



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, June 1, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of May 18, 2026.
- 5.2. Work Session Minutes of May 18, 2026.
- 5.3. Accepting a Resignation from Part-Time Public Works Seasonal Employee Kevin Weldon, Effective May 6, 2026.
- 5.4. Resolution 26-065 Appoint Part-Time Public Works Seasonal Employee Logan Hoen for the 2026 Season.
- 5.5. Resolution 26-066 Authorizing the use of a Forfeiture Vehicle from the Police Department for the Community Development Department.
- 5.6. Resolution 26-067 Accepting Public Improvements for Brecken Place No. 2.
- 5.7. Resolution 26-068 Adopting the Special Assessment for Delinquent Fire Bills.
- 5.8. Resolution 26-069 Adoption of the Scott County All-Hazard Mitigation Plan.
- 5.9. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 17, 18 and 19, 2026.
- 5.10. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 17, 18 and 19, 2026.
- 5.11. Resolution 26-070 Accepting a \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library Addition.
- 5.12. Accepting a Resignation from Aquatic Center Seasonal Employee Erik Hoff, Effective May 28, 2026.
- 5.13. Resolution 26-071 Appointing Seasonal Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.
- 5.14. Resolution 26-072, Resolution Authorizing Release of Developer's Agreement Fogartys Fourth Addition.

6. DEPARTMENT REPORTS.

- 6.1. Public Works Department.

Subject to change.

Live stream/video recording of council meeting at www.belleplainemn.gov

- 6.2. City Engineer Department.
- 6.3. Administration Department.

7. PUBLIC HEARINGS.

8. BUSINESS.

- 8.1. Presentation of Claims.
 - 8.1.1. Pay Request No. 1, Wm. Mueller & Sons, Inc. for the 2026 Street Improvement Project.
 - 8.1.2. Pay Request No. 1, Wm. Mueller & Sons, Inc. for the 2026 Street Improvement Project.
- 8.2. Minnesota State Flag Discussion.

9. ADMINISTRATION.

- 9.1. Upcoming Tentative Meetings.
 - 1. EDA, 5:00 PM, Monday, June 8.
 - 2. Planning, 6:00 PM, Monday, June 8.
 - 3. Public Safety, 7:00 AM, Tuesday, June 9.
 - 4. Public Works, 7:00 AM, Wednesday, June 10.
 - 5. Finance Ways and Means, 3:00 PM, Monday June 15.
 - 6. Parks Commission, 5:00 PM, Monday June 15.
 - 7. City Council, 6:00 PM, Monday June 15.
 - 8. Work Session, 6:15 PM, Monday June 15.

10. ADJOURN.

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 18, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Evans led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 18, 2026 at 6:00 PM in the council chambers at City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Evans called the meeting to order with Councilmembers Brady Hartmann, Rex Stacey, Luke Otto and Shane Theas present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, City Engineer Duncan, Public Works Superintendent Otto, City Attorney Vose, Fire Chief Otto and Police Sergeant Vycital. Wanda savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Theas, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

No one.

4.1. PROCLAMATION – National Poppy Day

Mayor Evans read the National Poppy Day Proclamation and presented it to ladies axillary member Ruth Westphal.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of May 4, 2026.

5.2. Resolution 26-056 Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.

5.3. Local 49ers Union MOU.

5.3.1. Resolution 26-060 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

5.4. LELS Union MOU.

5.4.1. Resolution 26-061 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement.

5.5. Resolution 26-062 Accepting a Donation of Popsicles for the Belle Plaine Police Department Summer Series Popsicles in the Park from Coborns, Belle Plaine.

5.6. Resolution 26-064 Approving Premise Permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of May 4, 2026; 5.2. Resolution 26-056 Appointing Seasonal Life Guards, Water Safety Instructors and Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season. 5.3. **Local 49ers Union MOU.** 5.3.1. Resolution 26-060 Authorizing the Mayor and City Administrator to

Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement. 5.4. **LELS Union MOU.** 5.4.1. Resolution 26-061 Authorizing the Mayor and City Administrator to Sign the Memorandum of Understanding – Long-Term Disability Benefits Change for 2025-2027 Collective Bargaining Agreement. 5.5. Resolution 26-062 Accepting a Donation of Popsicles for the Belle Plaine Police Department Summer Series Popsicles in the Park from Coborns, Belle Plaine and 5.6. Resolution 26-064 Approving Premise Permit for the Belle Plaine Chamber of Commerce at El Loro Mexican Restaurant. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

The Council acknowledged receipt of the Community Services Department report.

6.2. Ambulance Department. (Report Only)

The Council acknowledged the Ambulance Report.

6.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto highlighted the Fire Department Report and provided updated information to council.

6.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

7.1. Liquor License – Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck. The City Council will consider public comment on a request by Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck for an On-Sale, Off-Sale Intoxicating Liquor, 2 AM and Sunday Intoxicating Liquor License at 110 North Meridian Street.

City Administrator Meyer reviewed the proposed new license for Schmitz Management LLC dba The Shipwreck.

Mayor Evans opened the public hearing at 6:13 PM.

Stephanie Schmitz, 212 N. Linden Street stepped forward to introduce herself to the Council.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to close the public hearing at 6:14 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Resolution 26-057 Liquor License for Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck at 110 North Meridian Street.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to approve Resolution 26-057 Liquor License for Stephanie Schmitz (Schmitz Management LLC), dba The Shipwreck at 110 North Meridian Street. ALL VOTED AYE. MOTION CARRIED.

7.2. Annual Liquor License Renewals. The City Council will receive and consider public comment on the annual liquor license renewals for the period of July 1, 2026 through June 30, 2027.

City Administrator Meyer reviewed the annual liquor license renewals for 2026-2027.

Mayor Evans opened the public hearing at 6:16 PM.

No one stepped forward.

MOTION by Councilmember Hartmann, second by Councilmember Theas to close the public hearing at 6:17 PM. ALL VOTED AYE. MOTION CARRIED.

7.2.1. Resolution 26-058 Approving Annual Renewal of Liquor License for 2026/2027.

MOTION by Councilmember Theas, second by Councilmember Otto, to approve Resolution 26-058 Approving Annual Renewal of Liquor License for 2026/2027. ALL VOTED AYE. MOTION CARRIED.

7.3. Conditional Use Permit – 121 Meridian Street South. The City Council is to hold a public hearing to receive and consider public comment on a request by Kevin Berger (Property Owner) for a conditional use permit under Section 1105.11, Subd. 4(2) of the City Code. If approved the conditional use permit would allow automobile sales at 121 Meridian Street South.

Community Development Director Smith Strack reviewed the proposed Conditional Use Permit for 121 Meridian Street South to allow automobile sales with a slideshow.

Mayor Evans opened the public hearing up at 6:22 PM.

Kevin Berger, spoke on the use of his building and asked a clarifying question of staff.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to close the public hearing at 6:25 PM. ALL VOTED AYE. MOTION CARRIED.

7.3.1. Resolution 26-059 Approving a Conditional Use Permit for an Auto Dealership at 121 Meridian Street South.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to approve resolution 26-059 Approving a Conditional Use Permit for an Auto Dealership at 121 Meridian Street South. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

MOTION by Councilmember Hartmann, second by Councilmember Theas, to approve the reviewed claims as presented in the amount of \$229,435.54. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 26-063 Authorizing Advertisement for Bids for the TH 25 and CSAH 3 (Main Street) Roundabout Project as part of the FY 2026 Metro Local Partnership Program Funding.

City Administrator Meyer highlighted the process and timelines.

Council held discussion.

MOTION by Councilmember Hartmann, second by Councilmember Theas, to approve Resolution 26-063 Authorizing Advertisement for Bids for the TH 25 and CSAH 3 (Main Street) Roundabout Project as part of the FY 2026 Metro Local Partnership Program Funding. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

Mayor Evans invited the public for a discussion on the Minnesota State Flag at the June 1 City Council Meeting.

9.1. Upcoming Tentative Meetings.

1. City Offices Closed in Observance of the Holiday, Monday, May 25.
2. Downtown Music and Food Trucks, Wednesday, May 27, 4:30 - 8:00pm.
3. Design, Monday, June 1, 5:00 PM.
4. City Council, Monday, June 1, 6:00 PM.
5. Work Session, Monday, June 1, 6:15 PM.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to adjourn the meeting at 6:42 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

**BELLE PLAINE CITY COUNCIL
WORK SESSION
MAY 18, 2026**

1. CALL TO ORDER. 1.1. ROLL CALL.

A Work Session of the Belle Plaine City Council met on Monday, May 18, 2026 at 6:55 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Present were Mayor James Evans and Councilmembers Brady Hartmann, Rex Stacey, Luke Otto and Shane Theas.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto, Police Sergeant Vycital and Green Corps Member Gwen Wooten.

2. APPROVAL OF AGENDA.

MOTION by Councilmember Otto, second by Councilmember Theas, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. DISCUSSION ITEMS.

3.1. Electric Vehicle Fleet Information – Gwen Wooten

Community Development Director Smith Strack introduced the Electronic Vehicle Fleet Information. Smith Strack and Green Corps Member Wooten presented a slideshow on Electric Vehicles Fleet information and how it could be implemented within the City and costs.

Council held discussion.

It was the consensus of the Council to continue exploring options.

The meeting was paused to review the electric vehicle in the parking lot for reference at 7:35 PM.

The meeting resumed at 7:37 PM.

3.2. Potential HRA First Time Home Buyer Program

Community Development Director Smith Strack reviewed a potential HRA First Time home Buyer Program with Scott County CDA.

It was the consensus of the Council to move forward with next steps for possible future program implementation.

3.3. 2050 Comprehensive Plan Demographic Update

Community Development Director Smith Strack reviewed the 2050 Comprehensive Plan Demographic and next steps.

4. ADJOURN.

MOTION by Councilmember Theas, second by Councilmember Hartmann, to adjourn the meeting at 7:57 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Accepting a Resignation from Part-Time Public Works Seasonal Employee Kevin Weldon, Effective May 6, 2026.
BACKGROUND/ JUSTIFICATION:	Part-Time Public Works Seasonal Employee Kevin Weldon has notified the City on May 6, 2026 of his withdrawal from employment. It is appropriate to accept his resignation.
FISCAL IMPACT:	None. The Seasonal position will be filled.
STAFF RECOMMENDATION:	Approval of Accepting a Resignation from Part-Time Public Works Seasonal Employee Kevin Weldon, Effective May 6, 2026.



MEMORANDUM

DATE:	June 1, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-065 Appoint Part-Time Public Works Seasonal Employee Logan Hoen for the 2026 Season.
BACKGROUND/ JUSTIFICATION:	<p>The Public Works Department utilizes seasonal employees to assist with maintaining City property during the summer months. Staff advertised the positions, interviewed and Council appointed employees. After appointment Kevin Weldon notified the City is no longer able to fulfill his position.</p> <p>Following the interview process, staff recommends the Logan Hoen for appointment, with an anticipated start date of June 2, 2026.</p> <p>Wages are adjusted annually based on assigned duties. Part-time seasonal employees may work up to 20 hours per week.</p>
FISCAL IMPACT:	Public Works Seasonal Employees are an Annually Budgeted Item.
STAFF RECOMMENDATION:	Approve Resolution 26-065 Appoint Part-Time Public Works Seasonal Employee Logan Hoen for the 2026 Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-065**

**APPOINT PART TIME PUBLIC WORKS SEASONAL EMPLOYEE LOGAN HOEN FOR
THE 2026 SEASON**

WHEREAS, the Public Works Department is in need of full-time and part-time seasonal employees for lawn mowing and lawn care; and

WHEREAS, after initial review, interview and appointment of applicants, Kevin Weldon informed the City he would no longer be able to fulfill his duties; and

WHEREAS, applications were received and reviewed to fill his Part-time position for the Public Works Seasonal position; and

WHEREAS, Staff recommends the appointment of Logan Hoen as Part Time Seasonal Public Works for the 2026 summer season.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The following person be appointed to the Belle Plaine Public Works Department as seasonal employee's contingent on all pre-employment requirements being fulfilled, and shall end no later than 184 days from employees' start date, subject to the rules of the City's Personnel Policy, as follows:

1. Logan Hoen at \$17.50 per hour, for up to 20 hours per week, on or after June 2, 2026.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-066 Authorizing the Use of a Forfeiture Vehicle from the Police Department for the Community Development Department.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Police Department has taken a vehicle in forfeiture. Forfeited vehicles may either be sold, with proceeds used for Public Safety, or they may be retained for City use. The City has chosen to utilize the forfeited vehicle.</p> <p>The Community Development vehicle was scheduled and budgeted for replacement in 2026. The forfeited vehicle is a 2022 Ford Explorer with 84,000 miles, and it will replace the scheduled purchase. The Kelley Blue Book value is estimated between \$21,310 and \$24,220. The vehicle does not have a lien. The City will pay the costs associated with transferring the title, wrapping the vehicle, and adding City logo graphics.</p> <p>The 2022 Explorer will be placed into service as the Community Development vehicle. The current 2014 Toyota RAV4 used by Community Development will be sold at auction or through a public bid process. The Kelley Blue Book value of the RAV4 is estimated between \$12,024 and \$13,135.</p> <p>If approved, Resolution 26-066 will authorize the receipt of funds from the sale of RAV4 deposited into Forfeiture Fund (210) related to the sale of vehicle as required.</p>
FISCAL IMPACT:	Approximately \$7,000.00
STAFF RECOMMENDATION:	Approval of Resolution 26-066 Authorizing the Use of a Forfeiture Vehicle from the Police Department for the Community Development Department.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-066**

**AUTHORIZING THE USE OF A FORFEITURE VEHICLE FROM THE
BELLE PLAINE POLICE DEPARTMENT**

WHEREAS, the Belle Plaine Police Department has obtained a forfeited vehicle through the lawful forfeiture process which may either be sold with proceeds used for Public Safety purposes or retained for use by the City; and

WHEREAS, the forfeited vehicle is a 2022 Ford Explorer with approximately 84,000 miles and an estimated Kelley Blue Book value between \$21,310 and \$24,220 and fee and clear of any liens; and

WHEREAS, the Community Development vehicle (2014 Toyota RAV4) was scheduled and budgeted for replacement in 2026, and the 2022 forfeited vehicle will be placed into service in lieu of that planned purchase; and

WHEREAS, the 2014 Toyota RAV4 was originally a Police Department Forfeiture vehicle and transferred to Community Development for use; and

WHEREAS, the City will incur costs associated with the title transfer, vehicle wrapping, and installation of City logo graphics; and

WHEREAS, the current Community Development vehicle, a 2014 Toyota RAV4, has an estimated Kelley Blue Book value between \$12,024 and \$13,135 and will be sold through auction or public bid process; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, AS FOLLOWS:

1. The Council approves the transfer and use of the forfeited 2022 Ford Explorer for Community Development Department operations.
2. The City Council authorizes payment of all necessary costs associated with the Vehicle wrapping and installation of City graphics.
3. The current Community Development vehicle, the 2014 Toyota RAV4, is declared surplus property and authorized for sale by auction or public bid process in accordance with City policies.

BE IT FURTHER RESOLVED THAT: The Council authorizes the receipt of funds from the sale of RAV4 deposited into Forfeiture Fund (210) related to the sale of vehicle as required.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 1, 2026
FROM:	Cynthia Smith Strack, Community Development Director
AGENDA ITEM:	Resolution 26-067 Accepting Public Improvements For Brecken Place No. 2.
BACKGROUND/ JUSTIFICATION:	<p>Troy Schrom, the Developer of Brecken Place No. 2 is requesting the City accept public improvements within the development. Schrom entered into a development agreement for the subdivision which provided for, among other items, the private installation of public improvements in the subdivision.</p> <p>Improvements consisted of new city streets and extending utilities to service new lots created. The improvements have been completed, tested, and inspected consistent with current City standard policy and procedures. The improvements are complete and in general conformance with the approved plans and specifications and a certificate of completion and record drawings have been received and a warranty bond filed. The bond covers the public improvements for a period of one year after the Council accepts the improvements.</p> <p>The Council is to consider the attached resolution contemplating acceptance of improvements.</p>
STAFF RECOMMENDATION:	Approve Resolution 26-067 Accepting Public Improvements For Brecken Place No. 2.
SIGNATURE:	



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

May 19, 2026

Cynthia Smith-Strack, Community Development Director
City of Belle Plaine
Belle Plaine Government Center
218 N Meridian Street
P.O. Box 129
Belle Plaine, MN 56011

RE: Brecken Place 2nd Addition
Acceptance of Public Improvements

Dear Cynthia,

The street and utility extensions constructed in the project listed above are complete and all punch list items have been addressed. The improvements have been installed, tested and inspected according to current City standards and policies. The steps regarding project close-out should include:

1. City Council memo and resolution accepting the improvements.
2. Review Developer Agreement to confirm all terms have been met.
3. Verify developer has paid all applicable invoices and lien waivers have been received.
4. Verify dedication of any outlots and easements for public use.
5. Secure warranty bond, if applicable.
6. Pending satisfaction of the above items, release of the developer remaining financial assurance.

Municipal street and utility record plans have been produced and transferred into GIS. I would request a final executed copy of the Privately Installed Municipal Infrastructure form for my records. Please contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

D. Joseph Duncan II, P.E.
City Engineer

cc: Dawn Meyer, City Administrator
Todd Otto, Public Works Superintendent

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-067**

**ACCEPTING PUBLIC IMPROVEMENTS FOR
BRECKEN PLACE NO. 2 SUBDIVISION**

WHEREAS, Brecken Place Townhomes II, LLC and Troy Schrom, 1116 N. Riverfront Drive, Mankato MN 56001 are the Developers of Brecken Place No. 2; and,

WHEREAS, subdivision improvements for Brecken Place No. 2 consisted of new city streets and extending utilities to service new lots in the City of Belle Plaine; and,

WHEREAS, the street improvements included aggregate base, concrete curb and gutter, bituminous surfacing, concrete walk and turf restoration; and,

WHEREAS, the utility extensions included storm sewer, storm water management, sanitary sewer, water main and services to each individual lot; and,

WHEREAS, the project was tested and inspected with current City standard policy and procedure; and,

WHEREAS, the work is complete and is in general conformance with the approved plans and specifications and the Certificate of Completion and record drawings have been received; and,

WHEREAS, a warranty bond is on file with the City covering a period of one-year from the date of City Council acceptance of the public improvements; and,

WHEREAS, the dedicated rights-of-way and public utility easements are represented on the final plat which was recorded at the Office of the Scott County Recorder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE THAT; It hereby accepts the public improvements in Brecken Place No. 2, in perpetuity, contingent upon:

1. Developer has paid all applicable invoices.
2. Release of the Developer's escrow/letter of credit if all above contingencies are met.

The adoption of the foregoing resolution was duly moved by Councilmember and seconded by Councilmember , and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 1, 2026
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 26-068 Adopting the Special Assessment for Delinquent Fire Bills.
BACKGROUND/ JUSTIFICATION:	<p>City Code Section 110.00 allows for the City of Belle Plaine to assess any delinquent accounts.</p> <p>The property owners have been notified by mail that their outstanding amount would be assessed to their taxes payable in 2027.</p> <p>The term of the assessments will be one year with an interest rate of six point one percent (6.10%). An administration fee of \$35.00 is added to the assessment amount in accordance with the City of Belle Plaine's Fee Schedule to cover the costs associated with certifying the assessment with Scott County.</p>
FISCAL IMPACT:	Assessment allows for collection of unpaid bills which offset costs associated with fire calls.
STAFF RECOMMENDATION:	Approve Resolution 26-068 Adopting the Special Assessment for Delinquent Fire Bills.

**CITY OF BELLE PLAINE
RESOLUTION 26-068**

RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR DELINQUENT FIRE BILL

WHEREAS, pursuant to proper notice duly given as required by the City Code, the City Council has met, heard and passed upon objections to the proposed assessment of delinquent City accounts.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA that:

1. Such proposed assessment, shown below, is hereby accepted and shall constitute the Special Assessments against the lands named therein.
2. Such assessments shall be payable in equal annual installments extending over a period of one (1) year and shall bear interest at the rate of six point one percent (6.10%) per annum, plus \$35.00 assessment administration fee.
3. The City Administrator shall forthwith transmit a certified duplicate of this resolution and assessment roll to the County Auditor to be extended on the proper tax lists of the County and such assessments shall be collected and paid over in the same manner as other municipal taxes.

PID	Address	Invoice	Amount	Admin Fee	Total
200720010	901 COBBLESTONE LANE	4671	300.00	35.00	335.00
200780440	1033 PROVENCE LANE	4688	300.00	35.00	335.00
200011081	600 SOUTH STREET WEST	4693	300.00	35.00	335.00

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 1, 2026
FROM:	Terry M. Stier, Police Chief
AGENDA ITEM:	Resolution 26-069 Adoption of the Scott County All-Hazard Mitigation Plan.
BACKGROUND/ JUSTIFICATION:	<p>The City of Belle Plaine has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000. The Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan and requires public involvement and local coordination among neighboring local units of government and businesses throughout the planning process. Continued participation in the hazard mitigation planning process is appropriate and recommended.</p> <p>The Scott County All-Hazard Mitigation Plan includes a risk assessment, mitigation strategy, and implementation process for addressing hazards affecting the County and participating jurisdictions. Adoption of the plan demonstrates the City's continued commitment to reducing risks associated with natural and human-caused hazards and improving community resilience.</p> <p>An approved local mitigation plan, including formal adoption by the local governing body, is one of the conditions required for applying for and/or receiving mitigation funding through the following Federal Emergency Management Agency (FEMA) programs:</p> <ul style="list-style-type: none">• Hazard Mitigation Grant Program (HMGP)• HMGP Post-Fire• Building Resilient Infrastructure and Communities (BRIC)• Flood Mitigation Assistance (FMA)• Safeguarding Tomorrow Revolving Loan Fund (STRLF) <p>Adoption of Resolution 26-069 will ensure the City remains eligible to pursue future FEMA mitigation funding opportunities that may assist with infrastructure protection, flood mitigation, emergency preparedness, and other hazard reduction projects.</p>
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	Approving Resolution 26-069 Adoption of the Scott County All-Hazard Mitigation Plan.



FEMA

May 11, 2026

Ms. Kristen Dellwo
State Hazard Mitigation Officer
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Dellwo:

The Hazard Mitigation Assistance Community Resilience Branch of FEMA Region 5 has determined the local mitigation plan meets all applicable FEMA mitigation planning requirements except its adoption by the participating jurisdictions of the Scott County 2026 Hazard Mitigation Plan.

Mitigation plans may include additional content to meet Element H: Additional State Requirements or content the local government included beyond applicable FEMA mitigation planning requirements. Determination that the plan is Approvable Pending Adoption (APA) does not include the review or approval of content that exceeds the applicable FEMA mitigation planning requirements.

An approved local mitigation plan, including adoption by the local government, is one of the conditions for applying for and/or receiving FEMA mitigation grants from the following programs:

- Hazard Mitigation Grant Program (HMGP)
- HMGP Post-Fire
- Building Resilient Infrastructure and Communities
- Flood Mitigation Assistance
- Safeguarding Tomorrow Revolving Loan Fund

Participating jurisdictions that adopt the plan more than one year after APA status has been issued must either:

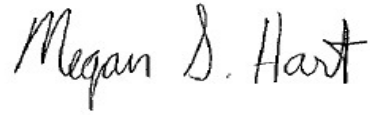
- Validate that their information in the plan remains current with respect to both the risk assessment (no recent hazard events, no changes in development) and their mitigation strategy (no changes necessary); or

Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and National Dam Safety Program Act, as amended; 44 CFR Part 201, Mitigation Planning; and Local Mitigation Planning Policy Guide (FP-206-21-0002)

- Make necessary updates before submitting the adoption resolution to FEMA.

We look forward to receiving the adoption resolution(s) and discussing options for implementing this mitigation plan. If there are any questions from either you or the communities, please contact Meg Burrows at [REDACTED] or [REDACTED]

Sincerely,



Megan S. Hart
Branch Chief
Hazard Mitigation Assistance Community Resilience

Enclosures: Plan Participant Status List and Local Plan Review Tool

Enclosure: Plan Participant Status List

Below is the list of the approvable pending adoption jurisdictions in the referenced hazard mitigation plan. Please submit an adoption resolution for each jurisdiction to be included as an approved participant of the plan.

Community Name	Jurisdiction Status
1) Belle Plaine city	APA
2) Elko New Market city	APA
3) Jordan city	APA
4) New Prague city	APA
5) Prior Lake city	APA
6) Savage city	APA
7) Scott County	APA
8) Shakopee city	APA
9) Shakopee Mdewakanton Sioux Community	APA

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-069**

ADOPTION OF THE SCOTT COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, the City of Belle Plaine has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Scott County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Scott County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Scott County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Scott County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Scott County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of _____ supports the hazard mitigation planning effort and wishes to adopt the _____ County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Mayor James Evans and attested to by the City Administrator Dawn Meyer this 1st day of June, 2026.

Attest:



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 17, 18 and 19, 2026.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Festival and Events has requested approval for a Large Assembly Permit and associated Temporary Road Closure Permits for the annual Bar-B-Q Days celebration, scheduled to take place July 17, 18 and 19, 2026. Below is a summary of planned activities and corresponding temporary street closure requests.</p> <p>All Three Days: July 17, 18 & 19, 2026</p> <ul style="list-style-type: none">• Carnival: Held at Union Square Park, 201 South Eagle Street.• Food Concessions: Throughout Union Square Park, as authorized by Belle Plaine Festivals and Events.• Beer Garden: Temporary Liquor License application pending approval. Fencing to enclose the entire perimeter of the park; no alcohol will be permitted outside fenced areas.• Drive-Through Beef Stand: Located in the Chatfield Elementary Loop.• Marcus Giesen Memorial 3 on 3 Basketball Tournament: Located at Belle Plaine High School and Chatfield Elementary.• <u>Temporary Road Closure Request</u> of the 200 Block of East Prairie Street (from South Grove Street to South Eagle Street) and the 200 Block of Eagle Street from Thursday at 1 PM to Monday at 10 AM. <p>Friday, July 17, 2026:</p> <ul style="list-style-type: none">• Car Roll-In: Held at Burger Interiors parking lot.<ul style="list-style-type: none">○ <u>Temporary Road Closure Request</u>: Park Street from South Meridian to South Chestnut Street, from 4 PM to 8 PM.• Horse Show: at Chatfield Ball Fields.• Live Music: Scheduled from 4 PM – 1 AM. <p>Saturday, July 18, 2026:</p> <ul style="list-style-type: none">• Bull Run 5k and kid’s Fun Run.• Parade: Start at Noon.<ul style="list-style-type: none">○ <u>Temporary Road Closure Request</u>: 100 and 200 Blocks of South Ash Street and 600 Block of East Main Street to South West Street from 10 AM to 2 PM.• Fire Departments Water Fight – Outside the Aquatic Center, following the parade.<ul style="list-style-type: none">○ <u>Temporary Road Closure Request</u> of the 200 Block of West Prairie Street from 1 PM to 3 PM.• Live Music: Scheduled from 11 AM – 1 AM. <p>Sunday, July 19, 2026:</p> <ul style="list-style-type: none">• Bean Bag Tournament: in Union Square Park at 10 AM.• Queen Coronation: at Union Square Amphitheatre (weather permitting).• Fireworks at Dusk:<ul style="list-style-type: none">○ <u>Temporary Road Closure Request</u> of 300 Block of East Park Street, from South Eagle Street to South Market Street, beginning at 1:00 AM Saturday through the conclusion of the fireworks display, for increased public safety.• Live Music: Scheduled from 11 AM – Midnight. <p>The Public Works Department and Belle Plaine Police Department work with the Festival and Events group to define and implement appropriate safety and security measures for the park.</p>

	<p>A Road Obstruction Permit Applications will be submitted to Scott County for their review and approval for the car roll in on Friday and Saturday's parade route.</p> <p>Conditions:</p> <ul style="list-style-type: none"> • Road Obstruction Permit as approved by Scott County. • Coordination with Public Works regarding portable sanitation and refuse hauling. • Coordination with the Police Department regarding security. • Written permission from the Belle Plaine School District for use of property for beef stand drive through, basketball tournament and horse show. • Written permission from Berger Interior's for use of property for car roll in. • Certificate of Insurance listing the City as an additional insured. • Notification to affected property owners adjacent to the carnival. • Additional security fees may apply based on the proposed entertainment. • Further conditions as listed in the permit application.
<p>FISCAL IMPACT:</p>	<p>N/A</p>
<p>STAFF RECOMMENDATION:</p>	<p>Approval of Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 17, 18 and 19, 2026.</p>



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 17, 18 and 19, 2026.
BACKGROUND/ JUSTIFICATION:	<p>The annual Bar-B-Q Days celebration is sponsored by the Belle Plaine Festival and Events. The Belle Plaine Festival and Events organization is requesting approval of a temporary 3-day on-sale liquor (strong beer) license for the 2026 celebration to be held on July 17, 18 and 19, 2026. Again this year the beer garden area will encompass the entire park. The Public Works Department and Police Department work with the Belle Plaine Festival and Events group to define and implement appropriate safety and security measures for the park.</p>
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 17, 18 and 19, 2026.



MEMORANDUM

DATE:	June 1, 2026
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 26-070 Accepting a \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library Addition.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Friends of the Library is donating \$20,000 from lawful gambling funds towards Library expansion.</p> <p>The donation must be accepted by the Council in Resolution form.</p>
FISCAL IMPACT:	The donation will offset expenditures for Library facility expenses.
STAFF RECOMMENDATION:	Approve Resolution 26-070 Accepting a \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library Addition.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-070**

**ACCEPTING CASH DONATION FROM BELLE PLAINE FRIENDS OF THE LIBRARY
FOR THE LIBRARY EXPANSION FUND**

WHEREAS, the Belle Plaine Friends of the Library, a non-profit organization, has made many financial contributions from its fund-raising efforts and charitable gambling proceeds for the betterment of the library system and library facility;

WHEREAS, the Belle Plaine Friends of the Library have offered a cash donation of \$20,000.00 to be deposited into the City's fund to be used for Library expansion.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby accepts the cash donation of \$20,000.00 from the Belle Plaine Friends of the Library to be used for Library expansion.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Accepting a Resignation from Aquatic Center Seasonal Employee Erik Hoff, Effective May 28, 2026.
BACKGROUND/ JUSTIFICATION:	Aquatic Center Seasonal Employee Erik Hoff notified the City on May 28, 2026 of his withdrawal from employment. It is appropriate to accept his resignation.
FISCAL IMPACT:	None. The Seasonal position will be filled.
STAFF RECOMMENDATION:	Approval of Accepting a Resignation from Aquatic Center Seasonal Employee Erik Hoff, Effective May 28, 2026.



MEMORANDUM

DATE:	June 1, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-071 Appointing Seasonal Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.
BACKGROUND/ JUSTIFICATION:	<p>The Belle Plaine Aquatic Center is scheduled to open on Saturday, June 6, for the 2026 Season. We are fortunate to have a number of returning aquatic staff members, guards and W.S.I. certified instructors.</p> <p>Aquatic Center Manager Wadsley and I have reviewed and interviewed the all applicants and recommends hiring Nina Messer in Resolution 26-071.</p> <p>The wages are based on years of service and training achievements.</p>
FISCAL IMPACT:	Budgeted Item.
STAFF RECOMMENDATION:	Approve Resolution 26-071 Appointing Seasonal Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-071**

**APPOINTING SEASONAL AQUATIC STAFF FOR THE 2026
BELLE PLAINE AQUATIC CENTER SEASON**

WHEREAS, Staff has a need for seasonal employees to perform duties at the Aquatic Center prior to its season opening;

WHEREAS, Staff has recommended the appointments of lifeguards and aquatic staff as shown on Attachment A.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The individuals listed on Attachment A are hereby appointed as Aquatic Staff as indicated, contingent on all pre-employment requirements being fulfilled and subject to the rules of the City's Personnel Policy, with pay scale as follows:

1. Re-appointed individuals who ended the season in good standing will be placed on the wage scale with years of experience.
2. Individuals with position changes will receive appropriate increases.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

**RESOLUTION 26-071
ATTACHMENT A**

Aquatic Center Staff 2026

Job Title	Certifications
Aquatic Staff	
Level II	
Nina Messer	AS II, Step 2



MEMORANDUM

DATE:	June 1, 2026
FROM:	Cynthia Smith Strack, Community Development Director
AGENDA ITEM:	Resolution 26-072, Resolution Authorizing Release of Developer's Agreement Fogartys Fourth Addition.
REVIEW:	<p>The City has received a request to release the Developer's Agreement for Forgartys Fourth Addition Subdivision.</p> <p>Under Article II (G) the Developer agreed to coordinate the installation of a street light of such type approved by the City prior to installation, at the north east end of the Church Street cul-de-sac as approved by the City and Xcel Energy at no cost to the City.</p> <p>The street light has not been installed. In lieu of installation the release requires a payment of \$7,500 to cover installation of the street light by the City.</p> <p>The attached release was drafted by staff and reviewed by City Attorney Vose.</p>
ATTACHMENTS:	<ul style="list-style-type: none">• Proposed release document• Resolution 26-072, A Resolution Authorizing Release of Fogartys Fourth Addition Developer's Agreement.
SIGNATURE:	

RELEASE OF DEVELOPER'S AGREEMENT

This Release of Developer's Agreement is made and effective as of June 1, 2026, by the CITY OF BELLE PLAINE, a Minnesota municipal corporation ("City").

The City and _____ and _____ (together, "Developer") are parties to that certain Developer's Agreement for Fogartys Fourth Addition October 7, 2022 ("Developer's Agreement"). The Developer's Agreement was filed for record on October 26, 2022, in the Office of the County Recorder of Scott County, Minnesota, as document number T278875. The Developer's Agreement relates to the development of certain property located in the City of Belle Plaine, in the County of Scott, Minnesota, legally described on the attached Exhibit A (the "Property").

The City hereby releases the Property and the Developer from the Developers Agreement recorded as Document No. T278875, in consideration for the Developer having provided the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) to the City in lieu of coordinating installation of a street light at the north east end of the Church Street cul-de-sac as required under Article II, (G) of the Developer's Agreement.

IN WITNESS WHEREOF, the undersigned has executed this Release of Developer's Agreement as of the date first set forth above.

EXHIBIT A
Legal Description of the Property

(Insert)

**CITY OF BELLE PLAINE
RESOLUTION 26-072**

**A RESOLUTION AUTHORIZING RELEASE OF FOGARTYS FOURTH ADDITION
DEVELOPER'S AGREEMENT**

WHEREAS, The City of Belle Plaine has received a request from Edward and Robert Fogarty to release a developer's agreement for Fogartys Fourth Addition dated October 7, 2022 and filed for record on October 26, 2022, in the Office of the County Recorder of Scott County, Minnesota, as document number T278875; and,

WHEREAS, the City has reviewed the request and a partial release attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The Council hereby approves release of a Developer's Agreement for Fogartys Fourth Addition as provided for in the attached agreement and provided a street light escrow is filed prior to recording of the release.

BE IT FURTHER RESOLVED, the Mayor and City Administrator are hereby authorized and directed to execute the release.

The adoption of the foregoing resolution was duly moved by Councilmember and seconded by Councilmember , and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 1st day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

*This document drafted by:
City of Belle Plaine
218 North Meridian Street
P. O. Box 129
Belle Plaine, MN 56011*

RESOLUTION 26-072
EXHIBIT A



DATE: June 1, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Todd Otto, Public Works Superintendent
RE: Public Works Department Report

- M.D.H. sampling is performed & MPCA reports are submitted monthly by Public Works.
- Locates and inspections are performed as required.
- Public Works crew continues to perform monthly water meter readings, service work orders, monthly maintenance of filters and generators, monthly fire extinguisher checks, installation & repairs of street signs, mechanical repairs, hydrant inspections, jetting sewer lines, cleaning catch basins, street sweeping, and maintenance of all City fleet vehicles, and/or general maintenance or work order requests for City-owned facilities.
- Public Works certified tree inspectors continue to monitor & perform inspections of trees on City and residential properties reporting EAB. Staff is utilizing GIS software to generate a master list of the tree canopy on City-owned properties. Marking of infected trees & stump grinding at various locations throughout the City continues.
- Recreation Department Events for May/June:
 - Archery Park: Archery League: Fridays, May 1, 8, 22 from 5:30 pm – 7:30 pm; Open Archery: Tuesdays, May 5, 12, 19 from 5 pm – 6:30 pm.
 - Century Park: Pickle Ball Tournament: June 14. Play begins at 10 am.
 - Court Square Park: Disc Golf League: Thursdays, May 7, 14, 21, 28 from 6 pm – 8 pm.
 - Downtown: Music & Food Trucks, Wednesday, May 27, June 10, 24. Live Music from 5 pm – 8 pm, Food Trucks & Business Specials from 4:30 pm – 8 pm.
 - Union Square Park: Horseshoes: Mondays, June 1, 8, 15, 22, 29 & July 6 from 6 pm – 8 pm; MN Valley Community Band: Tuesday, June 9 starting at 6:30 pm. Food trucks will be on-site; Makers Market runs from 4 pm – 8 pm.
- Upcoming Events:
 - Aquatic Center: 2026 Opening Day: June 6 at 11 am; Closed for BBQ Days, Last Day: August 31.
 - Chatfield Park: Adult Sand Volleyball League: Tuesdays, July 21, 28 & August 4, 11, 18 & 25, evenings between 5 pm – 8 pm.
 - Century Park: Pickleball Clinic: Monday, June 8 starting at 6 pm; Pickleball Tournament: Sunday, June 14 starting at 10 am.
 - Downtown: Music & Food Trucks, Wednesdays, July 8 & 22, and August 5 & 19, Live Music from 5 pm – 8 pm, Food Trucks & Business Specials from 4:30 pm – 8 pm.
 - Union Square Park: Horseshoes: Mondays, July 6, 13, 20, 27, and August 3, 10, 17, 24 & 31 from 6 pm – 8 pm.
 - Minnesota River Access: Hook, Line & Heroes: Saturday, August 1. Registration opens at 7 am.
- Public Works crew continue repairing potholes using hot mix for the season. Approximately 7-ton of cold mix was put down during the cold months; 10.05 ton of hot mix has been put down to date.
- Public Works crew continue with the maintenance on all storm ponds to include removing trees and brush and continue to trim trees on public properties.
- Public Works crew continue to perform necessary repairs, maintenance, and inventories of the parks and ballfields. New playground mulch is being put down on the playgrounds. All irrigation systems have been inspected along with the bioswale, and all fountains are operational.
- Public Works staff attended training: Public Works employees attended SafeAssure training on 05/04/26.
- The Meadow Park dugout and fence project is in progress. The dugouts are in the process of being built.
- PW staff continue to meet with contractors and city engineer on the 2026 street project.
- PW staff continue to be meet with the contractors and city engineer on the road improvement project at the WWTF.
- PW staff reports that Well #5 is on-line.



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JUNE 2026

2026 Street & Utility Improvements

Wm Mueller & Sons, Inc. is underway with this construction project and has traffic control in place. Court Street pavement has been reclaimed, and underground utility work is progressing eastward from the West Street intersection. Look for pavement work on South Street and at the Public Works Facility this month as well. Updates are posted weekly on the construction website, and you can sign up to receive this information via email as well: <https://clients.bolton-menk.com/bpconstruction/>

2025 Street & Utility Improvements

Wm Mueller & Sons, Inc. has recently been addressing corrective items on the punchlist. Final paving is tentatively scheduled for June 7/8. Watch for updates on the construction website.

2026 WWTF Access Road Improvements

The Contractor has completed the underground sanitary sewer and watermain utility modifications and installed the 5 new corrugated steel culverts. Work is now focused on raising the access road from just north of the railroad into the bermed area of the plant. This project contains a significant funding package through an *Implementation Grant for Wastewater Resiliency* from the MPCA.

Wastewater Treatment Facility (WWTF)

The PFA and MPCA have published final versions of the Clean Water Revolving Fund FY2026 Project Priority List (PPL) and Intended Use Plan (IUP). This expansion project is ranked in the fundable range and securing a spot on the IUP qualifies the project for low interest loans, but more importantly opens the opportunity for Point Source Implementation Grants (PSIG). At the current cost estimate, eligible items total approximately \$8M. The passage of an infrastructure bonding bill this year included a nominal amount for PSIG and the Team will be working with PFA to determine if the City's project will receive funding.

Pavement Maintenance

The annual pavement maintenance project was awarded to Pearson Brothers. The award included the base bid and both alternates. Crack filling work has been completed, and the chip/fog seal is reportedly planned to begin June 15.

TH25 / Main Street Mini-Roundabout

Final plans have been passed through District review and are now at the final stage, MnDOT Central Office. Once MnDOT has fully signed the plans, advertising for bids will begin. If awarded, the project has flexibility to occur either in fall, or the 2027 construction season. As previously mentioned, the project does involve municipal utility replacement within the footprint of the surface improvements.

May 28, 2026
D. Joseph Duncan II, P.E.
City Engineer

ADMINISTRATION REPORT



DATE: June 1, 2026
TO: Mayor Evans, Belle Plaine City Council Members
FROM: Dawn Meyer, City Administrator
RE: Administration Report

PROJECTS AND ACTIVITIES

1. Attended the Blakely Township Meeting
2. Virtually attended the SCALE Executive Meeting.
3. Virtually attended a CSAH 3 Corridor TH 169 Meeting with City Engineer Duncan.
4. Attended a Ridgeview Meeting.
5. Hosted the SCALE Service Delivery Meeting.
6. Mayor Evans and I attended a quarterly meeting with Scott County Administrator Vermillion and Scott County Commissioner Weckman Brekke.
7. Facilitated the 6th Grade Tours of the Council Chambers
8. Facilitated the Aquatic Center staffing meeting.
9. Facilitated multiple data requests.
10. Reviewed Large Assembly permits
11. Reviewed, approved and advised on Mobile Food Unit applications.
12. Managed HR tasks, meetings, policies and personnel issues.
13. Attended the Public Works and Fire Department monthly meetings.
14. Department Head meetings continue weekly.
15. Continuing to monitor and track the list of on-going projects.

05/28/26
08:49:04

CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 6 / 26

Page: 14 of 14
Report ID: AP100A

We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$452,292.03 (four hundred fifty-two thousand two hundred ninety-two dollars and three cents).

Dated this 1st of June, 2026.

Approved by the governing Council of the City of Belle Plaine.

05/28/26
08:49:44

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 5/26
For Pay Date: 05/28/26

Page: 1 of 1
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17099	65501M	3938 IIA LIFTING SERVICES, INC. 03/19/26 FD: ANNUAL LADDER INSPECTIONS	2,991.13 2,991.13			101		422100	407000		10010
		Total for Vendor:	2,991.13								
17100	65504M	236 MED-COMPASS 49187 03/14/26 FD: TESTING	2,010.00 2,010.00			101		422100	206000		10010
		Total for Vendor:	2,010.00								
17098	65502M	3305 SPECTRUM AUTO BODY INC CA507930 04/30/26 PD: 2021 DODGE CHARGER R/M	12,034.70 12,034.70*			101		421100	407000		10010
		Total for Vendor:	12,034.70								
17156	65505M	512 US POSTAL SERVICE 052726 05/27/26 GEN: 6/26 NEWSLETTER POSTAGE	796.91 796.91			101		411100	322000		10010
		Total for Vendor:	796.91								
		# of Claims	4	Total:	17,832.74	# of Vendors	0				

05/26 Manual checks

05/28/26
08:49:04

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 6/26
For Pay Date: 05/28/26

Page: 1 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
17157		934 ALEX AIR APPARATUS, INC.	320.00								
	10926	05/13/26 FD: FILL STATION MAINTENANCE	320.00			101		422100	407000		10010
		Total for Vendor:	320.00								
17158		88 ALL TRUCK & TRAILER PARTS	461.15								
	098P44769	05/19/26 FD: ENGINE 24 MAINTENANCE	461.15			101		422100	407000		10010
		Total for Vendor:	461.15								
17101		4140 AMSOIL INC.	58.26								
	05/12/26	PW: FUEL/LUBRICANTS	19.42			101		431210	212000		10010
24793942		RI									
	05/12/26	SWR: FUEL/LUBRICANTS	19.42			603		432500	212000		10010
24793942		RI									
	05/12/26	WTR: FUEL/LUBRICANTS	19.42			604		432570	212000		10010
24793942		RI									
		Total for Vendor:	58.26								
17159		24 BELLE PLAINE APTS./CARD. RIDGE	310.00								
	06-2026	06/01/26 ADM: 6/26 SUBSIDY	310.00			101		413200	412000		10010
		Total for Vendor:	310.00								
17102		27 BELLE PLAINE BLOCK & TILE	108.25								
	0128834-IN	05/18/26 PRK: CENTURY PARK TILING	108.25			101		452020	407000		10010
		Total for Vendor:	108.25								
17103		83 BIFFS, INC.	178.00								
	INV297717	05/13/26 PRK: 5/26 RENTAL; CHATFIELD	178.00			101		452020	407000		10010
17104		83 BIFFS, INC.	103.00								
	INV297718	05/13/26 PRK: 5/26 RENTAL; ARCHERY	103.00			101		452020	407000		10010
17105		83 BIFFS, INC.	103.00								
	INV297713	05/13/26 PRK: 5/26 RENTAL; MEADOW	103.00			101		452020	407000		10010

05/28/26
08:49:04

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 6/26
For Pay Date: 05/28/26

Page: 2 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
17106		83 BIFFS, INC. INV297716 05/13/26 PRK: 5/26 RENTAL; HERITAGE	103.00 103.00			101		452020	407000		10010
17107		83 BIFFS, INC. INV297714 05/13/26 PRK: 5/26 RENTAL; CENTURY	178.00 178.00			101		452020	407000		10010
17108		83 BIFFS, INC. INV297715 05/13/26 PRK: 5/26 RENTAL; HICKORY	178.00 178.00			101		452020	407000		10010
		Total for Vendor:	843.00								
17109		94 BRYAN ROCK PRODUCTS 74358 05/15/26 PRK: REPAIRS & MAINTENANCE	1,585.15 1,585.15			101		452020	407000		10010
		Total for Vendor:	1,585.15								
17110		2804 BSN SPORTS LLC 934176289 05/18/26 REC: BASEBALL HATS & VISORS	1,284.86 1,284.86			101		451000	217000		10010
		Total for Vendor:	1,284.86								
17160		4002 BUCKINGHAM COMPANIES	1,918.75								
606930	06/01/26	ADM: 06/26 REFUSE	95.93			101		413200	384000		10010
606930	06/01/26	PD: 06/26 REFUSE	134.31			101		421100	384000		10010
606930	06/01/26	FD: 06/26 REFUSE	76.75			101		422100	384000		10010
606930	06/01/26	AMB: 06/26 REFUSE	57.56			101		422700	384000		10010
606930	06/01/26	PW: 06/26 REFUSE	498.88			101		431210	384000		10010
606930	06/01/26	AC: 06/26 REFUSE	115.13			101		451240	384000		10010
606930	06/01/26	PRK: 06/26 REFUSE	556.44			101		452020	384000		10010
606930	06/01/26	COM: 06/26 REFUSE	76.75			101		453020	384000		10010
606930	06/01/26	LIB: 06/26 REFUSE	38.38			101		455010	401000		10010

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606930	06/01/26	SWR: 06/26 REFUSE	134.31			603		432500	384000		10010
606930	06/01/26	WTR: 06/26 REFUSE	134.31			604		432570	384000		10010
		Total for Vendor:	1,918.75								
17111		3763 CADY BUSINESS TECHNOLOGIES	306.25								
	120993	05/19/26 PD: COMPUTER EQUIPMENT	306.25			101		421100	575000		10010
		Total for Vendor:	306.25								
17112		1903 CENTERPOINT ENERGY	298.45								
	SWR: 4/26	05/08/26 SWR: 22360 UNION TRL	298.45			603		432500	383000		10010
17161		1903 CENTERPOINT ENERGY	2,697.62								
	CTY: 4/26	05/14/26 GEN: 4/26 GAS UTILITIES	71.39			101		411100	383000		10010
	CTY: 4/26	05/14/26 ADM: 4/26 GAS UTILITIES	166.59			101		413200	383000		10010
	CTY: 4/26	05/14/26 PD: 4/26 GAS UTILITIES	413.60			101		421100	383000		10010
	CTY: 4/26	05/14/26 FD: 4/26 GAS UTILITIES	521.32			101		422100	383000		10010
	CTY: 4/26	05/14/26 AMB: 4/26 GAS UTILITIES	177.26			101		422700	383000		10010
	CTY: 4/26	05/14/26 PW: 4/26 GAS UTILITIES	359.07			101		431210	383000		10010
	CTY: 4/26	05/14/26 HP: 4/26 GAS UTILITIES	228.64			101		450100	383000		10010
	CTY: 4/26	05/14/26 AC: 4/26 GAS UTILITIES	76.30			101		451240	383000		10010
	CTY: 4/26	05/14/26 PRK: 4/26 GAS UTILITIES	79.30			101		452020	383000		10010
	CTY: 4/26	05/14/26 LIB: 4/26 GAS UTILITIES	151.24			101		455010	383000		10010
	CTY: 4/26	05/14/26 WTR: 4/26 GAS UTILITIES	452.91			604		432570	383000		10010
		Total for Vendor:	2,996.07								
17113		100 CHARD, PAUL	433.50								
	051526	05/15/26 HRA GRANT ASH TREE REIMB	433.50			802		460500	407410		10010
17162		100 CHARD, PAUL	1,500.00								
RESO 25-154											
	052926	05/29/26 ROSE LOAN 106 E MAIN ST	1,500.00			801		460500	407420		10010
		Total for Vendor:	1,933.50								

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17114		684 CINTAS CORPORATION	233.27								
	4269378133	05/15/26 PW: UNIFORM SERVICE	77.75			101		431210	217000		10010
	4269378133	05/15/26 SWR: UNIFORM SERVICE	77.76			603		432500	217000		10010
	4269378133	05/15/26 WTR: UNIFORM SERVICE	77.76			604		432570	217000		10010
17115		684 CINTAS CORPORATION	233.27								
	4270148593	05/22/26 PW: UNIFORM SERVICE	77.75			101		431210	217000		10010
	4270148593	05/22/26 SWR: UNIFORM SERVICE	77.76			603		432500	217000		10010
	4270148593	05/22/26 WTR: UNIFORM SERVICE	77.76			604		432570	217000		10010
		Total for Vendor:	466.54								
17116		1313 CORE & MAIN	2,707.45								
	05/11/26	WTR: HYDRANT BREAKAWAY KITS	2,707.45			604		432570	402000		10010
	V000038081										
		Total for Vendor:	2,707.45								
17117		134 ECOLAB INC	113.99								
	4053377	05/20/26 PD: PEST CONTROL	79.79			101		421100	401000		10010
	4053377	05/20/26 AMB: PEST CONTROL	34.20			101		422700	401000		10010
17118		134 ECOLAB INC	105.00								
	4053385	05/20/26 WTR: PEST CONTROL	105.00			604		432570	402000		10010
17119		134 ECOLAB INC	96.14								
	4053382	05/20/26 LIB: PEST CONTROL	96.14			101		455010	401000		10010
17120		134 ECOLAB INC	113.19								
	4053384	05/20/26 HP: PEST CONTROL	113.19			101		450100	402000		10010
17121		134 ECOLAB INC	116.48								
	4053383	05/20/26 PW: PEST CONTROL	116.48*			101		431210	401000		10010
17163		134 ECOLAB INC	81.14								
	4053379	05/20/26 GEN: PEST CONTROL	24.34			101		411100	401000		10010
	4053379	05/20/26 ADM: PEST CONTROL	56.80			101		413200	401000		10010

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17164		134 ECOLAB INC	121.72								
	4053378	05/20/26 FD: PEST CONTROL	121.72			101		422100	401000		10010
		Total for Vendor:	747.66								
17122		3641 EROSION PRODUCTS LLC	487.05								
	05/11/26	PRK: REPAIRS & MAINTENANCE	487.05			101		452020	407000		10010
	INV-202605081	WW6N									
		Total for Vendor:	487.05								
17165		139 FAHEY, AL	600.00								
	06/01/26	PW: 06/26 RETIREE INSURANCE	198.00			101		431210	131000		10010
	06-2026										
	06/01/26	SWR: 06/26 RETIREE INSURANCE	204.00			603		432500	131000		10010
	06-2026										
	06/01/26	WTR: 06/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
	06-2026										
		Total for Vendor:	600.00								
17166		3907 FIRE CATT, LLC	3,498.00								
	10827	05/15/26 FD: FIRE HOSE TESTING	3,498.00			101		422100	407000		10010
		Total for Vendor:	3,498.00								
17123		E 149 FRONTIER COMMUNICATIONS	59.63								
	HP: 6/26	05/22/26 HP: 6/26 PHONE LINE	59.63			101		450100	321000		10010
		Total for Vendor:	59.63								
17124		169 GRAINGER	96.51								
	9921156049	05/19/26 PW: GENERAL SUPPLIES	96.51			101		431210	208000		10010
17125		169 GRAINGER	44.66								
	9928793539	05/26/26 PRK: SCALE INHIBITOR	177.40			101		452020	228000		10010
	9915792742	05/14/26 AC: REPAIRS & MAINTENANCE	-132.74			101		451240	407000		10010
CI	243										
		Total for Vendor:	141.17								

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17126		178 HAWKINS WATER TREATMENT GRP	80.00								
	7423415	05/15/26 WTR: TESTS/CHEMICALS	80.00			604		432570	312500		10010
		Total for Vendor:	80.00								
17127		184 HERMANS LANDSCAPE SUPPLIES INC	225.00								
	67034/1	05/20/26 PW: PLOW PARTS	225.00			101		431210	407000		10010
		Total for Vendor:	225.00								
17168		748 HERRMANN, MIKE	600.00								
	06/01/26	PW: 06/26 RETIREE INSURANCE	204.00			101		431210	131000		10010
06-2026											
	06/01/26	SWR: 06/26 RETIREE INSURANCE	198.00			603		432500	131000		10010
06-2026											
	06/01/26	WTR: 06/26 RETIREE INSURANCE	198.00			604		432570	131000		10010
06-2026											
		Total for Vendor:	600.00								
17128		3491 KIMBALL MIDWEST	29.00								
	104492170	05/22/26 PW: GENERAL SUPPLIES	29.00			101		431210	208000		10010
17169		3491 KIMBALL MIDWEST	44.64								
	104470442	05/15/26 FD: RED PAINT	44.64			101		422100	407000		10010
		Total for Vendor:	73.64								
17170		2171 KIRVIDA FIRE	1,140.21								
	14163	05/12/26 FD: 2015 ROSENBAUER PUMP TEST	1,140.21			101		422100	407000		10010
17171		2171 KIRVIDA FIRE	623.42								
	14164	05/12/26 FD: 2005 ROSENBAUER PUMP TEST	623.42			101		422100	407000		10010
17172		2171 KIRVIDA FIRE	623.42								
	14165	05/12/26 FD: ENGINE #22 PUMP TEST	623.42			101		422100	407000		10010

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17173		2171 KIRVIDA FIRE	623.42								
	14166	05/12/26 FD: LADDER #1 PUMP TEST	623.42			101		422100	407000		10010
17174		2171 KIRVIDA FIRE	603.78								
	14167	05/12/26 FD: BRUSH #1 PUMP TEST	603.78			101		422100	407000		10010
17175		2171 KIRVIDA FIRE	103.51								
	14168	05/12/26 FD: TANKER #60 POWER OUTLET	103.51			101		422100	407000		10010
17176		2171 KIRVIDA FIRE	4,854.50								
	14188	05/19/26 FD: LADDER #1 REPAIRS/MAINT.	4,854.50			101		422100	407000		10010
		Total for Vendor:	8,572.26								
17130		1806 LAMPERT LUMBER	3,090.60								
	05/13/26	PRK: HICKORY PARK MAINTENANCE	3,090.60			101		452020	407000		10010
	24189605-019										
17153		1806 LAMPERT LUMBER	1,165.86								
	05/20/26	PD: BUILDING MAINTENANCE	816.10			101		421100	401000		10010
	24202532-019										
	05/20/26	AMB: BUILDING MAINTENANCE	349.76			101		422700	401000		10010
	24202532-019										
		Total for Vendor:	4,256.46								
17129		206 LANGES PLUMBING & HEATING	200.00								
	I-30985-1	04/08/26 PW: BUILDING MAINTENANCE	200.00*			101		431210	401000		10010
		Total for Vendor:	200.00								
17184		925 LEAGUE OF MN CITIES- INS. TRUS	475.00								
	10448	05/07/26 FD: LMC CA 503737 DEDUCTIBLE	475.00			101		422100	362000		10010
		Total for Vendor:	475.00								
17167		4102 LOCALITY MEDIA LLC	1,400.00								
	9208	05/21/26 FD: DUES/SUBSCRIPTIONS	1,400.00			101		422100	433000		10010
		Total for Vendor:	1,400.00								

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17131		1766 MATT SAXE CHEVY BUICK	199.95								
	77291	05/14/26 PD: 2022 CHEV TAHOE MAINT.	199.95*			101		421100	407000		10010
		Total for Vendor:	199.95								
17183		4154 MCNAMARA CONTRACTING, INC.	262,042.77								
	PAY 1	05/26/26 SWR: WWTF ACCESS ROAD GRANT	262,042.77*			603		432500	407500	26603	10010
		Total for Vendor:	262,042.77								
17177		1474 MES SERVICE COMPANY LLC	879.00								
	IN2475661	03/31/26 FD: FLOW NOZZLE	879.00			101		422100	221000		10010
		Total for Vendor:	879.00								
17154		1391 MINNESOTA CRITTER GETTER	1,400.00								
	05/26	05/25/26 PD: 5/26 ANIMAL CONTROL	1,400.00			101		427000	313000		10010
		Total for Vendor:	1,400.00								
17132		4042 MINNESOTA VALLEY COMMUNITY BAND	500.00								
	051326	05/13/26 REC: MUSIC @ UNION SQUARE	500.00			101		451000	451100		10010
		Total for Vendor:	500.00								
17133		280 MN DEPT OF HEALTH	10,136.00								
	02-2026	05/15/26 WTR: 2026 2ND QTR CONNECTION	10,136.00			604		21814			10010
		Total for Vendor:	10,136.00								
17134		2116 NORTH AMERICAN SAFETY	45.00								
	INV109184	05/18/26 PW: SEASONAL RAIN GEAR	15.00			101		431210	217000		10010
	INV109184	05/18/26 SWR: SEASONAL RAIN GEAR	15.00			603		432500	217000		10010
	INV109184	05/18/26 WTR: SEASONAL RAIN GEAR	15.00			604		432570	217000		10010
17135		2116 NORTH AMERICAN SAFETY	37.00								
	INV109331	05/22/26 PW: UNIFORM ALLOWANCE	37.00			101		431210	217000		10010
		Total for Vendor:	82.00								

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17178		3239 NUSS TRUCK & EQUIPMENT	65.40								
	05/20/26	FD: VEHICLE MAINTENANCE	65.40			101		422100	407000		10010
		PSO306463-1									
		Total for Vendor:	65.40								
17136		636 ODP BUSINESS SOLUTIONS, LLC	12.86								
	05/15/26	PW: OFFICE SUPPLIES	12.86			101		431210	201000		10010
		469940059001									
17137		636 ODP BUSINESS SOLUTIONS, LLC	39.79								
	05/15/26	ADM: COMPUTER EQUIPMENT	13.27			101		413200	575000		10010
		469940060001									
	05/15/26	SWR: COMPUTER EQUIPMENT	13.26			603		432500	575000		10010
		469940060001									
	05/15/26	WTR: COMPUTER EQUIPMENT	13.26			604		432570	575000		10010
		469940060001									
17138		636 ODP BUSINESS SOLUTIONS, LLC	14.79								
	05/15/26	PW: OFFICE SUPPLIES	14.79			101		431210	201000		10010
		469940009001									
17139		636 ODP BUSINESS SOLUTIONS, LLC	76.78								
	05/14/26	PW: OFFICE SUPPLIES	9.89			101		431210	201000		10010
		469940057001									
	05/14/26	SWR: OFFICE SUPPLIES	54.73			603		432500	201000		10010
		469940057001									
	05/14/26	ELEC: GENERAL SUPPLIES	12.16			101		414100	208000		10010
		469940057001									
17155		636 ODP BUSINESS SOLUTIONS, LLC	150.47								
	05/22/26	PD: OFFICE SUPPLIES	99.72			101		421100	201000		10010
		471047371001									
	05/22/26	PD: COPY EXPENSE	50.75			101		421100	202000		10010
		471047371001									

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17179		636 ODP BUSINESS SOLUTIONS, LLC	459.30								
	05/22/26	ADM: PRINTER TONER	459.30			101		413200	201000		10010
	469853920001										
		Total for Vendor:	753.99								
17140		3201 PENTAGON MATERIALS, INC	481.54								
	28137 05/19/26	PW: STREET/ALLEY REPAIR	481.54			101		431210	407200		10010
		Total for Vendor:	481.54								
17141		3715 POMP'S TIRE SERVICE INC	482.88								
	210823583 05/19/26	PD: DTF VEHICLE	482.88			101		421100	307500		10010
17180		3715 POMP'S TIRE SERVICE INC	3,125.28								
	210824104 05/21/26	FD: ENGINE 26 TIRES	3,125.28			101		422100	407000		10010
		Total for Vendor:	3,608.16								
17142		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B022542 05/19/26	SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010
17143		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B022675 05/21/26	WTR: TESTS/CHEMICALS	109.73			604		432570	312500		10010
		Total for Vendor:	439.95								
17144		3887 SAM BOYLES	647.56								
	75973 05/20/26	PW: EQUIPMENT/TOOLS	647.56			101		431210	221000		10010
		Total for Vendor:	647.56								
17181		2371 SAVAGE, WANDA	114.12								
	05/26 06/01/26	CBL: 05/26 VIDEO RECORDER	114.12			206		451750	108000		10010
		Total for Vendor:	114.12								
17145		3576 SHAW, TRENT	300.00								
	042826 04/28/26	REC: MUSIC IN PLAZA 6/10/26	300.00			101		451000	451100		10010
		Total for Vendor:	300.00								

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17146		1205 SHERWIN-WILLIAMS	250.70								
	05/19/26	PRK: FIELD STRIPING PAINT	250.70			101		452020	407000		10010
	60610128260526										
		Total for Vendor:	250.70								
17182	E	2 VERIZON WIRELESS	2,495.31								
	6143273008	05/10/26 ADM: 04/26 PHONE	115.20			101		413200	321000		10010
	6143273008	05/10/26 PD: 04/26 PHONE	852.56			101		421100	321000		10010
	6143273008	05/10/26 CD: 04/26 PHONE	148.46			101		460505	321000		10010
	6143273008	05/10/26 FD: 04/26 PHONE	470.49			101		422100	321000		10010
	6143273008	05/10/26 REC: 04/26 PHONE	35.01			101		451000	321000		10010
	6143273008	05/10/26 PW: 04/26 PHONE	97.42			101		431210	321000		10010
	6143273008	05/10/26 SWR: 04/26 PHONE	173.41			603		432500	321000		10010
	6143273008	05/10/26 WTR: 04/26 PHONE	173.41			604		432570	321000		10010
	6143273008	05/10/26 PRK: 04/26 PHONE	24.32			101		452020	208000		10010
	6143273008	05/10/26 SWR: 04/26 COMPUTER	405.03			603		432500	575000		10010
		Total for Vendor:	2,495.31								
17147		1284 VESSCO, INC.	2,077.52								
	101176	05/26/26 WTR: PUMP REPAIRS & MAINTENANC	2,077.52			604		432570	402000		10010
		Total for Vendor:	2,077.52								
17148		526 WM MUELLER & SONS, INC.	291.20								
	323302	05/20/26 PW: STREET/ALLEY REPAIRS	291.20			101		431210	407200		10010
17149		526 WM MUELLER & SONS, INC.	274.82								
	323368	05/21/26 PW: STREET/ALLEY REPAIR	274.82			101		431210	407200		10010
17150		526 WM MUELLER & SONS, INC.	1,183.91								
	323005	05/13/26 PW: STREET/ALLEY REPAIR	1,183.91			101		431210	407200		10010
17151		526 WM MUELLER & SONS, INC.	312.13								
	323078	05/14/26 PW: STREET/ALLEY REPAIR	312.13			101		431210	407200		10010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
17152		526 WM MUELLER & SONS, INC.	109,208.16								
	2026 PAY1	05/26/26 2026 STREET PROJ PAY 1	109,208.16*			473		495459	404500		10010
		Total for Vendor:	111,270.22								
		# of Claims	83	Total:	434,459.29	# of Vendors	46				
		Total Electronic Claims			2,554.94						
		Total Non-Electronic Claims			431904.35						
		05/26 Manual Checks		17,832.74							
		Grand Total		452,292.03							

05/28/26
08:49:04

CITY OF BELLE PLAINE
Fund Summary for Claims
For the Accounting Period: 6/26

Page: 13 of 14
Report ID: AP110

Fund/Account	Amount
101 General	
10010 Cash - Checking	42,583.86
206 Cable Television	
10010 Cash - Checking	114.12
473 2026 St & Utill Impr Project	
10010 Cash - Checking	109,208.16
603 Sewer	
10010 Cash - Checking	264,044.12
604 Water	
10010 Cash - Checking	16,575.53
801 Economic Development Authority	
10010 Cash - Checking	1,500.00
802 Housing Redevelope Authority	
10010 Cash - Checking	433.50
Total:	434,459.29

Contractor's Application for Payment

Owner: <u>City of Belle Plaine</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>25X.138087</u>
Contractor: <u>Wm. Mueller & Sons, Inc.</u>	Agency's Project No.: _____
Project: <u>2026 Street & Utility Improvements Project</u>	
Contract: _____	
Application No.: <u>1</u>	Application Date: <u>5/26/2026</u>
Application Period: From <u>5/1/2026</u> to <u>5/22/2026</u>	

1. Original Contract Price		\$ 2,398,421.01
2. Net change by Change Orders		\$ -
3. Current Contract Price (Line 1 + Line 2)		\$ 2,398,421.01
4. Total Work completed and materials stored to date (Sum of Column L Unit Price Total and Column M Stored Materials)		\$ 114,955.96
5. Retainage		
a. <u>5%</u> X <u>\$ 114,955.96</u> Work Completed		\$ 5,747.80
b. _____ X <u>\$ -</u> Stored Materials		\$ -
c. _____ X _____ Liquidated Damages (Lump Sum)		\$ -
d. Total Retainage (Line 5.a + Line 5.b + Line 5.c)		\$ 5,747.80
6. Amount eligible to date (Line 4 - Line 5.d)		\$ 109,208.16
7. Less previous payments		
8. Amount due this application		\$ 109,208.16
9. Balance to finish, including retainage (Line 3 - Line 4)		\$ 2,283,465.05

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

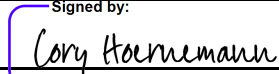
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Wm. Mueller & Sons, Inc., 831 Park Avenue, Hamburg, MN 55339

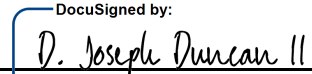
Signed by: _____

Signature:  **Date:** May 26, 2026

Name: Cory Hoernemann **Title:** VP / Project Manager

Recommended by Engineer

DocuSigned by: _____

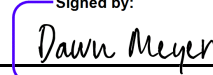
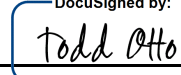
By: 

Name: D. Joseph Duncan II, P.E.

Title: City Engineer

Date: May 26, 2026

Approved by Owner

Signed by: _____ By: <u></u> Name: <u>Dawn Meyer</u> Title: <u>City Administrator</u> Date: <u>May 26, 2026</u>	DocuSigned by: _____ By: <u></u> Name: <u>Todd Otto</u> Title: <u>Public Works Superintendent</u> Date: <u>May 26, 2026</u>
--	---

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Belle Plaine
 Engineer: Bolton & Menk, Inc.
 Contractor: Wm. Mueller & Sons, Inc.
 Project: 2026 Street & Utility Improvements Project
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: 25X.138087
 Agency's Project No.: _____

Applicatio	1	Application Period:	From	05/01/26	to	05/22/26	Application Date:					05/26/26
A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed This Estimate		Work Completed		% of Value of Item (L / F) (%)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E)	Quantity Previous Estimate	Value Previous Estimate (E X G) (\$)	Quantity This Estimate (K - G)	Value This Estimate (E X I) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X K) (\$)	
Original Contract												
BASE BID												
1	MOBILIZATION	1.00	LUMP SUM	65,850.00	65,850.00		-	0.50	32,925.00	0.50	32,925.00	50%
2	CLEARING	9.00	EACH	408.00	3,672.00		-	17.00	6,936.00	17.00	6,936.00	189%
3	GRUBBING	10.00	EACH	272.00	2,720.00		-	19.00	5,168.00	19.00	5,168.00	190%
4	REMOVE MANHOLE	8.00	EACH	300.00	2,400.00		-	-	-	-	-	-
5	REMOVE HYDRANT	4.00	EACH	225.00	900.00		-	-	-	-	-	-
6	REMOVE GATE VALVE & BOX	6.00	EACH	25.00	150.00		-	2.00	50.00	2.00	50.00	33%
7	REMOVE DRAINAGE STRUCTURE	28.00	EACH	300.00	8,400.00		-	-	-	-	-	-
8	REMOVE SIGN	16.00	EACH	25.00	400.00		-	-	-	-	-	-
9	REMOVE SEWER PIPE (STORM)	2,895.00	LIN FT	5.00	14,475.00		-	-	-	-	-	-
10	REMOVE CURB AND GUTTER	6,100.00	LIN FT	5.00	30,500.00		-	1,988.60	9,943.00	1,988.60	9,943.00	33%
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	500.00	SQ YD	7.65	3,825.00		-	136.50	1,044.23	136.50	1,044.23	27%
12	REMOVE BITUMINOUS PAVEMENT	11,942.00	SQ YD	2.20	26,272.40		-	9,610.00	21,142.00	9,610.00	21,142.00	80%
13	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	300.00	SQ YD	6.20	1,860.00		-	-	-	-	-	-
14	REMOVE CONCRETE WALK	575.00	SQ FT	2.35	1,351.25		-	248.60	584.21	248.60	584.21	43%
15	EXCAVATION - COMMON (P)	4,905.00	CU YD	24.15	118,455.75		-	-	-	-	-	-
16	EXCAVATION - SUBGRADE	1,250.00	CU YD	12.10	15,125.00		-	-	-	-	-	-
17	SELECT GRANULAR EMBANKMENT (CV)	1,250.00	CU YD	0.01	12.50		-	-	-	-	-	-
18	GEOGRID	3,728.00	SQ YD	2.93	10,923.04		-	-	-	-	-	-
19	AGGREGATE BASE (CV) CLASS 5 (P)	3,730.00	CU YD	27.77	103,582.10		-	-	-	-	-	-
20	BITUMINOUS PATCH SPECIAL	135.00	SQ YD	49.00	6,615.00		-	-	-	-	-	-
21	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	1,110.00	TON	78.45	87,079.50		-	-	-	-	-	-
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	1,480.00	TON	76.07	112,583.60		-	-	-	-	-	-
23	AGGREGATE SURFACING - DRIVEWAY RESTORATION	69.00	SQ YD	13.00	897.00		-	-	-	-	-	-
24	4" PE PIPE DRAIN	5,785.00	LIN FT	11.96	69,188.60		-	-	-	-	-	-
25	CONNECT TO EXISTING STORM SEWER	8.00	EACH	1,000.00	8,000.00		-	-	-	-	-	-
26	12" RC PIPE SEWER	620.00	LIN FT	63.40	39,308.00		-	-	-	-	-	-
27	15" RC PIPE SEWER	683.00	LIN FT	54.70	37,360.10		-	-	-	-	-	-
28	18" RC PIPE SEWER	1,741.00	LIN FT	54.22	94,397.02		-	-	-	-	-	-
29	24" RC PIPE SEWER	393.00	LIN FT	82.97	32,607.21		-	-	-	-	-	-
30	27" RC PIPE SEWER	17.00	LIN FT	165.65	2,816.05		-	-	-	-	-	-
31	CONNECT TO EXISTING SANITARY SEWER	5.00	EACH	1,123.28	5,616.40		-	-	-	-	-	-
32	8"x4" PVC WYE (SDR 26)	26.00	EACH	223.17	5,802.42		-	-	-	-	-	-
33	10"x4" PVC WYE (SDR 26)	9.00	EACH	416.40	3,747.60		-	-	-	-	-	-
34	8" PVC PIPE SEWER (SDR 35)	2,320.00	LIN FT	52.43	121,637.60		-	-	-	-	-	-
35	10" PVC PIPE SEWER (SDR 35)	713.00	LIN FT	53.63	38,238.19		-	-	-	-	-	-
36	4" PVC SANITARY SEWER SERVICE PIPE (SDR 26)	1,302.00	LIN FT	31.85	41,468.70		-	-	-	-	-	-
37	TEMPORARY WATER SERVICE	1.00	LUMP SUM	25,000.00	25,000.00		-	0.20	5,000.00	0.20	5,000.00	20%
38	CONNECT TO EXISTING WATERMAIN	6.00	EACH	1,535.58	9,213.48		-	2.00	3,071.16	2.00	3,071.16	33%
39	HYDRANT	7.00	EACH	7,723.63	54,065.41		-	-	-	-	-	-
40	1" CORPORATION STOP	35.00	EACH	504.93	17,672.55		-	-	-	-	-	-
41	6" GATE VALVE AND BOX	7.00	EACH	2,313.97	16,197.79		-	-	-	-	-	-
42	8" GATE VALVE AND BOX	12.00	EACH	3,225.65	38,707.80		-	2.00	6,451.30	2.00	6,451.30	17%
43	1" CURB STOP AND BOX	33.00	EACH	679.70	22,430.10		-	-	-	-	-	-
44	1" TYPE PE PIPE	1,208.00	LIN FT	13.38	16,163.04		-	-	-	-	-	-
45	6" PVC WATERMAIN	100.00	LIN FT	38.13	3,813.00		-	-	-	-	-	-
46	8" PVC WATERMAIN	3,262.00	LIN FT	55.50	181,041.00		-	117.00	6,493.50	117.00	6,493.50	4%

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Belle Plaine
 Engineer: Bolton & Menk, Inc.
 Contractor: Wm. Mueller & Sons, Inc.
 Project: 2026 Street & Utility Improvements Project
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: 25X.138087
 Agency's Project No.: _____

Applicatio 1 Application Period: From 05/01/26 to 05/22/26 Application Date: 05/26/26

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed This Estimate		Work Completed		
			Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate (E X G) (\$)	Quantity This Estimate (K - G)	Value This Estimate (E X I) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X K) (\$)	% of Value of Item (L / F) (%)
47	WATERMAIN FITTINGS	1,301.00	POUND	14.68	19,098.68		-	242.00	3,552.56	242.00	3,552.56	19%
48	ADJUST FRAME RING AND CASTING	3.00	EACH	1,290.00	3,870.00		-	-	-	-	-	-
49	CASTING ASSEMBLY (STORM)	47.00	EACH	1,085.00	50,995.00		-	-	-	-	-	-
50	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,725.00	13,800.00		-	-	-	-	-	-
51	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	94.00	LIN FT	359.93	33,833.42		-	-	-	-	-	-
52	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	55.00	LIN FT	394.21	21,681.55		-	-	-	-	-	-
53	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	35.00	LIN FT	508.72	17,805.20		-	-	-	-	-	-
54	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	17.00	LIN FT	644.02	10,948.34		-	-	-	-	-	-
55	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	25.00	LIN FT	457.92	11,448.00		-	-	-	-	-	-
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	8.00	LIN FT	333.85	2,670.80		-	-	-	-	-	-
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	94.00	LIN FT	549.37	51,640.78		-	-	-	-	-	-
58	4" CONCRETE WALK	142.00	SQ FT	11.00	1,562.00		-	-	-	-	-	-
59	6" CONCRETE WALK	435.00	SQ FT	17.50	7,612.50		-	-	-	-	-	-
60	CONCRETE CURB AND GUTTER DESIGN B618	6,100.00	LIN FT	18.90	115,290.00		-	-	-	-	-	-
61	6" CONCRETE DRIVEWAY PAVEMENT	726.00	SQ YD	84.50	61,347.00		-	-	-	-	-	-
62	TRUNCATED DOMES	30.00	SQ FT	50.00	1,500.00		-	-	-	-	-	-
63	TRAFFIC CONTROL	1.00	LUMP SUM	10,750.00	10,750.00		-	0.50	5,375.00	0.50	5,375.00	50%
64	SIGN PANELS TYPE C	51.00	SQ FT	90.00	4,590.00		-	-	-	-	-	-
65	SIGN PANELS TYPE SPECIAL	54.00	SQ FT	70.00	3,780.00		-	-	-	-	-	-
66	STABILIZED CONSTRUCTION EXIT	3.00	EACH	750.00	2,250.00		-	-	-	-	-	-
67	STORM DRAIN INLET PROTECTION	49.00	EACH	220.00	10,780.00		-	31.00	6,820.00	31.00	6,820.00	63%
68	SEDIMENT CONTROL LOG	1,066.00	LIN FT	4.00	4,264.00		-	100.00	400.00	100.00	400.00	9%
69	ORGANIC TOPSOIL BORROW (LV)	965.00	CU YD	42.90	41,398.50		-	-	-	-	-	-
70	FERTILIZER TYPE 3	419.00	POUND	1.50	628.50		-	-	-	-	-	-
71	SEEDING	1.20	ACRE	2,000.00	2,400.00		-	-	-	-	-	-
72	MOWING	1.20	ACRE	85.00	102.00		-	-	-	-	-	-
73	WEED SPRAYING	1.20	ACRE	1,000.00	1,200.00		-	-	-	-	-	-
74	SEED RESIDENTIAL TURFGRASS	239.00	LB	6.50	1,553.50		-	-	-	-	-	-
75	HYDRAULIC BONDED FIBER MATRIX	3,590.00	LB	1.30	4,667.00		-	-	-	-	-	-
76	CATEGORY 25 BLANKET	236.00	SQ YD	2.00	472.00		-	-	-	-	-	-
77	CROSSWALK PAINT	216.00	SQ FT	3.00	648.00		-	-	-	-	-	-
ADD ALTERNATE 1 - NOT AWARDED												
ADD ALTERNATE 2 - NOT AWARDED												
ADD ALTERNATE 3 - SOUTH STREET												
78	MOBILIZATION	1.00	LUMP SUM	4,000.00	4,000.00		-	-	-	-	-	-
79	MILLING 2"	10,051.00	SQ YD	1.30	13,066.30		-	-	-	-	-	-
80	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	1,200.00	TON	79.80	95,760.00		-	-	-	-	-	-
81	ADJUST FRAME RING AND CASTING	2.00	EACH	1,290.00	2,580.00		-	-	-	-	-	-
82	TRAFFIC CONTROL	1.00	LUMP SUM	400.00	400.00		-	-	-	-	-	-
83	STORM DRAIN INLET PROTECTION	3.00	EACH	220.00	660.00		-	-	-	-	-	-
ADD ALTERNATE 4 - CITY SHOP												
84	MOBILIZATION	1.00	LUMP SUM	7,000.00	7,000.00		-	-	-	-	-	-
85	REMOVE CURB AND GUTTER	50.00	LIN FT	14.00	700.00		-	-	-	-	-	-
86	FULL DEPTH RECLAMATION	5,698.00	SQ YD	4.43	25,242.14		-	-	-	-	-	-
87	CONCRETE CURB AND GUTTER DESIGN B618	50.00	LIN FT	35.00	1,750.00		-	-	-	-	-	-
88	EXCAVATION - SUBGRADE	140.00	CU YD	24.00	3,360.00		-	-	-	-	-	-
89	SELECT GRANULAR EMBANKMENT (CV)	140.00	CU YD	18.00	2,520.00		-	-	-	-	-	-
90	EXCAVATION - COMMON (P)	440.00	CU YD	28.70	12,628.00		-	-	-	-	-	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Belle Plaine
 Engineer: Bolton & Menk, Inc.
 Contractor: Wm. Mueller & Sons, Inc.
 Project: 2026 Street & Utility Improvements Project
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: 25X.138087
 Agency's Project No.: _____

Application: 1 Application Period: From 05/01/26 to 05/22/26 Application Date: 05/26/26

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed This Estimate		Work Completed		% of Value (L / F) (%)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate (E X G) (\$)	Quantity This Estimate (K - G)	Value This Estimate (E X I) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X K) (\$)	
91	AGGREGATE BASE (CV) CLASS 5	560.00	CU YD	15.67	8,775.20		-	-	-	-	-	-
92	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	630.00	TON	84.96	53,524.80		-	-	-	-	-	-
93	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C)	1,680.00	TON	81.14	136,315.20		-	-	-	-	-	-
94	ADJUST FRAME RING AND CASTING	8.00	EACH	1,290.00	10,320.00		-	-	-	-	-	-
95	TRAFFIC CONTROL	1.00	LUMP SUM	400.00	400.00		-	-	-	-	-	-
96	STORM DRAIN INLET PROTECTION	4.00	EACH	220.00	880.00		-	-	-	-	-	-
97	ORGANIC TOPSOIL BORROW (LV)	30.00	CU YD	36.00	1,080.00		-	-	-	-	-	-
98	FERTILIZER TYPE 3	13.00	POUND	1.50	19.50		-	-	-	-	-	-
99	SEEDING	0.04	ACRE	2,000.00	80.00		-	-	-	-	-	-
100	MOWING	0.04	ACRE	85.00	3.40		-	-	-	-	-	-
101	WEED SPRAYING	0.04	ACRE	1,000.00	40.00		-	-	-	-	-	-
102	SEED RESIDENTIAL TURFGRASS	7.00	LB	6.50	45.50		-	-	-	-	-	-
103	HYDRAULIC BONDED FIBER MATRIX	110.00	LB	1.30	143.00		-	-	-	-	-	-
Original Contract Totals					\$ 2,398,421.01		\$ -		\$ 114,955.96		\$ 114,955.96	5%

Contractor's Application for Payment

Owner: <u>City of Belle Plaine, MN</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OM2.129937</u>
Contractor: <u>McNamara Contracting, Inc.</u>	Agency's Project No.: _____
Project: <u>WWTF Access Road Improvements</u>	
Contract: _____	
Application No.: <u>1</u>	Application Date: <u>5/26/2026</u>
Application Period: From <u>5/1/2026</u> to <u>5/22/2026</u>	

1. Original Contract Price		\$ 507,591.60
2. Net change by Change Orders		\$ -
3. Current Contract Price (Line 1 + Line 2)		\$ 507,591.60
4. Total Work completed and materials stored to date (Sum of Column L Unit Price Total and Column M Stored Materials)		\$ 275,834.50
5. Retainage		
a. <u>5%</u> X <u>\$ 275,834.50</u> Work Completed		\$ 13,791.73
b. _____ X <u>\$ -</u> Stored Materials		\$ -
c. _____ X _____ Liquidated Damages (Lump Sum)		\$ -
d. Total Retainage (Line 5.a + Line 5.b + Line 5.c)		\$ 13,791.73
6. Amount eligible to date (Line 4 - Line 5.d)		\$ 262,042.77
7. Less previous payments		
8. Amount due this application		\$ 262,042.77
9. Balance to finish, including retainage (Line 3 - Line 4)		\$ 231,757.10

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

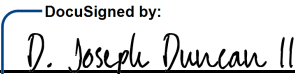
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: McNamara Contracting, Inc., 16700 Chippendale Avenue, Rosemount, MN 55068

Signature:  _____ **Date:** May 27, 2026

Name: Mark Fischer 0A9FC3B5E340449... **Title:** Project Manager

Recommended by Engineer

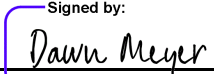

By:  _____

Name: D. Joseph Duncan II, P.E. 38467E1007BD44A...

Title: City Engineer

Date: May 27, 2026

Approved by Owner

By:  _____	By:  _____
Name: <u>Dawn Meyer</u> <small>F9840B4519D04B1...</small>	Name: <u>Todd Otto</u> <small>838A5A8E5541468...</small>
Title: <u>City Administrator</u>	Title: <u>Public Works Superintendent</u>
Date: <u>May 27, 2026</u>	Date: <u>May 27, 2026</u>

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Belle Plaine, MN	Owner's Project No.: _____
Engineer: Bolton & Menk, Inc.	Engineer's Project No.: OM2.129937
Contractor: McNamara Contracting, Inc.	Agency's Project No.: _____
Project: WWTF Access Road Improvements	
Contract: _____	

Application 1 Application Period: From 05/01/26 to 05/22/26 Application Date: 05/26/26

A	B	C	D	E	F	G	H	I	J	K	L	M
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed This Estimate		Work Completed		
			Units	Unit Price (\$)	Value of Bid Item (C X E)	Quantity Previous Estimate	Value Previous Estimate (E X G)	Quantity This Estimate (K - G)	Value This Estimate (E X I)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X K)	% of Value of Item (L / F)
Original Contract												
1	MOBILIZATION	1.00	LS	30,000.00	30,000.00		-	0.50	15,000.00	0.50	15,000.00	50%
2	TRAFFIC CONTROL	1.00	LS	1,050.00	1,050.00		-	0.90	945.00	0.90	945.00	90%
3	REMOVE BITUMINOUS PAVEMENT SECTION	2,500.00	SY	3.50	8,750.00		-	975.00	3,412.50	975.00	3,412.50	39%
4	REMOVE FENCE AND GATE	150.00	LF	26.00	3,900.00		-	150.00	3,900.00	150.00	3,900.00	100%
5	REMOVE WATERMAIN	115.00	LF	8.50	977.50		-	115.00	977.50	115.00	977.50	100%
6	REMOVE MANHOLE	1.00	LS	1,400.00	1,400.00		-	1.00	1,400.00	1.00	1,400.00	100%
7	6" TOPSOIL BORROW (LV)	400.00	CY	22.00	8,800.00		-	-	-	-	-	-
8	COMMON BORROW (CV) (P)	5,490.00	CY	13.40	73,566.00		-	-	-	-	-	-
9	6" GRANULAR BORROW (CV) (P)	305.00	CY	24.00	7,320.00		-	-	-	-	-	-
10	AGGREGATE BASE CLASS 5 (12") (CV) (P)	640.00	CY	17.50	11,200.00		-	-	-	-	-	-
11	BITUMINOUS NON WEAR COURSE (3")	310.00	TON	88.00	27,280.00		-	-	-	-	-	-
12	BITUMINOUS WEAR COURSE (2")	215.00	TON	107.00	23,005.00		-	-	-	-	-	-
13	BIAXIAL GEOGRID, TYPE 1	1,830.00	SY	1.40	2,562.00		-	-	-	-	-	-
14	TURF ESTABLISHMENT (TURF GRASS)	1.00	AC	3,200.00	3,200.00		-	-	-	-	-	-
15	CATEGORY 20 BLANKET	4,840.00	SY	1.65	7,986.00		-	-	-	-	-	-
16	PERIMETER CONTROL	2,804.00	LF	1.90	5,327.60		-	1,698.00	3,226.20	1,698.00	3,226.20	61%
17	STABILIZED CONSTRUCTION EXIT	1.00	EA	2,100.00	2,100.00		-	1.00	2,100.00	1.00	2,100.00	100%
18	CHAIN LINK FENCE - BLACK VINYL COATED	183.00	LF	90.00	16,470.00		-	-	-	-	-	-
19	ACCESS GATE - BLACK VINYL COATED	1.00	EA	8,900.00	8,900.00		-	-	-	-	-	-
20	CONNECT TO EXISTING SANITARY SEWER	2.00	EA	6,700.00	13,400.00		-	2.00	13,400.00	2.00	13,400.00	100%
21	CONSTRUCT SANITARY MANHOLE SPECIAL DESIGN	15.10	LF	1,025.00	15,477.50		-	15.10	15,477.50	15.10	15,477.50	100%
22	RAISE MANHOLE	1.00	LS	4,600.00	4,600.00		-	-	-	-	-	-
23	SANITARY SEWER CASTING ASSEMBLY	1.00	EA	2,200.00	2,200.00		-	-	-	-	-	-
24	36" PVC SEWER PIPE (SDR26)	132.00	LF	330.00	43,560.00		-	128.00	42,240.00	128.00	42,240.00	97%
25	TEMPORARY WASTEWATER CONVEYANCE	1.00	LS	27,000.00	27,000.00		-	1.00	27,000.00	1.00	27,000.00	100%
26	CONNECT TO EXISTING WATERMAIN	2.00	EA	2,500.00	5,000.00		-	2.00	5,000.00	2.00	5,000.00	100%
27	8" WATERMAIN	130.00	LF	65.00	8,450.00		-	124.00	8,060.00	124.00	8,060.00	95%
28	6" WATERMAIN	15.00	LF	38.00	570.00		-	12.00	456.00	12.00	456.00	80%
29	6" INSULATION	30.00	SY	65.00	1,950.00		-	19.00	1,235.00	19.00	1,235.00	63%
30	HYDRANT	1.00	EA	8,500.00	8,500.00		-	1.00	8,500.00	1.00	8,500.00	100%
31	6" GATE VALVE & BOX	1.00	EA	2,600.00	2,600.00		-	1.00	2,600.00	1.00	2,600.00	100%
32	8" GATE VALVE & BOX	2.00	EA	4,500.00	9,000.00		-	2.00	9,000.00	2.00	9,000.00	100%
33	WATERMAIN FITTINGS	505.00	LB	4.00	2,020.00		-	271.00	1,084.00	271.00	1,084.00	54%
34	TEMPORARY WATER SERVICE (2")	1.00	LS	6,100.00	6,100.00		-	1.00	6,100.00	1.00	6,100.00	100%
35	CONCRETE BOLLARD	4.00	EA	790.00	3,160.00		-	-	-	-	-	-
36	60" CMP STORM SEWER CULVERT (16 GA)	350.00	LF	158.00	55,300.00		-	344.00	54,352.00	344.00	54,352.00	98%
37	60" CMP APRON	10.00	EA	3,075.00	30,750.00		-	10.00	30,750.00	10.00	30,750.00	100%
38	RANDOM RIPRAP (CLASS III & IV)	250.00	TON	62.00	15,500.00		-	300.00	18,600.00	300.00	18,600.00	120%
39	GEOTEXTILE FABRIC (TYPE 4)	215.00	SY	4.00	860.00		-	254.70	1,018.80	254.70	1,018.80	118%
40	RAILROAD FLAGGER	3.00	DAY	2,600.00	7,800.00		-	-	-	-	-	-
Original Contract Totals					\$ 507,591.60		\$ -		\$ 275,834.50		\$ 275,834.50	54%



MEMORANDUM

DATE:	June 1, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Discussion: Minnesota State Flag
BACKGROUND/ JUSTIFICATION:	At the May 18, 2026 City Council Meeting Mayor Evans requested a discussion about the Minnesota State Flag be added to the June 1 meeting. Evans invited the public who wish to speak on this subject to attend the meeting in person.
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	N/A