



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, May 18, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

Roll Call.

2.1. Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

4.1. PROCLAMATION - National Poppy Day

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of May 4, 2026.

5.2. Resolution 26-056 Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season

5.3. Local 49ers Union MOU.

5.3.1. Resolution 26-060 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

5.4. LELS Union MOU.

5.4.1. Resolution 26-061 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

5.5. Resolution 26-062 Accepting a Donation of Popsicles for the Belle Plaine Police Department Summer Series Popsicles in the Park from Coborns, Belle Plaine.

5.6. Resolution 26-064 Approving Premise Permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

6.2. Ambulance Department. (Report Only)

6.3. Police Department.

6.4. Fire Department.

6.5. Community Development Department.

Subject to change.

Live stream/video recording of council meeting at www.belleplainemn.gov

7. PUBLIC HEARINGS.

7.1. **Liquor License – Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck.** The City Council will consider public comment on a request by Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck for an On-Sale, Off-Sale Intoxicating Liquor, 2 AM and Sunday Intoxicating Liquor License at 110 North Meridian Street.

7.1.1. Resolution 26-057 Liquor License for Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck at 110 North Meridian Street.

7.2. **Annual Liquor License Renewals.** The City Council will receive and consider public comment on the annual liquor license renewals for the period of July 1, 2026 through June 30, 2027.

7.2.1. Resolution 26-058 Approving Annual Renewal of Liquor License for 2026/2027.

7.3. **Conditional Use Permit – 121 Meridian Street South.** The City Council is to hold a public hearing to receive and consider public comment on a request by Kevin Berger (Property Owner) for a conditional use permit under Section 1105.11, Subd. 4(2) of the City Code. If approved the conditional use permit would allow automobile sales at 121 Meridian Street South.

7.3.1. **Resolution 26-059** Approving a Conditional Use Permit for an Auto Dealership at 121 Meridian Street South.

8. BUSINESS.

8.1. Presentation of Claims.

8.2. Resolution 26-063 Authorizing Advertisement for Bids for the TH 25 and CSAH 3 (Main Street) Roundabout Project as part of the FY 2026 Metro Local Partnership Program Funding.

9. ADMINISTRATION.

9.1. **Upcoming Tentative Meetings.**

1. City Offices Closed in Observance of the Holiday, Monday, May 25.
2. Downtown Music and Food Trucks, Wednesday, May 27, 4:30 - 8:00pm.
3. Design, Monday, June 1, 5:00 PM.
4. City Council, Monday, June 1, 6:00 PM.
5. Work Session, Monday, June 1, 6:15 PM.

10. ADJOURN.



The Office of the Mayor Belle Plaine, Minnesota

May 18, 2026

*Expressing support for the designation of May 22nd 2026,
as “National Poppy Day” in honor of our fallen.*

PROCLAMATION

Expressing support for the designation of May 22, 2026 as “National Poppy Day” in Belle Plaine as recognizing the importance of honoring those that have worn our nation’s uniform; and

WHEREAS, poppies are worn and displayed as a symbolic tribute to our fallen and the future of living veterans and servicemembers; and

WHEREAS, at the end of World War I, The American Legion and VFW Families adopted the poppy as a symbol of freedom and the blood sacrificed by troops in wartimes; and

WHEREAS, the use of the poppy symbolically comes from the poem In Flanders Fields, which movingly begins, “In Flanders Fields the poppies blow, between the crosses, row on row,” referring to the poppies that sprang up in the churned earth of battlefields across Belgium and France where soldiers died fighting; and

WHEREAS, The American Legion and VFW Families has long utilized the red poppy as its official flower, symbolizing the blood shed by those who have served in our U.S. military; and

WHEREAS, wearing a poppy will unite citizens from across the country who decide to show their patriotism; and

WHEREAS, May 22, 2026 would be appropriate date to designate as “National Poppy Day”

WHEREAS, the Belle Plaine VFW Auxiliary and the American Legion Auxiliary will be distributing the traditional red poppy on May 22, 23 and 24, 2026.

Now, therefore, be it Resolved, that the Office of the Mayor of Belle Plaine, Minnesota –

- 1) Supports the designation of May 22, 2026 as “National Poppy Day,” and
- 2) Encourages all citizens, residents, and visitors in Belle Plaine to join in observing this day to honor every servicemember who has died in the name of liberty, freedom and democracy while also showing their support for living veterans, servicemembers and their families.

***In Witness Thereof, I have hereunto set
My hand caused this seal to be affixed.***

**James Evans
Mayor of Belle Plaine**

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 4, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Evans led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 4, 2026 at 6:00 Pm in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Evans called the meeting to order with Councilmembers Brady Hartmann, Rex Stacey, Luke Otto and Shane Theas present.

Also present were City Administrator Meyer, Finance Director Jirik, Assistant Community Development Director Gerold, Public Works Superintendent Otto, City Engineer Duncan and Police Sergeant Vycital. Wanda Savage services as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Stacey, second by Councilmember Theas, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

** Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

4.1. PROCLAMATION – Skilled Nursing Facilities Week, May 10-16, 2026.

Mayor Evans read the proclamation and presented it to The Lutheran Home representative Rick Krant.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Council Tours Minutes of April 16, 2026.
- 5.2. Regular Session Minutes of April 20, 2026.
- 5.3. Work Session Minutes of April 20, 2026.
- 5.4. Resolution 26-054 Approving 2025 Performance Measurement Report.
- 5.5. Resolution 26-055 Declaring Certain Equipment as Surplus and Authorizing Transfer of the 2004 Enclosed Trailer from the Fire Department to the Public Works Department.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Council Tours Minutes of April 16, 2026; 5.2. Regular Session Minutes of April 20, 2026; 5.3. Work Session Minutes of April 20, 2026; 5.4. Resolution 26-054 Approving 2025 Performance Measurement Report and 5.5. Resolution 26-055 Declaring Certain Equipment as Surplus and Authorizing Transfer of the 2004 Enclosed Trailer from the Fire Department to the Public Works Department. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the City Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration report.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Hartmann, second by Councilmember Theas, to approve the reviewed claims as presented in the amount of \$129,954.50. ALL VOTED AYE. MOTION CARRIED.

8.2. Pickle Ball Courts.

City Administrator Meyer reviewed the Pickle Ball Court Addition and options for Council.

The Council held discussion.

MOTION by Councilmember Theas, second by Councilmember Hartmann, to TABLE Resolution 26-014A and B. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, May 11.
2. Planning, 6:00 PM, Monday, May 11.
3. Public Safety, 7:00 AM, Tuesday, May 12.
4. Public Works, 7:00 AM, Wednesday, May 13.
5. Parks Commission, 5:00 PM, Monday, May 18.
6. City Council, 6:00 PM, Monday, May 18.
7. Work Session, 6:15 PM, Monday, May 18.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to adjourn the meeting at 6:26 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	May 18, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-056 Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Aquatic Center is scheduled to open on Saturday, June 6, for the 2026 Season. We are fortunate to have a number of returning aquatic staff members, guards and W.S.I. certified instructors. Aquatic Center Manager Wadsley and I have reviewed and interviewed the all applicants and recommends hiring as listed in Resolution 26-056.</p> <p>The wages are based on years of service and training achievements.</p>
FISCAL IMPACT:	Budgeted Item.
STAFF RECOMMENDATION:	Approve Resolution 26-056 Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-056**

**APPOINTING SEASONAL LIFE GUARDS, WATER SAFETY INSTRUCTORS AND AQUATIC STAFF
FOR THE 2026 BELLE PLAINE AQUATIC CENTER SEASON**

WHEREAS, Staff has a need for seasonal employees to perform duties at the Aquatic Center prior to its season opening;

WHEREAS, Staff has recommended the appointments of lifeguards and aquatic staff as shown on Attachment A.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The individuals listed on Attachment A are hereby appointed as Lifeguards, Water Safety Instructors and/or Aquatic Staff as indicated, contingent on all pre-employment requirements being fulfilled and subject to the rules of the City's Personnel Policy, with pay scale as follows:

1. Re-appointed individuals who ended the season in good standing will be placed on the wage scale with years of experience.
2. Individuals with position changes will receive appropriate increases.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

**RESOLUTION 26-056
ATTACHMENT A**

Aquatic Center Staff 2026

Job Title	Certifications
Lifeguards	
Head Guard	
Michael Schultz	Head Guard, Step 3
Reagan Meyenburg	Head Guard, Step 3
Level II	
Grace Bisek	LG II, Step 3
Brooke Burgemeister	LG II, Step 4
Grace Grazzini	LG II, Step 2
Jerome Herrmann	LG II, Step 2
Rachel Johnson	LG II, Step 4
Mallory Kelm	LG II, Step 2
Avery Kes	LG II, Step 2
Elise McCann	LG II, Step 2
Tessa Menke	LG II, Step 2
Connor O'Brien	LG II, Step 4
Abigail Schiffmann	LG II, Step 2
Kacie Schroeder	LG II, Step 2
Samantha Shaughnessy	LG II, Step 2
Annika Stone	LG II, Step 2
James Woelfel	LG II, Step 2
WSI	
Kim Koepp	WSI III, Step 12
Level I	
Matthew Edel	LG I, Step 1
Wyatt Fogarty	LG I, Step 2
Makenna Gerres	LG I, Step 4
Erik Hoff	LG I, Step 1
Aaron Johnston	LG I, Step 1
Walker Koepp	LG I, Step 2
Eva McCann	LG I, Step 1
Ava Mesenbring	LG I, Step 2
Reid Schroeder	LG I, Step 1
Jordyn Schultz	LG I, Step 1
Jada Selly	LG I, Step 3
Henrik Shutes	LG I, Step 2
Leah Thomason	LG I, Step 3
Rylan Williamson	LG I, Step 1
Morgan Zwick	LG I, Step 3
Aquatic Staff	
Level III	
Michelle Garcia	AS III, Step 3
Level II	
Mya Bommelyn	AS II, Step 2
Katey Borresen	AS II, Step 5
Teegan Cieluch	AS II, Step 1

Morgan Giles	AS II, Step 1
Brynn Hennen	AS II, Step 1
Chaz Iovino	AS II, Step 1
Paige Jensen	AS II, Step 3
Carsen Kes	AS II, Step 1
Caden Koepp	AS II, Step 1
Kylie Linqvist	AS II, Step 1
Taylor Menke	AS II, Step 2
Brenna Mesenbring	AS II, Step 2
Lucas O'Brien	AS II, Step 2
Patrick Otto	AS II, Step 1
Lilly Rief	AS II, Step 3
Caden Riga	AS II, Step 3
Morgan Schmidt	AS II, Step 1
Isabel Tuchtenhagen	AS II, Step 4
Natalia Vera Juarez	AS II, Step 3
Jackson Ziemke	AS II, Step 3



MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	<p>49ers Union MOU Resolution 26-060 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.</p>
BACKGROUND/ JUSTIFICATION:	<p>In 2026, the State of Minnesota implemented a paid leave program for family (MNPL) and medical reasons. This benefit provides employees with 70% of their wages, up to a maximum of \$1,423 per week while on leave. The City contributes 0.40% of each employee's wages, and employees contribute 0.39% through payroll deductions.</p> <p>At the April 6, Finance Ways and Means meeting the Council discussed the City's options for coverage of employees with the MNPL in effect. After full discussion it was the consensus of the Council to move forward with a modification of the long-term disability (LTD) benefit. This modification is an estimated <u>cost savings</u> to the City of \$3,289.89.</p> <p>The International Union of Operating Engineers Local 49 Union, which covers specific City Public Works employees, has reviewed and approved the change.</p> <p>The proposed change: Eligible full-time employees will receive standard long-term disability coverage equal to 60% of monthly wages, up to a maximum of \$5,000 per month. If the current MN PFML benefits change or are discontinued, the Employer and Union agree to meet and negotiate over short-term and long-term disability benefits.</p>
FISCAL IMPACT:	The change will be a cost savings to the City.
STAFF RECOMMENDATION:	Approval of Resolution 26-060 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

MEMORANDUM OF UNDERSTANDING
“Long-Term Disability Benefits”

WHEREAS, the City of Belle Plaine “Employer” and the International Union of Operating Engineers Local 49 “Union” are parties to a collective bargaining agreement in effect from January 1, 2025, through December 31, 2027; and

WHEREAS, the new MN Paid Family Medical Leave Act “PFML” was implemented by the state. In many cases, the new MN PFML benefits may be used in place of the current short-term disability benefits the Employer’s paying for.

NOW, THEREFORE, the Employer and the Union agree as follows:

The purpose of this Memorandum of Understanding (MOU) is to remove the current language in Article 20.4 and replace it with the following language:

Eligible full-time employees will receive standard long-term disability coverage equal to 60% of monthly wages, up to a maximum of \$5,000 per month. If the current MN PFML benefits change or are discontinued, the Employer and Union agree to meet and negotiate over short-term & long-term disability benefits.

City of Belle Plaine

I.U.O.E. Local 49

James Evans, Mayor of City of Belle Plaine



Jonathan Turner, Local 49 Business Representative

Dawn Meyer, City Administrator



Mike Breggeman, Steward

Date

4-30-2026

Date

**CITY OF BELLE PLAINE
RESOLUTION 26-060**

**RESOLUTION AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE
MEMORANDUM OF UNDERSTANDING – LONG-TERM DISABILITY BENEFITS CHANGE
FOR 2025-2027 COLLECTIVE BARGAINING AGREEMENT.**

WHEREAS, the International Union of Operating Engineers Local 49 Union which covers specific City Public Works employees has proposed a change in the language of Article 20.4 regarding Long-Term Disability Benefits;

WHEREAS, this change in language specifies coverage for eligible full-time employees.

WHEREAS, this change will be effective as of June 1, 2026.

NOW, THEREFORE BE IT RESOLVED THAT: The City Council of the City of Belle Plaine does hereby authorize the Mayor and City Administrator to execute the Memorandum of Understanding (Attachment A).

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	LELS Union MOU Resolution 26-061 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.
BACKGROUND/ JUSTIFICATION:	<p>In 2026, the State of Minnesota implemented a paid leave program for family (MNPL) and medical reasons. This benefit provides employees with 70% of their wages, up to a maximum of \$1,423 per week while on leave. The City contributes 0.40% of each employee's wages, and employees contribute 0.39% through payroll deductions.</p> <p>At the April 6, Finance Ways and Means meeting the Council discussed the City's options for coverage of employees with the MNPL in effect. After full discussion it was the consensus of the Council to move forward with a modification of the long-term disability (LTD) benefit. This modification is an estimated <u>cost savings</u> to the City of \$3,289.89.</p> <p>The Law Enforcement Labor Services, Inc., Local 101 Union, which covers specific Law Enforcement employees, has reviewed and approved the change.</p> <p>The proposed change: The Short-term disability benefits under Article 19 will be discontinued. Eligible full-time employees will receive standard long-term disability coverage equal to 60% of monthly wages, up to a maximum of \$5,000 per month. If the current MN PFML benefits change or are discontinued, the Employer and Union agree to meet and negotiate over short-term and long-term disability benefits.</p>
FISCAL IMPACT:	The change will be a cost savings to the City.
STAFF RECOMMENDATION:	Approval of Resolution 26-061 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

MEMORANDUM OF UNDERSTANDING
Short- and Long-Term Disability

This Memorandum of Understanding (“MOU”) is made by and between the City of Belle Plaine (“City”) and Law Enforcement Labor Services, Inc., Local 101 (“Union”).

WHEREAS, the City and Union are parties to a collective bargaining agreement (“CBA”) in effect from January 1, 2025 through December 31, 2027, providing terms and conditions of employment for a bargaining unit of City police officers;

WHEREAS, effective January 1, 2026, the State of Minnesota requires that employees be covered by the Minnesota Paid Leave Law (“MNPL”), Minn. Stat. 268B.001 *et seq.*, wherein employees are eligible to receive wage replacement benefits pursuant to the MNPL while on a MNPL qualifying leave;

WHEREAS, Article 19 of the CBA provides for short-term disability wherein employees may receive up to \$600 per week while on a qualifying leave and employees are provided with standard long-term disability coverage with the option to purchase additional long-term disability coverage; and

WHEREAS, the City and Union recognize that the potential value of MNPL benefits outweigh the short-term disability benefits and agree to amend Article 19 to remove short-term disability and expand long-term disability benefits;

NOWHEREFORE, the City and Union agree that, effective June 1, 2026:

1. Short-term disability benefits under Article 19 shall be discontinued.
2. Long-term disability benefits under Article 19 shall be expanded to coverage equal to 60% of monthly wages, up to a maximum of \$5,000 per month.
3. The paragraph in Article 19 addressing short and long-term disability and life insurance shall be amended as follows:

SHORT TERM DISABILITY PAID FAMILY MEDICAL LEAVE/LONG TERM DISABILITY/LIFE INSURANCE

~~Eligible full time employees receive short term disability and standard long term disability coverage plus a term life insurance policy, an amount set by City Council no less than \$500.00 per month. Additional long term disability and term life insurance may be purchased by the employee through a payroll deduction.~~

Effective January 1, 2026, the City shall pay at least fifty percent (50%) of the Minnesota Paid Leave Law premium for each employee, and the employee shall pay the remaining through payroll deductions.

Eligible full-time employees shall receive standard long-term disability coverage equal to 60% of their monthly wages, up to a maximum of \$5,000 per month.

Eligible full-time employees shall receive a term life insurance policy in an amount determined by the City Council. Employees may purchase additional life insurance through payroll deduction.

4. If the MNPL law and/or benefits change or are discontinued, the City and Union agree to meet and negotiate short-term and long-term disability benefits for City police officers. The City and Union agree the intent of such negotiation is the reinstatement of Article 19 benefits the same or greater than those amended by this MOU.
5. The terms of this MOU, or such other terms as negotiated by the parties related to this MOU, shall be incorporated into the CBA during negotiations for a subsequent CBA.
6. All other terms and conditions of employment in the parties' CBA shall remain in effect.

CITY OF BELLE PLAINE

LAW ENFORCEMENT LABOR
SERVICES, INC., LOCAL 101

date

Steward

date

date

Business Agent

date

**CITY OF BELLE PLAINE
RESOLUTION 26-061**

**RESOLUTION AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE
MEMORANDUM OF UNDERSTANDING – LONG-TERM DISABILITY BENEFITS CHANGE
FOR 2025-2027 COLLECTIVE BARGAINING AGREEMENT.**

WHEREAS, the Law Enforcement Labor Services, Inc., Local 101 Union (LELS) which covers specific Law Enforcement employees has proposed a change in the language of Article 19 regarding Short-Term Disability Benefits and Long-Term Disability Benefits;

WHEREAS, this change in language specifies coverage for eligible full-time employees.

WHEREAS, this change will be effective as of June 1, 2026.

NOW, THEREFORE BE IT RESOLVED THAT: The City Council of the City of Belle Plaine does hereby authorize the Mayor and City Administrator to execute the Memorandum of Understanding (Attachment A).

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	May 18, 2026
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 26-062 Accepting a Donation of Popsicles for the Belle Plaine Police Department Summer Series Popsicles in the Park from Coborns, Belle Plaine.
BACKGROUND/ JUSTIFICATION:	<p>Coborns, Belle Plaine would like to donate popsicles to the Belle Plaine Police Department for the summer series popsicles in the park. Twenty-eight (28) boxes will be donated for a total cost of \$139.72 for the summer series.</p> <p>The donation must be accepted by the Council in Resolution form.</p>
FISCAL IMPACT:	
STAFF RECOMMENDATION:	Approving Resolution 26-062 Accepting a Donation of Popsicles for the Belle Plaine Police Department Summer Series Popsicles in the Park from Coborns, Belle Plaine.

From: Josh Selbrade
Sent: Wednesday, May 13, 2026 10:23 AM
To: Kelly Guralnik
Subject: Re: 2026 Popsicles in the Park

Hi Kelly,
We would gladly donate to the Popsicles in the Park events.

Total value of donation would be \$139.72.

Josh Selbrade
Store Director



Coborn's Belle Plaine www.cobornsinc.com
1010 Enterprise Drive
Belle Plaine, MN 56011

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-062**

**ACCEPTING DONATION OF POPSICLES FOR THE BELLE PLAINE POLICE DEPARTMENT
SUMMER SERIES POPSICLES IN THE PARK FROM COBORNS, BELLE PLAINE.**

WHEREAS, Coborns has offered to donate twenty-eight (28) boxes of popsicles for the summer series popsicles in the park with the Belle Plaine Police Department.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby accepts the donations of popsicles Coborns, Belle Plaine valued at \$139.72 for the Belle Plaine Police Department, popsicles in the park.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-064 Approving Premise Permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant.
BACKGROUND/ JUSTIFICATION:	<p>The City of Belle Plaine allows for lawful gambling by nonprofit organizations. The Belle Plaine Chamber of Commerce has applied to operate at El Loro Mexican Restaurant.</p> <p>Per City Code 10% of lawful gambling proceeds be contributed to the City of Belle Plaine, those funds are used for Public Safety purposes.</p> <p>It is appropriate to approve the lawful gambling premise permit.</p>
FISCAL IMPACT:	The City requires 10% of lawful gambling proceeds be contributed to the City of Belle Plaine, those funds are used for Public Safety purposes.
STAFF RECOMMENDATION:	Approve Resolution 26-064 Approving Premise Permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-064**

**RESOLUTION APPROVING PREMISE PERMIT FOR
THE BELLE PLAINE CHAMBER OF COMMERCE AT EL LORO MEXICAN RESTAURANT**

WHEREAS, the Belle Plaine Chamber of Commerce conducts lawful gambling at El Loro Mexican Restaurant in the City of Belle Plaine;

WHEREAS, the City's Fee Schedule requires a premise permit fee of \$100.00 per site;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA THAT: the premise permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant at 749 East Enterprise Drive is hereby approved.

The adoption of the foregoing resolution was duly moved by Councilmember and seconded by Councilmember, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

City Council Report
Dorothy Koller
May 2026

Drivers Education

- Two Summer Sessions
 - June = FULL
 - July = not full
- Behind-the-Wheel vehicle out on a regular basis

Youth Enrichment & Recreation

- Summer Camps
 - Tons of different camps for all the various sports offered, registrations going well

Preschool/Kids Co/ECFE

- Kids Company
 - Summer Registration closed - over 150 children registered
- Preschool registration for 2026-27 is great

Adult Rec/Enrichment/Family

- Raise The Bar is continuing with strong energy.
 - BPXC Summer Training
 - Adult Trips -
 - Pickleball Crew still going indoors on cold Saturday mornings
 - Online Classes
-
- 55+ at the Belle Plaine Library on Thursday, May 14th

Agency Activity Summary

Ridgeview Ambulance Service

Agency: Ridgeview Ambulance Service | ePCR Branch: 301, 302, 305 | Service Date: Last Month

Total Number of ePCRs: 117

Total Number of Incidents: 115

By Branch

301 BELLE PLAINE = 55

305 JORDAN = 62

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	91	77.8%	Dead Prior To Arrival	N/A	N/A
Treated / Transferred Care	N/A	N/A	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	2	1.7%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	2	1.7%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	N/A	N/A
No Transport / Refused Care	4	3.4%	No Patient Found	N/A	N/A
Cancelled	18	15.4%			
<i>Left Blank</i>	N/A	N/A			

Unit Disposition (ePCR Data Only)

Description	#	%
Cancelled Prior to Arrival at Scene	12	10.3%
Cancelled on Scene	5	4.3%
No Patient Contact	1	0.9%
Patient Contact Made	99	84.6%
<i>Left Blank</i>	0	0.0%
<i>Total</i>	117	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Not Applicable	8	6.8%
Patient Evaluated and Care Provided	95	81.2%
Patient Evaluated and Refused Care	4	3.4%
<i>Left Blank</i>	10	8.5%
<i>Total</i>	117	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Back in Service, Care/Support Services Refused	4	3.4%
Initiated and Continued Primary Care	95	81.2%
<i>Left Blank</i>	18	15.4%
<i>Total</i>	117	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
No Transport	2	1.7%
Not Applicable	7	6.0%
Patient Refused Transport	6	5.1%
Transport by This EMS Unit (This Crew Only)	91	77.8%
<i>Left Blank</i>	11	9.4%
<i>Total</i>	117	100.0%

Run Type	#	%		#	%
Emergency Runs	117	100.0%	Non-Emergency Runs	N/A	N/A
Stand By	2	1.7%	Stand By	N/A	N/A
Mutual Aid	1	0.9%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref_Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref_Care	Assist	Other	No Pat. Found
100	26	21	0	0	0	0	4	0	0	0	1	0	0	0
1001	2	1	0	0	0	0	1	0	0	0	0	0	0	0
1100	3	3	0	0	0	0	0	0	0	0	0	0	0	0
1200	31	26	0	1	0	0	4	0	0	0	0	0	0	0
1300	2	2	0	0	0	0	0	0	0	0	0	0	0	0
1400	1	0	0	0	0	0	1	0	0	0	0	0	0	0
1500	1	1	0	0	0	0	0	0	0	0	0	0	0	0
200	1	1	0	0	0	0	0	0	0	0	0	0	0	0
2100	43	30	0	1	2	0	7	0	0	0	3	0	0	0
500	2	2	0	0	0	0	0	0	0	0	0	0	0	0
600	2	2	0	0	0	0	0	0	0	0	0	0	0	0
700	3	2	0	0	0	0	1	0	0	0	0	0	0	0
Total	117	91	0	2	2	0	18	0	0	0	4	0	0	0

Runs by Service Level (ePCR Data Only)

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	15	12.8%	BLS	24	20.5%
ALS	102	87.2%	ALS1	93	79.5%
SCT	N/A	N/A	ALS2	N/A	N/A
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	25	21.4%	94	80.3%	N/A	N/A	N/A	N/A	N/A	N/A	119	101.7%

Runs by Primary PI (ePCR Data Only)

Description	#	%
Abdominal Pain	3	2.6%
Anxiety	3	2.6%
Back Pain (No Trauma)	3	2.6%
Behavioral Disorder	3	2.6%
CVA/Stroke	5	4.3%
Cardiac Symptoms	4	3.4%
Chest Pain	6	5.1%
Displacement of urinary catheter,	1	0.9%
Initial Encounter		
Dizziness	1	0.9%
Dyspnea - SOB	2	1.7%
ETOH - Intoxication	3	2.6%
Failure to Thrive - Adult (Suspected)	1	0.9%
Flu Symptoms	2	1.7%

GI -Bleed	1	0.9%
Hyperglycemia	1	0.9%
Hypotension	1	0.9%
Migraine	1	0.9%
Nausea w/o vomiting	1	0.9%
Nausea with vomiting	6	5.1%
Nose Bleed	1	0.9%
Pain, chronic	1	0.9%
Pneumonia Symptoms	1	0.9%
Poisoning - unspecified drug/med/ biological agent	1	0.9%
Post-Op Complication	1	0.9%
Psychiatric Emerg.	5	4.3%
Seizure	5	4.3%
Sepsis (Suspected)	1	0.9%
Syncope/Fainting	3	2.6%
Trauma Injury	19	16.2%
Unknown Medical	4	3.4%
Urinary Tract Infection (UTI)	1	0.9%
Urination Problem	2	1.7%
Weakness	6	5.1%
<i>Left Blank</i>	18	15.4%
<i>Total</i>	117	100.0%

Runs by Dispatch (EMD) Code

Description	#	%
01D Abdominal Pain / Problems	1	0.9%
04D Assault / Sexual Assault	3	2.6%
05A Back Pain (Non Traumatic or Non Recent Trauma)	1	0.9%
05D Back Pain (Non Traumatic or Non Recent Trauma)	1	0.9%
06D Breathing Problems	9	7.7%
10D Chest Pain	5	4.3%
12D Convulsions / Seizures	6	5.1%
13D Diabetic Problems	1	0.9%
16C Eye Problems / Injuries	1	0.9%
17A Falls	1	0.9%
17D Falls	19	16.2%
19D Heart Problems / AICD	2	1.7%
21D Hemorrhage / Lacerations	3	2.6%
23C Overdose / Poisoning / Ingestion	1	0.9%
23D Overdose / Poisoning / Ingestion	2	1.7%
25A Psychiatric / Abnormal Behavior / Suicide Attempt	1	0.9%
25C Psychiatric / Abnormal Behavior / Suicide Attempt	5	4.3%
25D Psychiatric / Abnormal Behavior / Suicide Attempt	2	1.7%
26A Sick Person (Specific Diagnosis)	12	10.3%
26C Sick Person (Specific Diagnosis)	1	0.9%
26D Sick Person (Specific Diagnosis)	12	10.3%
28D Stroke (CVA)	3	2.6%
29D Traffic / Transportation Accidents	3	2.6%
30D Traumatic Injuries (Specific)	3	2.6%
31C Unconscious / Fainting (Near)	1	0.9%
31D Unconscious / Fainting (Near)	10	8.5%
32C Unknown Problem (Person Down)	1	0.9%
32D Unknown Problem (Person Down)	1	0.9%
85C Standby	2	1.7%
86D Medical Alarm	4	3.4%
Left Blank	0	0.0%
Total	117	100.0%

Transport From (Category)

	#	%
Home / Residence	60	51.3%
Res. Custodial Facility	1	0.9%
Res. Custodial Facility - Nursing Home	8	6.8%
Private Commercial Establishment	4	3.4%
Facility - Urgent Care	2	1.7%
Public Building	2	1.7%
Educational Ins.	2	1.7%
Recreation / Sport	3	2.6%
Street / Hwy	4	3.4%
Industrial Place	1	0.9%
Other	1	0.9%
Jail	1	0.9%
Res. Custodial Facility - Assisted Living	19	16.2%
--Left Blank--	9	7.7%
<i>Total</i>	117	100.0%

Transport From (Facility) (ePCR Data Only)

	#	%
--Left Blank--	88	75.2%
Oak Terrace Senior Living - Jordan	13	11.1%
Belle Plaine Lutheran Home	6	5.1%
Kingsway Belle Plaine	6	5.1%
Hope Residence	2	1.7%
Ridgeview Clinic - Belle Plaine	1	0.9%
St. Francis Health Services (Clinic)	1	0.9%
<i>Total</i>	117	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	#	%
St. Francis Regional Medical Center	48	41.0%
--Left Blank--	26	22.2%
Ridgeview Medical Center	17	14.5%
Two Twelve Medical Center	13	11.1%
Mayo Clinic Health System - New Prague	8	6.8%
Mayo Clinic Health System - Mankato	2	1.7%
Southdale Hospital MHF	1	0.9%
Hennepin Healthcare	1	0.9%
Methodist Hospital - SLP	1	0.9%
<i>Total</i>	117	100.0%

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 04/01/2026 AND 04/30/2026; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 2	4/1/2026	ALS	16:59:43	17:05:11	00:05:28	4563	26-004442	<None>
Code 2	4/1/2026	BLS	19:00:59	19:10:26	00:09:27	4571	26-004450	<None>
Code 2	4/5/2026	ALS	09:20:36	09:28:05	00:07:29	4716	26-004594	<None>
Code 2	4/6/2026	BLS	07:27:34	07:32:39	00:05:04	4762	26-004635	<None>
Code 2	4/8/2026	ALS	06:14:56	06:22:06	00:07:10	4846	26-004719	<None>
Code 2	4/6/2026	BLS	22:07:04	22:11:14	00:04:09	4798	26-004671	<None>
Code 2	4/14/2026	ALS	16:42:13	16:46:01	00:03:48	5219	26-005084	<None>
Code 2	4/15/2026	ALS	15:13:21	15:20:10	00:06:49	5272	26-005136	<None>
Code 2	4/16/2026	ALS	20:29:03	00:00:00	N/A	5337	26-005199	<None>
Code 2	4/17/2026	BLS	20:04:56	20:29:36	00:24:40	5397	26-005257	<None>
Code 2	4/17/2026	BLS	20:07:00	20:23:11	00:16:11	5398	26-005257	<None>
Code 2	4/20/2026	ALS	11:29:07	11:44:06	00:14:59	5501	26-005353	<None>
Code 2	4/22/2026	ALS	16:09:01	16:17:14	00:08:13	5629	26-005477	<None>
Code 2	4/26/2026	BLS	16:39:38	16:52:54	00:13:15	5837	26-005677	<None>
Code 2	4/26/2026	BLS	16:43:17	17:10:31	00:27:13	5838	26-005677	<None>
Code 2	4/30/2026	BLS	13:16:47	13:42:46	00:25:58	6014	26-005847	<None>

Total Calls for Code 2: 16

Average Response Time: 00:11:14

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	4/30/2026	ALS	15:43:35	00:00:00	N/A	6018	26-005851	<None>
Code 3	4/30/2026	ALS	22:21:15	22:23:28	00:02:13	6036	26-005869	<None>
Code 3	4/30/2026	ALS	23:47:00	23:51:40	00:04:40	6039	26-005872	<None>
Code 3	4/1/2026	ALS	11:27:21	11:34:35	00:07:14	4553	26-004432	<None>
Code 3	4/28/2026	ALS	10:43:48	10:50:17	00:06:29	5914	26-005747	<None>
Code 3	4/28/2026	ALS	18:27:26	18:31:20	00:03:54	5931	26-005764	<None>
Code 3	4/30/2026	ALS	12:26:54	12:30:37	00:03:43	6010	26-005843	<None>
Code 3	4/23/2026	ALS	17:45:54	18:13:41	00:27:46	5690	26-005538	<None>
Code 3	4/24/2026	ALS	21:31:49	21:38:00	00:06:11	5748	26-005593	<None>
Code 3	4/21/2026	ALS	08:05:47	08:10:16	00:04:29	5551	26-005403	<None>
Code 3	4/17/2026	ALS	22:13:51	22:19:33	00:05:42	5402	26-005261	<None>
Code 3	4/20/2026	ALS	09:04:17	09:08:51	00:04:33	5492	26-005345	<None>
Code 3	4/16/2026	ALS	14:04:07	14:09:48	00:05:41	5314	26-005178	<None>
Code 3	4/7/2026	ALS	23:57:24	00:00:00	N/A	4841	26-004714	<None>
Code 3	4/8/2026	ALS	17:06:16	17:12:24	00:06:08	4869	26-004740	<None>
Code 3	4/11/2026	ALS	04:19:13	04:39:40	00:20:26	4985	26-004856	<None>
Code 3	4/11/2026	ALS	08:17:01	08:23:06	00:06:05	4993	26-004864	<None>
Code 3	4/11/2026	ALS	09:51:50	09:56:48	00:04:58	4998	26-004869	<None>
Code 3	4/11/2026	ALS	14:49:19	14:58:08	00:08:48	5020	26-004891	<None>
Code 3	4/12/2026	ALS	12:59:08	00:00:00	N/A	5077	26-004947	<None>

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 04/01/2026 AND 04/30/2026; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	4/12/2026	ALS	13:01:31	13:20:36	00:19:04	5078	26-004947	<None>
Code 3	4/14/2026	ALS	00:27:12	00:32:04	00:04:52	5177	26-005042	<None>
Code 3	4/6/2026	ALS	14:05:29	14:10:55	00:05:26	4778	26-004651	<None>
Code 3	4/6/2026	ALS	00:13:53	00:00:00	N/A	4755	26-004628	<None>
Code 3	4/2/2026	ALS	10:13:16	10:17:17	00:04:00	4588	26-004467	<None>
Code 3	4/2/2026	ALS	18:36:07	18:42:09	00:06:02	4614	26-004492	<None>
Code 3	4/4/2026	ALS	15:09:35	15:14:08	00:04:33	4686	26-004564	<None>
Code 3	4/5/2026	ALS	07:19:26	07:25:03	00:05:37	4712	26-004590	<None>

Total Calls for Code 3: 28

Average Response Time: 00:06:22

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Downgraded	4/28/2026	ALS	07:29:09	07:36:38	00:07:29	5906	26-005739	<None>

Total Calls for Downgraded: 1

Average Response Time: 00:07:29

Grand Total Calls: 45

Total Average Response Time: 00:08:08



Belle Plaine Police Department

420 E Main St., PO Box 129, Belle Plaine, MN 56011

Terry M. Stier ~ Chief of Police

Office: 952-873-4307 Fax: 952-873-3850

DATE: May 13, 2026
TO: Mayor and Council
RE: Monthly Police Report

For the month of April, your Police Department handled **10** reported criminal cases, resulting in **18** offenses, wrote **236** traffic citations and warnings and recorded **764** calls for service.

- 04-01-26 Office staff made several Easter Baskets for families in need.
- 04-07-26 Officers attended the high school baseball game.
- 04-08-26 Officer Guralnik assisted Scott County Child Protection Services with providing them a new car seat for a family in need.
- 04-08-26 Officers attended pool night at Spero Senior Living and visited with residents.
- 04-09-26 Officer Guralnik taught DARE to the 8th Grade Class.
- 04-09-26 Officers attended the high school baseball game.
- 04-11-26 Officers visited with residents at Spero Senior Living.
- 04-14-26 Sgt. Vycital, City Administrator Meyer, Mayor Evans, Councilmember Stacey, Councilmember Otto, Ridgeview Ambulance Operations Manager Burton, Councilmember Theas and Administrative Assistant Latzke held a Public Safety meeting at the police department.
- 04-15-26 Officers had Coffee with a Cop with residents at Kingsway Senior Living.
- 04-16-26 Officers attended the high school softball game.
- 04-17-26 Officer Guralnik taught DARE to the 8th Grade Class.
- 04-19-26 Officers attended the Belle Plaine Community Expo held at Oakcrest Elementary.
- 04-23-26 Officer Guralnik taught DARE to the 8th Grade Class.
- 04-23-26 Officer Guralnik presented a Home Alone Safety class to the students at Oakcrest Elementary.
- 04-29-26 Officers presented a Mock Crash to the Junior and Senior class.

04-29-26 Officers attended the high school softball game.

04-30-26 Officer Guralnik taught DARE to the 8th Grade Class.

BELLE PLAINE POLICE DEPARTMENT – MONTHLY STATISTICS-2026

CRIMINAL ACTIVITY	MARCH TOTAL	APRIL TOTAL	YEAR TO DATE TOTAL
Alcohol Offenses	0	1	1
Assault	3	0	7
Burglary	0	0	0
Criminal Sexual Conduct	0	0	0
Criminal Fire	0	0	0
Damage to Property	0	1	2
Disorderly Conduct	0	1	1
Driving While Intoxicated	3	2	16
Drug Offenses	0	0	1
Family Offenses	0	1	1
Forgery/Fraud	1	0	3
Harassment/Harassing Calls	0	0	0
Obstruction	3	0	4
Stolen Motor Vehicle/Tampering	1	0	1
Theft	2	0	7
All Others	4	4	18
TOTAL	17	10	62

April Clearance Numbers Include:

A total of 10 separate cases resulting in 18 offenses

Cases cleared by arrest	12	9
Cases cleared by exception	2	0
Cases are currently inactive	1	0
Cases are currently active	1	1
Unfounded	1	0

17

10

April Percent Cleared : **88.00%**

90.00%

NON-CRIMINAL ACTIVITY	MARCH	APRIL	YEAR TO DATE
	TOTAL	TOTAL	TOTAL
Alarms	12	10	39
Animal Complaints	20	23	53
Assist Other Departments	41	38	147
Background/Record Checks	30	102	188
Assist Public	41	41	162
Civil Disputes	5	12	37
Domestics – not physical	2	8	14
Community Engagement	13	16	66
Lost/Found	11	13	35
Handgun Permits	11	5	43
Juvenile/Mischief	8	8	34
Medical Assists	27	35	134
Noise Complaints	3	2	11
Ordinance Violations	7	1	29
Patrol Checklist	130	124	573
Predatory Offender Checks	3	11	20
Motor Vehicle Accidents	6	2	20
Suspicion	39	32	133
Traffic Complaints	20	10	44
Vehicle Lockouts	5	5	19
Citations/Warnings	237	236	818
Warrants	2	0	5
All Others	23	21	69
TOTAL	696	755	2693

ACTIVITY BY QUADRANT #	QUADRANT LOCATION DESCRIPTION	MARCH	APRIL	YEAR TO DATE
		TOTAL	TOTAL	TOTAL
101	NW quadrant located N of Main Street	67	54	267
201	NE quadrant located N of Main Street	193	281	866
301	SW quadrant located N of Hwy. 169	116	119	497
302	SW quadrant located S of Hwy. 169	10	11	45
401	SE quadrant located N of Hwy. 169	70	71	286
402	SE quadrant located S of Hwy 169	223	191	685
202	Outside City Limits (Assists to other Depts.)	34	38	109
TOTAL		713	765	2755

Total calls for service in the city limits alone, amount to **95.00%** **95.00%**

Total calls to assist other departments, outside of city limits, amount to **5.00%** **5.00%**

<i>CITATIONS & WARNINGS</i>	<i>MARCH TOTAL</i>	<i>APRIL TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
DAR/DAC/DAS	6	3	16
Expired Registration	3	1	11
Speed	22	16	56
Stop Sign	3	2	5
No Insurance	1	4	7
Snowbird/Street Cleaning	3	0	13
Other Citations	5	11	25
Written Warnings	194	199	685
TOTAL	237	236	818

<i>SOURCE OF CALLS FOR SERVICE</i>	<i>MARCH TOTAL</i>	<i>APRIL TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Telephone (non-emergency)	99	112	381
Officer Initiated	447	429	1687
Dispatch/911	88	93	334
In Person	39	27	126
Mail/Fax	40	104	227
Officer at Scene	0	0	0
TOTAL	713	765	2755

<i>CRIMES COMMITTED BY</i>	<i>MARCH TOTAL</i>	<i>APRIL TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Adults	13	8	47
Juveniles	2	1	10
Unknown	2	1	5
TOTAL	17	10	62

MARCH ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	41	34	34	109
Monday	49	36	15	100
Tuesday	58	35	15	108
Wednesday	37	31	13	81
Thursday	42	35	27	104
Friday	44	50	21	115
Saturday	25	41	30	96
TOTAL	296	262	155	713

Percent of total calls for service between the hours of 7 AM – 3 PM was **41.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **37.00%**

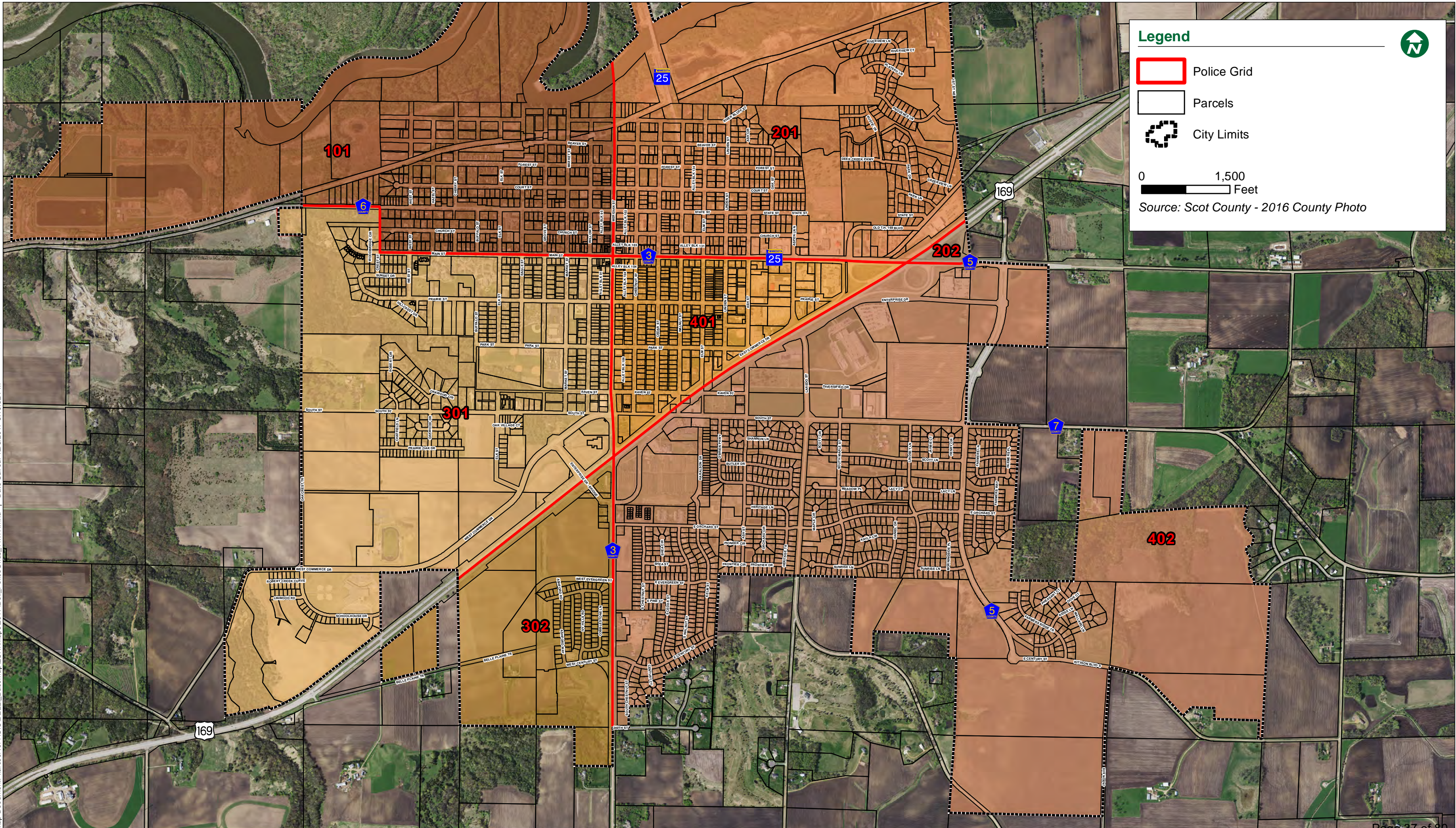
Percent of total calls for service between the hours of 11 PM – 7 AM was **22.00%**

APRIL ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	33	34	23	90
Monday	52	27	16	95
Tuesday	67	31	22	120
Wednesday	96	55	18	169
Thursday	62	44	18	124
Friday	41	25	17	83
Saturday	34	33	17	84
TOTAL	385	249	131	765

Percent of total calls for service between the hours of 7 AM – 3 PM was **50.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **33.00%**

Percent of total calls for service between the hours of 11 PM – 7 AM was **17.00%**



Legend

- Police Grid
- Parcels
- City Limits

0 1,500
Feet

Source: Scot County - 2016 County Photo

Map Document: \\arcserver1\GIS\BELL_Basemap\ESRI\Maps\2017\Bell_PoliceGrids_11x17.mxd | Date Saved: 12/8/2017 3:16:32 PM



To: Mayor James Evans, City Council Members, City Administrator, and Rural Farm Fire
 From: Tim Hentges Chief 2
 Re: Monthly Report

Date 05-13-2026

	April 2026 Calls	2026 YTD	2025 YTD Comparison
City Fires	16	49	42
Rural Fires	9	35	34
Mutual Aid	0	2	14
Total Fire Calls	25	86	90

1. Medical (C)
2. Medical (C)
3. Medical (C)
4. Accident (C)
5. Smoke Alarm (C)
6. Medical (F) Faxon Township
7. Brush Fire (F) Blakeley Township
8. Water Flow Alarm (C)
9. Fire Alarm (C)
10. Medical (F) Faxon Township
11. Medical (F) Blakeley Township
12. Medical (C)
13. Medical (C)
14. Hazard (C)
15. CO Alarm (C)
16. Structure Fire (C)
17. Outside Fire (F) St. Lawrence Township
18. Smoke Alarm (C)
19. Medical (C)
20. Brush Fire (F) Blakeley Township
21. Hazard (F) Blakeley Township
22. Accident (F) St. Lawrence Township
23. Medical (F) St. Lawrence Township
24. Fire Alarm (C)
25. Medical (C)

The Fire Department participated in the Mock crash for prom. We trained on pumping. We completed a Fire Drill and a Tornado Drill.

Respectfully Submitted,

Tim Hentges
 Assistant Fire Chief



MEMORANDUM

DATE:	May 18, 2026
TO:	Honorable Mayor Evans, Members of the City Council, & Administrator Meyer
FROM:	Cynthia Smith Strack, Community Development Director
RE:	Community Development Monthly Report to the City Council

ECONOMIC DEVELOPMENT UPDATES

The EDA met on May 11th. The EDA finalized review of an interactive engagement tool exploring what powers local business. The EDA also reviewed a potential first time home buyer assistance program.

OTHER ECONOMIC DEVELOPMENT ITEMS:

- Public engagement tool development
- Zoning information/assistance to three commercial entities
- Compile information for Scott County Housing and Commercial/Industrial Studies
- Discussions with residential developer
- HRA first time home buyer programming
- Attended Chamber Board meeting & networking.
- Attend event celebrating skilled nursing workers at The Lutheran Home Association.
- Attended Chamber Business Expo

PLANNING COMMISSION UPDATES

The Planning Commission met on May 11 and reviewed a conditional use permit request. The PZC also reviewed demographic information to be included in the 2050 Comprehensive Plan update.

OTHER PLANNING ITEMS:

- 2050 Comprehensive Plan update
- Public engagement tool development
- Facilitate sale of city property
- Code review (zoning) assistance for building/zoning permits
- City communications

DESIGN COMMITTEE

The Design Committee did not meet in May.

BUILDING OFFICIAL ACTIVITIES

- 20 On-site/in office consultations with property owners & contractors to discuss building options/permit questions.

INSPECTIONS	Commercial	Residential
Building	15	67
Rental		11
Zoning		14
Code Enforcement		18
TOTAL	125	

BUILDING & ZONING PERMITS PROCESSED

- **0- Commercial Building –**
 Existing –
 New Build –
- **0 - Commercial Plumbing –**
 Existing –
 New Build -
- **1 - Commercial Mechanical –**
 Existing- 1100 South Street West
 New Build-
- **1 - New House –** 934 Prestwick Drive
- **3 - Deck –** 918 Prestwick Drive, 244 Eagle Street South, 412 Century Street East
- **0 - Accessory Structure –**
- **6 - Remodel/Building/Pool –** 1012 Lacy Lane, 624 O’Brien Parkway, 508 Lindsey Lane, 713 Beaver Street East, 809 Horizon Court, 908 Horizon Circle

- **3 - Finish Basement** – 1388 Robert Creek Curve, 111 Elk Street South, 904 Ashford Road
- **3 - Re-roof** – 100 Park Street West, 805 Meadow Circle, 125 Elm Street North
- **2 - Re-side** – 125 Elm Street North, 525 Cedar Street North
- **3 - Re-window/Re-door** – 106 Main Street East, 143 Cedar Street South, 501 Henry Circle
- **0 - Demolition** -
- **3 - Fence** – 308 Shea Street, 919 Prestwick Drive, 345 Meridian Street South
- **1 - Shed** – 710 South Street West
- **0 – Sidewalk/Slab** –
- **0 - Sign** –
- **0 - Chickens** –

BUILDING PERMIT TREND DATA THROUGH APRIL 2026

(The following data does not represent all permits issued.)

Permit Type	Apr-24	YTD 24	Apr-25	YTD 25	Apr-26	YTD 26
New Houses	4	4	4	6	1	1
Remodel/Additions/Pool	5	12	4	25	6	15
Basement Finish	2	7	2	6	3	6
Deck	3	4	2	4	3	4
Accessory Structure	0	0	0	1	0	0
Re-window	2	11	6	13	3	7
Re-roof	7	11	2	6	3	5
Re-side	2	4	1	2	2	4
Demolition	0	1	0	1	0	0
Zoning (Fence/Shed/Sign/Hens/Sidewalk)	12	19	7	9	4	9
Commercial	9	11	27	37	1	7
TOTAL	46	84	55	110	26	58



MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-057 Approving On Sale, Off Sale, 2 AM and Sunday Intoxicating Liquor Licenses for Schmitz Management LLC dba The Shipwreck at 110 North Meridian Street.
BACKGROUND/ JUSTIFICATION:	<p>A public hearing will be conducted to consider public comment on a request by Stephanie Schmitz, Schmitz Management LLC dba The Shipwreck at 110 North Meridian Street, for on sale, off sale, 2 AM and Sunday liquor licenses.</p> <p>Police Sergeant Vycital has conducted the required background investigation</p> <p>Staff recommends approval of the liquor licenses with the conditions listed on proposed Resolution 26-057.</p>
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	Approve Resolution 26-057 Approving On Sale, Off Sale, 2 AM and Sunday Intoxicating Liquor Licenses for Schmitz Management LLC dba The Shipwreck at 110 North Meridian Street.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 25-016**

RESOLUTION APPROVING LIQUOR LICENSES FOR STEEL HORSE TAVERN INC., DBA STEEL HORSE TAVERN AT 114 NORTH MERIDIAN STREET

WHEREAS, the City has received an application from Brett Tupy (Steel Horse Tavern Inc.) dba Steel Horse Tavern at 114 North Meridian Street, Belle Plaine, on sale, off sale, 2 AM and Sunday intoxicating liquor licenses;

WHEREAS, Police Chief Stier has performed the necessary background investigation on the applicant;

WHEREAS, a public hearing was held on February 3, 2025 concerning the application request.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLE PLAINE THAT: It hereby approves the liquor licenses as requested by Brett Tupy, Steel Horse Tavern Inc. dba Steel Horse Tavern at 114 North Meridian Street, Belle Plaine, on sale, off sale, 2 AM and Sunday intoxicating liquor licenses, effective March 1, 2025, contingent upon completion of application forms, submittal of Minnesota Department of Health License, approval by the Minnesota Department of Alcohol and Gambling, payment of all fees, and proof of liquor liability coverage.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 3rd day of February, 2025.

ATTEST:

Ryan Ladd
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Annual Renewal of Liquor Licenses for 2026/2027.
BACKGROUND/ JUSTIFICATION:	<p>Liquor licenses are renewed annually in conjunction with the State of Minnesota license renewal process. The annual renewal date for liquor licenses is July 1, 2026. As required, a public hearing has been scheduled for the renewal applications. The attached resolution lists the liquor establishments slated for renewal. Police Sergeant Vycital has completed the necessary background checks and recommends approval of the renewals.</p> <p><u>List of Renewals for 2026/2027:</u> Red Door Bar Inc., Red Door Bar, 125 North Meridian Street Neisen's Corner Bar, Inc., Neisen's Corner Bar, 101 East Main Street Charles Hartman, Huck's Shipwreck Saloon, 110 North Meridian Street Kri & Bri, Inc., Johan's Bar and Grill, 117 North Meridian Street Braun Pump Company, Sparetime Tavern, 117 West Main Street Prairie Grille & Bowl, LLC, Prairie Grille & Bowl, 235 South Ash Street Brennhofer Brew Works LLC, Oldenburg Brewing Company, 116 West Main Street. Steel Horse Tavern, Inc. Steel Horse Tavern, 114 North Meridian Street. Praire Liquors, Inc., Praire Liquors, 904 East Main Street Coborns Inc., Coborns Liquors, 1014 Enterprise Drive Belle Plaine Vets Club Inc., Belle Plaine Vets Club, 221 North Meridian Street Kwik Trip, Inc., Kwik Trip #330, 104 Aspen Lane El Loro of Belle Plaine, Inc., El Loro Mexican Restaurant, 749 Enterprise Drive East Belle Plaine Baseball Association, Belle Plaine Baseball Association, 221 South Eagle Street Ruby's Family Restaurant II, Inc. Ruby's Family Restaurant, 749 Enterprise Drive East C & E Inc., The Belle's Bistro, 1050 Enterprise Drive East</p>
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	Approval of Resolution 26-058 Approving Annual Renewal of Liquor Licenses for 2026/2027.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-058**

RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES FOR 2026-2027.

WHEREAS, the City has received applications for the renewal of various liquor licenses;

WHEREAS, Police Sergeant Vycital recommends approval of the new/renewals following background investigations on the applicants;

WHEREAS, a public hearing was held on May 18, 2026 concerning the renewal applications of liquor licenses for 2026/27.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLE PLAINE THAT: It hereby approves the following liquor licenses for 2026/27, contingent upon completion of application forms, payment of all fees, past due City accounts, property taxes, and proof of liquor liability coverage:

RENEWAL OF INTOXICATING LIQUOR ON AND OFF SALE LICENSE

Red Door Bar Inc., Red Door Bar, 125 North Meridian Street
Neisen's Corner Bar, Inc., Neisen's Corner Bar, 101 East Main Street
Charles Hartman, Huck's Shipwreck Saloon, 110 North Meridian Street
Kri & Bri, Inc., Johan's Bar and Grill, 117 North Meridian Street
Braun Pump Company, Sparetime Tavern, 117 West Main Street
Prairie Grille & Bowl, LLC, Prairie Grille & Bowl, 235 South Ash Street
Brennhofer Brew Works LLC, Oldenburg Brewing Company, 116 West Main Street
Steel Horse Tavern Inc., Steel Horse Tavern, 114 North Meridian Street

RENEWAL OF INTOXICATING LIQUOR ON SALE LICENSE

El Loro of Belle Plaine Inc, El Loro Mexican Restaurant, 749 Enterprise Drive East
Ruby's Family Restaurant II, Inc., Ruby's Family Restaurant, 351 Enterprise Drive East
C & E Inc., The Belle's Bistro, 1050 Enterprise Drive East

RENEWAL OF INTOXICATING LIQUOR OFF SALE LICENSE

Praire Liquors, Inc., Praire Liquors, 904 East Main Street
Coborns Inc., Coborns Liquors, 1014 Enterprise Drive

RENEWAL OF SUNDAY LIQUOR LICENSE

Belle Plaine Vet's Club, Inc., Belle Plaine Vets Club, 221 North Meridian Street
Kri & Bri, Inc., Johan's Bar and Grill, 117 North Meridian Street
Red Door Bar, Inc, Red Door Bar, 125 North Meridian Street
Charles Hartman, Huck's Shipwreck Saloon, 110 North Meridian Street
Braun Pump Company, Sparetime Tavern, 117 West Main Street
Neisen's Corner Bar, Inc., Neisen's Corner Bar, 101 East Main Street
Prairie Grille & Bowl, LLC, Prairie Grille & Bowl, 235 South Ash Street
Brennhofer Brew Works LLC, Oldenburg Brewing Company, 116 West Main Street
El Loro of Belle Plaine Inc, El Loro Mexican Restaurant, 749 Enterprise Drive East
Ruby's Family Restaurant II, Inc., Ruby's Family Restaurant, 351 Enterprise Drive East
Steel Horse Tavern Inc., Steel Horse Tavern, 114 North Meridian Street
C & E Inc., The Belle's Bistro, 1050 Enterprise Drive East

RENEWAL OF CLUB LICENSE

Belle Plaine Vets Club Inc., Belle Plaine Vets Club, 221 North Meridian Street

RENEWAL OF 3.2% BEER (MALT LIQUOR) OFF SALE LICENSE

Kwik Trip, Inc., Kwik Trip #330, 104 Aspen Lane

RENEWAL ON SALE 3.2 AND ON SALE WINE

Belle Plaine Baseball Association, Belle Plaine Baseball Association, 221 South Eagle Street

2:00 A.M. EXTENDED HOURS

Red Door Bar Inc., Red Door Bar, 125 North Meridian Street
Charles Hartman, Huck's Shipwreck Saloon, 110 North Meridian Street
Kri & Bri, Inc., Johan's Bar and Grill, 117 North Meridian Street
Neisen's Corner Bar, Inc., Neisen's Corner Bar, 101 East Main Street
Braun Pump Company, Sparetime Tavern, 117 West Main Street
Steel Horse Tavern Inc., Steel Horse Tavern, 114 North Meridian Street

BE IT FURTHER RESOLVED THAT upon receipt of all application forms, certificates of insurance, payment of license fees and any other obligations due to the City the licenses shall be forwarded to the Minnesota Department of Public Safety, Liquor Control Division, for final approval.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator




MEMORANDUM

DATE:	May 18, 2026
FROM:	Cynthia Smith Strack, Community Development Director
AGENDA ITEM:	Public Hearing: Conditional Use Permit Resolution 26-059 , Approving a Conditional Use Permit for an Auto Dealership at 121 Meridian Street South.
REVIEW:	<p>The Council is to hold a public hearing on a request for a conditional use permit.</p> <p>Kevin Berger the Applicant and Property Owner proposes a small scale classic and specialty car dealership in the currently vacant building at 121 Meridian Street South. The prior use of the building was a flooring/interior remodel showroom. A CUP is required under Section 1105.11, Subd. 4(2) of the code. The proposed dealership will focus on purchase, light reconditioning, and resale of collector and specialty vehicles. Vehicles will be displayed both inside the building and in designated spots outside of the building. Additional information is provided in attached narrative.</p> <p>The subject parcel is a previously established commercial use. Additional information is included in the attached memo to the PZC and the application.</p> <p>A sample resolution is attached for consideration.</p>
ATTACHMENTS:	Staff memo to Planning Commission dated May11, 2026. Application information <u>Resolution 26-059</u> Approving a Conditional Use Permit for an Auto Dealership at 121 Meridian Street South.
RECOMMENDATION:	The Planning Commission held a public hearing on the request and approved a resolution recommending approval of the CUP.
ACTION OPTIONS:	<ol style="list-style-type: none">1. Approve the CUP.2. Deny the CUP request with findings.3. Postpone consideration to a future time.
SIGNATURE:	



MEMORANDUM
 Planning and Zoning Commission

DATE:	May 11, 2026
FROM:	Jim Gerold, Asst. Community Development Director
AGENDA ITEM:	<p><u>Public Hearing:</u> CUP Auto Dealership at 121 Meridian Street South <u>Resolution PZ 26-07</u> Recommending the City Council Approve a Conditional Use Permit for a classic and specialty car dealership at 121 Meridian Street South</p>
BACKGROUND:	<p>The Planning Commission is to hold a public hearing on a conditional use permit request by Kevin Berger. A CUP is required for automobile sales in the B-3 Central Business District.</p> <p>The Applicant proposes a small scale classic and specialty car dealership in the currently vacant building at 121 Meridian Street South. The prior use of the building was a flooring/interior remodel showroom. A CUP is required under Section 1105.11, Subd. 4(2) of the code. The proposed dealership will focus on purchase, light reconditioning, and resale of collector and specialty vehicles. Vehicles will be displayed both inside the building and in designated spots outside of the building. Additional information is provided in attached narrative.</p> <p>The subject parcel is a previously established commercial use.</p> 
REVIEW:	<p>Notice of the requested CUP has been published, posted, and mailed. As of the drafting of this memo no comments for or against the variance have been received.</p> <p>Conditional uses are activities allowed if certain conditions set forth in city code are met. The city must hold a public hearing before considering CUP issuance. The city must issue a CUP if an applicant can prove that the application meets all code conditions and requirements and will not be detrimental to the health, safety, and welfare of the public.</p> <p><u>Code Review</u></p> <p><u>Consistency with Comprehensive Plan</u> The subject parcel is in an area planned for continued commercial use. Auto dealerships are an allowed conditional use in the B-3 Central Business District.</p> <p><u>Zoning</u> The property is zoned B-3 Central Business District 1105.11, Subd. 4(2) requires a conditional use permit auto sales.</p>

CUP Standards

Section 1103.08, Subd. 4 sets forth general standards for granting conditional use permits.

General Standards:

1. [The use is consistent with goals, policies and objectives of the Comprehensive Plan.](#) The subject parcel is in an area planned for continued commercial use under Destination 2040
2. [The use is consistent with the intent of this Ordinance.](#) The subject parcel is in an area planned for continued commercial use under Destination 2040. The principal use of the property is commercial, and appears consistent with the intent of the B-3 District.
3. [The use does not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements.](#) The proposed use as a small-scale vehicle dealership is not expected to place an undue burden on facilities, utilities, or public services.
4. [The use does not have an undue adverse impact on the public health, safety or welfare.](#) The applicant proposes the use as auto sales and light reconditioning such as battery replacement and fluid checks. As such, it is not expected to adversely impact public health, safety, or welfare.
5. [The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.](#) With recommended conditions, the proposed accessory structure is expected to have minimal impact on the adjacent locale.
6. [The use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.](#) The subject parcel is a previously developed commercial lot. Adjacent uses include established commercial facilities and residential uses. The proposed structure is not located in the vicinity of planned transportation or utility facilities.
7. [Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.](#) The subject parcel is a previously developed commercial lot. No grading, roads, utilities, or drainage changes are proposed.
8. [Adequate measures have been or will be taken to provide for vehicular and pedestrian safety and convenience to, from and within the site.](#) The subject parcel is a previously developed commercial lot. Internal circulation is not proposed to change. On-street parking adjacent to the property appears to be adequate for the use.
9. [The use meets all of the performance criteria requirements as established in Section 1107.01 of this chapter.](#) The performance standards will be incorporated by reference in proposed standards.
10. [The use shall, in all other respects, conform to the applicable regulations of the district in which it is located.](#)

Zoning Standards


The existing structure appears to meet the performance requirements of the B-2 District including setbacks and building height. No changes to surface coverage is proposed. Limited off-street parking appears to be provided, though commercial uses in the B-3 District do not require off-street parking spaces.

Stormwater

No proposed changes to grading, surfacing, or other factors that would impact stormwater runoff are proposed.

Review Comments

If the Planning Commission considers a favorable recommendation the following conditions are suggested:

	<ol style="list-style-type: none"> 1. The "Conditional Use" is limited to an auto dealership confined and limited to the indoor spaces and adjacent parking lot represented on the Site Plan attached hereto as Exhibit A. 2. On-Site storage of items not essential and specific to the operation of an auto dealership is prohibited. 3. Changes in signage requires a sign permit. 4. Any façade changes need to be approved by the Design Committee. 5. Outdoor storage of any equipment, materials, or inventory, with the exception of vehicles listed for sale, shall require the issuance of a separate CUP subject to the provisions of Section 1103.08 of City Code. 6. Any mechanical work conducted on-site shall be limited to minor, incidental services directly associated with preparing vehicles for sale as part of the principal auto dealership use. Any activity that would constitute operation of a mechanic or auto repair shop as a principal or secondary use is prohibited. 7. This conditional use permit shall expire one year after date of approval unless the Applicant has commenced operation of the Use on-site, or a petition for an extension of time has been granted by the City Council. 8. Approval of this conditional use permit and associated site plan does not approve any future expansion or associated improvements on-site. 9. Outdoor storage of any unlicensed and/or inoperable vehicles shall be prohibited. 10. A certificate of occupancy shall be issued by the Building Official for the building prior to commencing auto sales operation. Review and approval of change in occupancy by the Building Official is required any time use of the property changes. 11. The City may revoke the conditional use permit upon violation of the conditional use permit standards in the Zoning Ordinance or violation of the conditions of this approving Resolution, subject to the requirements of Section 1103.08 Subd. 7 of the City Code, as may be amended. 12. This conditional use permit shall be subject to all applicable codes, regulations and ordinances, and the conditions of approval contained herein, including by not limited to Section 1107.01 of the code. A violation of any applicable codes, regulations and ordinances, and the conditions of approval herein shall be grounds for revocation. 13. This conditional use permit may be subject to annual inspection and audit by the City. 14. This conditional use permit shall expire if the Use ceases for more than twelve (12) consecutive months, in the event the structure is destroyed and a building permit is not issued within 180 days, or if the Use is changed to a different Use. 15. The Conditional Use permitted under this Resolution may not change to another conditional use or further intensified without a new application and approval by the City Council. 16. The Use permitted under this Resolution shall remain in effect as long as the conditions of the Resolution are observed.
<p>ACTION:</p>	<p>The Planning Commission is hold a public hearing and make a recommendation to the City Council.</p>
<p>ATTACHMENTS:</p>	<ul style="list-style-type: none"> • Site plan, building plans and building elevations. • Applicant narrative of proposed conditional use. • <u>Resolution PZ 26-07</u> Recommending the City Council Approve a Conditional Use Permit for an auto dealership at 121 Meridian Street South.
<p>SIGNATURE:</p>	



City of Belle Plaine
 218 N. Meridian Street
 P.O. Box 129
 Belle Plaine, MN 56011

Community Development Department
 Phone: 952-873-5553
 Fax: 952-873-5509
 www.belleplainemn.com

Fee:
 \$300.00

CONDITIONAL USE PERMIT APPLICATION

Permit Number: _____

PROPERTY Address: 421 S Meridian St Belle Plaine, MN P.I.N: _____

Lot #: 032 Block #: 104 Subdivision: _____

Zoning District: _____

APPLICANT Owner Name: Michael Berger, MTB Flooring Installation Phone: _____

Mailing Address: 121 S Meridian St Belle Plaine Cell: _____

E-mail: _____ Fax: _____

OWNER Name: Kevin Berger Phone: _____

Mailing Address: 9800 Union Hill Blvd Belle Plaine MN Cell: _____

E-mail: _____ Fax: _____

Conditional Use Permit is requested to: Small classic car dealership

SUBMISSION OF APPLICATION MUST INCLUDE:

- Attached site plan (to scale) depicting present and proposed improvements

I certify that I am the applicant named herein; that I have familiarized myself with the rules and regulations with respect to preparing and filing this application that the foregoing statements and answers herein contained and the information on the attached maps or site plans and any other documents submitted herewith are in all respects true and accurate to the best of my knowledge and behalf.

APPLICANT SIGNATURE: Mike Berger DATE: 3-30-2026

OFFICE USE ONLY

Zoning: _____ Application Fee: \$ 300.00 Form of Payment: Check #12586

Site Plan Attached Other Fee: \$ _____ Date: 4/14/26

Total: \$ 300.00 Transaction Number: 11914-72

Collected By: J-G

Reviewed by Community Development Director Application Complete Date: _____

Reviewed by Planning Commission Tabled Approved Denied Date: _____

Reviewed by City Council Tabled Approved Denied Date: _____

Conditional Use Permit Narrative

1 message

Thu, Apr 2, 2026 at 9:46 AM

Conditional Use Permit Narrative

Thank you for your email and for reviewing the Conditional Use Permit application. Please see the requested narrative below outlining the proposed use.

Proposed Use Description

The proposed use is a small-scale classic and specialty vehicle dealership operating under the name Berger Motors (DBA under MTB Flooring Installation LLC). The business will focus on the purchase, light reconditioning, and resale of classic, collector, and specialty vehicles. Operations will be appointment-based and not a high-traffic retail dealership.

Number of Vehicles on Site

The expected number of vehicles on-site at any given time will typically range from approximately 5 to 15 vehicles. Vehicles will be displayed in an organized manner on the property, with a limited number inside the building and the remainder parked outside in designated areas.

Dealer License

The business intends to operate in compliance with Minnesota state requirements and will obtain a state vehicle dealer license if required based on annual sales volume.

On-Site Work (Repair/Detailing/Mechanical)

Only minor work will take place on-site, such as light detailing, cleaning, inspections, and basic maintenance (e.g., fluid checks, battery replacement). No major mechanical repairs, bodywork, painting, or heavy automotive service operations will be conducted on the property.

Business Operations Overview

- Hours of operation will generally be standard daytime business hours, with most activity occurring by appointment.
- Customer traffic is expected to be low to moderate, as the business is not structured like a high-volume dealership.
- The use is intended to be clean, quiet, and consistent with surrounding commercial activity.
- The property will be maintained in an orderly and professional manner, with attention to appearance and minimal impact on neighboring properties.

The goal of this business is to provide a well-maintained, visually appealing location for the sale of classic and specialty vehicles while remaining low-impact and compatible with the surrounding area.

Please let me know if you need any additional information or clarification.

Thank you,

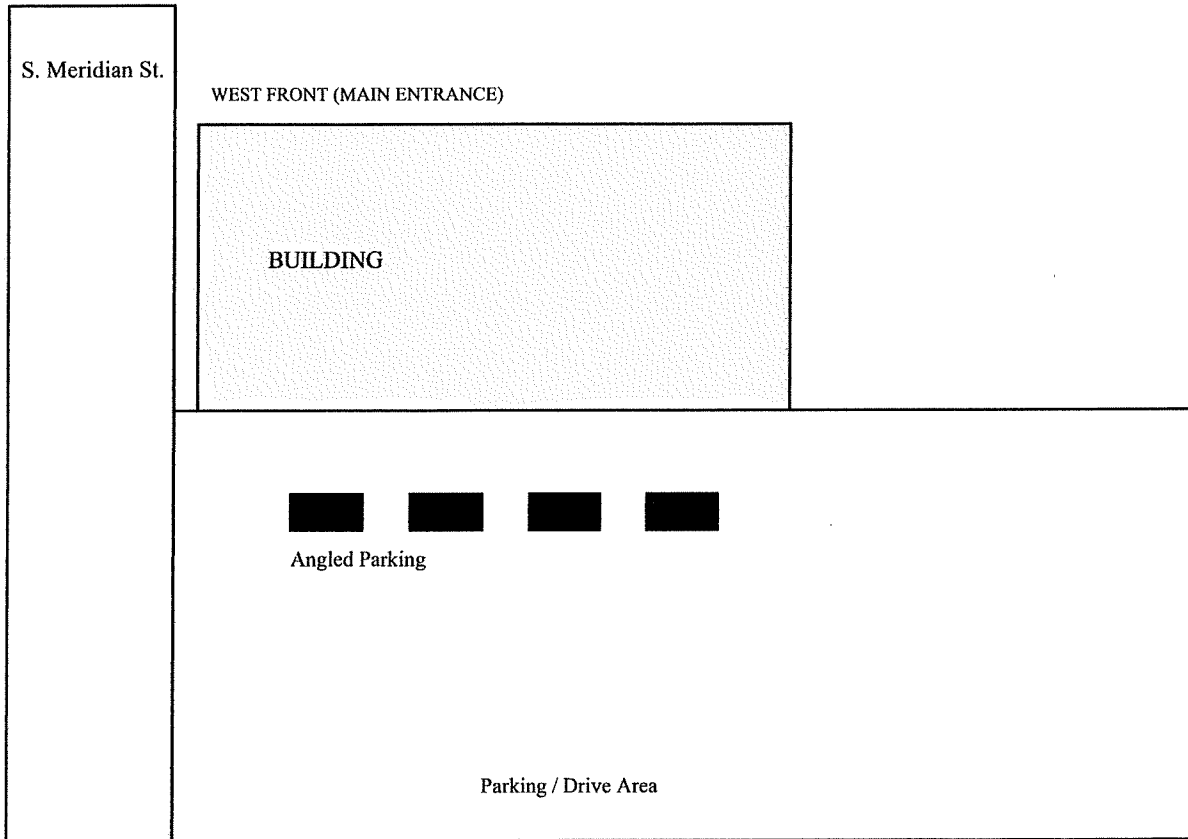
Michael Berger

MTB Flooring Installation LLC

DBA Berger Motors

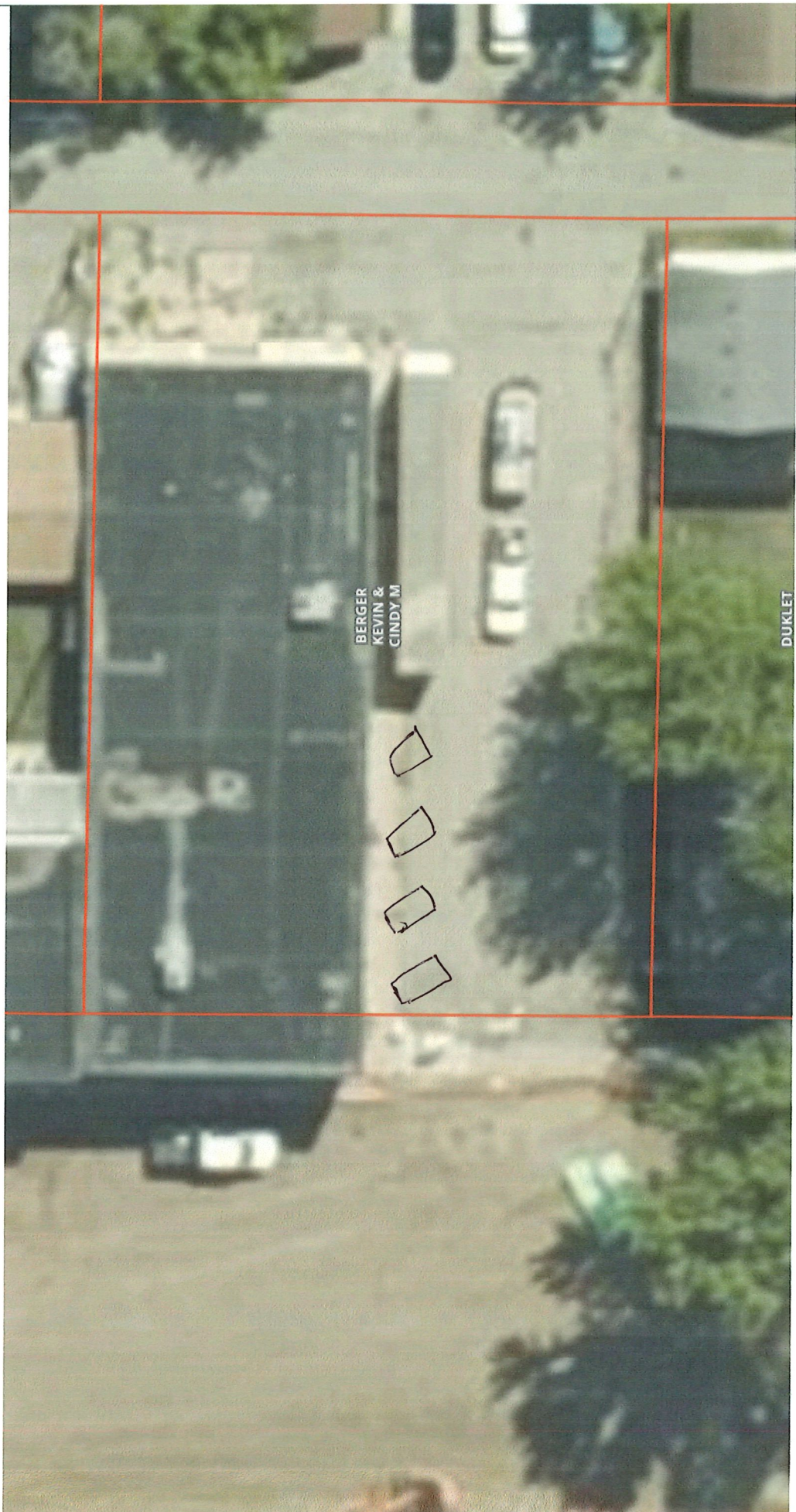
Sent from my iPhone

Site Plan – MTB Flooring Installation LLC (DBA Berger Motors)



Proposed Exterior Upgrades:

- New signage on west-facing frontage (S. Meridian St.)
- New entrance canopy for improved visibility and weather protection
- Updated window treatments (uniform, modern appearance)
- Exterior lighting upgrades (LED wall packs / accent lighting)
- Fresh paint / façade refresh
- Parking striping and curb cleanup
- Landscape touch-ups (low-maintenance plantings or rock border)



- Upgrades would include
- New Signage
 - New Canopy
 - window Treatments

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-059**

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR AN AUTO DEALERSHIP
AT 121 MERIDIAN STREET SOUTH**

Legal: Lots 031 & 032, Block 104, City of Belle Plaine
Property Identification Number: 200015630 & 200015640

WHEREAS, Kevin & Cindy Berger (the Property Owners) and Michael Berger (the Applicant) have submitted a request for a Conditional Use Permit as provided under Section 1105.11, Subd. 4(2) to operate an automobile dealership at 121 Meridian Street South,

WHEREAS, the subject property is planned for continued commercial use and B-3 Central Business District; and,

WHEREAS, the Planning Commission conducted a public hearing on the proposed Conditional Use Permit request on May 11th, 2026, following posted, mailed, and published notice; and,

WHEREAS, the Planning Commission has reviewed the request and applicable code standards; and,

WHEREAS, The Planning Commission has reviewed criteria for granting a Conditional Use Permit and finds:

1. The subject parcel is in an area planned for continued commercial use under Destination 2040
2. The principal use of the property is commercial, and appears consistent with the intent of the B-3 District.
3. The proposed use as a small-scale vehicle dealership is not expected to place an undue burden on facilities, utilities, or public services.
4. The proposed use is not expected to adversely impact public health, safety, or welfare.
5. With recommended conditions, the proposed accessory structure is expected to have minimal impact on the adjacent locale.
6. The subject parcel is a previously developed commercial lot. Adjacent uses include established commercial facilities and residential uses.
7. No grading, roads, utilities, or drainage changes are proposed.
8. On-street parking adjacent to the property appears to be adequate for the use.

WHEREAS, the Planning Commission approved a resolution recommending the City Council approve a conditional use permit for the automobile dealership; and,

WHEREAS, the City Council held a public hearing on the request on May 18, 2026; and,

WHEREAS, following the public hearing the City Council discussed the item and accepted the Planning Commission's findings.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: It hereby approves a Conditional Use Permit for an automotive dealership at 121 Meridian Street South, contingent upon the following:

1. The "Conditional Use" is limited to an auto dealership confined and limited to the indoor spaces and adjacent parking lot represented on the Site Plan attached hereto as Exhibit A.
2. On-Site storage of items not essential and specific to the operation of an auto dealership is prohibited.
3. Changes in signage requires a sign permit.
4. Any façade changes need to be approved by the Design Committee.

5. Outdoor storage of any equipment, materials, or inventory, with the exception of vehicles listed for sale, shall require the issuance of a separate CUP subject to the provisions of Section 1103.08 of City Code.
6. Any mechanical work conducted on-site shall be limited to minor, incidental services directly associated with preparing vehicles for sale as part of the principal auto dealership use. Any activity that would constitute operation of a mechanic or auto repair shop as a principal or secondary use is prohibited.
7. This conditional use permit shall expire one year after date of approval unless the Applicant has commenced operation of the Use on-site, or a petition for an extension of time has been granted by the City Council.
8. Approval of this conditional use permit and associated site plan does not approve any future expansion or associated improvements on-site.
9. Outdoor storage of any unlicensed and/or inoperable vehicles shall be prohibited.
10. A certificate of occupancy shall be issued by the Building Official for the building prior to commencing auto sales operation. Review and approval of change in occupancy by the Building Official is required any time use of the property changes.
11. The City may revoke the conditional use permit upon violation of the conditional use permit standards in the Zoning Ordinance or violation of the conditions of this approving Resolution, subject to the requirements of Section 1103.08 Subd. 7 of the City Code, as may be amended.
12. This conditional use permit shall be subject to all applicable codes, regulations and ordinances, and the conditions of approval contained herein, including by not limited to Section 1107.01 of the code. A violation of any applicable codes, regulations and ordinances, and the conditions of approval herein shall be grounds for revocation.
13. This conditional use permit may be subject to annual inspection and audit by the City.
14. This conditional use permit shall expire if the Use ceases for more than twelve (12) consecutive months, in the event the structure is destroyed and a building permit is not issued within 180 days, or if the Use is changed to a different Use.
15. The Conditional Use permitted under this Resolution may not change to another conditional use or further intensified without a new application and approval by the City Council.
16. The Use permitted under this Resolution shall remain in effect as long as the conditions of the Resolution are observed.

The adoption of the foregoing resolution was duly moved by Councilmember and seconded by Councilmember , and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 11th day of May, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

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We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$229,435.54 (two hundred twenty-nine thousand four hundred thirty-five dollars and fifty-four cents).

Dated this 18th of May, 2026.

Approved by the governing Council of the City of Belle Plaine.

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17052		578 ABDO LLP	950.00								
	524285	05/11/26 ADM: OSA REPORT	950.00			101		413200	301000		10010
		Total for Vendor:	950.00								
17074		2052 ACTION OVERHEAD GARAGE DOOR	1,732.30								
	213110060	05/11/26 PW: BUILDING MAINTENANCE	1,732.30*			101		431210	401000		10010
		Total for Vendor:	1,732.30								
16977		3152 AFFEKTIVE SOFTWARE	743.93								
	4784	05/01/26 AC: ANNUAL SUBSCRIPTION	743.93			101		451240	575000		10010
		Total for Vendor:	743.93								
16978		30 AG PARTNERS	153.16								
	7001	4/26 04/30/26 FD: GENERAL SUPPLIES	48.19			101		422100	208000		10010
	7001	4/26 04/30/26 FD: EQUIPMENT	104.97			101		422100	221000		10010
17095		30 AG PARTNERS	2,926.95								
	1431	4/26 04/30/26 PD: REPAIRS/MAINTENANCE	3.99*			101		421100	407000		10010
	1431	4/26 04/30/26 FD: REPAIRS/MAINTENANCE	314.90			101		422100	407000		10010
	1431	4/26 04/30/26 ADM: REPAIRS/MAINTENANCE	8.99			101		413200	407000		10010
	1431	4/26 04/30/26 ADM: BUILDING MAINTENANCE	77.25			101		413200	401000		10010
	1431	4/26 04/30/26 GEN: BUILDING MAINTENANCE	33.10			101		411100	401000		10010
	1431	4/26 04/30/26 PW: GENERAL SUPPLIES	95.54			101		431210	208000		10010
	1431	4/26 04/30/26 PW: EQUIPMENT	64.97			101		431210	221000		10010
	1431	4/26 04/30/26 PW: BUILDING MAINTENANCE	50.87*			101		431210	401000		10010
	1431	4/26 04/30/26 PW: REPAIRS/MAINTENANCE	9.54			101		431210	407000		10010
	1431	4/26 04/30/26 PW: STREET/ALLEY MAINT.	58.95			101		431210	407200		10010
	1431	4/26 04/30/26 PRK: REPAIRS/MAINTENANCE	64.54			101		452020	407000		10010
	1431	4/26 04/30/26 SWR: REPAIRS/MAINTENANCE	351.54			603		432500	402000		10010
	1431	4/26 04/30/26 AC: REPAIRS/MAINTNENACE	174.00			101		451240	407000		10010
	1431	4/26 04/30/26 HP: REPAIRS/MAINTNENACE	14.97			101		450100	402000		10010
	1431	4/26 04/30/26 REC: GENERAL SUPPLIES	93.24			101		451000	208000		10010
	1431	4/26 04/30/26 REF: TREE NURSERY SUPPLIES	64.93			101		461020	409000		10010
	1431	4/26 04/30/26 WTR: WELL NO 5 DIESEL	1,445.63			604		432570	212000		10010
		Total for Vendor:	3,080.11								

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16979		4130 ALLSTAR CONSTRUCTION SERVICES	12,350.00								
	773	05/04/26 MEADOW PRK RESO 26-013	12,350.00*			205		491000	407500		10010
		Total for Vendor:	12,350.00								
16980		616 BOLTON & MENK, INC	1,383.00								
	0394399	05/11/26 VALLEY BUS. PARK 4TH	1,383.00*			467		495486	303000		10010
16981		616 BOLTON & MENK, INC	432.00								
	0394397	05/11/26 BRECKEN PLACE 2ND ADDITION	432.00*			467		495482	303000		10010
16982		616 BOLTON & MENK, INC	2,404.00								
	0394044	04/30/26 SWR: WWTF IMPROVEMENTS GRANT	2,404.00*			603		432500	303000		10010
16983		616 BOLTON & MENK, INC	750.50								
	0393331	04/24/26 WTR: WELL NO 5 ENGINEERING	750.50*			604		495462	303000		10010
17053		616 BOLTON & MENK, INC	1,475.00								
	0394391	05/11/26 ADM: ENGINEERING SERVICES	480.00			101		413200	311000		10010
	0394391	05/11/26 CD: ENGINEERING SERVICES	935.00			101		460505	311000		10010
	0394391	05/11/26 ST JOHN PLAT CONSULTING	60.00*			467		495485	311000		10010
17054		616 BOLTON & MENK, INC	41,275.20								
	0394338	04/30/26 ADM: ENGINEERING	41,275.20*			101		413200	303000		10010
17055		616 BOLTON & MENK, INC	576.00								
	0394390	05/11/26 2025 STREET & UTILITY PROJ	576.00*			470		495459	303000		10010
17056		616 BOLTON & MENK, INC	36,791.50								
	0394393	05/11/26 2026 STREET & UTILITY PROJ	36,791.50*			473		495459	303000		10010
17075		616 BOLTON & MENK, INC	2,128.00								
	0394395	05/11/26 PW: 2026 PAVEMENT MAINTENANCE	2,128.00			101		431210	303000		10010

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17076		616 BOLTON & MENK, INC	660.00								
	0394459	05/11/26 PW: ARCGIS MIGRATION	165.00			101		431210	575000		10010
	0394459	05/11/26 SWR: ARCGIS MIGRATION	165.00			603		432500	575000		10010
	0394459	05/11/26 WTR: ARCGIS MIGRATION	165.00			604		432570	575000		10010
	0394459	05/11/26 CD: ARCGIS MIGRATION	165.00			101		460505	575000		10010
		Total for Vendor:	87,875.20								
16984		3098 BORDER STATES INDUSTRIES INC.	8.27								
	932398880	05/05/26 SWR: WWTP ROAD ENTRANCE GRA	8.27*			603		432500	303000		10010
16985		3098 BORDER STATES INDUSTRIES INC.	271.09								
	932390171	05/04/26 SWR: WWTP ROAD ENTRANCE GRA	271.09*			603		432500	303000		10010
		Total for Vendor:	279.36								
16986		4149 BROADWAY AWARDS	287.92								
	58718	05/01/26 PRK: MEADOW PARK SIGN	287.92*			205		491000	407500		10010
		Total for Vendor:	287.92								
17077		2804 BSN SPORTS LLC	1,509.32								
	934080580	05/04/26 PRK: MEADOW PARK BENCHES	1,509.32			101		452020	407000		10010
		Total for Vendor:	1,509.32								
17068		4009 BUSINESS ESSENTIALS	1,221.04								
	WO-1390429	04/28/26 WTR: GENERAL SUPPLIES	244.21			604		432570	208000		10010
	WO-1390429	04/28/26 SWR: GENERAL SUPPLIES	244.21			603		432500	208000		10010
	WO-1390429	04/28/26 PRK: GENERAL SUPPLIES	366.31			101		452020	208000		10010
	WO-1390429	04/28/26 ADM: GENERAL SUPPLIES	122.11			101		413200	208000		10010
	WO-1390429	04/28/26 FD: GENERAL SUPPLIES	122.10			101		422100	208000		10010
	WO-1390429	04/28/26 PD: GENERAL SUPPLIES	122.10			101		421100	208000		10010
		Total for Vendor:	1,221.04								
17094		3763 CADY BUSINESS TECHNOLOGIES	1,753.99								
	120059	05/01/26 ADM: 05/26 PHONE	567.25			101		413200	321000		10010
	120059	05/01/26 AMB: 05/26 PHONE	52.48			101		422700	321000		10010
	120059	05/01/26 PD: 05/26 PHONE	553.46			101		421100	321000		10010
	120059	05/01/26 FD: 05/26 PHONE	147.13			101		422100	321000		10010

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	120059	05/01/26 CD: 05/26 PHONE	127.49			101		460505	321000		10010
	120059	05/01/26 EDA: 05/26 PHONE	31.87			801		460500	321000		10010
	120059	05/01/26 PW: 05/26 PHONE	45.72			101		431210	321000		10010
	120059	05/01/26 SWR: 05/26 PHONE	45.72			603		432500	321000		10010
	120059	05/01/26 WTR: 05/26 PHONE	45.72			604		432570	321000		10010
	120059	05/01/26 AC: 05/26 PHONE	109.72			101		451240	321000		10010
	120059	05/01/26 REC: 05/26 PHONE	27.43			101		451000	321000		10010
		Total for Vendor:	1,753.99								
16987		97 CAR-CO AUTO PARTS	17.16								
	349794	04/14/26 PD: DTF VEHICLE MAINTENANCE	17.16			101		421100	307500		10010
16988		97 CAR-CO AUTO PARTS	19.99								
	349938	04/17/26 PW: 2013 CHEVY TRAVERSE MAINT.	19.99			101		431210	407000		10010
16989		97 CAR-CO AUTO PARTS	7.79								
	350153	04/21/26 PD: 88-20 MAINTENANCE	7.79*			101		421100	407000		10010
16990		97 CAR-CO AUTO PARTS	17.40								
	350080	04/20/26 FD: FUEL/LUBRICANTS	17.40			101		422100	212000		10010
		Total for Vendor:	62.34								
16991		552 CEMSTONE	530.00								
	8053510	04/24/26 PW: 220 N CHEST REPAIR REIMB.	530.00			101		431210	407200		10010
		Total for Vendor:	530.00								
16992		1903 CENTERPOINT ENERGY	1,000.00								
	042426	04/24/26 HRA: AC REPLACEMENT 904 ELM ST	1,000.00			802		460500	407410		10010
		Total for Vendor:	1,000.00								
16993		684 CINTAS CORPORATION	233.27								
	4267891700	05/01/26 PW: UNIFORM SERVICE	77.76			101		431210	217000		10010
	4267891700	05/01/26 SWR: UNIFORM SERVICE	77.76			603		432500	217000		10010
	4267891700	05/01/26 WTR: UNIFORM SERVICE	77.75			604		432570	217000		10010

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17042	4268632792	684 CINTAS CORPORATION 05/08/26 FD: RUG SERVICE	144.00 144.00			101		422100	401000		10010
17043	4268632793	684 CINTAS CORPORATION 05/08/26 AMB: RUG SERVICE	58.00 17.40			101		422700	401000		10010
	4268632793	05/08/26 PD: RUG SERVICE	40.60			101		421100	401000		10010
17057	4268632680	684 CINTAS CORPORATION 05/08/26 GEN: RUG SERVICE	110.00 33.00			101		411100	401000		10010
	4268632680	05/08/26 ADM: RUG SERVICE	77.00			101		413200	401000		10010
17078	4268632795	684 CINTAS CORPORATION 05/08/26 WTR: RUG SERVICE	92.00 92.00			604		432570	401000		10010
17079	4268632774	684 CINTAS CORPORATION 05/08/26 PW: RUG SERVICE	178.00 178.00*			101		431210	401000		10010
17080	4268632813	684 CINTAS CORPORATION 05/08/26 PW: UNIFORM SERVICE	233.27 77.75			101		431210	217000		10010
	4268632813	05/08/26 SWR: UNIFORM SERVICE	77.76			603		432500	217000		10010
	4268632813	05/08/26 WTR: UNIFORM SERVICE	77.76			604		432570	217000		10010
		Total for Vendor:	1,048.54								
16994	5332699605	3564 CINTAS FIRST AID & SAFETY 04/29/26 FD: FIRST AID SUPPLIES	7.53 7.53			101		422100	208000		10010
16995	5332699602	3564 CINTAS FIRST AID & SAFETY 04/29/26 PW: FIRST AID SUPPLIES	7.53 7.53			101		431210	208000		10010
17044	5332699603	3564 CINTAS FIRST AID & SAFETY 04/29/26 PD: FIRST AID SUPPLIES	7.53 7.53			101		421100	208000		10010

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17058		3564 CINTAS FIRST AID & SAFETY	7.53								
	5332699604	04/29/26 GEN: FIRST AID SUPPLIES	2.26			101		411100	208000		10010
	5332699604	04/29/26 ADM: FIRST AID SUPPLIES	5.27			101		413200	208000		10010
		Total for Vendor:	30.12								
16996		104 CITY OF BELLE PLAINE	565.00								
	051226	05/12/26 AC: 2026 A.C. STARTING CASH	565.00			101		451240	254000		10010
		Total for Vendor:	565.00								
16997		1789 COBORNS INC	212.60								
	04/26	04/30/26 PD: DARE GRADUATION	41.95			101		421200	208000		10010
	04/26	04/30/26 FD: GENERAL SUPPLIES WATER	39.90			101		422100	208000		10010
	04/26	04/30/26 REC: BONFIRE SUPPLIES	83.20			101		451000	208000		10010
	04/26	04/30/26 ADM: BREAKROOM SUPPLIES	13.57			101		413200	208000		10010
	04/26	04/30/26 PW: GENERAL SUPPLIES	33.98			101		431210	208000		10010
		Total for Vendor:	212.60								
16998		3501 CONCRETE CUTTING CORING	150.75								
	44646	04/29/26 PW: TRIMMER MAINTENANCE	150.75			101		431210	407000		10010
		Total for Vendor:	150.75								
16999		1313 CORE & MAIN	358.21								
	INV0029540	04/28/26 SWR: TESTS/CHEMICALS	358.21			603		432500	312500		10010
17000		1313 CORE & MAIN	12,753.30								
	V000035375	04/28/26 WTR: 3/4" & 1" WATER METER	12,753.30			604		432570	407500		10010
17081		1313 CORE & MAIN	5,382.50								
	V000037210	05/06/26 WTR: MXU'S	5,382.50			604		432570	407500		10010
		Total for Vendor:	18,494.01								
17045		1477 CREATIVE PRODUCT SOURCING INC	269.08								
	168960	05/07/26 PD: DARE SHIRTS	269.08			101		421200	208000		10010
		Total for Vendor:	269.08								

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17046		4026 CROWN COLLEGE	500.00								
	050726	05/07/26 FD: EMT REFRESHER CLASS	500.00			101		422100	205000		10010
		Total for Vendor:	500.00								
17069		3961 DEHMER FIRE PROTECTION	1,289.25								
	5735	04/21/26 ADM: ANNUAL FIRE EXT. SERVICE	40.00			101		413200	407000		10010
	5735	04/21/26 PW: ANNUAL FIRE EXT. SERVICE	264.00			101		431210	407000		10010
	5735	04/21/26 FD: ANNUAL FIRE EXT. SERVICE	233.00			101		422100	407000		10010
	5735	04/21/26 PD: ANNUAL FIRE EXT. SERVICE	99.23*			101		421100	407000		10010
	5735	04/21/26 WTR: ANNUAL FIRE EXT. SERVICE	199.25			604		432570	402000		10010
	5735	04/21/26 PRK: ANNUAL FIRE EXT. SERVICE	32.00			101		452020	407000		10010
	5735	04/21/26 SWR: ANNUAL FIRE EXT. SERVICE	173.50			603		432500	402000		10010
	5735	04/21/26 LIB: ANNUAL FIRE EXT. SERVICE	32.00			101		455010	407000		10010
	5735	04/21/26 AMB: ANNUAL FIRE EXT. SERVICE	42.52			101		422700	401000		10010
	5735	04/21/26 AC: ANNUAL FIRE EXT. SERVICE	32.00			101		451240	407000		10010
	5735	04/21/26 HP: ANNUAL FIRE EXT. SERVICE	141.75			101		450100	402000		10010
		Total for Vendor:	1,289.25								
17001		3692 DWK CLEAN WATER SERVICES, LLC	1,700.00								
	426	05/01/26 SWR: 4/26 WWTF OPERATIONS	1,700.00			603		432500	311000		10010
		Total for Vendor:	1,700.00								
17002		133 EARL F. ANDERSEN, INC.	650.40								
	0142587-IN	04/30/26 PW: STREET SIGNS	650.40			101		431210	407200		10010
		Total for Vendor:	650.40								
17003		4150 ELIASON, NICK	300.00								
	042826	04/28/26 REC: 5/27/26 ALL WHEEL MUSIC	300.00			101		451000	451100		10010
		Total for Vendor:	300.00								
17059		3619 FERGUSON WATERWORKS #2518	739.74								
	0563947	04/24/26 GEN: WATER FILTRATION	73.97			101		411100	401000		10010
	0563947	04/24/26 ADM: WATER FILTRATION	172.61			101		413200	401000		10010
	0563947	04/24/26 PW: WATER FILTRATION	246.58*			101		431210	401000		10010
	0563947	04/24/26 AC: WATER FILTRATION	246.58			101		451240	407000		10010
		Total for Vendor:	739.74								

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17047		3942 FINKEN WATER SOLUTIONS	20.00								
	1545143	05/01/26 PD: 5/26 COOLER RENTAL	20.00			101		421100	208000		10010
17096		3942 FINKEN WATER SOLUTIONS	146.95								
	29509TP	05/11/26 PD: WATER	146.95			101		421100	208000		10010
		Total for Vendor:	166.95								
17060	E	889 FIRST NATIONAL BANK MINNESOTA	115.00								
	MAY-26	05/31/26 SWR: 05/2026 ACH FEE	115.00			603		432500	419000		10010
		Total for Vendor:	115.00								
17070	E	149 FRONTIER COMMUNICATIONS	1,052.25								
	CTY: 5/26	05/04/26 ADM: 5/26 PHONE LINE	40.94			101		413200	321000		10010
	CTY: 5/26	05/04/26 PD: 5/26 PHONE LINE	137.92			101		421100	321000		10010
	CTY: 5/26	05/04/26 FD: 5/26 PHONE LINE	35.35			101		422100	321000		10010
	CTY: 5/26	05/04/26 SWR: 5/26 PHONE LINE	350.05			603		432500	321000		10010
	CTY: 5/26	05/04/26 WTR: 5/26 PHONE LINE	487.99			604		432570	321000		10010
		Total for Vendor:	1,052.25								
17004		163 GOPHER STATE ONE CALL	211.95								
	6040215	04/30/26 SWR: 4/26 LOCATES	105.98			603		432500	402000		10010
	6040215	04/30/26 WTR: 4/26 LOCATES	105.97			604		432570	402000		10010
		Total for Vendor:	211.95								
17005		169 GRAINGER	551.04								
	05/01/26	PRK: ELEC. SPRAYER PUMP	551.04			101		452020	407000		10010
	9900619462										
17006		169 GRAINGER	138.92								
	04/30/26	AC: REPAIRS/MAINTENANCE	138.92			101		451240	407000		10010
	9900343113										
17048		169 GRAINGER	239.73								
	9907378088	05/07/26 FD: EQUIPMENT	239.73			101		422100	221000		10010
		Total for Vendor:	929.69								

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17007		178 HAWKINS WATER TREATMENT GRP	5,466.50								
	7408952	04/30/26 AC: TESTS/CHEMICALS	5,466.50			101		451240	216000		10010
17008		178 HAWKINS WATER TREATMENT GRP	837.14								
	7408906	04/30/26 WTR: TESTS/CHEMICALS	837.14			604		432570	312500		10010
		Total for Vendor:	6,303.64								
17009		3465 HENDERSON INDEPENDENT	94.50								
	050826	05/08/26 CD: PUBLICATIONS	94.50			101		460505	351000		10010
17061		3465 HENDERSON INDEPENDENT	1,646.25								
	050126	05/01/26 ADM: PUBLICATIONS	937.50			101		413200	351000		10010
	050126	05/01/26 WTR: PUBLICATIONS	708.75			604		432570	351000		10010
		Total for Vendor:	1,740.75								
17082		184 HERMANS LANDSCAPE SUPPLIES INC	280.00								
	66896/1	05/11/26 PRK: MEADOWN PARK MAINT.	280.00			101		452020	407000		10010
17083		184 HERMANS LANDSCAPE SUPPLIES INC	280.00								
	66923/1	05/12/26 PRK: MEADOW PARK MAINT.	280.00			101		452020	407000		10010
		Total for Vendor:	560.00								
17071		2273 HIGH-TECH CLEANING COMPANY	2,970.00								
	05/01/26	GEN: 05/26 CLEANER	203.27			101		411100	401000		10010
22451		05/01/26 ADM: 05/26 CLEANER	474.30			101		413200	401000		10010
22451		05/01/26 PD: 05/26 CLEANER	284.70			101		421100	401000		10010
22451		05/01/26 FD: 05/26 CLEANER	696.00			101		422100	401000		10010
22451		05/01/26 AMB: 05/26 CLEANER	122.02			101		422700	401000		10010
22451		05/01/26 PW: 05/26 CLEANER	271.00*			101		431210	401000		10010
22451		05/01/26 LIB: 05/26 CLEANER	541.72			101		455010	401000		10010

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22451	05/01/26	SWR: 05/26 CLEANER	115.29			603		432500	402000		10010
22451	05/01/26	WTR: 05/26 CLEANER	261.70			604		432570	402000		10010
		Total for Vendor:	2,970.00								
17010		2855 JOHN DEERE FINANCIAL - KIBBLE	9.40								
	5193087	04/10/26 SWR: REPAIRS/MAINTENANCE	9.40			603		432500	402000		10010
17011		2855 JOHN DEERE FINANCIAL - KIBBLE	59.50								
	5238957	05/01/26 PW: 2023 JD MOWER MAINT.	14.88			101		431210	407000		10010
	5238957	05/01/26 PRK: 2023 JD MOWER MAINT.	14.88			101		452020	407000		10010
	5238957	05/01/26 STRM: 2023 JD MOWER MAINT.	14.87			209		460500	407000		10010
	5238957	05/01/26 SWR: 2023 JD MOWER MAINT.	14.87			603		432500	402000		10010
		Total for Vendor:	68.90								
17072		197 KENNEDY & GRAVEN	3,930.00								
	193232	05/08/26 GEN: AGENDA REVIEW	800.00			101		411100	435000		10010
	193232	05/08/26 GEN: LEGAL FEES	300.00			101		411100	435000		10010
	193232	05/08/26 SWR: LEGAL FEES	250.00			603		432500	304000		10010
	193232	05/08/26 CD: LEGAL FEES	100.00			101		460505	304000		10010
	193232	05/08/26 GEN: CC MEETINGS	900.00			101		411100	435000		10010
	193232	05/08/26 PLAT OF ST JOHN'S CHURCH	86.10*			467		495485	304000		10010
	193232	05/08/26 GEN: R.L. MATTER	157.50			101		411100	435000		10010
	193232	05/08/26 VALLEY BUSINESS PARK 4TH	1,336.40*			467		495486	304000		10010
		Total for Vendor:	3,930.00								
17012		1408 LAKESIDE EQUIPMENT CORP.	2,575.00								
	907241	05/06/26 SWR: PILLOW BLOCK BEARING	2,575.00			603		432500	402000		10010
		Total for Vendor:	2,575.00								
17049		1766 MATT SAXE CHEVY BUICK	7,761.07								
	77102	05/05/26 PD: 2019 CHEVY TAHOE R/M	7,761.07*			101		421100	407000		10010
		Total for Vendor:	7,761.07								

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17062	E	1889 MEDIACOM	28.00								
		CBL: 5/26 04/28/26 CBL: 5/26 CABLE	28.00			206		451750	221000		10010
		Total for Vendor:	28.00								
17073		248 METRO SALES INC	2,454.44								
		05/11/26 ADM: USAGE CONTRACT	259.32			101		413200	202000		10010
		INV3087376									
		05/11/26 PD: USAGE CONTRACT	409.85			101		421100	202000		10010
		INV3087376									
		05/11/26 FD: USAGE CONTRACT	259.32			101		422100	201000		10010
		INV3087376									
		05/11/26 PW: USAGE CONTRACT	335.78			101		431210	202000		10010
		INV3087376									
		05/11/26 CD: USAGE CONTRACT	388.97			101		460505	202000		10010
		INV3087376									
		05/11/26 SWR: USAGE CONTRACT	335.78			603		432500	202000		10010
		INV3087376									
		05/11/26 WTR: USAGE CONTRACT	335.78			604		432570	202000		10010
		INV3087376									
		05/11/26 EDA: USAGE CONTRACT	129.64			801		460500	202000		10010
		INV3087376									
		Total for Vendor:	2,454.44								
16976	E	282 MN DEPT OF REVENUE	1,394.00								
		4/26 04/30/26 PRK: 4/26 SALES TAX	12.58			101		21813			10010
		4/26 04/30/26 WTR: 4/26 SALES TAX	1,089.37			604		21813			10010
		4/26 04/30/26 AC: 4/26 SALES TAX	292.05			101		451240	458000		10010
		Total for Vendor:	1,394.00								
17097		4153 MOELLER, BAILEY	149.07								
		050626 05/06/26 PW: MAILBOX REPAIR REIMB.	149.07			101		431210	407200		10010
		Total for Vendor:	149.07								

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17013		314 MVEC	618.23								
	APR-26	04/27/26 SWR: 04/26 ELECTRIC	31.89			603		432500	381000		10010
	APR-26	04/27/26 PW: 04/26 ELECTRIC SECURITY	586.34			101		431210	381500		10010
		Total for Vendor:	618.23								
17014		2116 NORTH AMERICAN SAFETY	132.00								
	INV108599	04/29/26 PW: SAFETY SUPPLIES	132.00			101		431210	208000		10010
17015		2116 NORTH AMERICAN SAFETY	1,125.00								
	INV108733	05/04/26 REC: SWATT T-SHIRTS	1,125.00			101		451000	451100		10010
17084		2116 NORTH AMERICAN SAFETY	228.00								
	INV108751	05/05/26 SWR: MARKING PAINT	114.00			603		432500	208000		10010
	INV108751	05/05/26 WTR: MARKING PAINT	114.00			604		432570	208000		10010
		Total for Vendor:	1,485.00								
17016		4152 OBRIEN, KYLE	300.00								
	042826	04/28/26 REC: 5/27/26 ALL WHEEL MUSIC	300.00			101		451000	451100		10010
		Total for Vendor:	300.00								
17063		636 ODP BUSINESS SOLUTIONS, LLC	89.09								
	05/07/26	ADM: OFFICE SUPPLIES	89.09			101		413200	201000		10010
	467044657001										
17085		636 ODP BUSINESS SOLUTIONS, LLC	90.64								
	05/07/26	ADM: OFFICE SUPPLIES	6.79			101		413200	201000		10010
	467021371001										
	05/07/26	ADM: GENERAL SUPPLIES	18.58			101		413200	208000		10010
	467021371001										
	05/07/26	ADM: COPY EXPENSE	8.16			101		413200	202000		10010
	467021371001										
	05/07/26	PD: COPY EXPENSE	8.16			101		421100	202000		10010
	467021371001										
	05/07/26	FD: COPY EXPENSE	8.16			101		422100	201000		10010
	467021371001										
	05/07/26	PW: COPY EXPENSE	8.16			101		431210	202000		10010
	467021371001										

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467021371001	05/07/26	SWR: COPY EXPENSE	8.16			603		432500	202000		10010
467021371001	05/07/26	WTR: COPY EXPENSE	8.16			604		432570	202000		10010
467021371001	05/07/26	CD: COPY EXPENSE	8.16			101		460505	202000		10010
467021371001	05/07/26	EDA: COPY EXPENSE	8.15			801		460500	202000		10010
17086	05/05/26	636 ODP BUSINESS SOLUTIONS, LLC PW: OFFICE SUPPLIES	15.10			101		431210	201000		10010
468989261001											
17087	05/05/26	636 ODP BUSINESS SOLUTIONS, LLC PW: OFFICE SUPPLIES	18.40			101		431210	201000		10010
468989260001											
17088	05/05/26	636 ODP BUSINESS SOLUTIONS, LLC PW: OFFICE SUPPLIES	30.78			101		431210	201000		10010
468979211001			4.30								
468979211001	05/05/26	PW: GENERAL SUPPLIES	26.48			101		431210	208000		10010
17089	05/01/26	636 ODP BUSINESS SOLUTIONS, LLC PW: GENERAL SUPPLIES	52.02			101		431210	208000		10010
468394929001			52.02								
		Total for Vendor:	296.03								
17064	MAY-26 05/13/26	674 OTTO, STEVE FD: 5/26 PHONE REIMBURSE	50.00			101		422100	321000		10010
		Total for Vendor:	50.00								
17017	1505 04/23/26	1982 OVERLINE & SON, INC. SWR: TELEVISION PRAIRIE/ELK	1,420.00			603		432500	402000		10010
		Total for Vendor:	1,420.00								

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17018		909 POWERPLAN	2,110.77								
	P8445501	04/01/26 PW: LOADER REPAIR/MAINT.	422.15			101		431210	407000		10010
	P8445501	04/01/26 PRK: LOADER REPAIR/MAINT.	422.15			101		452020	407000		10010
	P8445501	04/01/26 STRM: LOADER REPAIR/MAINT.	422.15			209		460500	407000		10010
	P8445501	04/01/26 SWR: LOADER REPAIR/MAINT.	422.16			603		432500	402000		10010
	P8445501	04/01/26 WTR: LOADER REPAIR/MAINT.	422.16			604		432570	402000		10010
		Total for Vendor:	2,110.77								
17090	E	377 PURCHASE POWER	2,024.75								
	05/26	05/04/26 ADM: POSTAGE	249.85			101		413200	322000		10010
	05/26	05/04/26 CD: POSTAGE	526.44			101		460505	322000		10010
	05/26	05/04/26 EDA: POSTAGE	114.60			801		460500	322000		10010
	05/26	05/04/26 PD: POSTAGE	526.44			101		421100	322000		10010
	05/26	05/04/26 PW: POSTAGE	202.48			101		431210	322000		10010
	05/26	05/04/26 SWR: POSTAGE	202.48			603		432500	322000		10010
	05/26	05/04/26 WTR: POSTAGE	202.46			604		432570	322000		10010
		Total for Vendor:	2,024.75								
17019		26 RIVER VALLEY PARTS SUPPLY	20.69								
	562092	04/01/26 PW: 2021 MACK MAINTENANCE	20.69			101		431210	407000		10010
17020		26 RIVER VALLEY PARTS SUPPLY	357.49								
	562726	04/14/26 PW: STREET/ALLEY MAINTENANCE	357.49			101		431210	407200		10010
17021		26 RIVER VALLEY PARTS SUPPLY	1.02								
	562727	04/14/26 PW: STREET/ALLEY MAINTENANCE	1.02			101		431210	407200		10010
17022		26 RIVER VALLEY PARTS SUPPLY	2,481.45								
	562729	04/14/26 PW: DIESEL EXHAUST FLUID	827.15			101		431210	212000		10010
	562729	04/14/26 SWR: DIESEL EXHAUST FLUID	827.15			603		432500	212000		10010
	562729	04/14/26 WTR: DIESEL EXHAUST FLUID	827.15			604		432570	212000		10010
17023		26 RIVER VALLEY PARTS SUPPLY	56.16								
	562932	04/17/26 PW: EQUIPMENT	56.16			101		431210	221000		10010

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17024		26 RIVER VALLEY PARTS SUPPLY	52.23								
	562933	04/17/26 PW: REPAIRS/MAINTENANCE	17.41			101		431210	407000		10010
	562933	04/17/26 SWR: REPAIRS/MAINTENANCE	17.41			603		432500	402000		10010
	562933	04/17/26 WTR: REPAIRS/MAINTENANCE	17.41			604		432570	402000		10010
17025		26 RIVER VALLEY PARTS SUPPLY	97.44								
	563022	04/20/26 PW: STREET/ALLEY MAINTENANCE	97.44			101		431210	407200		10010
17026		26 RIVER VALLEY PARTS SUPPLY	69.96								
	563151	04/22/26 FD: REPAIRS/MAINTENANCE	69.96			101		422100	407000		10010
17027		26 RIVER VALLEY PARTS SUPPLY	82.32								
	563230	04/23/26 PW: EQUIPMENT	82.32			101		431210	221000		10010
17028		26 RIVER VALLEY PARTS SUPPLY	33.73								
	563231	04/23/26 PW: REPAIRS/MAINTENANCE	33.73			101		431210	407000		10010
17029		26 RIVER VALLEY PARTS SUPPLY	55.20								
	563470	04/28/26 PW: GENERAL SUPPLIES	55.20			101		431210	208000		10010
17030		26 RIVER VALLEY PARTS SUPPLY	73.80								
	563496	04/28/26 PW: REPAIRS/MAINTENANCE	24.60			101		431210	407000		10010
	563496	04/28/26 SWR: REPAIRS/MAINTENANCE	24.60			603		432500	402000		10010
	563496	04/28/26 WTR: REPAIRS/MAINTENANCE	24.60			604		432570	402000		10010
17031		26 RIVER VALLEY PARTS SUPPLY	30.98								
	563497	04/28/26 PW: REPAIRS/MAINTENANCE	30.98			101		431210	407000		10010
		Total for Vendor:	3,412.47								
17032		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B022300	05/04/26 SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010
17033		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B022391	05/08/26 WTR: TESTS/CHEMICALS	109.73			604		432570	312500		10010

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17091		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B022392	05/11/26 SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010
		Total for Vendor:	770.17								
17034		3764 SITE ONE LANDSCAPE SUPPLY	3,061.52								
	04/29/26	PRK: TIGER PARK SUPPLIES SPLIT	3,061.52			101		452020	407000		10010
	164027246-001										
		Total for Vendor:	3,061.52								
17050		2276 SUEL PRINTING COMPANY	257.74								
	299018	05/08/26 PD: ENVELOPES	257.74			101		421100	208000		10010
		Total for Vendor:	257.74								
17035		2321 SWANK	455.00								
	2764484	04/29/26 REC: KICK OFF PARTY MOVIE	455.00			101		451000	451100		10010
		Total for Vendor:	455.00								
17051		3262 THOMSON REUTERS - WEST	200.12								
	853526985	05/01/26 PD: 4/26 CLEAR LAW ENFORCE	200.12*			101		421100	433000		10010
		Total for Vendor:	200.12								
16975		2351 THREE RIVERS PARK DISTRICT	1,012.50								
	201121	04/15/26 REC: ARCHERY EVENT GRANT	1,012.50			101		451000	451100		10010
17036		2351 THREE RIVERS PARK DISTRICT	240.00								
	200442	03/10/26 REC: GEOCACHING EVENT	240.00			101		451000	451100		10010
		Total for Vendor:	1,252.50								
17065		2414 URBANWORKS	2,282.85								
	24-0017-16	04/30/26 LIBRARY EXPANSION PROJECT	2,282.85*			101		495484	311000		10010
		Total for Vendor:	2,282.85								
17037		4021 VALLEY-RICH CO INC	6,263.27								
220 N		CHESTNUT ST DAMAGED SERVICE LINE REPAIR.									
	35566	04/08/26 WTR: DAMAGED SERVICE LINE R/M	6,263.27			604		432570	402000		10010
		Total for Vendor:	6,263.27								

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17038	E	1561 VALLI INFORMATION SYSTEMS, INC	2,015.22								
	105692	04/30/26 SWR: 4/26 PRINT & MAIL BILLS	1,007.61			603		432500	322000		10010
	105692	04/30/26 WTR: 4/26 PRINT & MAIL BILLS	1,007.61			604		432570	322000		10010
		Total for Vendor:	2,015.22								
17092		4151 VISKOCIL, GRANT	200.00								
	051226	05/12/26 PW: UNIFORM ALLOWANCE	66.66			101		431210	217000		10010
	051226	05/12/26 SWR: UNIFORM ALLOWANCE	66.67			603		432500	217000		10010
	051226	05/12/26 WTR: UNIFORM ALLOWANCE	66.67			604		432570	217000		10010
		Total for Vendor:	200.00								
17066		3402 WAGNER PRESS & GRAPHICS	1,671.00								
	39351	05/04/26 GEN: 5/26 NEWSLETTER	1,671.00			101		411100	352000		10010
		Total for Vendor:	1,671.00								
17039		526 WM MUELLER & SONS, INC.	418.76								
220 N		CHESTNUT ST DAMAGED SERVICE LINE REPAIR									
	322523	05/05/26 PW: STREET/ALLEY R/M REIMB.	418.76			101		431210	407200		10010
17040		526 WM MUELLER & SONS, INC.	253.50								
220 N		CHESTNUT DAMAGED SERVICE LINE REPAIR.									
	322524	05/05/26 PW: STREET/ALLEY R/M REIMB.	253.50			101		431210	407200		10010
		Total for Vendor:	672.26								
17041	E	341 XCEL ENERGY	49.28								
	975415710	04/28/26 HP: 4/26 ELECTRIC	49.28			101		450100	381000		10010
17093	E	341 XCEL ENERGY	26,335.04								
	975842754	04/30/26 GEN: 04/26 ELECTRIC	296.01			101		411100	381000		10010
	975842754	04/30/26 ADM: 04/26 ELECTRIC	690.69			101		413200	381000		10010
	975842754	04/30/26 PD: 04/26 ELECTRIC	438.47			101		421100	381000		10010
	975842754	04/30/26 FD: 04/26 ELECTRIC	900.07			101		422100	381000		10010
	975842754	04/30/26 AMB: 04/26 ELECTRIC	187.92			101		422700	381000		10010
	975842754	04/30/26 CIV: 04/26 ELECTRIC	25.65			101		425000	381000		10010
	975842754	04/30/26 COM: 04/26 ELECTRIC	8.69			101		453020	228000		10010
	975842754	04/30/26 HP: 04/26 ELECTRIC	17.82			101		450100	381000		10010

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For Pay Date: 05/14/26

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Orq Acct	Object	Proj	Cash Account
	975842754	04/30/26 PW: 04/26 ELECTRIC	439.58			101 431210	381000		10010
	975842754	04/30/26 PW: 04/26 ELECTRIC SECURITY	8,716.10			101 431210	381500		10010
	975842754	04/30/26 AC: 04/26 ELECTRIC	176.54			101 451240	381000		10010
	975842754	04/30/26 PRK: 04/26 ELECTRIC	919.79			101 452020	381000		10010
	975842754	04/30/26 PRK: 04/26 ELECTRIC SCOREBR	14.28			101 452020	381200		10010
	975842754	04/30/26 LIB: 04/26 ELECTRIC	362.11			101 455010	381000		10010
	975842754	04/30/26 SWR: 04/26 ELECTRIC	5,232.01			603 432500	381000		10010
	975842754	04/30/26 WTR: 04/26 ELECTRIC	7,909.31			604 432570	381000		10010
		Total for Vendor:	26,384.32						
17067		3133 Z SYSTEMS INC	496.61						
	87088	04/22/26 CBL: EQUIPMENT	496.61			206 451750	221000		10010
		Total for Vendor:	496.61						
		# of Claims	123	Total:	229,435.54	# of Vendors	60		
		Total Electronic Claims			33,013.54				
		Total Non-Electronic Claims			196422.00				

05/14/26
13:43:06

CITY OF BELLE PLAINE
Fund Summary for Claims
For the Accounting Period: 5/26

Page: 19 of 20
Report ID: AP110

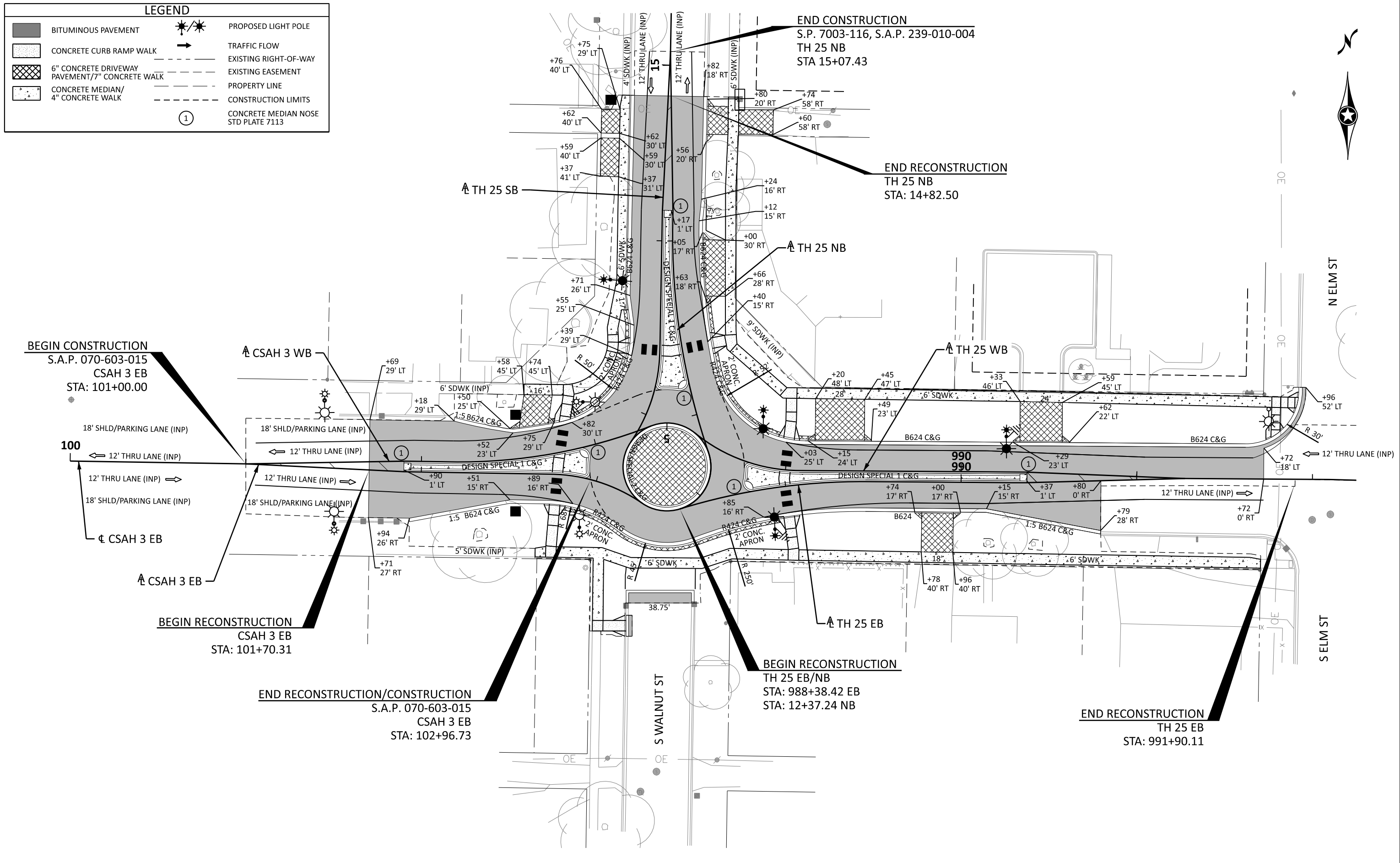
Fund/Account	Amount
101 General	
10010 Cash - Checking	112,070.87
205 Park Dedication	
10010 Cash - Checking	12,637.92
206 Cable Television	
10010 Cash - Checking	524.61
209 Storm Sewer	
10010 Cash - Checking	437.02
467 Develop Projects	
10010 Cash - Checking	3,297.50
470 2025 Street & Utility Improvement	
10010 Cash - Checking	576.00
473 2026 St & Utill Impr Project	
10010 Cash - Checking	36,791.50
603 Sewer	
10010 Cash - Checking	19,783.01
604 Water	
10010 Cash - Checking	42,032.85
801 Economic Development Authority	
10010 Cash - Checking	284.26
802 Housing Redevelope Authority	
10010 Cash - Checking	1,000.00
Total:	229,435.54



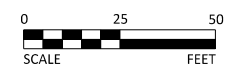
MEMORANDUM

DATE:	May 18, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-063 Authorizing Advertisement for Bids for the TH 25 and CSAH 3 (Main Street) Roundabout Project as part of the FY 2026 Metro Local Partnership Program Funding.
BACKGROUND/ JUSTIFICATION:	<p>On November 13, 2024, the City Council adopted Resolution 24-176 Accepting the funds from the Local Partnership Program Funds from MnDOT for the TH 25 at CSAH 3 (Main Street) Roundabout for fiscal year 2026. The program awards a maximum of \$1,000,000.00 for State-funding eligible construction.</p> <p>Unless an alternate schedule is approved by MnDOT Central Office, the project must be let no later than June 30, 2026 in order to receive funds. MnDOT plans to encumber funds by the end of May, allowing for an alternate schedule if necessary.</p> <p>Following MnDOT's full review and approval of the plan, the next step in the process is to advertise for bids. Upon MnDOT concurrence, advertisement will appear in the official newspaper and on QuestCDN for a minimum of 3 weeks. Once determined, Council will be advised of that schedule, including the day and time of the bid opening.</p>
FISCAL IMPACT:	Included in the Capital Plan.
STAFF RECOMMENDATION:	Approving Resolution 26-063 Authorizing Advertisement for Bids for the TH 25 and CSAH 3 (Main Street) Roundabout Project as part of the FY 2026 Metro Local Partnership Program Funding.

LEGEND	
	BITUMINOUS PAVEMENT
	CONCRETE CURB RAMP WALK
	6" CONCRETE DRIVEWAY PAVEMENT/7" CONCRETE WALK
	CONCRETE MEDIAN/4" CONCRETE WALK
	PROPOSED LIGHT POLE
	TRAFFIC FLOW
	EXISTING RIGHT-OF-WAY
	EXISTING EASEMENT
	PROPERTY LINE
	CONSTRUCTION LIMITS
	CONCRETE MEDIAN NOSE STD PLATE 7113



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12224 NICOLLET AVENUE
 BURNSVILLE, MINNESOTA 55337
 Phone: (952) 890-0509
 Email: Burnsville@bolton-menk.com
 www.bolton-menk.com

REV.	BY	DATE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Alex J Groff
 Alex J Groff
 LIC. NO. 62777 DATE 04-03-2026

DESIGNED AUG
DRAWN AUG
CHECKED DJA

S.P. 7003-116 (TH 25), S.A.P. 239-010-004, S.A.P. 070-603-015
 TH 25 / CSAH 3 INTERSECTION IMPROVEMENTS
 CONSTRUCTION PLANS

SHEET
26
OF
66

**CITY OF BELLE PLAINE
RESOLUTION 26-063**

**A RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE TH 25 AND CSAH 3
(MAIN STREET) ROUNDABOUT PROJECT AS PART OF THE FY 2026 METRO LOCAL
PARTNERSHIP PROGRAM FUNDING.**

WHEREAS, Bolton and Menk, Inc., the consulting engineers for the City, has prepared final plans and specifications in conjunction with MNDOT review for the TH 25 and CSAH 3 (Main Street) and such plans and specifications have been presented to the Council for approval.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA.

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the City Administrator.

2. The City Administrator shall prepare and cause to be inserted in the Henderson Independent, the official newspaper, and online on QuestCDN which qualifies as a regional trade publication, an advertisement for bids upon the making of such improvements under such approved plans and specifications.

The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state that bids will be publicly opened on a yet to be determined date at Belle Plaine City Hall, 218 North Meridian Street, Belle Plaine, Minnesota, in said City and that no bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City of Belle Plaine for five percent (5%) of the amount of such bid.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2026.

ATTEST:

Dawn Meyer
Mayor

Dawn Meyer
City Administrator