

APPROVED

**BELLE PLAINE CITY COUNCIL
COUNCIL ORIENTATION
MARCH 30, 2026**

1. CALL TO ORDER.

The Belle Plaine City Council met in Council Orientation on Monday, March 30, 2026 at 8:05 AM in the council chambers at City Hall, 218 North Meridian Street, Belle Plaine, MN. Councilmembers Brady Hartmann and Shane Theas present. Mayor Evans arrived at 8:30 AM.

Also present were Finance Director Jirik, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, and Police Sergeant Vycital. Fire Chief Otto was present from 8:05 AM to 8:15 AM. Police Chief Stier was present from 8:05 AM to 8:56 AM. Renee Eyrich was present from 8:05 AM to 9:58 AM and Bonnie Vinkemeier was present from 9:58 AM to 11:41 AM.

2. ROLES AND RESPONSIBILITIES.

Fire Chief Otto presented the Fire Department presentation.

Council held brief discussion.

City Administrator Meyer reviewed the Roles and Responsibilities presentation adaption from the League of Minnesota Cities.

Council held brief discussion.

3. ORIENTATION WITH DEPARTMENT HEADS.

The following department heads reviewed their departments with a presentation. Brief discussion was had with each department head.

- Police – Terry Stier
- Finance – Amy Jirik
- Community Development – Cynthia Smith Strack
- Public Works – Todd Otto
- Engineering – Joe Duncan
- Administration – Dawn Meyer

4. QUESTION AND ANSWER WITH OUTGOING COUNCIL.

None.

5. WRAP UP DISCUSSION.

Wrap up discussion and direction to meet at 12:45 in the front lobby for a tour of the City.

6. ADJOURN.

The meeting was adjourned at 11:41 AM.

Respectfully Submitted,

Renee Eyrich
Recording Secretary and
Bonnie Vinkemeier
Acting Recording Secretary