



BELLE PLAINE PARKS COMMISSION
NOTICE OF REGULAR SESSION AND AGENDA
CITY HALL, 218 NORTH MERIDIAN STREET
PLEASE USE THE NORTH ENTRANCE

Monday, May 18, 2026
5:00 P.M.

1. CALL TO ORDER.

1.1. Roll Call.

2. APPROVAL OF AGENDA.

3. APPROVAL OF MINUTES.

3.1. Regular Session Minutes of April 20, 2026.

4. TREASURERS REPORT. Next Report in June.

5. DISCUSSION ITEMS.

5.1. 2026 Parks Commission Goals.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

6.2. Upcoming Meetings.

1. Next Regular Meeting (Tentative), 5:00 PM, Monday, June 15, 2026.

7. Adjourn.

There may be a quorum of the Belle Plaine City Council present at the meeting.

**BELLE PLAINE PARKS COMMISSION
REGULAR SESSION
April 20, 2026**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Commission met in Regular Session on Monday, April 20, 2026 at City Hall 218 North Meridian Street, Belle Plaine, MN. Secretary Crosby called the meeting to order at 5:00 PM with Commissioners Crosby, Koepp and Walsh present. Commissioners Moonen and Lawler were absent.

Also present were Council Liaison Hartmann and City Administrator Meyer. Council Liaison Theas was absent.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Hartmann, second by Commissioner Walsh, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of February 20, 2026.

MOTION by Commissioner Hartmann, second by Commissioner Walsh, to approve the Regular Session Minutes of February 20, 2026 as presented. ALL VOTED AYE. MOTION CARRIED.

4. TREASURERS REPORT. 4.1. Park Fund 205 Budget Update.

MOTION by Commissioner Walsh, second by Commissioner Koepp, to approve the Treasurers Report as presented. ALL VOTED AYE. MOTION CARRIED.

5. DISCUSSION ITEMS.

5.1. Update: Pickle Ball Courts.

City Administrator Meyer reviewed the updates to the Pickleball quotes and noted the project was voted to move forward to Council at the last meeting.

The Commission held discussion.

5.2. 2026 Parks Commission Goals.

City Administrator Meyer the Commission started reviewing the submitted Parks goals.

After discussion it was determined that the Commission will meet Monday, May 18 at 5:00 PM. The Commission is each to come with three goals to discuss as a group.

6. ADMINISTRATIVE REPORTS.

6.1. Commissioner Comments.

No comments were made.

6.2. Upcoming Meetings.

1. Next Regular Meeting (Tentative), 5:00 PM, Monday, June 15, 2026.

The Commission was reminded of the next tentative meeting as listed.

7. Adjourn.

MOTION by Commissioner Walsh, second by Commissioner Hartmann, to adjourn the meeting at 5:47 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

DATE: May 18, 2026
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Parks Commission Goals



At the April 20 Parks Commission Meeting the Commission reviewed some of the Commission goals. For efficiency it was determined that each Commissioner come back with three goals to the next meeting.

Memo from February 17 Parks Meeting:

Every other year, the Parks Commission reviews and establishes its overall goals. The year 2026 is a scheduled review year.

Attached is the updated Parks Commission Projects and Priorities list for the Commission's review.

Staff request that the Commission review the goals and submit any updates or revisions to Administrative Assistant Eyrich by **April 8**, so they may be compiled for review and discussion at the April 20 Parks Commission meeting.

Submittals for 2026/2027 Parks Commission Goals

Commissioner	Submittal
Crosby	Addition of a ramp or similar thing to make the gazebo at the bridge and 3 ADA accessible.
Crosby	Addition of shrubs, flowers, similar plantings around the gazebo.
Crosby	Addition of garbage cans around the trail system.
Crosby	Inquiry to Scott County conservation district about their free planning assistance for water conservation/prairie planting in relation to Arrowwood park. https://www.scottcountymn.gov/ArchiveCenter/ViewFile/Item/635 Page 20.
Crosby	A dedicated park land (not yet developed) show up on official park maps.
Moonen	Aquatic Center – Additional shaded areas
Moonen & Hartmann	Century Park – Add Pickle Ball Courts
Moonen & Hartmann	Chatfield Square – Expand the basketball court to full size and additional hoops.
Moonen	Court Square – needs updating by public works
Moonen	Heritage Square – Expand Sake Park
Moonen	Heritage Square – Adaptive Playground Equipment
Moonen	Hickory Park – Additions to dog park
Moonen	Veterans Park – Block retaining wall around red letter
Moonen	Sledding Hill – sled shed

Parks Commission Projects and Priorities

All funding is development driven.

➤ **Hickory Park: - PHASE II**

- Move Park equipment and expansion of rink. (No Date Determined)
- Shaded area for playground – added 2023 (No Date Determined)

➤ **Riverview Park:**

- parking lot
- bike racks
- restroom facilities
- statue features
 - ❖ Feb. 2019 – get quote for restroom add to long-term plan. (No Date Determined)

➤ **Heritage Square –**

- Added 2023 – review changes on skateboard regulations.
 - ❖ Feb. 2019 – add to 10 year plan – (2029) review for expansion or development

➤ **Fountain Park:**

- Added in 2023 – Address Western Field in the Spring of 2025
- 2020-2022 – Redevelopment Project – moved and improved field, updated bathrooms and playground equipment.

➤ **Founders Park:**

- Detached restroom facility in need of repair
 - ❖ Added in 2023 – Discussion on accessibility concerns in 2025
 - ❖ Feb. 2019 – Add bathroom update to the 10-year plan. (2029)
 - ❖ 2012 – Commissioners suggested seeking grant funds for the restoration.

➤ **Court Square:**

- Bathroom and Shelter updates
 - ❖ Feb. 2019 – Add Bathrooms and shelter update to the 2020/2021 plan. (Due to planning and funding the updates was pushed out to 2023-2024.)

➤ **Creekside Park:**

- Enhancement to playground equipment
- Swinging bridge – recommendation by Coop in 2012
 - ❖ Add to 5-year plan as a development plan. (2024)

➤ **Prairie Park:**

- New Restrooms
- Parking area and road reconfiguration
- Paved parking lot/roads
 - ❖ In 2025 the Parks Commission requested the Council look at renovations with the 2026 Street Project. Council has not authorized the 2026 project yet.

- ❖ Add Restrooms to the 2021/2022 project. Additional updates reviewed after completion of Hickory Park. (Due to planning and funding the updates were pushed out to 2023-2024.)
- ❖ 2012 – Commissioner Kehr requested park funds be allocated for future upgrades. Motion by Gardner and Coop to recommend City Council Order Concept plan including re-design of the playground, parking area, and road re-configuration. Motion Carried.

➤ **Chatfield Park**

- ❖ Feb. 2019 – Add to 5-year plan for review. (2024)

➤ **Century Park**

- None. Updated complete spring of 2021.

➤ **Tower Park**

- ❖ Received park through development, approved a proposed concept plan, waiting for deed and funding.
- ❖ Feb. 2019 – Presented by Commissioner Coop a temporary park would sit in the right-of-way until time of development add to the 2020 plan.

➤ **Veteran’s Park**

- Park refresh of letters, mulch, removal of trees and bushes was done in 2021.
- Additional refresh in 2025 & 2026 with flag poles, cement work.

➤ **Townsend Park**

- Entrance refresh planned for 2023 as part of the Downtown Project.
- Refresh completed as part of the Downtown Project.

➤ **Meadow Park**

- No plans for updates. In 2021, Resident requested the addition of trees for shade.

➤ **Union Square**

- 2024 shelter update along with sidewalks, electrical and lighting. Removal of the gazebo.

➤ **Archery Range**

- No updates planned.

➤ **Prairie Gardens Development Parkland**

- Waiting for funding.

Natural Areas

Elizabeth Blaha Bird Sanctuary

- Natural Area.

Roberts Creek

- Signage
- Parking Area
- Trail
- Grass Area
 - ❖ 2021 Parks Commission voted to remove item from the current projects list and leave as a natural area.
 - ❖ Feb. 2019 – Request a concept plan and revisit in 2019 to determine plan for development in 2020. Request to cut in trail in 2019.
 - ❖ 6/2018 – Direction to get bids and clear scope of work for quote for gravel lot with two signs at Road and Parking area. Cutting in a trail and creating grass area and picnic area. Coop requested maintenance costs.

Other Initiatives/Properties:

Trail Expansion

- Reviewed with projects and development annually.

Aquatic Center

- Completed in 2020 – No expansion planned at this time.
- 2025 Addition of Speed Slide – The speed slide was pushed back.

Sledding Hill GROVE/FOREST Street Property

- Signage – installed Spring of 2022

DNR – Boat Landing Canoe Rest Area

- Feb. 2019 – Add to 5-year plan for review. (2024)
- 12/2018 – Response from DNR may put in at City expense and maintenance.

Downtown Plaza

- Updated stage and electronic sign with the Downtown Project. Completed in 2018 – additional seating added in 2021.
- It was the consensus of the board for bathroom updates as follows: Court Square, Hickory Park, North Park and then Prairie Park

2026 Priorities

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