TRUCK R/M	15.34			603		432500	402000		10010
	561133	03/12/26 WTR: 1996 VACTOR TRUCK R/M	15.34			604		432570	402000		10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 18 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16749		26 RIVER VALLEY PARTS SUPPLY	61.98								
	561685	03/24/26 PW: MACK TRUCKS R/M	61.98			101		431210	407000		10010
16750		26 RIVER VALLEY PARTS SUPPLY	9.09								
	561686	03/24/26 PD: DTF VEHICLE MAINTENANCE	9.09			101		421100	307500		10010
16751		26 RIVER VALLEY PARTS SUPPLY	418.99								
	561687	03/24/26 PW: EQUIPMENT	418.99			101		431210	221000		10010
16752		26 RIVER VALLEY PARTS SUPPLY	119.99								
	561688	03/24/26 PW: 1996 FORD VACTOR MAINT	30.00			101		431210	407000		10010
	561688	03/24/26 STRM: 1996 FORD VACTOR MAINT	30.00			209		460500	407000		10010
	561688	03/24/26 SWR: 1996 FORD VACTOR MAINT	30.00			603		432500	402000		10010
	561688	03/24/26 WTR: 1996 FORD VACTOR MAINT	29.99			604		432570	402000		10010
16753		26 RIVER VALLEY PARTS SUPPLY	198.17								
	561867	03/27/26 FD: BRUSH TRUCK 70 MAINT.	198.17			101		422100	407000		10010
16754		26 RIVER VALLEY PARTS SUPPLY	27.89								
	561868	03/27/26 PW: EQUIPMENT	27.89			101		431210	221000		10010
16755		26 RIVER VALLEY PARTS SUPPLY	35.98								
	561870	03/27/26 PW: GENERAL SUPPLIES	35.98			101		431210	208000		10010
		Total for Vendor:	1,189.31								
16665		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B021757	03/23/26 WTR: TESTS/CHEMICALS	109.73			604		432570	312500		10010
16666		3064 RMB ENVIRONMENTAL LABORATORIES	298.87								
	B021657	03/18/26 SWR: TESTS/CHEMICALS	298.87			603		432500	312500		10010
16719		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B021807	03/30/26 SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 19 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16720		3064 RMB ENVIRONMENTAL LABORATORIES	225.72								
	B021758	03/25/26 SWR: TESTS/CHEMICALS	225.72			603		432500	312500		10010
		Total for Vendor:	964.54								
16721		4129 ROTO-ROOTER SERVICES COMPANY	900.00								
	03/13/26	PD: SEWER LINE MAINTENANCE	900.00			101		421100	401000		10010
	48-27542522										
		Total for Vendor:	900.00								
16667		3887 SAM BOYLES	223.85								
	74967	03/11/26 PW: EQUIPMENT	223.85			101		431210	221000		10010
		Total for Vendor:	223.85								
16668		2371 SAVAGE, WANDA	114.12								
	03/26	04/01/26 CBL: 3/26 VIDEO RECORDER	114.12			206		451750	108000		10010
		Total for Vendor:	114.12								
16722		4131 SCHAEFFER MFG. COMPANY	1,819.57								
	ROE1048	03/27/26 PD: FUEL/LUBRICANTS	1,819.57			101		421100	212000		10010
		Total for Vendor:	1,819.57								
16669		436 SCOTT COUNTY TREASURER	7,534.00								
	03/12/26	SCALE RTF MEMBERSHIP	7,534.00			101		493000	585000		10010
	CI-000000404										
16723		436 SCOTT COUNTY TREASURER	13,736.66								
	03/11/26	PD: 2026 MDT LEASE	1,080.00			101		421100	222000		10010
	CI-000000400										
	03/11/26	PD: BAIR ANALYTICS 2026 DUES	973.17			101		421100	433000		10010
	CI-000000400										
	03/11/26	PD: BISS PUBLIC SAFETY SYSTEM	4,183.49			101		421100	433000		10010
	CI-000000400										
	03/11/26	PD: TRI-CITY TACTITAL TEAM DUE	7,500.00			101		421100	433000		10010
	CI-000000400										

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 20 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16742		436 SCOTT COUNTY TREASURER	76,400.00								
	03/31/26	ADM: ASSESSOR FEES	76,400.00*			101		413200	305000		10010
		CI-000000558									
		Total for Vendor:	97,670.66								
16670		1018 SIWEK LUMBER	66.00								
	124599 03/11/26	PW: PLOW TRUCK LUMBER	66.00			101		431210	407000		10010
16671		1018 SIWEK LUMBER	48.00								
	124586 03/11/26	PW: PLOW TRUCK LUMBER	48.00			101		431210	407000		10010
16757		1018 SIWEK LUMBER	75.20								
	125702 04/01/26	PW: BUILDING MAINTENANCE	75.20			101		431210	401000		10010
		Total for Vendor:	189.20								
16672		3305 SPECTRUM AUTO BODY INC	1,091.58								
	151674597 03/18/26	PD: 2023 CHEVY TAHOE R/M	1,091.58			101		421100	407000		10010
		Total for Vendor:	1,091.58								
16673		3993 STACEY, REX	600.00								
	01-2026 04/01/26	GEN: 2026 1ST QTR PER DIEM	600.00			101		411100	108000		10010
		Total for Vendor:	600.00								
16674		3971 SULLIVAN, THERESA	980.00								
	031326 03/13/26	HRA GRANT WTR HEATER	980.00			802		460500	407410		10010
		Total for Vendor:	980.00								
16675		4003 THE JOSEPH COMPANY, INC	208,525.00								
	WELL PAY 8 03/17/26	WTR: WELL PROJ PAY NO. 8	208,525.00*			604		495462	404500		10010
16759		4003 THE JOSEPH COMPANY, INC	190,019.00								
	PAY 9 03/30/26	WTR: WELL PAY NO 9	190,019.00*			604		495462	404500		10010
		Total for Vendor:	398,544.00								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 21 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16724		4132 THEAS, SHANE	50.00								
	01-2026	04/01/26 GEN: 2026 1ST QTR PER DIEM	50.00			101		411100	108000		10010
		Total for Vendor:	50.00								
16676		2056 TOWMASTER	175,606.00								
	90005777	03/12/26 PW: 2025 MACK TRUCK #14	175,606.00			101		431210	580000		10010
		Total for Vendor:	175,606.00								
16725		1176 ULINE	998.83								
	205933430	03/26/26 PW: OSHA BUILDING MAINT.	998.83			101		431210	401000		10010
16726		1176 ULINE	1,017.61								
	205932369	03/26/26 PW: OSHA BUILDING MAINT	339.20			101		431210	401000		10010
	205932369	03/26/26 SWR: OSHA BUILDING MAINT	339.20			603		432500	401000		10010
	205932369	03/26/26 WTR: OSHA BUILDING MAINT	339.21			604		432570	401000		10010
16727		1176 ULINE	93.91								
	205993138	03/27/26 PW: BUILDING MAINTENANCE	93.91			101		431210	401000		10010
16728		1176 ULINE	68.79								
	206073237	03/30/26 SWR: SAFETY EQUIPMENT	68.79			603		432500	208000		10010
		Total for Vendor:	2,179.14								
16677		2414 URBANWORKS	16,116.01								
	24-0017-15	02/28/26 LIBRARY PROJECT FINAL PAY	16,116.01*			101		495484	311000		10010
		Total for Vendor:	16,116.01								
16678		512 US POSTAL SERVICE	370.00								
	2026 #9	02/20/26 GEN: 2026 NEWSLETTER PERMIT #	370.00			101		411100	322000		10010
		Total for Vendor:	370.00								
16760		E 1561 VALLI INFORMATION SYSTEMS, INC	2,006.05								
	105202	03/31/26 SWR: 3/26 PRINT & MAIL	1,003.02			603		432500	322000		10010
	105202	03/31/26 WTR: 3/26 PRINT & MAIL	1,003.03			604		432570	322000		10010
		Total for Vendor:	2,006.05								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 22 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16729	E	2 VERIZON WIRELESS	2,067.05								
	6138228870	03/10/26 ADM: 2/26 PHONE	115.23			101		413200	321000		10010
	6138228870	03/10/26 PD: 2/26 PHONE	852.89			101		421100	321000		10010
	6138228870	03/10/26 CD: 2/26 PHONE	108.43			101		460505	321000		10010
	6138228870	03/10/26 FD: 2/26 PHONE	505.56			101		422100	321000		10010
	6138228870	03/10/26 REC: 2/26 PHONE	35.01			101		451000	321000		10010
	6138228870	03/10/26 PW: 2/26 PHONE	97.45			101		431210	321000		10010
	6138228870	03/10/26 SWR: 2/26 PHONE	164.08			603		432500	321000		10010
	6138228870	03/10/26 WTR: 2/26 PHONE	164.08			604		432570	321000		10010
	6138228870	03/10/26 PRK: 2/26 PHONE	24.32			101		452020	208000		10010
		Total for Vendor:	2,067.05								
16679		1284 VESSCO, INC.	708.93								
	100471	03/12/26 WTR: REPAIRS/MAINTENANCE	708.93			604		432570	402000		10010
		Total for Vendor:	708.93								
16730		519 WACONIA DODGE	1,085.79								
	326025	03/05/26 PD: 2021 CHARGER MAINTENANCE	1,085.79			101		421100	407000		10010
		Total for Vendor:	1,085.79								
16731		3690 WEX BANK	9,730.05								
	111461946	03/25/26 ADM: 03/26 FUEL	138.02			101		413200	212000		10010
	111461946	03/25/26 ADM: 03/26 MAINTENANCE	9.00			101		413200	407000		10010
	111461946	03/25/26 FD: 03/26 FUEL	1,015.89			101		422100	212000		10010
	111461946	03/25/26 FD: 03/26 MAINTENANCE	11.00			101		422100	407000		10010
	111461946	03/25/26 PD: 03/26 FUEL	2,744.21			101		421100	212000		10010
	111461946	03/25/26 PD: 03/26 MAINTENANCE	155.00			101		421100	407000		10010
	111461946	03/25/26 PW: 03/26 FUEL	1,739.76			101		431210	212000		10010
	111461946	03/25/26 SWR: 03/26 FUEL	1,739.76			603		432500	212000		10010
	111461946	03/25/26 WTR: 03/26 FUEL	1,739.76			604		432570	212000		10010
	111461946	03/25/26 DTF: 03/26 FUEL	437.65			101		421100	307500		10010
		Total for Vendor:	9,730.05								

04/03/26
08:28:31

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 4/26
For Pay Date: 04/03/26

Page: 23 of 25
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
16680		530 ZIEGLER INC.	44.04								
	03/12/26	WTR: GENERATOR MAINTENANCE	44.04			604		432570	402000		10010
	IN002331813										
		Total for Vendor:	44.04								
		# of Claims 150	Total:	966,441.06	# of Vendors	75					
		Total Electronic Claims		20,604.14							
		Total Non-Electronic Claims		945836.92							
		3/26 Manual Checks		22,650.07							
		Grand Total		989,041.13							

04/03/26
08:28:31

CITY OF BELLE PLAINE
Fund Summary for Claims
For the Accounting Period: 4/26

Page: 24 of 25
Report ID: AP110

Fund/Account	Amount
101 General	
10010 Cash - Checking	397,678.68
206 Cable Television	
10010 Cash - Checking	214.12
209 Storm Sewer	
10010 Cash - Checking	730.18
467 Develop Projects	
10010 Cash - Checking	957.60
471 Fire Station Renovation & Expansion	
10010 Cash - Checking	5,830.00
472 HWY 25/CSAH 3 Roundabout	
10010 Cash - Checking	22,944.00
473 2026 St & Utill Impr Project	
10010 Cash - Checking	91,871.14
603 Sewer	
10010 Cash - Checking	29,654.20
604 Water	
10010 Cash - Checking	414,764.92
801 Economic Development Authority	
10010 Cash - Checking	816.22
802 Housing Redevelope Authority	
10010 Cash - Checking	980.00
Total:	966,441.06



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: March 17, 2026
To: City of Belle Plaine Mayor and City Council
Dawn Meyer, City Administrator
From: Gunnar S. Kern, P.E.
Subject: Pay Request No. 8
Well No. 5 and Well House
City of Belle Plaine, Minnesota
Project No.: 0M2.126560

INTRODUCTION

Pay Request No. 8 for the above-referenced project in the amount of **\$208,525.00** is being submitted for payment.

DISCUSSION

This pay application covers work completed on the project from November 1, 2025, through February 25, 2026. The contractor has:

- Continued painting inside the well house and WTP
- Installed electrical and HVAC in the well house
- Installed pipe in the well house and WTP

BUDGET IMPACT

This expenditure is part of the overall Well No. 5 and Well House Project. This represents approximately **10%** of the total project cost, bringing the total work completed to date to **77%**.

ACTION REQUESTED

Approve the attached pay request from The Joseph Company for the total amount of **\$208,525.00**.

AIA[®] Document G702[™] – 1992

Application and Certificate for Payment

TO OWNER: City of Belle Plaine 218 North Meridian Street PO Box 129 Belle Plaine, MN 56011	PROJECT: Belle Plaine Well #5	APPLICATION NO: 24-261-00010	Distribution to:
FROM CONTRACTOR: The Joseph Company, Inc. 2003 14th Street NE Suite 106 Austin, MN 55912	VIA ARCHITECT:	PERIOD TO: 2/25/2026	OWNER <input type="checkbox"/>
		CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: 24-261 / /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[™], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,922,000.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 1,922,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,564,212.00
5. RETAINAGE:	
a. <u>3.00</u> % of Completed Work (Columns D + E on G703)	\$ 78,210.60
b. _____ % of Stored Material (Column F on G703)	\$ _____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 78,210.60
6. TOTAL EARNED LESS RETAINAGE	\$ 1,486,001.40
(Line 4 minus Line 5 Total)	\$ 1,277,476.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ _____
(Line 6 from prior Certificate)	\$ 208,525.00
8. CURRENT PAYMENT DUE	\$ _____
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 435,998.60
(Line 3 minus Line 6)	\$ _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: The Joseph Company, Inc.

By: [Signature] Date: 2/25/2026

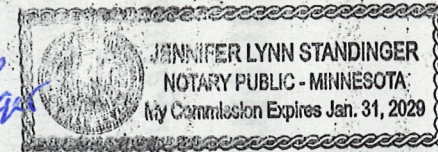
State of: Minnesota

County of: Mower

Subscribed and sworn to before me this 25th day of Feb. 2026

Notary Public: Jennifer Lynn Standing

My commission expires: Jan. 31, 2029



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 208,525.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 03/17/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 24-261-00010
PERIOD TO: 2/25/2026
ARCHITECT'S PROJECT NO: 2/25/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
01001	General Conditions	160,000.00	150,000.00	5,000.00		155,000.00	96.88	5,000.00	7,750.00
01002	Bond	20,000.00	20,000.00			20,000.00	100.00		1,000.00
01003	Submittal Exchange	3,280.00	3,280.00			3,280.00	100.00		164.00
01004	Allowance - General Construct.	100,000.00	40,029.00			40,029.00	40.03	59,971.00	2,001.45
01005	Allowance - Utility Serv Conn.	15,000.00						15,000.00	
01006	Allowance - Building Permit	5,000.00						5,000.00	
03001	Cast in Place Conc FootingWall	76,000.00	76,000.00			76,000.00	100.00		3,800.00
03002	Cast in Place Concrete Slabs	12,000.00	12,000.00			12,000.00	100.00		600.00
03003	Precast Hollow Core Planks	50,000.00	50,000.00			50,000.00	100.00		2,500.00
04001	Unit Masonry Assemblies	125,000.00	125,000.00			125,000.00	100.00		6,250.00
05001	Misc Metal Work	4,000.00	4,000.00			4,000.00	100.00		200.00
06001	Rough Carpentry	12,000.00	12,000.00			12,000.00	100.00		600.00
06002	Solid Surface Sills/Thresholds	300.00	300.00			300.00	100.00		15.00
07001	Dampproofing	10,000.00	10,000.00			10,000.00	100.00		500.00
07002	Bldg Insulation-CMU Foam Injec	11,000.00	11,000.00			11,000.00	100.00		550.00
07003	Vapor Barrier	5,000.00	5,000.00			5,000.00	100.00		250.00
07004	Fully Adhered Membrane RoofS	35,000.00	30,000.00	5,000.00		35,000.00	100.00		1,750.00
07005	Roof Hatches	6,000.00	6,000.00			6,000.00	100.00		300.00
07006	Caulking & Sealants	6,000.00	5,500.00	500.00		6,000.00	100.00		300.00
08001	Doors & Frames	11,000.00	11,000.00			11,000.00	100.00		550.00
09001	Water Treatment Fac. Painting	20,000.00	4,000.00	7,000.00		11,000.00	55.00	9,000.00	550.00
10001	Identifying Devices	1,100.00						1,100.00	
10002	Safety Devices	1,900.00						1,900.00	
23001	HVAC	38,000.00	16,900.00	19,000.00		35,900.00	94.47	2,100.00	1,795.00
26001	Electrical	364,000.00	92,263.00	100,000.00		192,263.00	52.82	171,737.00	9,613.15
GRAND TOTAL									

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702[™]-1992, Application and Certificate for Payment, or G732[™]-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 24-261-00010
PERIOD TO: 2/25/2026
ARCHITECT'S PROJECT NO: 2/25/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	% <i>(G ÷ C)</i>		
31001	Site Clear/Earthwk/Erosion Con	98,000.00	88,000.00			88,000.00	89.80	10,000.00	4,400.00
32001	Site Fencing	15,000.00		15,000.00		15,000.00	100.00		750.00
32002	7" Paving / Sidewalk	31,000.00	31,000.00			31,000.00	100.00		1,550.00
32003	Landscaping	18,000.00	5,000.00	13,000.00		18,000.00	100.00		900.00
33001	Site Utilities	65,000.00	55,000.00			55,000.00	84.62	10,000.00	2,750.00
33002	Well Drilling/Connections	336,000.00	296,440.00			296,440.00	88.23	39,560.00	14,822.00
33003	Water Util Transmission/Distri	100,000.00	95,000.00			95,000.00	95.00	5,000.00	4,750.00
33004	Site Util/Vert Turb Well Pump	100,420.00	90,000.00	5,000.00		95,000.00	94.60	5,420.00	4,750.00
40001	Process Piping & Pipe Fittings	67,000.00		50,000.00		50,000.00	74.63	17,000.00	2,500.00
Totals GRAND TOTAL		1,922,000.00	1,344,712.00	219,500.00		1,564,212.00	81.38	357,788.00	78,210.60

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: March 30, 2026
To: City of Belle Plaine Mayor and City Council
Dawn Meyer, City Administrator
From: Gunnar S. Kern, P.E.
Subject: Pay Request No. 9
Well No. 5 and Well House
City of Belle Plaine, Minnesota
Project No.: 0M2.126560

INTRODUCTION

Pay Request No. 9 for the above-referenced project in the amount of **\$190,019.00** is being submitted for payment.

DISCUSSION

This pay application covers work completed on the project from February 25, 2025, through March 26, 2026. The contractor has:

- Installed electrical and HVAC in the well house
- Finished Installation of pipe in the well house and WTP

BUDGET IMPACT

This expenditure is part of the overall Well No. 5 and Well House Project. This represents approximately **9%** of the total project cost, bringing the total work completed to date to **86%**.

ACTION REQUESTED

Approve the attached pay request from The Joseph Company for the total amount of **\$190,019.00**.

AIA[®] Document G702[™] – 1992

Application and Certificate for Payment

TO OWNER: City of Belle Plaine 218 North Meridian Street PO Box 129 Belle Plaine, MN 56011	PROJECT: Belle Plaine Well #5	APPLICATION NO: 24-261-00011	Distribution to:
FROM CONTRACTOR: The Joseph Company, Inc. 2003 14th Street NE, Suite 106 Austin, MN 55912	VIA ARCHITECT:	PERIOD TO: 3/26/2026	OWNER <input type="checkbox"/>
		CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: 24-261 / /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[™], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,922,000.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 1,922,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,764,232.00
5. RETAINAGE:	
a. <u>5.00</u> % of Completed Work (Columns D + E on G703)	\$ 88,211.60
b. _____% of Stored Material (Column F on G703)	\$ _____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 88,211.60
6. TOTAL EARNED LESS RETAINAGE	\$ 1,676,020.40
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 1,486,001.40
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 190,019.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 245,979.60
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: The Joseph Company, Inc.

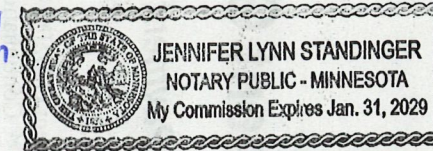
By: *Robert Wagon* Date: 3/26/2026

State of: Minnesota

County of: Mower

Subscribed and sworn to before me this 26th day of March 2026

Notary Public: Jennifer Lynn Standing
My commission expires: Jan. 31, 2029



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 190,019

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: *Annora A. Scott* Date: 03/30/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 24-261-00011
PERIOD TO: 3/26/2026
ARCHITECT'S PROJECT NO: 24-261

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
01001	General Conditions	160,000.00	155,000.00	2,500.00		157,500.00	98.44	2,500.00	7,875.00
01002	Bond	20,000.00	20,000.00			20,000.00	100.00		1,000.00
01003	Submittal Exchange	3,280.00	3,280.00			3,280.00	100.00		164.00
01004	Allowance - General Construct.	100,000.00	40,029.00			40,029.00	40.03	59,971.00	2,001.45
01005	Allowance - Utility Serv Conn.	15,000.00						15,000.00	
01006	Allowance - Building Permit	5,000.00						5,000.00	
03001	Cast in Place Conc FootingWall	76,000.00	76,000.00			76,000.00	100.00		3,800.00
03002	Cast in Place Concrete Slabs	12,000.00	12,000.00			12,000.00	100.00		600.00
03003	Precast Hollow Core Planks	50,000.00	50,000.00			50,000.00	100.00		2,500.00
04001	Unit Masonry Assemblies	125,000.00	125,000.00			125,000.00	100.00		6,250.00
05001	Misc Metal Work	4,000.00	4,000.00			4,000.00	100.00		200.00
06001	Rough Carpentry	12,000.00	12,000.00			12,000.00	100.00		600.00
06002	Solid Surface Sills/Thresholds	300.00	300.00			300.00	100.00		15.00
07001	Dampproofing	10,000.00	10,000.00			10,000.00	100.00		500.00
07002	Bldg Insulation-CMU Foam Injec	11,000.00	11,000.00			11,000.00	100.00		550.00
07003	Vapor Barrier	5,000.00	5,000.00			5,000.00	100.00		250.00
07004	Fully Adhered Membrane RoofS	35,000.00	35,000.00			35,000.00	100.00		1,750.00
07005	Roof Hatches	6,000.00	6,000.00			6,000.00	100.00		300.00
07006	Caulking & Sealants	6,000.00	6,000.00			6,000.00	100.00		300.00
08001	Doors & Frames	11,000.00	11,000.00			11,000.00	100.00		550.00
09001	Water Treatment Fac. Painting	20,000.00	11,000.00			11,000.00	55.00	9,000.00	550.00
10001	Identifying Devices	1,100.00						1,100.00	
10002	Safety Devices	1,900.00						1,900.00	
23001	HVAC	38,000.00	35,900.00	2,100.00		38,000.00	100.00		1,900.00
26001	Electrical	364,000.00	192,263.00	160,000.00		352,263.00	96.78	11,737.00	17,613.15
GRAND TOTAL									

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 24-261-00011
PERIOD TO: 3/26/2026
ARCHITECT'S PROJECT NO: 3/26/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	% <i>(G ÷ C)</i>		
31001	Site Clear/Earthwk/Erosion Con	98,000.00	88,000.00	10,000.00		98,000.00	100.00		4,900.00
32001	Site Fencing	15,000.00	15,000.00			15,000.00	100.00		750.00
32002	7" Paving / Sidewalk	31,000.00	31,000.00			31,000.00	100.00		1,550.00
32003	Landscaping	18,000.00	18,000.00			18,000.00	100.00		900.00
33001	Site Utilities	65,000.00	55,000.00			55,000.00	84.62	10,000.00	2,750.00
33002	Well Drilling/Connections	336,000.00	296,440.00			296,440.00	88.23	39,560.00	14,822.00
33003	Water Util Transmission/Distri	100,000.00	95,000.00	5,000.00		100,000.00	100.00		5,000.00
33004	Site Util/Vert Turb Well Pump	100,420.00	95,000.00	5,420.00		100,420.00	100.00		5,021.00
40001	Process Piping & Pipe Fittings	67,000.00	50,000.00	15,000.00		65,000.00	97.01	2,000.00	3,250.00
	Totals GRAND TOTAL	1,922,000.00	1,564,212.00	200,020.00		1,764,232.00	91.79	157,768.00	88,211.60

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



MEMORANDUM

DATE:	April 6, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-046 Consideration of Awarding the Bid for the 2026 Improvement Project.
BACKGROUND/ JUSTIFICATION:	<p>Bids for the 2026 Improvement Project were opened on April 1, 2026. The apparent low bidder was Wm. Mueller & Sons, Inc.</p> <p>The total base bid amount and all alternates is: \$2,894,464.31</p> <p>Engineer's Estimate for the base and alternates: \$3,408,287.00</p> <p>As directed by Council at the February 17, 2026 City Council the bids were advertised as follows:</p> <ul style="list-style-type: none">• Reconstruction of Court Street and Grove Street.• Alternate Bid 1 – Prairie Park Parking Lot.• Alternate Bid 2 – Aspen Lane and Commerce Drive Reclamation.• Alternate Bid 3 – South Street Mill & Overlay.• Alternate Bid 4 – Public Works Facility Reclamation & Paving. <p>The City Council discussed this project numerous times in 2025 and 2026 including:</p> <ul style="list-style-type: none">• June 16, 2025 – Authorize Preliminary Engineer Report.• July 21, 2025 – Authorize Revised Limits for the Preliminary Engineer Report.• August 18, 2025 – Accept the Report and Call for Preliminary Hearing.• September 15, 2025 – Preliminary Assessment Hearing, Ordered Final Plans & Specifications.• February 17, 2026 – Authorized Advertisement for Bids. <p>City Engineer Duncan will be present at the meeting to summarize the bids and answer any questions the Council may have.</p>
FISCAL IMPACT:	The 2026 Improvement Project has been included in the City's CIP and the 2026 budget.
STAFF RECOMMENDATION:	Approve Resolution 26-046 Consideration of Awarding the Bid for the 2026 Improvement Project.



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001

Phone: (507) 625-4171
Bolton-Menk.com

April 1, 2026

Dawn Meyer
City Administrator
City of Belle Plaine
218 North Meridian Street, PO Box 129
Belle Plaine, MN 56011-0129

RE: 2026 Street & Utility Improvement Project
City of Belle Plaine, MN
BMI Project No. 25X.138087

Dear Dawn,

Bids were received and opened electronically through QuestCDN at City Hall on Wednesday, April 1 at 11:00am for the project referenced above. The potential project consists of the following:

- Base Bid - Court Street and Grove Street Reconstruction:
- Alternate Bid 1 – Prairie Park Parking Lot
- Alternate Bid 2 – Aspen Lane and Commerce Drive Reclamation
- Alternate Bid 3 – South Street Mill & Overlay
- Alternate Bid 4 – City Shop Reclamation & Paving

Eight (8) bids were received with the results summarized below:

Bidder	Base Bid	Add Alternate 1	Add Alternate 2	Add Alternate 3	Add Alternate 4
Wm. Mueller & Sons, Inc.	\$2,017,127.97	\$257,672.60	\$238,370.70	\$116,466.30	\$264,826.74
GM Contracting, Inc.	\$2,240,264.91	\$358,041.10	\$231,799.19	\$116,499.66	\$248,131.83
Kuechle Underground, Inc.	\$2,262,670.83	\$251,824.86	\$264,170.10	\$128,194.75	\$291,229.40
Ryan Contracting Company	\$2,281,186.80	\$235,823.70	\$251,200.40	\$139,888.00	\$276,665.00
Holtmeier Construction, Inc.	\$2,285,983.90	\$264,243.78	\$263,698.20	\$120,826.40	\$286,724.40
Northwest Asphalt, Inc.	\$2,291,522.99	\$258,637.15	\$256,910.95	\$129,714.75	\$294,998.20
Heselton Construction, LLC	\$2,549,004.00	\$289,418.25	\$287,148.00	\$147,765.25	\$330,661.50
BCM Construction, Inc.	\$2,644,879.00	\$287,484.00	\$264,883.00	\$142,028.00	\$299,630.00
Engineer's Estimate	\$2,400,034.00	\$314,944.00	\$265,504.00	\$147,777.50	\$279,994.50

For the Base Bid and all combinations of Add Alternates, the low bidder for the project is Wm. Mueller & Sons, Inc., from Hamburg. The low Base Bid is approximately 16% below the Engineer's Estimate, with the next lowest bid approximately 11% over Mueller's. The total amount bid for the Base + Alternates is \$2,894,464.31, which is 15% below the Engineer's Estimate of \$3,408,287. A detailed abstract of all the bids is attached for your review.

Wm. Mueller & Sons, Inc. holds the contract for the substantially complete 2025 Street & Utility Project and is well qualified to perform the work required under this contract as well. If deemed financially feasible, we recommend that Wm. Mueller & Sons, Inc. be awarded the Base Bid and Add Alternates as deemed appropriate by the City Council. Please keep Mueller's attached submitted documents for your records.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in blue ink that reads "D. Joseph Duncan II". The signature is written in a cursive style with a small "II" at the end.

D. Joseph Duncan II, P.E.
City Engineer

DJD/rm

Enclosure

**CITY OF BELLE PLAINE
RESOLUTION 26-046**

**A RESOLUTION RECEIVING BIDS AND AWARDING THE CONTRACT FOR THE
2026 IMPROVEMENT PROJECT**

WHEREAS, The City received bids on April 1, 2026 for the 2026 Improvement Project;

WHEREAS, the bids were tabulated and analyzed as follows:

Bidder	Base Bid	Add Alt. 1	Add Alt. 2	Add Alt. 3	Add Alt. 4
Wm. Mueller & Sons, Inc.	\$2,017,127.97	257,672.60	\$238,370.70	\$116,466.30	\$264,826.74
GM Contracting, Inc.	\$2,240,264.91	\$358,041.10	\$231,799.19	\$116,499.66	\$248,131.83
Kuechle Underground, Inc.	\$2,262,670.83	\$251,824.86	\$264,170.10	\$128,194.75	\$291,229.40
Ryan Contracting Company	\$2,281,186.80	\$235,823.70	\$251,200.40	\$139,888.00	\$276,665.00
Holtmeier Construction, Inc.	\$2,285,983.90	\$264,243.78	\$263,698.20	\$120,826.40	\$286,724.40
Northwest Asphalt, Inc.	\$2,291,522.99	\$258,637.15	\$256,910.95	\$129,714.75	\$294,998.20
Heselton Construction, LLC	\$2,549,004.00	\$289,418.25	\$287,148.00	\$147,765.25	\$330,661.50
BCM Construction, Inc.	\$2,644,879.00	\$287,484.00	\$264,883.00	\$142,028.00	\$299,630.00
Engineer's Estimate	\$2,400,034.00	\$314,944.00	\$265,504.00	\$147,777.50	\$279,994.50

WHEREAS, the 2026 Improvement Project consists of Base Bid - Reconstruction of Court Street and Grove Street. Alternate Bid 1 – Prairie Park Parking Lot; Alternate Bid 2 – Aspen Lane and Commerce Drive Reclamation; Alternate Bid 3 – South Street Mill & Overlay; Alternate Bid 4 Public Works Facility Reclamation & Paving;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA THAT;

1. All bids on the 2026 Improvement Project are hereby received and tabulated.
2. Awarding the total amount bid to Wm. Mueller & Sons, Inc. in the amount of the \$2,017,127.97 base bid and include the addition of Alternate bids _____ for a total amount of _____ for the 2026 Improvement Project in accordance with the plans and specifications and advertisement for bids is the lowest responsible bid and hereby is accepted.
3. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City.
4. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 6th day of April 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	April 6, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Discussion: Timeline and Process of Closed Session from February 2, 2026.
BACKGROUND/ JUSTIFICATION:	Discussion was requested by Mayor and Council.