



BELLE PLAINE CITY COUNCIL
NOTICE OF REGULAR MEETING AND AGENDA

Monday, June 15, 2026 – 6:00 PM

City Hall, 218 North Meridian Street, Belle Plaine, Minnesota

Please use the north entrance door

1. PLEDGE OF ALLEGIANCE.

2. CALL TO ORDER.

2.1. Roll Call.

3. APPROVAL OF AGENDA.

4. PUBLIC FORUM.

*Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of June 1, 2026.

5.2. Resolution 26-073 Approving Staff Changes for the 2026 Aquatic Center Season.

5.3. Resolution 26-074 Establishing 2026 Absentee Ballot Board.

5.4. Resolution 26-075 Accepting Donation from The Hair Loft for the 2026 Hook, Line and Heroes Youth Fishing Event.

5.5. Resolution 26-076 Appointing Election Judges for the 2026 Primary and General Elections and Assist with Absentee Voting.

5.6. Resolution 26-077 Rescinding Resolution 26-066 and Authorizing Use of Forfeiture Vehicle for the Police Department.

5.7. Resolution 26-078 Authorize Ordering Part One of the Well Head Protection Plan Update.

5.8. Approve Temporary On Sale Liquor License for an Event on September 12, 2026 for Our Lady of the Prairie Church at 200 E. Church Street.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

6.2. Ambulance Department.

6.3. Police Department.

6.4. Fire Department.

6.5. Community Development Department.

7. PUBLIC HEARINGS.

8. BUSINESS.

8.1. Presentation of Claims.

Subject to change.

Live stream/video recording of council meeting at www.belleplainemn.gov

- 8.1.1. Pay Request No. 10, The Joseph Company, Inc. for the Well No. 5 and Well House Project.

8.2. Resolution 26-079 Authorizing Advertisement for Bids for the Belle Plaine Public Safety Facility Renovation and Expansion Project.

8.3. Resolution 26-080 Authorizing Preliminary Report for the Proposed 2027 Improvement Project.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. City Offices Closed in Observance of the Holiday, Friday, June 19.
2. Design, Monday, June 22, 5:00 PM.
3. Downtown Music and Food Trucks, Wednesday, June 24, 4:30 – 8:00 PM.
4. City Offices Closed in Observance of the Holiday, Friday, July 3.
5. Public Works, Wednesday, July 8, 7:00 AM.
6. Downtown Music and Food Trucks, Wednesday, July 8, 4:30 – 8:00 PM.
7. EDA, Monday, July 13, 5:00 PM.
8. Planning, Monday, July 13, 6:00 PM.
9. Public Safety, Tuesday, July 14, 7:00 AM.

10. ADJOURN.

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JUNE 1, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Evans led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, June 1, 2026 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Evans called the meeting to order with Councilmembers Brady Hartmann, Rex Stacey and Shane Theas present. Councilmember Luke Otto was not present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Public Works Superintendent Otto, City Engineer Duncan, Police Chief Stier and Police Sergeant Vycital. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Theas, second by Councilmember Stacey, to approve the Revised Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

** Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of May 18, 2026.
- 5.2. Work Session Minutes of May 18, 2026.
- 5.3. Accepting a Resignation from Part-Time Public Works Seasonal Employee Kevin Weldon, Effective May 6, 2026.
- 5.4. Resolution 26-065 Appoint Part-Time Public Works Seasonal Employee Logan Hoen for the 2026 Season.
- 5.5. Resolution 26-066 Authorizing the use of a Forfeiture Vehicle from the Police Department for the Community Development Department.
- 5.6. Resolution 26-067 Accepting Public Improvements for Brecken Place No. 2.
- 5.7. Resolution 26-068 Adopting the Special Assessment for Delinquent Fire Bills.
- 5.8. Resolution 26-069 Adoption of the Scott County All-Hazard Mitigation Plan.
- 5.9. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 17, 18 and 19, 2026.
- 5.10. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 17, 18 and 19, 2026.
- 5.11. Resolution 26-070 Accepting a \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library Addition.
- 5.12. Accepting a Resignation from Aquatic Center Seasonal Employee Erik Hoff, Effective May 28, 2026.
- 5.13. Resolution 26-071 Appointing Seasonal Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season.
- 5.14. Resolution 26-072, Resolution Authorizing Release of Developer's Agreement Fogartys Fourth Addition.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of May 18, 2026; 5.2. Work Session Minutes of May 18, 2026; 5.3. Accepting a Resignation from Part-Time Public Works Seasonal Employee Kevin Weldon, Effective May 6, 2026; 5.4. Resolution 26-065 Appoint Part-Time Public Works Seasonal Employee Logan Hoen for the 2026 Season; 5.5. Resolution 26-066 Authorizing the use of a Forfeiture Vehicle from the Police Department for the Community Development Department; 5.6. Resolution 26-067 Accepting Public Improvements for Brecken Place No. 2; 5.7. Resolution 26-068 Adopting the Special Assessment for Delinquent Fire Bills; 5.8. Resolution 26-069 Adoption of the Scott County All-Hazard Mitigation Plan; 5.9. Approve Large Assembly Permit and Road Closure Request by Belle Plaine Festival and Events for Bar-B-Q Days Celebration on July 17, 18 and 19, 2026; 5.10. Approve Temporary On-Sale Strong Beer License for Belle Plaine Festival and Events for Bar-B-Q Days on July 17, 18 and 19, 2026; 5.11. Resolution 26-070 Accepting a \$20,000.00 Donation from the Belle Plaine Friends of the Library for the Belle Plaine Library Addition; 5.12. Accepting a Resignation from Aquatic Center Seasonal Employee Erik Hoff, Effective May 28, 2026; 5.13. Resolution 26-071 Appointing Seasonal Aquatic Staff for the 2026 Belle Plaine Aquatic Center Season and 5.14. Resolution 26-072, Resolution Authorizing Release of Developer's Agreement Fogarty's Fourth Addition. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the City Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration report.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 1, Wm. Mueller & Sons, Inc. for the 2026 Street Improvement Project.

8.1.2. Pay Request No. 1, NcNamara Contracting, Inc. for the WWTF Access Road Improvement Project.

Motion BY Councilmember Stacey, second by Councilmember Theas, to approve the reviewed claims as presented in the amount of \$452,292.03. ALL VOTED AYE. MOTION CARRIED.

8.2. Minnesota State Flag Discussion.

Mayor Evans explained the Council will hear comments on the Minnesota State Flag, with a speaking limit of 3 minutes per speaker and no action will be taken at this time. Evans explained potential action would not be taken until the full Council was in attendance for consideration.

Councilmember Theas thanked the audience for attending, noting Council should remain non-partisan.

Katheryn Bendzick, 533 Haralson Drive, spoke against the current Minnesota flag and requested the City fly the original Minnesota flag.

Ann Vensland, 973 Ivy Hills Road, spoke noting it is not a good use of City resources to reinstate the old flag.

Tracey Hein, 315 S. Cedar Street, spoke against the process that was used to develop the new Minnesota Flag, requested the previous flag be restored and suggested the item be put on the ballot for residents to vote.

Curt Aslakson, 1176 Farmers Lane, spoke against the new Minnesota flag.

Dr. Dale Loudermilk, 205 W. State Street, provided election vote statistics as representation of the community.

Scott Koepp, 329 E. Church Street, spoke in favor of the old Minnesota flag and suggested it be put to vote on the ballot.

Pat Edberg, 218 E. Main Street, spoke in favor of the old Minnesota flag.

Scott Hallgren, 1017 E. State Street, spoke in favor of flying the official flag or nothing at all.

Brett Kruschke, 844 Daniel Drive, read a comment against the new Minnesota State flag.

Michelle Jorgenson, 204 E. Century Street, spoke in favor of restoring the traditional flag.

Katie Novotny, 120 N. Cedar Street, spoke against the current Minnesota flag, noting it wasn't voted on.

Becky Wessels, 140 South Meridian Street, read a quote and requested the issue be put on the ballot.

Mayor Evans noted he reached out to the Mdewakanton Sioux Community for a statement on the flag and noted they did not have one.

Tracey Hein, spoke again on the flag.

Councilmember Hartmann requested staff address adding a vote on the flag to elections. City Administrator Meyer explained the City Attorney has stated the item cannot be placed on the ballot for a vote.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. EDA, 5:00 PM, Monday, June 8.
2. Planning, 6:00 PM, Monday, June 8.
3. Public Safety, 7:00 AM, Tuesday, June 9.
4. Public Works, 7:00 AM, Wednesday, June 10.
5. Finance Ways and Means, 3:00 PM, Monday June 15.
6. Parks Commission, 5:00 PM, Monday June 15.
7. City Council, 6:00 PM, Monday June 15.
8. Work Session, 6:15 PM, Monday June 15.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to adjourn the meeting at 6:40 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,
Renee Eyrich
Recording Secretary



MEMORANDUM

DATE:	June 15, 2026
FROM:	Public Works Superintendent, Todd Otto
AGENDA ITEM:	Resolution 26-073 Approving Staff Changes for the 2026 Aquatic Center Season.
BACKGROUND/ JUSTIFICATION:	<p>The City of Belle Plaine operates the Aquatic Center. Aquatic Staff who successfully complete and pass the Lifeguard Training are eligible to move to Lifeguard I employees. Lifeguard 1 employees who successfully complete and pass the Water Safety Instructor Course are eligible to move to Lifeguard II employees. Aquatic Center Manager Wadsley has verified the successful completion of the required training and recommends appointing those listed in the attached resolution.</p> <p>In addition, Head Guards with a proven record of leadership are appointed annually. Aquatic Center Manager Wadsley has interviewed interested candidates and recommends appointing those listed in the attached resolution.</p>
FISCAL IMPACT:	Budgeted Position
STAFF RECOMMENDATION:	Approve Resolution 26-073 Approving Staff Changes for the 2026 Aquatic Center Season.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-073**

Approving Staff Changes for the 2026 Aquatic Center Season.

WHEREAS, staff has a need for seasonal employees to perform duties at the Aquatic Center;

WHEREAS, Aquatic Staff who successfully complete and pass the Lifeguard Training are eligible to move to Lifeguard I employees;

WHEREAS, Lifeguard who successfully complete and pass the Water Safety Instructor Training are eligible to move to Lifeguard II employees;

WHEREAS, the city appoints head guards annually by taking applications and performing interviews;

WHEREAS, Lifeguards with a proven record of leadership are eligible to apply and be appointed as Head Guards;

WHEREAS, Leadership replacement from the 2025 Aquatic Center Season is necessary for the work flow of the Aquatic Center;

WHEREAS, staff has recommended the appointments as listed on Attachment A.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, THAT: The individuals listed on Attachment A are hereby conditionally appointed as indicated, subject to the rules of the City's Personnel Policy with pay scale as follows:

1. Effective as set in the attachment.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator

Attachment A

Life Guard					
Employee	Current Title/Level	Current Step	New Title/Level	New Step	Effective Date
Isabel Tuchtenhagen	Aquatic Staff Level II	4	Life Guard I	3	6/5/2026
Wyatt Fogarty	Life Guard I	2	Life Guard II/WSI	1	6/5/2026
Jordyn Schultz	Life Guard I	1	Life Guard II/WSI	1	6/5/2026

Head Guard					
Employee	Current Title/Level	Current Step	New Title/Level	New Step	Effective Date
Brooke Burgemeister	Life Guard II	4	Head Guard	3	5/27/2026
Rachel Johnson	Life Guard II/WSI	4	Head Guard	3	5/27/2026
Walker Koepf	Life Guard I	2	Head Guard	1	5/27/2026
Henrik Shutes	Life Guard I	2	Head Guard	1	5/27/2026



MEMORANDUM

DATE:	June 15, 2026
FROM:	Amy Jirik, Finance Director
DISCUSSION ITEM:	Resolution 26-074 Establishing 2026 Absentee Ballot Board.
BACKGROUND/ JUSTIFICATION:	<p>The City of Belle Plaine will be offering absentee voting at City Hall. The City needs to establish an absentee ballot board per MN State Statute 203B.121.</p> <p>The duties of the ballot board included review absentee process, examining and accepting or rejecting the absentee ballots. The board consists of election judges of different parties maintaining party balance and trained City staff administers the board.</p> <p>The ballot board is open to the public for review and the meetings will be posted.</p>
FISCAL IMPACT:	Expense was planned for in the 2026 Election Budget.
STAFF RECOMMENDATION:	Approve Resolution 26-074 Establishing 2026 Absentee Ballot Board.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-074**

ESTABLISHING 2026 ABSENTEE BALLOT BOARD

WHEREAS, The City of Belle Plaine is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in the City of Belle Plaine, Scott County, Minnesota; and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or city staff trained in the processing and counting of absentee ballots;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA, HEREBY: Establishes an Absentee Ballot Board That Would Consist of A Sufficient Number of Election Judges as Provided in Sections 204b.19 to 204b.22 and Trained City Staff to Administer.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof: _____

and the following voted against the same: _____

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 15, 2026
FROM:	Amy Jo Jirik, Finance Director
AGENDA ITEM:	Resolution 26-075 Accepting Donation from The Hair Loft for the 2026 Hook, Line and Heroes Youth Fishing Event.
BACKGROUND/ JUSTIFICATION:	<p>The City received a generous donation from Ashley Buck at The Hair Loft in the amount of \$500.00 for the 2026 Hook, Line and Heroes Youth Fishing Event.</p> <p>The donation must be accepted by the Council in Resolution form.</p>
FISCAL IMPACT:	The donation will offset expenses for the event.
STAFF RECOMMENDATION:	Approve Resolution 26-075 Accepting Donation from The Hair Loft for the 2026 Hook, Line and Heroes Youth Fishing Event.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-075**

**ACCEPTING A DONATION FROM THE HAIR LOFT FOR THE
2026 HOOK, LINE AND HEROES YOUTH FISHING EVENT**

WHEREAS, The Hair Loft has generously offered a donation of \$500.00 to be used for the 2026 Hook, Line and Heroes Youth Fishing Event.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby accepts the donation to be used for the 2026 Hook, Line and Heroes Youth Fishing Event.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 15, 2026
FROM:	Amy Jirik, Finance Director
AGENDA ITEM:	Resolution 26-076 Appointing Election Judges for the 2026 Primary and General Elections and Assist with Absentee Voting.
BACKGROUND/ JUSTIFICATION:	<p>The Primary Election is August 11, 2026 and the General Election is November 3, 2026, the City must appoint election judges to serve. The City may need election judges to assist with absentee voting. City staff will serve as the head judge and election official.</p> <p>Attached is Resolution 26-076 appointing fifty-four (54) individuals that may serve as judges for the primary election and the general election and setting the wages at \$15.50 per hour, based on staffing needs.</p>
FISCAL IMPACT:	Election judge wage is a 2026 budgeted expense.
STAFF RECOMMENDATION:	Approve Resolution 26-076 Appointing Election Judges for the 2026 Primary and General Election and Assist with Absentee Voting

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-076**

**APPOINTING ELECTION JUDGES AND HEAD ELECTION JUDGE
FOR THE AUGUST 11, 2026 MINNESOTA STATE PRIMARY ELECTION
AND NOVEMBER 3, 2026 MINNESOTA STATE GENERAL ELECTION AND TO ASSIST WITH
ABSENTEE VOTING**

WHEREAS, pursuant to Minnesota Statute 204B, Appointment of Election Judges, the City Council must appoint election judges by Resolution; and

WHEREAS, potentially, the following individuals may serve as election judges and each individual meets the requirements to serve as an election judge as specified in Minnesota Statute 204B.19, Subdivision 1-5, Election Judges, Qualifications.

WHEREAS, potentially, the following individuals will serve as election judges and will complete the required training.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA, THAT: The list of persons named herein are hereby appointed as Election Judges for the City of Belle Plaine at the rate of \$15.50 per hour for training, the Primary Election on August 11, 2026, and the General Election on November 3, 2026 and to assist with Absentee Voting.

BE IT FURTHER RESOLVED THAT: In the event of unforeseen circumstances, staff may designate qualified persons as election judges. Only those persons duly qualified and duly trained to serve as an election judge may be elected to serve in this capacity.

<u>Late Name</u>	<u>First Name</u>
Aslakson	Jeanette
Barlage	Carol
Berge	Erica
Cayer	Sterling
Effinger	Jan
Eyrich	Renee
Faunillan	Edsel
Franck	Amy
Fredrich	Kathy
Fuller	Cooper
Gerold	James
Grotberg	Caren
Halloran	Sue
Hein	Tracy
Heitkamp	Mary Gayle
Knutson	Raymond
Koepp	Kathy
Lanphere	Lisa
LaRue	Rena
Latzke	Lori
Lawler	Linda
Lawler	Hope

RESOLUTION 26-076
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Linguist	Sara
Ludden	Bonnie
Mcllvaine	Nancy
Meyenberg	Sarah
Nagel	Cassandra
Noll	Amber
Ollhoff	Betsy
Otto	Todd
Pauly Hunter	Jennifer
Perkins	Charles
Salden	Tyler
Salisbury	Mark
Schmidt	Robert
Schmidt	Tylor
Schmidt	Jenny
Schwichtenberg	Linda
Sink	Angie
Smith Strack	Cynthia
Stacey	Rex
Stich	Jillmarie
Swartout	Kristin
Traxler	LeahRae
Vinkemeier	Bonnie
Volek	Susie
Vycital	Brian
Walsh	Rhonda
Walstad	Brandon
White	Amy
Wiley	Amanda

Amy	Jirik	Election Official/Head Judge
Dawn	Meyer	Election Official

The adoption of the foregoing resolution was duly moved by Councilmember _____, second by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 15, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-077 Rescinding Resolution 26-066 and Authorizing Use of Forfeiture Vehicle for the Police Department.
BACKGROUND/ JUSTIFICATION:	<p>Resolution 26-066 was adopted on June 1, 2026 authorizing the use of a forfeiture vehicle, a 2022 Ford Explorer, by the Community Development Department.</p> <p>Following additional discussion, Police Chief Stier has requested to keep the forfeited vehicle remain with the Police Department for departmental use.</p> <p>If approved, Resolution 26-077 will authorize the use of the 2022 Ford Explorer for use by the Police Department. Community Development Department will retain its current 2014 Toyota RAV4 and defer its budgeted 2026 new vehicle replacement purchase to 2027.</p> <p>The Public Safety Committee reviewed the request at their June 9, 2026, meeting. The Committee reached a consensus to rescind Resolution 26-066 and recommends approval of Resolution 26-077, authorizing the forfeited vehicle to remain with the Police Department for departmental use.</p>
FISCAL IMPACT:	None
ACTION:	Approve Resolution 26-077 Rescinding Resolution 26-066 and Authorizing Use of Forfeiture Vehicle for the Police Department.

**BELLE PLAINE CITY COUNCIL
RESOLUTION 26-077**

**RESCINDING RESOLUTION 26-066 AND AUTHORIZING USE OF FORFEITURE VEHICLE
FOR THE POLICE DEPARTMENT.**

WHEREAS, the City Council adopted Resolution No. 26-066 on June 1, 2026, authorizing the assignment and use of a forfeited 2022 Ford Explorer by the Community Development Department; and

WHEREAS, following further discussion regarding departmental vehicle needs, Police Chief Stier has requested that the forfeited 2022 Ford Explorer remain with the Police Department for departmental use; and

WHEREAS, the Community Development Department has indicated its ability to retain its current 2014 Toyota RAV4 and defer its budgeted 2026 vehicle replacement purchase until 2027; and

WHEREAS, the Public Safety Committee reviewed this request at its June 9, 2026, meeting and recommended rescinding Resolution No. 26-066 and authorizing the forfeited vehicle for use by the Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Belle Plaine, Minnesota:

1. Resolution No. 26-066 is hereby rescinded.
2. The forfeited 2022 Ford Explorer is authorized for use by the Police Department for official City business and departmental operations.
3. The Community Development Department shall retain its current 2014 Toyota RAV4 and defer its planned 2026 vehicle replacement purchase until 2027.
4. City staff are authorized to take all actions necessary to implement this resolution and update vehicle inventory and asset records accordingly.

The adoption of the foregoing Resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against:

Whereupon said Resolution was declared duly passed and adopted.

Dated this ____ day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 16, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-078 Authorize Ordering Part One of the Well Head Protection Plan Update.
BACKGROUND/ JUSTIFICATION:	<p>The City is required to update Part 1 of its Wellhead Protection (WHP) Plan in accordance with Minnesota Department of Health (MDH) requirements. The update will include the City's primary drinking water supply wells, including Wells No. 3, No. 4, and No. 5.</p> <p>As outlined in the attached memorandum from City Engineer Duncan, the proposed work will include delineation of the Wellhead Protection Areas (WHPAs), vulnerability assessments of the wells and aquifer, delineation of the Drinking Water Supply Management Area (DWSMA), and preparation of all required reports and documentation for MDH review and approval. The project will be completed in accordance with Minnesota Rules.</p> <p>Approval of the proposal will authorize the City Engineer to proceed with the work necessary to complete the Part 1 Wellhead Protection Plan update and submit the required documentation to the Minnesota Department of Health for approval.</p>
FISCAL IMPACT:	Included in the 2026 budget.
STAFF RECOMMENDATION:	Approval of Resolution 26-078 Authorize Ordering Part One of the Well Head Protection Plan Update.



Real People. Real Solutions.

MEMORANDUM

Date: May 15, 2026
To: Dawn Meyer – *City Administrator*, City of Belle Plaine
Todd Otto– *Public Works Superintendent*, City of Belle Plaine
From: D. Joseph Duncan II, P.E. – *City Engineer*, Bolton & Menk, Inc.
Subject: Scope and Fee Proposal
Wellhead Protection Plan – Part 1

Project Understanding

This memorandum presents our understanding of the update to Part 1 of the City’s Wellhead Protection Plan (WHP) and the work that will be implemented to meet the objective and goals. This proposal outlines the tasks necessary for delineation of the wellhead protection area (WHPA), well and aquifer vulnerability assessments, and associated reporting requirements commonly required by the Minnesota Department of Health (MDH). We are enlisting the technical expertise of Speros Environmental, specifically Dave Hume and his staff, as he completed the City’s two previous Part 1 plans.

The update to Part 1 of the City’s WHP will include City Wells No. 3, No. 4, and new well No. 5. (Minnesota Well Index [MWI] Unique Nos. 538038, 651697, and 889659). Only these primary wells will be included in the updated groundwater model and objectives noted below. This proposal will meet the requirements for updating Part 1 of the City’s WHP Plan following Minnesota Rules (MR) 4720.5100 to 4720.5590 to obtain approval from the MDH.

The objectives are as follows:

- Assemble the necessary data elements
- Delineate the WHPAs for the City wells
- Conduct Surface Water Contribution Area Delineation (if warranted)
- Delineate the Drinking Water Supply Management Area (DWSMA)
- Conduct well and aquifer vulnerability assessments
- Complete the final report and deliverable requirements
- Conduct / Attend Project meetings

The approach is based on our team’s familiarity with the MDH requirements, and staff who have completed more than 40 Part 1 WHP Plan projects in Minnesota, and conducted hydrogeologic assessments of the Quaternary-age sand and gravel aquifer that the City’s wells are completed in. Spheros has compiled and reviewed the following information, which provided the basis for our Project approach: the MDH Scoping Decision Notice, well logs from the MWI Database, maps from the Minnesota Department of Natural Resources (MDNR) and Minnesota Geological Survey (MGS)



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Scott County Hydrogeologic Atlases, MetroModel (MM2), the groundwater model completed for the previous Amendment, a January 2026 Well Siting Technical Memorandum completed by Spheros (formerly LRE Water), communication with MDH staff, and the previous 2014 Part 1 WHP Plan Amendment completed by the project team.

A successful Part 1 WHP Plan is developed through a comprehensive analysis and evaluation of existing data and new data obtained by performing several distinct tasks. The Team will approach the project by completing the proposed tasks in an efficient and cost-effective manner that addresses the specific aspects of the wellfield and meets the requirements of the MDH and MR 4720.5100 to 4720.5590.

The ultimate goal of the WHP Plan is to ensure that the aquifer utilized by the City is protected for use as a current and future potable water source. The first phase of this process is to delineate the WHPAs. This is accomplished by characterizing the local hydrogeology, developing/updating a site specific conceptual hydrogeologic model, delineating the 1-, 5-, and 10-year times-of-travel (capture zones) used to delineate the WHPAs for all City wells, and assessing the vulnerability of the wells and the aquifer(s) within the delineated DWSMA. The need for a surface water delineation will be evaluated given the source aquifer and vulnerability. Therefore, costs for a conjunctive delineation are included in this proposal.

To begin the WHPA delineation process, initial collection of the data elements that will be outlined in the scoping meeting notes will be completed. Typically, most of this information is available through the public domain.

Using the assembled data, Spheros will make a general evaluation of these criteria and build upon existing information to refine the existing conceptual hydrogeologic model that is specific to the City and surrounding area. Following development of the initial conceptual hydrogeologic model, Spheros will discuss the delineation criteria and the WHPA delineation method with MDH.

The following scope and costs are based on our understanding of the City's current well field and the experience of the project Team completing the previous City WHP Plans, completing the recent 2026 Well Field Expansion Desktop Assessment, and completing WHP Plans for wells completed in Quaternary-age buried sand and gravel aquifers for other communities.

I. **Scope Elements**

The Scope of Services presented herein provide clear assumptions and exclusions associated with the work.

This proposal outlines the tasks necessary for delineation of the wellhead protection area (WHPA), assessment of the well and aquifer vulnerability, and associated reporting requirements commonly required by the MDH.

Task 1: Assemble Data Elements

Our review of the MDH's Scoping Decision Notice and our understanding of the MDH requirements and MODFLOW modeling will allow us to efficiently complete the update. A Determination of Aquifer Properties - Aquifer Test Plan (DAP-ATP), will be required by the

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wellhead rule to document the aquifer transmissivity used in the delineation process. This task includes preparation of the DAP-ATP. No additional aquifer testing is anticipated, but new data may be incorporated compared to the previous 2014 Plan. In addition, reports, maps, hydrogeologic cross sections, publications, and personal communication with City and MDH staff will also provide information. This proposal assumes that no additional cross sections will be needed as part of this Plan.

Task 2: Delineate WHPAs Using MODFLOW

Spheros will plan to update the local-scale numerical flow model that includes the City and was previously created as part of the previous Amendment. This local model will be a recalibrated portion of the MM2 by refining the model grid and updating the model layers in the area of the City with geologic information obtained since the completion of the model during the last plan in 2014.

Spheros will use MODFLOW to simulate the flow field and delineate the WHP Areas. The previous model will be converted from GMS format to Groundwater Vistas, and Groundwater Vistas will be used and will provide the City with a cost-effective, flexible, and appropriate model. Once the model is created, the required time-of-travel zones will be used to determine the WHP Areas for City wells. Pumping rates applied to each well will be based on the maximum daily volume determined from either: 1) the previous 5 years; or, 2) the projected annual pumping over the next 5 years.

Following the initial WHPA delineation from this task, Spheros will calibrate the model and complete the sensitivity analysis as required by the MDH.

The costs associated with modeling in Task 2 assume the aquifer parameters and hydrogeologic information in the existing MODFLOW model are reasonably calibrated and significant changes to the conceptual model and aquifer parameters will not be required. Additionally, it is assumed that MDH will not require the use of MetroModel 3 (MM3), which is a newer version of MM2. If MDH requires MM3 to be used as a starting point for this Amendment, additional effort will be needed to complete Task 2. (Spheros will provide an updated modeling fee for Task 2, if needed.)

Task 3: Conduct Surface Water Contribution Area Delineation (if warranted)

The potential need for a Surface Water Capture Area (SWCA) will be assessed. If needed, it will be delineated based on high vulnerability of the aquifer below surface water features. It is likely that either the DNR's Level-9 Auto-Catchment watershed boundaries or sewersheds will be used to delineate a SWCA, pending communication with MDH.

Task 4: Delineate the DWSMA

Following completion of Tasks 1 through 3, the Team will work with the City and MDH in delineating the boundaries of the DWSMA. The DWSMA includes the surface and subsurface area surrounding the wells and follows the WHPA as closely as possible in accordance with the rules. The boundaries of the DWSMA will be identified using landmarks as defined in the rules.

To simplify the City's management of the resulting DWSMA, particular focus will be on using Minnesota Department of Transportation (MNDOT) road centerlines and quarter section boundaries while also not splitting existing parcels into multiple parts.

Task 5: Assess Well Field and DWSMA Vulnerability

Spheros will assist with the vulnerability assessment within the DWSMA in accordance with MR



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4720.5210. The assessment will follow the MDH’s guidance document, Assessing Well and Aquifer Vulnerability for Wellhead Protection. The assessments will include a review of well construction details to evaluate individual well vulnerability. Spheros will evaluate data from the above tasks to assess the vulnerability of the target aquifers underlying the DWSMA. This will include review of geologic logs, cross sections and maps, and existing groundwater chemistry and any isotopic data.

Task 6: Complete and Assemble Part 1 Update

Following completion of the above tasks, a draft update will be prepared. The draft will include the conceptual hydrogeologic model, model input and the results used to delineate the WHPAs, DWSMA, and well and aquifer vulnerability assessments. After review of the draft, a final report will be prepared which incorporates comments received from the project team, City, and MDH staff. Supporting data files that are project-specific and define aquifer characteristics used in the model will be delivered in ArcGIS format.

Task 7: Project Meetings

The Team is scoping up to three meetings total with two being required by MDH: one for the required pre-delineation meeting with the MDH hydrologist; the second will be an interim meeting with the Team and the MDH to discuss the modeling results and determine if expectations have been met. The assumption is for all meetings with MDH to be held virtually.

II. Schedule

Upon receiving authorization, the Team will initiate the Scope of Services, with an expected completion timeframe of 8 months from the notice to proceed. Delays caused by major changes in the project plans or by circumstances beyond our control may extend the time of completion. This will allow for over half of the Project timeline ahead of the March 2029 deadline for completion of Parts 1 and 2.

III. Fees

Below are the Not-to-Exceed fees associated with the various tasks described above:

Fee Summary	
Task	Cost
1. Assemble Data Elements	\$3,000
2. Delineate WHPAs Using MODFLOW	\$11,500
3. Conduct SWCA Delineation	\$2,300
4. Delineate DWSMA	\$2,200
5. Assess Well and DWSMA Vulnerabilities	\$2,000
6. Complete and Assemble Part 1 Update	\$7,400
7. Project Meetings and Management	\$4,500
Total	\$32,900

**CITY OF BELLE PLAINE
RESOLUTION 26-078**

AUTHORIZE ORDERING PART ONE OF THE WELL HEAD PROTECTION PLAN UPDATE.

WHEREAS, the City of Belle Plaine is required to update Part 1 of its Wellhead Protection Plan in accordance with Minnesota Department of Health requirements and Minnesota Rules; and

WHEREAS, the update will include the City's primary drinking water supply wells, including Well No. 3, Well No. 4, and Well No. 5; and

WHEREAS, the City Council finds that completion of the Wellhead Protection Plan update is necessary to protect the City's drinking water resources and maintain compliance with state requirements.

NOW THEREFORE BE IT ADOPTED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA THAT: It hereby orders the preparation of part one of the Well Head Protection Plan Update.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 15, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Approve Temporary On Sale Liquor License for an Event on September 12, 2026 for Our Lady of the Prairie Church at 200 E. Church Street.
BACKGROUND/ JUSTIFICATION:	<p>The City has received an application for a temporary on-sale liquor license for Our Lady of the Prairie Church event hosted at 200 E. Church Street to be held on September 12, 2026.</p> <p>Conditions of Approval: Submittal of Liability Insurance listing the City as an additional insured.</p>
FISCAL IMPACT:	N/A
STAFF RECOMMENDATION:	Approve Temporary On Sale Liquor License for an Event on September 12, 2026 for Our Lady of the Prairie Church at 200 E. Church Street.

City Council Report
Dorothy Koller
June 2026

Drivers Education

- Two Summer Sessions
 - June = FULL
 - July = Almost full
- Two Behind-the-Wheel vehicles out on a regular basis

Youth Enrichment & Recreation

- Summer Camps
 - Tons of different camps for all the various sports offered

Preschool/Kids Co/ECFE

- Kids Company
 - Summer Registration closed - over 190 children registered
- Preschool registration for 2026-27 is great

Adult Rec/Enrichment/Family

- Raise The Bar is continuing with strong energy.
- BPXC Summer Training
- Adult Trips

- Online Classes

Agency Activity Summary

Ridgeview Ambulance Service

Agency: Ridgeview Ambulance Service | ePCR Branch: 301, 302, 305 | Service Date: Last Month

Total Number of ePCRs: 122

Total Number of Incidents: 117

By Branch

301 BELLE PLAINE = 65

305 JORDAN = 57

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	96	78.7%	Dead Prior To Arrival	N/A	N/A
Treated / Transferred Care	N/A	N/A	Dead After Arrival	1	0.8%
Treated/No Transport (AMA)	2	1.6%	Treat/Transported by Private Veh.	2	1.6%
Treated / No Transport (Per Protocol)	2	1.6%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	N/A	N/A
No Transport / Refused Care	2	1.6%	No Patient Found	N/A	N/A
Cancelled	17	13.9%			
<i>Left Blank</i>	N/A	N/A			

Unit Disposition (ePCR Data Only)

Description	#	%
Cancelled Prior to Arrival at Scene	12	9.8%
Cancelled on Scene	3	2.5%
No Patient Contact	2	1.6%
Patient Contact Made	105	86.1%
<i>Left Blank</i>	0	0.0%
<i>Total</i>	122	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Not Applicable	7	5.7%
Patient Evaluated and Care Provided	103	84.4%
Patient Evaluated and Refused Care	1	0.8%
Patient Refused Evaluation/Care	1	0.8%
<i>Left Blank</i>	10	8.2%
<i>Total</i>	122	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Assumed Primary Care from Another EMS Crew	1	0.8%
Back in Service, Care/Support Services Refused	2	1.6%
Initiated Primary Care and Transferred to Another EMS Crew	1	0.8%
Initiated and Continued Primary Care	101	82.8%
<i>Left Blank</i>	17	13.9%
<i>Total</i>	122	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
No Transport	2	1.6%
Not Applicable	5	4.1%
Patient Refused Transport	7	5.7%
Transport by This EMS Unit (This Crew Only)	96	78.7%
<i>Left Blank</i>	12	9.8%
<i>Total</i>	122	100.0%

Run Type	#	%		#	%
Emergency Runs	121	99.2%	Non-Emergency Runs	1	0.8%
Stand By	4	3.3%	Stand By	N/A	N/A
Mutual Aid	1	0.8%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref_Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref_Care	Assist	Other	No Pat. Found
100	20	16	0	0	1	0	3	0	0	0	0	0	0	0
1001	1	1	0	0	0	0	0	0	0	0	0	0	0	0
1100	6	4	0	0	0	0	2	0	0	0	0	0	0	0
1200	86	69	0	2	1	0	10	0	1	2	1	0	0	0
1500	1	0	0	0	0	0	1	0	0	0	0	0	0	0
200	1	1	0	0	0	0	0	0	0	0	0	0	0	0
2100	2	1	0	0	0	0	0	0	0	0	1	0	0	0
600	1	1	0	0	0	0	0	0	0	0	0	0	0	0
700	3	2	0	0	0	0	1	0	0	0	0	0	0	0
900	1	1	0	0	0	0	0	0	0	0	0	0	0	0
Total	122	96	0	2	2	0	17	0	1	2	2	0	0	0

Runs by Service Level (ePCR Data Only)

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	14	11.5%	BLS	29	23.8%
ALS	108	88.5%	ALS1	89	73.0%
SCT	N/A	N/A	ALS2	4	3.3%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	31	25.4%	89	73.0%	4	3.3%	N/A	N/A	N/A	N/A	124	101.6%

Runs by Primary PI (ePCR Data Only)

Description	#	%
Abdominal Pain	1	0.8%
Alt. Level Conscious	5	4.1%
Anxiety	5	4.1%
Back Pain (No Trauma)	5	4.1%
Behavioral Disorder	9	7.4%
Bowel Obstruction	1	0.8%
CVA/Stroke	4	3.3%
Cardiac Arrest	2	1.6%
Cardiac Rhythm Disturbance	1	0.8%
Cardiac Symptoms	3	2.5%
Chest Pain	3	2.5%
Cough, unspecified	1	0.8%
DVT - Unspecified	1	0.8%
Dyspnea - SOB	6	4.9%
ETOH - Abuse	1	0.8%
ETOH - Use	2	1.6%

Elevated Temp/Fever	1	0.8%
Failure to Thrive - Adult (Suspected)	1	0.8%
Flu Symptoms	1	0.8%
GI -Diarrhea	1	0.8%
Headache (No Trauma)	1	0.8%
Hyperglycemia	4	3.3%
Medication Reaction	1	0.8%
Nose Bleed	1	0.8%
Pain, chronic	2	1.6%
Pneumonia Symptoms	1	0.8%
Post-Op Complication	2	1.6%
Psychiatric Emerg.	1	0.8%
Seizure	2	1.6%
Sepsis (Suspected)	2	1.6%
Syncope/Fainting	2	1.6%
Trauma Injury	23	18.9%
Unconscious	1	0.8%
Unknown Medical	2	1.6%
Weakness	6	4.9%
<i>Left Blank</i>	17	13.9%
<i>Total</i>	122	100.0%

Runs by Dispatch (EMD) Code

Description	#	%
01C Abdominal Pain / Problems	1	0.8%
04C Assault / Sexual Assault	3	2.5%
05A Back Pain (Non Traumatic or Non Recent Trauma)	2	1.6%
05D Back Pain (Non Traumatic or Non Recent Trauma)	1	0.8%
06D Breathing Problems	10	8.2%
09D Cardiac or Respiratory Arrest / Death	2	1.6%
10D Chest Pain	7	5.7%
12D Convulsions / Seizures	2	1.6%
13D Diabetic Problems	1	0.8%
17D Falls	8	6.6%
18D Headache	1	0.8%
19D Heart Problems / AICD	2	1.6%
21A Hemorrhage / Lacerations	1	0.8%
21D Hemorrhage / Lacerations	1	0.8%
23C Overdose / Poisoning / Ingestion	1	0.8%
23D Overdose / Poisoning / Ingestion	1	0.8%
25A Psychiatric / Abnormal Behavior / Suicide Attempt	4	3.3%
25C Psychiatric / Abnormal Behavior / Suicide Attempt	10	8.2%
25D Psychiatric / Abnormal Behavior / Suicide Attempt	1	0.8%
26A Sick Person (Specific Diagnosis)	6	4.9%
26D Sick Person (Specific Diagnosis)	19	15.6%
28D Stroke (CVA)	4	3.3%
29D Traffic / Transportation Accidents	12	9.8%
30A Traumatic Injuries (Specific)	1	0.8%
30D Traumatic Injuries (Specific)	4	3.3%
31C Unconscious / Fainting (Near)	1	0.8%
31D Unconscious / Fainting (Near)	8	6.6%
32C Unknown Problem (Person Down)	1	0.8%
32D Unknown Problem (Person Down)	1	0.8%
85C Standby	2	1.6%
86D Medical Alarm	4	3.3%
Left Blank	0	0.0%
Total	122	100.0%

Transport From (Category)

	#	%
Home / Residence	61	50.0%
Res. Custodial Facility	2	1.6%
Site of Transfer	1	0.8%
Res. Custodial Facility - Nursing Home	3	2.5%
Religious Institution	1	0.8%
Private Commercial Establishment	3	2.5%
Facility - Health Care Provider Office	1	0.8%
Facility - Urgent Care	1	0.8%
Public Building	1	0.8%
Recreation / Sport	4	3.3%
Farm - Residence / Buildings	2	1.6%
Street / Hwy	11	9.0%
Res. Custodial Facility - Assisted Living	19	15.6%
--Left Blank--	12	9.8%
<i>Total</i>	122	100.0%

Transport From (Facility) (ePCR Data Only)

	#	%
--Left Blank--	96	78.7%
Oak Terrace Senior Living - Jordan	8	6.6%
Hope Residence	8	6.6%
Kingsway Belle Plaine	4	3.3%
Belle Plaine Lutheran Home	3	2.5%
Ridgeview Clinic - Belle Plaine	2	1.6%
Valleyview of Jordan	1	0.8%
<i>Total</i>	122	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	#	%
St. Francis Regional Medical Center	48	39.3%
Ridgeview Medical Center	27	22.1%
--Left Blank--	26	21.3%
Mayo Clinic Health System - New Prague	7	5.7%
Two Twelve Medical Center	6	4.9%
Children's Health Care - Minneapolis	2	1.6%
Southdale Hospital MHF	2	1.6%
Methodist Hospital - SLP	2	1.6%
Abbott Northwestern Hospital	1	0.8%
Mayo Clinic Health System - Mankato	1	0.8%
<i>Total</i>	122	100.0%

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 05/01/2026 AND 05/31/2026; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 2	5/5/2026	ALS	17:37:11	17:53:37	00:16:26	6266	26-006096	<None>
Code 2	5/13/2026	BLS	14:43:20	14:59:23	00:16:03	6703	26-006521	<None>
Code 2	5/13/2026	BLS	18:58:47	00:00:00	N/A	6718	26-006535	<None>
Code 2	5/13/2026	BLS	18:59:41	00:00:00	N/A	6719	26-006535	<None>
Code 2	5/13/2026	BLS	13:08:33	13:17:07	00:08:34	6697	26-006516	<None>
Code 2	5/15/2026	ALS	16:01:58	16:10:03	00:08:05	6820	26-006634	<None>
Code 2	5/18/2026	BLS	01:50:33	01:56:57	00:06:23	6943	26-006754	<None>
Code 2	5/18/2026	BLS	08:54:57	09:02:31	00:07:34	6957	26-006768	<None>
Code 2	5/22/2026	ALS	11:41:40	11:47:43	00:06:03	7172	26-006976	<None>

Total Calls for Code 2: 9

Average Response Time: 00:07:41

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	5/23/2026	ALS	06:54:53	07:00:11	00:05:17	7209	26-007013	<None>
Code 3	5/23/2026	ALS	07:47:06	08:13:42	00:26:36	7210	26-007014	<None>
Code 3	5/23/2026	ALS	07:49:33	08:08:57	00:19:24	7211	26-007014	<None>
Code 3	5/23/2026	ALS	16:43:01	16:46:47	00:03:46	7230	26-007033	<None>
Code 3	5/23/2026	ALS	18:33:58	00:00:00	N/A	7236	26-007039	<None>
Code 3	5/26/2026	ALS	16:37:42	16:52:24	00:14:42	7391	26-007193	<None>
Code 3	5/27/2026	ALS	05:31:32	05:40:02	00:08:30	7414	26-007216	<None>
Code 3	5/27/2026	ALS	09:42:23	09:52:20	00:09:57	7425	26-007227	<None>
Code 3	5/29/2026	ALS	11:52:04	11:57:29	00:05:25	7550	26-007346	<None>
Code 3	5/29/2026	ALS	12:45:42	13:08:15	00:22:32	7554	26-007350	<None>
Code 3	5/29/2026	ALS	12:49:19	00:00:00	N/A	7555	26-007350	<None>
Code 3	5/29/2026	ALS	12:51:57	00:00:00	N/A	7556	26-007350	<None>
Code 3	5/30/2026	ALS	20:28:57	20:34:15	00:05:17	7620	26-007412	<None>
Code 3	5/31/2026	ALS	15:10:12	15:15:17	00:05:04	7660	26-007452	<None>
Code 3	5/21/2026	ALS	14:53:11	14:53:11	00:00:00	7126	26-006930	<None>
Code 3	5/21/2026	ALS	15:29:05	00:00:00	N/A	7129	26-006934	<None>
Code 3	5/18/2026	ALS	10:23:20	00:00:00	N/A	6962	26-006773	<None>
Code 3	5/18/2026	ALS	16:06:15	16:11:50	00:05:35	6983	26-006794	<None>
Code 3	5/18/2026	ALS	20:31:27	20:37:47	00:06:20	6999	26-006809	<None>
Code 3	5/19/2026	ALS	10:18:22	10:24:03	00:05:41	7010	26-006820	<None>
Code 3	5/20/2026	ALS	12:30:35	12:48:46	00:18:11	7072	26-006881	<None>
Code 3	5/21/2026	ALS	14:21:56	14:28:20	00:06:23	7121	26-006930	<None>
Code 3	5/21/2026	ALS	14:26:37	00:00:00	N/A	7122	26-006930	<None>
Code 3	5/21/2026	ALS	14:27:19	00:00:00	N/A	7123	26-006930	<None>
Code 3	5/17/2026	ALS	16:41:48	16:46:55	00:05:06	6927	26-006738	<None>
Code 3	5/17/2026	ALS	20:59:33	21:03:46	00:04:13	6939	26-006750	<None>
Code 3	5/13/2026	ALS	14:40:48	15:06:28	00:25:40	6702	26-006521	<None>
Code 3	5/14/2026	ALS	20:15:03	20:30:50	00:15:47	6789	26-006604	<None>

Response Times by Priority

Using Call Started Time

Date IS BETWEEN 05/01/2026 AND 05/31/2026; AND Response Zone IS Belle Plain City

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Code 3	5/14/2026	ALS	20:32:34	20:44:53	00:12:19	6792	26-006604	<None>
Code 3	5/9/2026	ALS	13:57:06	14:01:02	00:03:56	6468	26-006294	<None>
Code 3	5/10/2026	ALS	06:20:20	06:24:20	00:04:00	6503	26-006329	<None>
Code 3	5/11/2026	ALS	06:10:35	06:16:43	00:06:08	6554	26-006377	<None>
Code 3	5/11/2026	ALS	10:07:47	10:14:52	00:07:04	6560	26-006383	<None>
Code 3	5/12/2026	ALS	06:23:12	06:30:06	00:06:54	6613	26-006436	<None>
Code 3	5/12/2026	ALS	12:05:25	12:13:08	00:07:43	6629	26-006450	<None>
Code 3	5/12/2026	ALS	15:18:57	15:25:44	00:06:47	6642	26-006463	<None>
Code 3	5/12/2026	ALS	23:51:10	23:54:58	00:03:48	6667	26-006487	<None>
Code 3	5/13/2026	ALS	00:10:20	00:00:00	N/A	6669	26-006489	<None>
Code 3	5/13/2026	ALS	00:11:13	00:25:53	00:14:40	6670	26-006489	<None>
Code 3	5/13/2026	ALS	11:26:53	11:32:17	00:05:24	6692	26-006511	<None>
Code 3	5/1/2026	ALS	08:11:45	08:19:01	00:07:16	6046	26-005879	<None>
Code 3	5/1/2026	ALS	08:32:39	08:59:52	00:27:13	6048	26-005881	<None>
Code 3	5/1/2026	ALS	08:36:48	00:00:00	N/A	6050	26-005881	<None>
Code 3	5/2/2026	ALS	09:54:39	10:01:21	00:06:41	6094	26-005925	<None>
Code 3	5/2/2026	ALS	19:14:27	19:25:55	00:11:28	6120	26-005951	<None>
Code 3	5/3/2026	ALS	10:31:59	10:36:54	00:04:55	6141	26-005972	<None>
Code 3	5/3/2026	ALS	23:57:11	00:03:50	00:06:38	6170	26-006000	<None>
Code 3	5/4/2026	ALS	06:25:00	06:41:16	00:16:15	6179	26-006009	<None>
Code 3	5/4/2026	ALS	12:54:16	12:57:28	00:03:12	6204	26-006034	<None>
Code 3	5/5/2026	ALS	17:01:35	17:06:00	00:04:25	6264	26-006094	<None>

Total Calls for Code 3: 50

Average Response Time: 00:07:43

Dispatch Priority	Date	Call Type	Started Time	At Scene	Response Time	Run #	Incident #	Late Reason
Downgraded	5/21/2026	ALS	14:47:28	00:00:00	N/A	7125	26-006930	<None>

Total Calls for Downgraded: 1

Average Response Time: 00:00:00

Grand Total Calls: 60

Total Average Response Time: 00:07:35



Belle Plaine Police Department

420 E Main St., PO Box 129, Belle Plaine, MN 56011

Terry M. Stier ~ Chief of Police

Office: 952-873-4307 Fax: 952-873-3850

DATE: June 9, 2026
TO: Mayor and Council
RE: Monthly Police Report

For the month of May, your Police Department handled **16** reported criminal cases, resulting in **26** offenses, wrote **320** traffic citations and warnings and recorded **844** calls for service.

- 05-02-26 Officers stopped at the 8U Softball Tournament held at Oakcrest Elementary.
- 05-02-26 Officers attended the Prom Grand March held at Belle Plaine High school.
- 05-03-26 Officers attended a girls' softball tournament held at Oakcrest Elementary.
- 05-05-26 Chief Stier attended a fundraiser luncheon for the Minnesota Chiefs of Police Foundation.
- 05-06-26 Officers visited with residents at Spero Senior Living where they had their end of season pool league party.
- 05-07-26 Officer Guralnik taught DARE to the 8th Grade Class.
- 05-08-26 Officers provided traffic control during the 5K Run at Oakcrest Elementary.
- 05-09-26 Officers provided traffic control during the SWATT Run Event at Heritage Square Park.
- 05-12-26 Officers attended the Belle Plaine High School Baseball Game at Tiger Park.
- 05-14-26 Officer Guralnik held a DARE Graduation for the 8th Grade Class.
- 05-20-26 Officers observed 2 boys playing basketball in a driveway and joined them for a game.
- 05-21-26 Chief Stier attended a Minnesota Chiefs of Police Association meeting in New Brighton.
- 05-22-26 Chief Stier met Jeff Potts, Minnesota Chiefs of Police Executive Director to discuss upcoming priorities.
- 05-22-26 Officers attended 5th Grade History Day held at Court Square Park.
- 05-25-26 Officers attended the Memorial Day Event held at Veterans Memorial Park.

- 05-26-26 Chief Stier, Sgt. Vycital, and Sgt. Wiger held a meeting at the fire department to discuss drone technology, implementation and policy review.
- 05-26-26 Chief Stier completed the Minnesota Chiefs of Police Association Mentorship Training Program.
- 05-26-26 Chief Stier completed Safe Assure Training.
- 05-27-26 Chief Stier met with Adam Block, MN DNR Boating Law Administrator and Retired Minnesota State Trooper, Joe Dellwo to discuss changes in law enforcement.
- 05-27-26 Chief Stier attended a scholarship presentation for Law Enforcement Opportunities Scholarships (LEO) at the Mall of America.
- 05-27-26 Chief Stier attended a retirement celebration for Tanya Schwartz, Burnsville Police Chief.
- 05-27-26 Chief Stier and Officers attended the All Wheel Wednesday Event.
- 05-28-26 Officers attended the 6th Grade Graduation at Oakcrest Elementary.
- 05-28-26 Chief Stier attended a Minnesota Chiefs of Police Association Conference Committee via TEAMS.
- 05-29-26 Officers attended a Belle Plaine Baseball Game at Tiger Park and visited with fans
- 05-30-26 Officers attended the Summer Kick Off Party held at Heritage Square Park.

BELLE PLAINE POLICE DEPARTMENT – MONTHLY STATISTICS-2026

CRIMINAL ACTIVITY	APRIL TOTAL	MAY TOTAL	YEAR TO DATE TOTAL
Alcohol Offenses	1	1	2
Assault	0	2	9
Burglary	0	0	0
Criminal Sexual Conduct	0	1	1
Criminal Fire	0	0	0
Damage to Property	1	1	3
Disorderly Conduct	1	0	1
Driving While Intoxicated	2	2	18
Drug Offenses	0	0	1
Family Offenses	1	1	2
Forgery/Fraud	0	0	3
Harassment/Harassing Calls	0	0	0
Obstruction	0	0	4
Stolen Motor Vehicle/Tampering	0	0	1
Theft	0	4	11
All Others	4	4	22
TOTAL	10	16	78

May Clearance Numbers Include:

A total of 16 separate cases resulting in 26 offenses

Cases cleared by arrest	9	12
Cases cleared by exception	0	2
Cases are currently inactive	0	0
Cases are currently active	1	1
Unfounded	0	1
	10	16

May Percent Cleared : **90.00%**

94.00%

<i>NON-CRIMINAL ACTIVITY</i>	<i>APRIL</i>	<i>MAY</i>	<i>YEAR TO DATE</i>
	<i>TOTAL</i>	<i>TOTAL</i>	<i>TOTAL</i>
Alarms	10	7	46
Animal Complaints	23	19	72
Assist Other Departments	38	43	190
Background/Record Checks	102	95	283
Assist Public	41	40	202
Civil Disputes	12	8	45
Domestics – not physical	8	2	16
Community Engagement	16	22	88
Lost/Found	13	8	43
Handgun Permits	5	4	47
Juvenile/Mischief	8	11	45
Medical Assists	35	40	174
Noise Complaints	2	3	14
Ordinance Violations	1	10	39
Patrol Checklist	124	104	677
Predatory Offender Checks	11	1	21
Motor Vehicle Accidents	2	6	26
Suspicion	32	44	177
Traffic Complaints	10	21	65
Vehicle Lockouts	5	4	23
Citations/Warnings	236	320	1138
Warrants	0	0	5
All Others	21	16	85
TOTAL	755	828	3521

ACTIVITY BY QUADRANT #	QUADRANT LOCATION DESCRIPTION	APRIL	MAY	YEAR TO DATE
		TOTAL	TOTAL	TOTAL
101	NW quadrant located N of Main Street	54	49	316
201	NE quadrant located N of Main Street	281	304	1170
301	SW quadrant located N of Hwy. 169	119	115	612
302	SW quadrant located S of Hwy. 169	11	13	58
401	SE quadrant located N of Hwy. 169	71	80	366
402	SE quadrant located S of Hwy 169	191	238	923
202	Outside City Limits (Assists to other Depts.)	38	45	154
TOTAL		765	844	3599

Total calls for service in the city limits alone, amount to **95.00%** **95.00%**

Total calls to assist other departments, outside of city limits, amount to **5.00%** **5.00%**

<i>CITATIONS & WARNINGS</i>	<i>APRIL TOTAL</i>	<i>MAY TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
DAR/DAC/DAS	3	9	25
Expired Registration	1	1	12
Speed	16	22	78
Stop Sign	2	3	8
No Insurance	4	4	11
Snowbird/Street Cleaning	0	3	16
Other Citations	11	13	38
Written Warnings	199	265	950
TOTAL	236	320	1138

<i>SOURCE OF CALLS FOR SERVICE</i>	<i>APRIL TOTAL</i>	<i>MAY TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Telephone (non-emergency)	112	120	501
Officer Initiated	429	518	2205
Dispatch/911	93	88	422
In Person	27	21	147
Mail/Fax	104	97	324
Officer at Scene	0	0	0
TOTAL	765	844	3599

<i>CRIMES COMMITTED BY</i>	<i>APRIL TOTAL</i>	<i>MAY TOTAL</i>	<i>YEAR TO DATE TOTAL</i>
Adults	8	13	60
Juveniles	1	2	12
Unknown	1	1	6
TOTAL	10	16	78

APRIL ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	33	34	23	90
Monday	52	27	16	95
Tuesday	67	31	22	120
Wednesday	96	55	18	169
Thursday	62	44	18	124
Friday	41	25	17	83
Saturday	34	33	17	84
TOTAL	385	249	131	765

Percent of total calls for service between the hours of 7 AM – 3 PM was **50.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **33.00%**

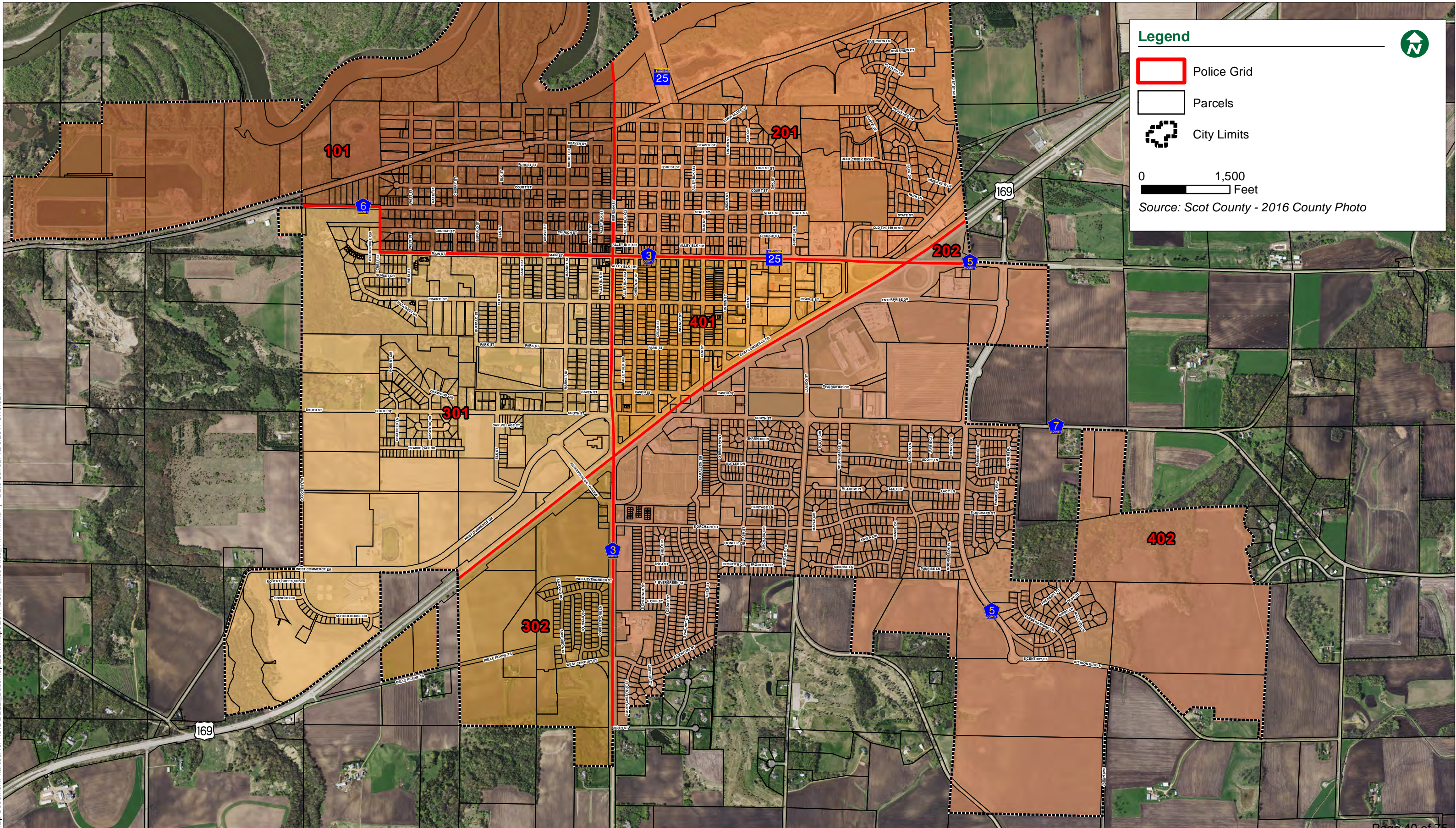
Percent of total calls for service between the hours of 11 PM – 7 AM was **17.00%**

MAY ACTIVITY REPORT BY TIME AND DAY	7:00 AM TO 3:00 PM	3:00 PM TO 11:00 PM	11:00 PM TO 7:00 AM	DAILY TOTAL
Sunday	35	24	38	97
Monday	48	54	12	114
Tuesday	54	53	17	124
Wednesday	67	38	13	118
Thursday	43	38	25	106
Friday	64	65	33	162
Saturday	28	61	34	123
TOTAL	339	333	172	844

Percent of total calls for service between the hours of 7 AM – 3 PM was **40.00%**

Percent of total calls for service between the hours of 3 PM – 11 PM was **40.00%**

Percent of total calls for service between the hours of 11 PM – 7 AM was **20.00%**



Legend

- Police Grid
- Parcels
- City Limits

0 1,500 Feet

Source: Scot County - 2016 County Photo

Map Document: \\arcserver1\GIS\BELL_Basemap\ESRI\Maps\2017\Bell_PoliceGrids_11x17.mxd | Date Saved: 12/8/2017 3:16:32 PM



To: Mayor James Evans, City Council Members, City Administrator, and Rural Farm Fire
 From: Tim Hentges Chief 2
 Re: Monthly Report

Date 06-3-2026

	May 2026 Calls	2026 YTD	2025 YTD Comparison
City Fires	27	76	59
Rural Fires	12	47	45
Mutual Aid	3	5	15
Total Fire Calls	42	128	119

1. Accident (C)
2. Gas Hazard (C)
3. Gas Hazard (C)
4. Fire Alarm (C)
5. Medical (F) Belle Plaine Township
6. Accident (F) Hancock Township
7. Medical (F) Blakeley Township
8. Mutual Aid (C)
9. Structure Fire (F) Blakeley Township
10. Fire Alarm (C)
11. Mutual Aid (C)
12. Accident (F) Faxon Township
13. Medical (F) San Francisco Township
14. Medical (C)
15. Medical (C)
16. Accident (F) Belle Plaine Township
17. Medical (C)
18. Medical (C)
19. Power lines (F) San Francisco Township
20. Medical (C)
21. Medical (F) San Francisco Township
22. Medical (C)
23. Smoke Alarm (C)
24. Smoke Alarm (C)
25. Accident (C)
26. Medical (C)

- 27. Medical (F) Belle Plaine Township
- 28. Medical (C)
- 29. Medical (C)
- 30. Medical (C)
- 31. Medical (F) Faxon Township
- 32. Medical (C)
- 33. Medical (C)
- 34. Vehicle Fire (C)
- 35. Medical (C)
- 36. Medical (F) Blakeley Township
- 37. Medical (C)
- 38. Medical (C)
- 39. Mutual Aid (C)
- 40. Fire Alarm (C)
- 41. Brush Fire (C)
- 42. Medical (C)

The Fire Department did pump training this month and a joint training with Jordan fire on relay pumping this

Respectfully Submitted,

Tim Hentges
Assistant Fire Chief



MEMORANDUM

DATE:	June 15, 2026
TO:	Honorable Mayor Evans, Members of the City Council, & Administrator Meyer
FROM:	Cynthia Smith Strack, Community Development Director
RE:	Community Development Monthly Report to the City Council

ECONOMIC DEVELOPMENT UPDATES

The EDA met on June 8th. The EDA discussed mobile food units, received updates on a business survey and potential first time home buyer program and shared information on community values.

OTHER ECONOMIC DEVELOPMENT ITEMS:

- Attend Chamber networking and board meeting.
- Zoning information/assistance to five commercial entities
- Attend leadership class.
- Compile information for Scott County Housing and Commercial/Industrial Studies
- Discussions with residential developers

PLANNING COMMISSION UPDATES

The Planning Commission met on June 8th to discuss various comprehensive plan update items.

OTHER PLANNING ITEMS:

- 2050 Comprehensive Plan update
- Public engagement tool development
- Code review (zoning) assistance for building/zoning permits
- City communications

DESIGN COMMITTEE

The Design Committee will meet on June 22nd.

BUILDING OFFICIAL ACTIVITIES

- 16 On-site/in office consultations with property owners & contractors to discuss building options/permit questions.

INSPECTIONS	Commercial	Residential
Building	29	85
Rental		5
Zoning		12
Code Enforcement		33
TOTAL	164	

BUILDING & ZONING PERMITS PROCESSED

- **2- Commercial Building –**
 Existing – 113 Meridian Street North, 900 South Street East
 New Build –
- **0 - Commercial Plumbing –**
 Existing –
 New Build -
- **0 - Commercial Mechanical –**
 Existing-
 New Build-
- **0 - New House –**
- **3 - Deck –** 712 Heritage Lane, 525 Cedar Street North, 904 Kayla Circle
- **0 - Accessory Structure –**
- **5 - Remodel/Building/Pool –** 424 Main Street West, 988 Farmers Ridge Trail, 933 Orchard Street East, 944 Farmers Ridge Trail, 812 Green Acre Court
- **1 - Finish Basement –** 1173 Farmers Lane
- **5 - Re-roof –** 947 Park Drive, 540 Church Street East, 216 Elk Street South, 701 Forest Street West Unit #29, 320 Cedar Street South
- **2 - Re-side –** 945 Scott Lane, 701 Forest Street West Unit #29

- **2 - Re-window/Re-door** – 311 Walnut Street North, 701 Forest Street West Unit #29
- **0 - Demolition** -
- **5 - Fence** – 400 Prairie Street East, 1172 Farmers Lane, 311 Enterprise Drive East, 311 Walnut Street North, 220 Century Street East
- **3 - Shed** – 913 Kayla Circle, 617 Elk Street South, 1393 Robert Creek Curve
- **2 – Sidewalk/Slab** – 400 State Street East, 988 Farmers Ridge Trail
- **0 - Sign** –
- **0 - Chickens** –

BUILDING PERMIT TREND DATA THROUGH MAY 2026

(The following data does not represent all permits issued.)

Permit Type	May-24	YTD 24	May-25	YTD 25	May-26	YTD 26
New Houses	0	4	1	7	0	1
Remodel/Additions/Pool	3	15	4	29	5	20
Basement Finish	0	7	0	6	1	7
Deck	4	8	4	8	3	7
Accessory Structure	0	0	0	1	0	0
Re-window	1	12	3	16	2	9
Re-roof	1	12	3	9	5	10
Re-side	2	6	2	4	2	6
Demolition	0	1	0	1	0	0
Zoning (Fence/Shed/Sign/Hens/Sidewalk)	5	24	4	13	10	19
Commercial	16	27	9	46	2	9
TOTAL	32	116	30	140	30	88

06/11/26
11:41:24

CITY OF BELLE PLAINE
Claim Approval Signature Page
For the Accounting Period: 6 / 26

Page: 21 of 21
Report ID: AP100A

We have examined the entries listed on the foregoing register and except for those not allowed as shown on the register; such entries are hereby approved in the total amount of \$464,285.03 (four hundred sixty-four thousand two hundred eighty-five dollars and three cents).

Dated this 15th of June, 2026.

Approved by the governing Council of the City of Belle Plaine.

06/11/26
11:41:24

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 6/26
For Pay Date: 06/11/26

Page: 1 of 21
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17231		1090 A.H. HERMEL COMPANY	4,885.95								
	1119813	06/03/26 AC: CONCESSIONS	4,885.95			101		451240	254000		10010
17290		1090 A.H. HERMEL COMPANY	2,689.97								
	1121146	06/10/26 AC: CONCESSIONS	2,689.97			101		451240	254000		10010
		Total for Vendor:	7,575.92								
17232		2942 ADVANCED POWER SERVICES INC	2,532.00								
	8117	06/08/26 ADM: GENERATOR MAINT.	537.60			101		413200	401000		10010
	8117	06/08/26 GEN: GENERATOR MAINT.	230.40			101		411100	401000		10010
	8117	06/08/26 PD: GENERATOR MAINT.	355.60			101		421100	401000		10010
	8117	06/08/26 AMB: GENERATOR MAINT.	152.40			101		422700	401000		10010
	8117	06/08/26 PW: GENERATOR MAINT.	768.00*			101		431210	401000		10010
	8117	06/08/26 FD: GENERATOR MAINT.	488.00			101		422100	401000		10010
		Total for Vendor:	2,532.00								
17187		30 AG PARTNERS	576.56								
	7001	5/26 05/31/26 FD: EQUIPMENT	576.56			101		422100	221000		10010
17233		30 AG PARTNERS	6,498.29								
	1431	5/26 05/31/26 PD: REPAIRS/MAINTENANCE	32.98*			101		421100	407000		10010
	1431	5/26 05/31/26 ADM: BUILDING MAINTENANCE	8.99			101		413200	401000		10010
	1431	5/26 05/31/26 PW: GENERAL SUPPLIES	157.36			101		431210	208000		10010
	1431	5/26 05/31/26 PW: REPAIRS/MAINTENANCE	89.98			101		431210	407000		10010
	1431	5/26 05/31/26 PW: STREET/ALLEY REPAIR	104.97			101		431210	407200		10010
	1431	5/26 05/31/26 PRK: GENERAL SUPPLIES	22.99			101		452020	208000		10010
	1431	5/26 05/31/26 PRK: FERTILIZER/SPRAY	1,139.85			101		452020	406500		10010
	1431	5/26 05/31/26 PRK: REPAIRS/MAINTENANCE	80.49			101		452020	407000		10010
	1431	5/26 05/31/26 LIB: REPAIRS/MAINTENANCE	17.98			101		455010	407000		10010
	1431	5/26 05/31/26 SWR: GENERAL SUPPLIES	70.16			603		432500	208000		10010
	1431	5/26 05/31/26 WTR: GENERAL SUPPLIES	124.95			604		432570	208000		10010
	1431	5/26 05/31/26 AC: REPAIRS/MAINTENANCE	52.11			101		451240	407000		10010
	1431	5/26 05/31/26 HP: REPAIRS/MAINTENANCE	61.98			101		450100	402000		10010
	1431	5/26 05/31/26 REC: GENERAL SUPPLIES	58.55			101		451000	208000		10010
	1431	5/26 05/31/26 REF: TREE MANAGEMENT	224.95			101		461020	409000		10010
	1431	5/26 05/31/26 PRK: PLANTS/LANDSCAPING	4,250.00			101		452020	406505		10010
		Total for Vendor:	7,074.85								

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CITY OF BELLE PLAINE
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17188		27 BELLE PLAINE BLOCK & TILE	5.00								
	0128899-IN	05/26/26 PRK: CENTURY PRK MAINT.	5.00			101		452020	407000		10010
		Total for Vendor:	5.00								
17189		4043 BENCHMARK CONCRETE RAISING	700.00								
	1230 06/01/26	PRK: PICKLEBALL COURT MAINT.	700.00			101		452020	407000		10010
		Total for Vendor:	700.00								
17190		3174 BLAKELEY TOWNSHIP	386.46								
	05/26 06/01/26	PW: 5/26 OAKCREST GRADING	386.46			101		431210	407200		10010
		Total for Vendor:	386.46								
17191		616 BOLTON & MENK, INC	67,671.95								
	0395969 05/26/26	ADM: ENGINEERING	67,671.95*			101		413200	303000		10010
17192		616 BOLTON & MENK, INC	12,340.00								
	0396177 05/26/26	SWR: WWTF IMPROVEMENTS	12,340.00*			603		432500	303000	26603	10010
17193		616 BOLTON & MENK, INC	5,716.50								
	0396175 05/26/26	WTR: WELL NO 5 ENGINEERING	5,716.50*			604		495462	303000		10010
17234		616 BOLTON & MENK, INC	2,557.50								
	0397014 06/09/26	PW: ARCGIS MAPPING	639.38			101		431210	575000		10010
	0397014 06/09/26	SWR: ARCGIS MAPPING	639.38			603		432500	575000		10010
	0397014 06/09/26	WTR: ARCGIS MAPPING	639.37			604		432570	575000		10010
	0397014 06/09/26	CD: ARCGIS MAPPING	639.37			101		460505	575000		10010
17235		616 BOLTON & MENK, INC	1,887.50								
	0396051 05/27/26	HP: STRUCTURAL EVALUATION	1,887.50			101		450100	402000		10010
		Total for Vendor:	90,173.45								
17194		2804 BSN SPORTS LLC	651.93								
	934205090 05/21/26	REC: BASEBALL EQUIPMENT	651.93			101		451000	208000		10010

06/11/26
11:41:24

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 6/26
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17236	934216788	2804 BSN SPORTS LLC 05/23/26 REC: UNIFORM ALLOWANCE	3,564.22 3,564.22			101		451000	217000		10010
17237	934252642	2804 BSN SPORTS LLC 05/29/26 PRK: BASKETBALL NETS	56.26 56.26			101		452020	407000		10010
17238	934281253	2804 BSN SPORTS LLC 06/03/26 AC: UNIFORM ALLOWANCE	2,685.12 2,685.12			101		451240	217000		10010
		Total for Vendor:	6,957.53								
17195		4009 BUSINESS ESSENTIALS	163.75								
	WO-1394287	05/29/26 GEN: SUPPLIES	68.58			101		411100	208000		10010
	WO-1394287	05/29/26 ADM: SUPPLIES	68.58			101		413200	208000		10010
	WO-1394287	05/29/26 PRK: SUPPLIES	13.30			101		452020	228000		10010
	WO-1394287	05/29/26 PD: SUPPLIES	13.29			101		421100	401000		10010
17196		4009 BUSINESS ESSENTIALS	234.44								
	OE-668347	06/01/26 GEN: GENERAL SUPPLIES	70.33			101		411100	208000		10010
	OE-668347	06/01/26 ADM: GENERAL SUPPLIES	164.11			101		413200	208000		10010
		Total for Vendor:	398.19								
17239		3763 CADY BUSINESS TECHNOLOGIES	1,753.99								
	121589	06/01/26 ADM: 5/26 PHONE	567.25			101		413200	321000		10010
	121589	06/01/26 AMB: 5/26 PHONE	52.48			101		422700	321000		10010
	121589	06/01/26 PD: 5/26 PHONE	553.46			101		421100	321000		10010
	121589	06/01/26 FD: 5/26 PHONE	147.13			101		422100	321000		10010
	121589	06/01/26 CD: 5/26 PHONE	127.49			101		460505	321000		10010
	121589	06/01/26 EDA: 5/26 PHONE	31.87			801		460500	321000		10010
	121589	06/01/26 PW: 5/26 PHONE	45.72			101		431210	321000		10010
	121589	06/01/26 SWR: 5/26 PHONE	45.72			603		432500	321000		10010
	121589	06/01/26 WTR: 5/26 PHONE	45.72			604		432570	321000		10010
	121589	06/01/26 AC: 5/26 PHONE	109.72*			101		451240	321000		10010
	121589	06/01/26 REC: 5/26 PHONE	27.43			101		451000	321000		10010
		Total for Vendor:	1,753.99								

06/11/26
11:41:24

CITY OF BELLE PLAINE
Claim Approval List
For the Accounting Period: 6/26
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17197		97 CAR-CO AUTO PARTS	39.98								
	351874	05/30/26 FD: FUEL/LUBRICANTS	39.98			101		422100	212000		10010
		Total for Vendor:	39.98								
17185	E	1903 CENTERPOINT ENERGY	6,200.00								
	122512689	05/26/26 SWR: WWTP SVC LINE REPLACEM	6,200.00*			603		432500	407500	26603	10010
		Total for Vendor:	6,200.00								
17198		684 CINTAS CORPORATION	233.27								
	4270880337	05/29/26 PW: UNIFORM SERVICE	77.76			101		431210	217000		10010
	4270880337	05/29/26 SWR: UNIFORM SERVICE	77.76			603		432500	217000		10010
	4270880337	05/29/26 WTR: UNIFORM SERVICE	77.75			604		432570	217000		10010
17202		684 CINTAS CORPORATION	148.32								
	4271642249	06/05/26 FD: RUG SERVICE	148.32			101		422100	401000		10010
17203		684 CINTAS CORPORATION	113.30								
	4271642274	06/05/26 GEN: RUG SERVICE	33.99			101		411100	401000		10010
	4271642274	06/05/26 ADM: RUG SERVICE	79.31			101		413200	401000		10010
17230		684 CINTAS CORPORATION	59.74								
	06/05/26	AMB: RUG SERVICE	17.92			101		422700	401000		10010
	4271642281										
	06/05/26	PD: RUG SERVICE	41.82			101		421100	401000		10010
	4271642281										
17240		684 CINTAS CORPORATION	183.34								
	4271642278	06/05/26 PW: RUG SERVICE	183.34*			101		431210	401000		10010
17241		684 CINTAS CORPORATION	94.76								
	4271642261	06/05/26 WTR: RUG SERVICE	94.76			604		432570	401000		10010
17242		684 CINTAS CORPORATION	240.24								
	4271642344	06/05/26 PW: UNIFORM SERVICE	80.08			101		431210	217000		10010
	4271642344	06/05/26 SWR: UNIFORM SERVICE	80.08			603		432500	217000		10010
	4271642344	06/05/26 WTR: UNIFORM SERVICE	80.08			604		432570	217000		10010
		Total for Vendor:	1,072.97								

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17199		3564 CINTAS FIRST AID & SAFETY	7.53								
	5338559902	05/28/26 FD: FIRST AID SUPPLY	7.53			101		422100	208000		10010
17200		3564 CINTAS FIRST AID & SAFETY	7.53								
	5338559903	05/28/26 PW: FIRST AID SUPPLY	7.53			101		431210	208000		10010
17201		3564 CINTAS FIRST AID & SAFETY	7.53								
	5338559901	05/28/26 GEN: FIRST AID SUPPLY	2.26			101		411100	208000		10010
	5338559901	05/28/26 ADM: FIRST AID SUPPLY	5.27			101		413200	208000		10010
17243		3564 CINTAS FIRST AID & SAFETY	7.53								
	5338559904	05/28/26 PD: FIRST AID SUPPLIES	7.53			101		421100	208000		10010
		Total for Vendor:	30.12								
17293		104 CITY OF BELLE PLAINE	3.72								
	060126	06/01/26 CD: POSTAGE	2.79			101		460505	322000		10010
	060126	06/01/26 SWR: POSTAGE	0.46			603		432500	322000		10010
	060126	06/01/26 WTR: POSTAGE	0.47			604		432570	322000		10010
		Total for Vendor:	3.72								
17244		1789 COBORNS INC	109.38								
	05/26	05/31/26 REC: SWATT RUN SUPPLIES	16.96			101		451000	208000		10010
	05/26	05/31/26 WTR: GENERAL SUPPLIES	9.54			604		432570	208000		10010
	05/26	05/31/26 AC: POOL SUPPLIES	9.54			101		451240	451240		10010
	05/26	05/31/26 PD: DARE GRADUATION SUPPLIES	27.96			101		421200	208000		10010
	05/26	05/31/26 FD: WATER FOR FIRE HALL	27.92			101		422100	208000		10010
	05/26	05/31/26 REC: SUMMER KICKOFF PARTY	10.47			101		451000	208000		10010
	05/26	05/31/26 AC: REPAIRS/MAINTENANCE	6.99			101		451240	407000		10010
		Total for Vendor:	109.38								
17294		1313 CORE & MAIN	180.95								
	06/04/26	WTR: PENT PLUGS	180.95			604		432570	402000		10010
V000043664											
		Total for Vendor:	180.95								

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17204	3388	2594 CUSTOMIZED FIRE RESCUE TRAIN 06/04/26 FD: TRAINING	1,500.00 1,500.00			101		422100	205000		10010
		Total for Vendor:	1,500.00								
17205	4245	2426 DAKOTA PRAIRIE COMPOSTING 05/31/26 PRK: PLAYGROUND CHIPS	2,150.00 2,150.00			101		452020	407000		10010
		Total for Vendor:	2,150.00								
17206	526	3692 DWK CLEAN WATER SERVICES, LLC 05/30/26 SWR: 5/26 WWTF OPERATIONS	1,530.00 1,530.00			603		432500	311000		10010
		Total for Vendor:	1,530.00								
17245	0142929-IN	133 EARL F. ANDERSEN, INC. 06/03/26 WTR: WELL NO 5 SIGNAGE	55.00 55.00			604		432570	401000		10010
		Total for Vendor:	55.00								
17291	E	3729 ELAN FINANCIAL SERVICES 04/29/26 CD: PUBLICATIONS	9,839.22 221.29					101	20110		10010
STAR	TRIBUNE	CC-1916 04/29/26 CD: PUBLICATIONS	221.29		CC Accounting: 101-			-460505-351000			10010
SUBWAY		CC-1917 05/01/26 ADM: TRAINING	61.69		CC Accounting: 101-			101 20110			10010
SUBWAY		CC-1917 05/01/26 PD: TRAINING	61.69		CC Accounting: 101-			-413200-207000			10010
SUBWAY		CC-1917 05/01/26 CD: TRAINING	61.69		CC Accounting: 101-			101 20110			10010
SUBWAY		CC-1917 05/01/26 EDA: TRAINING	61.69		CC Accounting: 101-			-460505-207000			10010
SUBWAY		CC-1917 05/01/26 PW: TRAINING	61.69		CC Accounting: 801-			-460500-207000			10010
SUBWAY		CC-1917 05/01/26 SWR: TRAINING	61.69		CC Accounting: 101-			101 20110			10010
SUBWAY		CC-1917 05/01/26 WTR: TRAINING	61.69		CC Accounting: 603-			-431210-207000			10010
SUBWAY		CC-1917 05/01/26 WTR: TRAINING	61.69		CC Accounting: 603-			603 20110			10010
SUBWAY		CC-1917 05/01/26 WTR: TRAINING	61.69		CC Accounting: 604-			-432500-207000			10010
SUBWAY		CC-1917 05/01/26 WTR: TRAINING	61.69		CC Accounting: 604-			604 20110			10010
SUBWAY		CC-1918 05/04/26 ADM: TRAINING	1.43		CC Accounting: 604-			-432570-207000			10010
KWIK TRIP, INC		CC-1918 05/04/26 ADM: TRAINING	1.43		CC Accounting: 101-			101 20110			10010
KWIK TRIP, INC		CC-1918 05/04/26 PD: TRAINING	1.42		CC Accounting: 101-			-413200-207000			10010
KWIK TRIP, INC		CC-1918 05/04/26 PD: TRAINING	1.42		CC Accounting: 101-			101 20110			10010
KWIK TRIP, INC		CC-1918 05/04/26 PD: TRAINING	1.42		CC Accounting: 101-			-421100-207000			10010

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KWIK TRIP, INC	CC-1918	05/04/26 CD: TRAINING	1.42			101		20110			10010
KWIK TRIP, INC	CC-1918	05/04/26 EDA: TRAINING	1.42	CC Accounting:	101-	-460505		207000			10010
KWIK TRIP, INC	CC-1918	05/04/26 PW: TRAINING	1.43	CC Accounting:	801-	-460500		207000			10010
KWIK TRIP, INC	CC-1918	05/04/26 SWR: TRAINING	1.43	CC Accounting:	101-	-431210		207000			10010
KWIK TRIP, INC	CC-1918	05/04/26 WTR: TRAINING	1.43	CC Accounting:	603-	-432500		207000			10010
CARDIO PARTNERS INC	CC-1919	05/07/26 FD: AED SUPPLIES	410.00	CC Accounting:	604-	-432570		207000			10010
CARDIO PARTNERS INC	CC-1919	05/07/26 PW: AED SUPPLIES	410.00	CC Accounting:	101-	-422100		208000			10010
CARDIO PARTNERS INC	CC-1920	05/18/26 ADM: GENERAL SUPPLIES	4.99	CC Accounting:	101-	-431210		208000			10010
MN DEPT OF LABOR & INDUSTRY	CC-1921	05/20/26 CD: BLDG. OFFICIAL LICENSE	85.00	CC Accounting:	101-	-413200		208000			10010
DOMINOS PIZZA	CC-1922	04/29/26 PD: MOCK CRASH PIZZA	52.70	CC Accounting:	101-	-460505		433000			10010
COUNTRY INN & SUITES	CC-1923	05/14/26 PD: D.W. TRAVEL EXPENSE	256.28	CC Accounting:	101-	-421100		208000			10010
US POSTAL SERVICE	CC-1924	05/15/26 PD: POSTAGE 26003210	8.05	CC Accounting:	101-	-421100		331000			10010
CITY OF BELLE PLAINE	CC-1925	04/22/26 ADM: CARD READER TEST A.C.	2.00	CC Accounting:	101-	-421100		322000			10010
CITY OF BELLE PLAINE	CC-1926	04/22/26 ADM: CARD READER TEST A.C.	2.00	CC Accounting:	101-	-413200		208000			10010
MN GOVERNMENT FINANCE OFFICERS ASSOCIATIO	CC-1927	04/27/26 ADM: STAFF ACCOUNT. EDUCATION	80.00	CC Accounting:	101-	-413200		207000			10010
AMAZON	CC-1928	05/05/26 FD: COMPUTER EQUIPMENT	4.99	CC Accounting:	101-	-422100		575000			10010
AMAZON	CC-1928	05/05/26 PW: COMPUTER EQUIPMENT	4.99	CC Accounting:	101-	-431210		575000			10010
RED STONE USA INC	CC-1929	05/11/26 AC: AQUATIC CENTER IPADS	1,570.00	CC Accounting:	101-	-451240		575000			10010
AMAZON	CC-1930	05/11/26 AC: IPAD STAND & ADAPTER	67.04	CC Accounting:	101-	-451240		575000			10010

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	CC-1931	05/20/26 ADM: CARD READER TEST	2.00			101		20110			10010
CITY OF BELLE PLAINE						-413200		208000			
	CC-1932	05/20/26 AC: IPAD STAND	59.35			101		20110			10010
AMAZON						-451240		575000			
	CC-1933	05/19/26 AC: CARD SLOT PUNCHER	59.98			101		20110			10010
AMAZON						-451240		451240			
	CC-1934	04/27/26 PW: CORDLESS EQUIPMENT	1,413.00			101		20110			10010
HOME DEPOT						-431210		221000			
	CC-1935	04/28/26 AC: GASKET	42.74			101		20110			10010
SUPPLIES DEPOT						-451240		407000			
	CC-1936	05/01/26 SWR: RAIN GAUGE	16.98			603		20110			10010
NORTHERN TOOL & EQUIPMENT						-432500		208000			
	CC-1937	04/28/26 WTR: WELL NO 5 SIGN	694.00			604		20110			10010
PROMOTION GRAPHICS						-495462		404500			
	CC-1938	04/30/26 REF: TREE MANAGEMENT	99.76			101		20110			10010
IRRIGATION KING						-461020		409000			
	CC-1939	04/30/26 AC: MAINTENANCE	42.45			101		20110			10010
HOME DEPOT						-451240		407000			
	CC-1940	04/30/26 AC: MAINTENANCE	41.76			101		20110			10010
HOME DEPOT						-451240		407000			
	CC-1941	04/30/26 AC: DRINKING WATER FILTERS	465.14			101		20110			10010
WATER CONTROL CORP						-451240		407000			
	CC-1942	04/29/26 REC: SWATT RUN SUPPLY	24.98			101		20110			10010
AMAZON						-451000		208000			
	CC-1943	05/04/26 SWR: RAIN GAUGE	16.99			603		20110			10010
NORTHERN TOOL & EQUIPMENT						-432500		208000			
	CC-1944	05/05/26 PW: CAR WASH HOSE	159.99			101		20110			10010
NORTHERN TOOL & EQUIPMENT						-431210		407000			
	CC-1945	05/05/26 SWR: REPAIRS/MAINTENANCE	994.72			603		20110			10010
KELE, INC.						-432500		402000			
	CC-1946	05/08/26 REC: SWATT RUN SUPPLIES	23.60			101		20110			10010
KWIK TRIP, INC						-451000		208000			
	CC-1947	05/12/26 PW: J.F. EDUCATION	2,442.83			101		20110			10010
ELECTRICAL ASSOCIATION, INC.						-431210		207000			
	CC-1948	05/13/26 PW: CORDLESS EQUIPMENT	597.00			101		20110			10010
HOME DEPOT						-431210		221000			
	CC-1949	05/14/26 AC: POOL MAINTENANCE	245.00			101		20110			10010
SPLASHTACULAR LLC						-451240		407000			

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HOME DEPOT	CC-1950	05/19/26 PW: CORDLESS EQUIPMENT	679.00			101		20110			10010
AMAZON	CC-1951	05/11/26 LIB: WTR FOUNTAIN FILTER	86.78		CC Accounting: 101-	-431210		221000			10010
WITMER	CC-1952	04/28/26 FD: EQUIPMENT	304.99		CC Accounting: 101-	-455010		407000			10010
CI	3893	05/04/26 AC: WATER FILTER	-35.96		CC Accounting: 101-	-422100		221000			10010
CI	R115476	05/12/26 PW: J.F. EDUCATION	-2,259.00			101		451240	407000		10010
		Total for Vendor:	9,839.22								
17207	3604	EMERGENCY TECHNICAL DECON	341.00								
	00001377	05/28/26 FD: UNIFORM	341.00			101		422100	217000		10010
		Total for Vendor:	341.00								
17246	3949	FBI-LEEDA	795.00								
	200149979	05/29/26 PD: S.C. EDUCATION	795.00			101		421100	207000		10010
		Total for Vendor:	795.00								
17208	3619	FERGUSON WATERWORKS #2518	106.03								
	2706164	05/29/26 AC: SHOWER MAINTENANCE	106.03			101		451240	407000		10010
17247	3619	FERGUSON WATERWORKS #2518	93.71								
	2706164-1	06/02/26 AC: SHOWER MAINTENANCE	93.71			101		451240	407000		10010
		Total for Vendor:	199.74								
17248	3942	FINKEN WATER SOLUTIONS	20.00								
	1549904	06/01/26 PD: 6/26 COOLER RENTAL	20.00			101		421100	208000		10010
17286	3942	FINKEN WATER SOLUTIONS	137.95								
	33561TP	06/08/26 PD: WATER	137.95			101		421100	208000		10010
		Total for Vendor:	157.95								

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17209	E	889 FIRST NATIONAL BANK MINNESOTA JUN-26 06/01/26 ADM: 06/2026 ACH FEE	115.00 115.00			101		413200	419000		10010
		Total for Vendor:	115.00								
17249	E	149 FRONTIER COMMUNICATIONS CTY: 6/26 06/04/26 ADM: 6/26 PHONE CTY: 6/26 06/04/26 PD: 6/26 PHONE CTY: 6/26 06/04/26 FD: 6/26 PHONE CTY: 6/26 06/04/26 SWR: 6/26 PHONE CTY: 6/26 06/04/26 WTR: 6/26 PHONE	1,052.25 40.94 137.92 35.35 350.05 487.99			101 101 101 603 604		413200 421100 422100 432500 432570	321000 321000 321000 321000 321000		10010 10010 10010 10010 10010
		Total for Vendor:	1,052.25								
17250		163 GOPHER STATE ONE CALL 6050216 05/31/26 SWR: 5/26 LOCATES 6050216 05/31/26 WTR: 5/26 LOCATES	260.55 130.28 130.27			603 604		432500 432570	402000 402000		10010 10010
		Total for Vendor:	260.55								
17251		169 GRAINGER 9940108856 06/04/26 WTR: VALVE MAINTENANCE	446.69 446.69			604		432570	402000		10010
		Total for Vendor:	446.69								
17210		3508 GURALNIK, KELLY J 051326 05/13/26 PD: MILEAGE REIMBURSEMENT	249.40 249.40			101		421100	112100		10010
		Total for Vendor:	249.40								
17211		178 HAWKINS WATER TREATMENT GRP 7438133 05/27/26 AC: CHEMICALS	2,756.00 2,756.00			101		451240	216000		10010
17252		178 HAWKINS WATER TREATMENT GRP 7447136 06/03/26 SWR: CHEMICALS	12,872.80 12,872.80			603		432500	312500		10010
17253		178 HAWKINS WATER TREATMENT GRP 7445827 06/03/26 WTR: CHEMICALS	800.64 800.64			604		432570	312500		10010

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17254		178 HAWKINS WATER TREATMENT GRP	3,188.90								
	7448973	06/05/26 AC: CHEMICALS	3,188.90			101		451240	216000		10010
		Total for Vendor:	19,618.34								
17212		3465 HENDERSON INDEPENDENT	508.89								
	031626	03/16/26 SWR: PUBLICATIONS	508.89*			603		432500	351000		10010
		Total for Vendor:	508.89								
17255		2273 HIGH-TECH CLEANING COMPANY	3,070.00								
	06/01/26	GEN: 06/26 CLEANING	203.27			101		411100	401000		10010
22569		06/01/26 ADM: 06/26 CLEANING	474.30			101		413200	401000		10010
22569		06/01/26 PD: 06/26 CLEANING	284.70			101		421100	401000		10010
22569		06/01/26 FD: 06/26 CLEANING	696.00			101		422100	401000		10010
22569		06/01/26 AMB: 06/26 CLEANING	122.02			101		422700	401000		10010
22569		06/01/26 PW: 06/26 CLEANING	271.00*			101		431210	401000		10010
22569		06/01/26 LIB: 06/26 CLEANING	541.72			101		455010	401000		10010
22569		06/01/26 SWR: 06/26 CLEANING	215.29			603		432500	402000		10010
22569		06/01/26 WTR: 06/26 CLEANING	261.70			604		432570	402000		10010
		Total for Vendor:	3,070.00								
17256		1641 IACP	220.00								
	0455191	12/22/25 PD: DUES/SUBSCRIPTIONS	220.00*			101		421100	433000		10010
		Total for Vendor:	220.00								

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17295	5278226	2855 JOHN DEERE FINANCIAL - KIBBLE 05/26/26 SWR: REPAIRS/MAINTENANCE	79.30 79.30			603		432500	402000		10010
		Total for Vendor:	79.30								
17213	104507067	3491 KIMBALL MIDWEST 05/28/26 PW: EQUIPMENT	394.79 394.79*			101		431210	221000		10010
17257	104532268	3491 KIMBALL MIDWEST 06/05/26 PW: GENERAL SUPPLIES	15.00 15.00			101		431210	208000		10010
		Total for Vendor:	409.79								
17214	INV2049	219 MACQUEEN EQUIPMENT, INC. 06/04/26 FD: EQUIPMENT	210.59 210.59			101		422100	221000		10010
		Total for Vendor:	210.59								
17215	SIN094854	3896 MAGNET FORENSICS LLC 06/03/26 PD: GRAYKEY LICENSE	13,345.00 13,345.00*			101		421100	433000		10010
		Total for Vendor:	13,345.00								
17258	126062	1766 MATT SAXE CHEVY BUICK 06/01/26 PD: 2019 CHEVY TAHOE MAINT.	172.20 172.20*			101		421100	407000		10010
17259	76394	1766 MATT SAXE CHEVY BUICK 04/09/26 PD: 2020 CHEV TAHOE MAINT.	203.34 203.34*			101		421100	407000		10010
		Total for Vendor:	375.54								
17216	E CBL: 6/26	1889 MEDIACOM 05/28/26 CBL: 6/26 CABLE	29.97 29.97			206		451750	221000		10010
17260	E PD: 6/26	1889 MEDIACOM 06/05/26 PD: 6/26 CABLE	19.98 19.98			101		421100	208000		10010
		Total for Vendor:	49.95								

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For the Accounting Period: 6/26
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17288		248 METRO SALES INC	1,770.00								
	06/10/26	ADM: USAGE CONTRACT	221.25			101		413200	202000		10010
INV3111696	06/10/26	PD: USAGE CONTRACT	221.25			101		421100	202000		10010
INV3111696	06/10/26	FD: USAGE CONTRACT	221.25			101		422100	201000		10010
INV3111696	06/10/26	PW: USAGE CONTRACT	221.25			101		431210	202000		10010
INV3111696	06/10/26	CD: USAGE CONTRACT	331.88			101		460505	202000		10010
INV3111696	06/10/26	SWR: USAGE CONTRACT	221.25			603		432500	202000		10010
INV3111696	06/10/26	WTR: USAGE CONTRACT	221.25			604		432570	202000		10010
INV3111696	06/10/26	EDA: USAGE CONTRACT	110.62			801		460500	202000		10010
		Total for Vendor:	1,770.00								
17217		4156 MUEHLENHARDT, JOSH	145.49								
	052926	05/29/26 PW: UNIFORM ALLOWANCE	48.49			101		431210	217000		10010
	052926	05/29/26 SWR: UNIFORM ALLOWANCE	48.50			603		432500	217000		10010
	052926	05/29/26 WTR: UNIFORM ALLOWANCE	48.50			604		432570	217000		10010
		Total for Vendor:	145.49								
17218		314 MVEC	676.53								
	MAY-26	05/27/26 SWR: 05/26 ELECTRIC	41.89			603		432500	381000		10010
	MAY-26	05/27/26 PW: 05/26 ELECTRIC	634.64			101		431210	381500		10010
		Total for Vendor:	676.53								
17219		2116 NORTH AMERICAN SAFETY	223.80								
	INV109429	05/27/26 PW: SAFETY SUPPLIES	223.80			101		431210	208000		10010

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17261		2116 NORTH AMERICAN SAFETY	444.98								
	INV109719	06/05/26 PW: UNIFORM ALLOWANCE	148.32			101		431210	217000		10010
	INV109719	06/05/26 SWR: UNIFORM ALLOWANCE	148.33			603		432500	217000		10010
	INV109719	06/05/26 WTR: UNIFORM ALLOWANCE	148.33			604		432570	217000		10010
17262		2116 NORTH AMERICAN SAFETY	66.99								
	INV109757	06/08/26 PW: UNIFORM ALLOWANCE	22.33			101		431210	217000		10010
	INV109757	06/08/26 SWR: UNIFORM ALLOWANCE	22.33			603		432500	217000		10010
	INV109757	06/08/26 WTR: UNIFORM ALLOWANCE	22.33			604		432570	217000		10010
17289		2116 NORTH AMERICAN SAFETY	500.00								
	INV109760	06/08/26 SWR: MARKING FLAGS	250.00			603		432500	208000		10010
	INV109760	06/08/26 WTR: MARKING FLAGS	250.00			604		432570	208000		10010
		Total for Vendor:	1,235.77								
17220		636 ODP BUSINESS SOLUTIONS, LLC	112.85								
	05/27/26	REC: PRINTER SUPPLIES	112.85			101		451000	208000		10010
	470532985001										
17263		636 ODP BUSINESS SOLUTIONS, LLC	142.60								
	06/02/26	CD: OFFICE SUPPLIES	7.99			101		460505	201000		10010
	468476643001										
	06/02/26	ADM: COPY PAPER	16.82			101		413200	202000		10010
	468476643001										
	06/02/26	PD: COPY PAPER	16.82			101		421100	202000		10010
	468476643001										
	06/02/26	FD: COPY PAPER	16.82			101		422100	201000		10010
	468476643001										
	06/02/26	PW: COPY PAPER	16.83			101		431210	202000		10010
	468476643001										
	06/02/26	SWR: COPY PAPER	16.83			603		432500	202000		10010
	468476643001										
	06/02/26	WTR: COPY PAPER	16.83			604		432570	202000		10010
	468476643001										
	06/02/26	CD: COPY PAPER	16.83			101		460505	202000		10010
	468476643001										

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468476643001	06/02/26	EDA: COPY PAPER	16.83			801		460500	202000		10010
		Total for Vendor:	255.45								
17221	06/26	674 OTTO, STEVE 06/01/26 FD: 6/26 PHONE REIMBURSEMENT	50.00			101		422100	321000		10010
		Total for Vendor:	50.00								
17264	3859041	2044 PER MAR SECURITY SERVICES 06/08/26 FAC: 700 E MAIN ST CCTV	227.40			101		420100	370000		10010
		Total for Vendor:	227.40								
17222	210825162	3715 POMP'S TIRE SERVICE INC 06/01/26 PW: REPAIRS/MAINTENANCE	380.00			101		431210	407000		10010
		Total for Vendor:	380.00								
17265	6/24/26	3545 POOT, MIKE 06/10/26 REC: 6/24/26 MUSICIAN	400.00			101		451000	451100		10010
		Total for Vendor:	400.00								
17279	564097	26 RIVER VALLEY PARTS SUPPLY 05/08/26 PD: REPAIRS/MAINTENANCE	40.76			101		421100	407000		10010
			40.76*								
17280	564587	26 RIVER VALLEY PARTS SUPPLY 05/18/26 FD: REPAIRS/MAINTENANCE	331.75			101		422100	407000		10010
			331.75								
17281	564657	26 RIVER VALLEY PARTS SUPPLY 05/19/26 FD: REPAIRS/MAINTENANCE	91.91			101		422100	407000		10010
			91.91								
17282	564658	26 RIVER VALLEY PARTS SUPPLY 05/19/26 PD: DTF VEHICLE MAINTENANCE	463.42			101		421100	307500		10010
			463.42								
17283	564961	26 RIVER VALLEY PARTS SUPPLY 05/27/26 PD: DTF VEHICLE MAINTENANCE	153.45			101		421100	307500		10010
			153.45								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17284		26 RIVER VALLEY PARTS SUPPLY	172.99								
	565001	05/27/26 PW: EQUIPMENT	172.99*			101		431210	221000		10010
17285		26 RIVER VALLEY PARTS SUPPLY	99.29								
	565002	05/27/26 PD: DTF VEHICLE MAINTENANCE	170.29			101		421100	307500		10010
	565108	05/29/26 PD: DTF VEHICLE MAINTENANCE	-71.00			101		421100	307500		10010
CI	244										
		Total for Vendor:	1,353.57								
17223		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B022674	05/29/26 SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010
17266		3064 RMB ENVIRONMENTAL LABORATORIES	330.22								
	B022788	06/04/26 SWR: TESTS/CHEMICALS	330.22			603		432500	312500		10010
17267		3064 RMB ENVIRONMENTAL LABORATORIES	109.73								
	B022935	06/04/26 WTR: TESTS/CHEMICALS	109.73			604		432570	312500		10010
		Total for Vendor:	770.17								
17268		2427 SCOTT COUNTY ATTORNEYS	5,282.18								
	04-2026	04/30/26 PD: 4/26 COURT FINES	5,262.18			101		421100	311200		10010
	04-2026	04/30/26 PD: 4/26 DWI ASSESSMENT	20.00			101		421100	311200		10010
17269		2427 SCOTT COUNTY ATTORNEYS	2,333.78								
	05/2026	05/31/26 PD: 5/26 COURT FINES	2,313.78			101		421100	311200		10010
	05/2026	05/31/26 PD: 5/26 DWI ASSESSMENT	20.00			101		421100	311200		10010
		Total for Vendor:	7,615.96								
17270		1205 SHERWIN-WILLIAMS	250.70								
	06/09/26	PRK: FIELD STRIPING PAINT	250.70			101		452020	407000		10010
	69173128260626										
17271		1205 SHERWIN-WILLIAMS	534.50								
	06/04/26	PRK: TIGER PARK PAINT	534.50			101		452020	407000		10010
	82590153530626										
		Total for Vendor:	785.20								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Orq	Acct	Object	Proj	Cash Account
17224		4003 THE JOSEPH COMPANY, INC	219,635.48								
	PAY 10	05/27/26 WTR: WELL PROJECT PAY 10	219,635.48*			604		495462	404500		10010
		Total for Vendor:	219,635.48								
17272		3262 THOMSON REUTERS - WEST	200.12								
	853649597	06/01/26 PD: 5/26 CLEAR LAW ENFORCE	200.12*			101		421100	433000		10010
		Total for Vendor:	200.12								
17225		512 US POSTAL SERVICE	478.00								
	060226	06/02/26 ADM: BOX 129 RENT	478.00			101		413200	433000		10010
		Total for Vendor:	478.00								
17273	E	1561 VALLI INFORMATION SYSTEMS, INC	2,021.62								
	106133	05/31/26 SWR: 5/26 PRINT & MAIL	1,010.81			603		432500	322000		10010
	106133	05/31/26 WTR: 5/26 PRINT & MAIL	1,010.81			604		432570	322000		10010
		Total for Vendor:	2,021.62								
17274		1312 W. W. GOETSCH ASSOC., INC.	1,560.00								
	116581	06/01/26 WTR: BOOSTER STATION MAINT.	1,560.00			604		432570	402000		10010
		Total for Vendor:	1,560.00								
17226		3402 WAGNER PRESS & GRAPHICS	1,671.00								
	39446	06/02/26 GEN: 6/26 NEWSLETTER	1,671.00			101		411100	352000		10010
		Total for Vendor:	1,671.00								
17275		3690 WEX BANK	10,527.54								
	112764144	05/25/26 ADM: 5/26 FUEL	76.53			101		413200	212000		10010
	112764144	05/25/26 FD: 5/26 FUEL	1,638.94			101		422100	212000		10010
	112764144	05/25/26 FD: 5/26 MAINTENANCE	10.52			101		422100	407000		10010
	112764144	05/25/26 PD: 5/26 FUEL	3,506.63			101		421100	212000		10010
	112764144	05/25/26 PD: 5/26 MAINTENANCE	162.57*			101		421100	407000		10010
	112764144	05/25/26 PW: 5/26 FUEL	1,579.41			101		431210	212000		10010
	112764144	05/25/26 SWR: 5/26 FUEL	1,579.41			603		432500	212000		10010
	112764144	05/25/26 WTR: 5/26 FUEL	1,579.41			604		432570	212000		10010
	112764144	05/25/26 PD: 5/26 DTF FUEL	394.12			101		421100	307500		10010
		Total for Vendor:	10,527.54								

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17227	323754	526 WM MUELLER & SONS, INC. 06/01/26 PW: STREET/ALLEY REPAIR	463.19 463.19			101		431210	407200		10010
17228	323602	526 WM MUELLER & SONS, INC. 05/28/26 PW: STREET/ALLEY REPAIR	277.55 277.55			101		431210	407200		10010
17276	323901	526 WM MUELLER & SONS, INC. 06/03/26 PW: STREET/ALLEY R/M	276.64 276.64			101		431210	407200		10010
17277	324125	526 WM MUELLER & SONS, INC. 06/08/26 PW: STREET/ALLEY R/M	505.96 505.96			101		431210	407200		10010
17278	324184	526 WM MUELLER & SONS, INC. 06/09/26 PW: STREET/ALLEY R/M	275.73 275.73			101		431210	407200		10010
17292	324257	526 WM MUELLER & SONS, INC. 06/10/26 PW: STREET/ALLEY REPAIR	458.64 458.64			101		431210	407200		10010
		Total for Vendor:	2,257.71								
17186	E 979848174	341 XCEL ENERGY 05/28/26 WTR: WELL NO 5 ELECTRIC	1,685.82 1,685.82			604		432570	381000		10010
17229	E 979718807	341 XCEL ENERGY 05/28/26 HP: 5/26 ELECTRIC	48.76 48.76			101		450100	381000		10010
17287	E	341 XCEL ENERGY	26,759.73								
	980286624	06/02/26 GEN: 5/26 ELECTRIC	317.12			101		411100	381000		10010
	980286624	06/02/26 ADM: 5/26 ELECTRIC	739.94			101		413200	381000		10010
	980286624	06/02/26 PD: 5/26 ELECTRIC	486.68			101		421100	381000		10010
	980286624	06/02/26 FD: 5/26 ELECTRIC	788.12			101		422100	381000		10010
	980286624	06/02/26 AMB: 5/26 ELECTRIC	208.58			101		422700	381000		10010
	980286624	06/02/26 CIV: 5/26 ELECTRIC	25.86			101		425000	381000		10010
	980286624	06/02/26 COM: 5/26 ELECTRIC	8.69			101		453020	228000		10010
	980286624	06/02/26 HP: 5/26 ELECTRIC	19.02			101		450100	381000		10010
	980286624	06/02/26 PW: 5/26 ELECTRIC	441.52			101		431210	381000		10010
	980286624	06/02/26 PW: 5/26 ELECTRIC SECURITY	9,328.01			101		431210	381500		10010

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980286624	06/02/26	AC: 5/26 ELECTRIC	1,946.64			101		451240	381000		10010
980286624	06/02/26	PRK: 5/26 ELECTRIC	1,047.90			101		452020	381000		10010
980286624	06/02/26	PRK: 5/26 ELECTRIC SCOREBRD	14.83			101		452020	381200		10010
980286624	06/02/26	LIB: 5/26 ELECTRIC	400.31			101		455010	381000		10010
980286624	06/02/26	SWR: 5/26 ELECTRIC	4,579.27			603		432500	381000		10010
980286624	06/02/26	WTR: 5/26 ELECTRIC	6,407.24			604		432570	381000		10010
Total for Vendor:			28,494.31								
# of Claims			111	Total:	464,285.03	# of Vendors		56			
Total Electronic Claims					47,772.35						
Total Non-Electronic Claims					416512.68						

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CITY OF BELLE PLAINE
Fund Summary for Claims
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Fund/Account	Amount
101 General	
10010 Cash - Checking	176,616.36
206 Cable Television	
10010 Cash - Checking	29.97
603 Sewer	
10010 Cash - Checking	44,811.04
604 Water	
10010 Cash - Checking	242,605.23
801 Economic Development Authority	
10010 Cash - Checking	222.43
Total:	464,285.03



**BOLTON
& MENK**

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Mankato, MN 56001-5900

Ph: [REDACTED]
Fax: [REDACTED]
Bolton-Menk.com

MEMORANDUM

Date: May 27, 2026
To: City of Belle Plaine Mayor and City Council
Dawn Meyer, City Administrator
From: Gunnar S. Kern, P.E.
Subject: Pay Request No. 10
Well No. 5 and Well House
City of Belle Plaine, Minnesota
Project No.: 0M2.126560

INTRODUCTION

Pay Request No. 10 for the above-referenced project in the amount of **\$219,635.48** is being submitted for payment.

DISCUSSION

This pay application covers work completed on the project from March 27, 2026, through May 6, 2026. The contractor has included payment for:

- Painting and identifying devices
- Electrical and controls installation
- Completion of all Change Order work
- Partial retainage release

BUDGET IMPACT

This expenditure is part of the overall Well No. 5 and Well House Project. This represents approximately **11%** of the total project cost, bringing the total work completed to date to **95%**.

ACTION REQUESTED

Approve the attached pay request from The Joseph Company for the total amount of **\$219,635.48**.

AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Belle Plaine 218 North Meridian Street PO Box 129 Belle Plaine, MN 56011	PROJECT: Belle Plaine Well #5	APPLICATION NO: 24-261-00012 PERIOD TO: 5/6/2026 CONTRACT FOR: CONTRACT DATE: PROJECT NOS: 24-261	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: The Joseph Company, Inc. 2003 14th Street NE Suite 106 Austin, MN 55912	VIA ARCHITECT:		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,922,000.00
2. NET CHANGE BY CHANGE ORDERS	\$ 120,060.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 2,042,060.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,945,236.80
5. RETAINAGE:	
a. <u>2.55</u> % of Completed Work (Columns D + E on G703)	\$ 49,580.92
b. _____% of Stored Material (Column F on G703)	\$ _____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 49,580.92
6. TOTAL EARNED LESS RETAINAGE	\$ 1,895,655.88
(Line 4 minus Line 5 Total)	1,676,020.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ _____
(Line 6 from prior Certificate)	219,635.48
8. CURRENT PAYMENT DUE	\$ _____
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 146,404.12
(Line 3 minus Line 6)	\$ _____

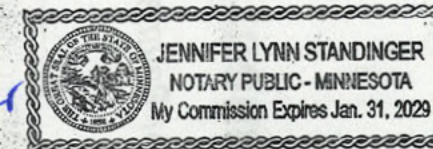
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 120,060.00	\$ _____
Total approved this month	\$ 120,060.00	\$ _____
TOTAL	\$ 120,060.00	\$ _____
NET CHANGES by Change Order	\$ _____	\$ _____

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: The Joseph Company, Inc.
By: [Signature] Date: 05/15/26
State of: Minnesota
County of: Mower

Subscribed and sworn to before me this 15th day of May 2026

Notary Public: Jennifer Lynn Standinger
My commission expires: Jan. 31, 2029



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 219,635.48
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 05/27/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
 APPLICATION DATE: 24-261-00012
 PERIOD TO: 5/15/2026
 ARCHITECT'S PROJECT NO: 5/6/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
01001	General Conditions	160,000.00	157,500.00	2,500.00		160,000.00	100.00		4,000.00
01002	Bond	20,000.00	20,000.00			20,000.00	100.00		500.00
01003	Submittal Exchange	3,280.00	3,280.00			3,280.00	100.00		82.00
01004	Allowance - General Construct.	100,000.00	40,029.00	-16,852.20		23,176.80	23.18	76,823.20	579.42
01005	Allowance - Utility Serv Conn.	15,000.00						15,000.00	
01006	Allowance - Building Permit	5,000.00						5,000.00	
03001	Cast in Place Conc Footing/Wall	76,000.00	76,000.00			76,000.00	100.00		1,900.00
03002	Cast in Place Concrete Slabs	12,000.00	12,000.00			12,000.00	100.00		300.00
03003	Precast Hollow Core Planks	50,000.00	50,000.00			50,000.00	100.00		1,250.00
04001	Unit Masonry Assemblies	125,000.00	125,000.00			125,000.00	100.00		3,125.00
05001	Misc Metal Work	4,000.00	4,000.00			4,000.00	100.00		100.00
06001	Rough Carpentry	12,000.00	12,000.00			12,000.00	100.00		300.00
06002	Solid Surface Sills/Thresholds	300.00	300.00			300.00	100.00		7.50
07001	Dampproofing	10,000.00	10,000.00			10,000.00	100.00		250.00
07002	Bldg Insulation-CMU Foam Injec	11,000.00	11,000.00			11,000.00	100.00		275.00
07003	Vapor Barrier	5,000.00	5,000.00			5,000.00	100.00		125.00
07004	Fully Adhered Membrane RoofS	35,000.00	35,000.00			35,000.00	100.00		875.00
07005	Roof Hatches	6,000.00	6,000.00			6,000.00	100.00		150.00
07006	Caulking & Sealants	6,000.00	6,000.00			6,000.00	100.00		150.00
08001	Doors & Frames	11,000.00	11,000.00			11,000.00	100.00		275.00
09001	Water Treatment Fac. Painting	20,000.00	11,000.00	9,000.00		20,000.00	100.00		500.00
10001	Identifying Devices	1,100.00		1,100.00		1,100.00	100.00		27.50
10002	Safety Devices	1,900.00		1,900.00		1,900.00	100.00		47.50
23001	HVAC	38,000.00	38,000.00			38,000.00	100.00		1,900.00
26001	Electrical	364,000.00	352,263.00	11,737.00		364,000.00	100.00		9,100.00
GRAND TOTAL									

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 24-261-00012
PERIOD TO: 5/15/2026
ARCHITECT'S PROJECT NO: 5/6/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	% <i>(G ÷ C)</i>		
31001	Site Clear/Earthwk/Erosion Con	98,000.00	98,000.00			98,000.00	100.00		2,450.00
32001	Site Fencing	15,000.00	15,000.00			15,000.00	100.00		375.00
32002	7" Paving / Sidewalk	31,000.00	31,000.00			31,000.00	100.00		775.00
32003	Landscaping	18,000.00	18,000.00			18,000.00	100.00		450.00
33001	Site Utilities	65,000.00	55,000.00	10,000.00		65,000.00	100.00		1,625.00
33002	Well Drilling/Connections	336,000.00	296,440.00	39,560.00		336,000.00	100.00		8,400.00
33003	Water Util Transmission/Distri	100,000.00	100,000.00			100,000.00	100.00		2,500.00
33004	Site Util/Vert Turb Well Pump	100,420.00	100,420.00			100,420.00	100.00		2,510.50
40001	Process Piping & Pipe Fittings	67,000.00	65,000.00	2,000.00		67,000.00	100.00		1,675.00
50001	Change Order #1	120,060.00		120,060.00		120,060.00	100.00		3,001.50
Totals GRAND TOTAL		2,042,060.00	1,764,232.00	181,004.80		1,945,236.80	95.26	96,823.20	49,580.92

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

May 15, 2026

Bolton & Menk
Attn: Gunnar Kern & Anna Schlaak

[REDACTED]

RE: Belle Plaine Wellhouse #5 – General Contractor Allowance Summary

Gunnar & Anna:

See summary below which will apply to our G702 Application for Payment.

01004 General Construction Allowance \$100,000

A. Changes to Date:

• PR-1 Receptacles	\$3,893.00
• PR-2 Treatment Plant Piping	\$36,136.00
• Deduct Well Drilling	(\$38,754.00)
• Add Site Work	\$20,095.80
• Reducer Fitting	\$2,651.00
• Deduct Base Flashing	(\$500.00)
• Deduct Heat Tracing	(\$345.00)
TOTAL ADD	\$23,176.80

Respectfully,



Carter Wagner
Project Manager

CW / jls



MEMORANDUM

DATE:	June 16, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-079 Authorizing Advertisement for Bids for the Belle Plaine Public Safety Facility Renovation and Expansion Project.
BACKGROUND/ JUSTIFICATION:	<p>The City has evaluated options for a Public Safety Facility to address the need of the community and comply with applicable state and federal requirements. City Council members toured the existing facility with City staff and received detailed information regarding the current condition of the building, including deficiencies related to compliance with current regulatory and operational standards.</p> <p>A preliminary facility plan was presented at the January 20, 2026, City Council Work Session. Following discussion, it was the consensus of the majority of the Council to proceed with preparation of construction documents. Bolton and Menk has since completed the construction documents for the proposed project.</p> <p>At the meeting, Megan McColloch-Vencil of Bolton and Menk will present the final plans and estimated costs of the project.</p> <p>Staff is requesting Council discussion and authorization to advertise the project for bids. Authorization to advertise for bids does not constitute approval to proceed with construction. Once bids are received, they will be presented to the City council for review and consideration. At that time, the Council will determine whether to order the project and proceed with construction.</p>
FISCAL IMPACT:	
STAFF RECOMMENDATION:	Approving Resolution 26-079 Authorizing Advertisement for Bids for the Belle Plaine Public Safety Facility Renovation and Expansion Project.

**CITY OF BELLE PLAINE
RESOLUTION 26-079**

**A RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE PUBLIC SAFETY FACILITY
RENOVATION AND EXPANSION PROJECT**

WHEREAS, Bolton and Menk, Inc., the consulting engineers for the City, has prepared final plans and specifications for the Public Safety Facility Renovation and Expansion Project and such plans and specifications have been presented to the Council for approval.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, SCOTT COUNTY, MINNESOTA.

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the City Administrator.

2. The City Administrator shall prepare and cause to be inserted in the Henderson Independent, the official newspaper, and online on QuestCDN which qualifies as a regional trade publication, an advertisement for bids upon the making of such improvements under such approved plans and specifications.

The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state that bids will be publicly opened on August 12, 2026 at 11:00 a.m. at Belle Plaine City Hall, 218 North Meridian Street, Belle Plaine, Minnesota, in said City and that no bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City of Belle Plaine for five percent (5%) of the amount of such bid.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June, 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator



MEMORANDUM

DATE:	June 15, 2026
FROM:	Dawn Meyer, City Administrator
AGENDA ITEM:	Resolution 26-080 Authorizing Preliminary Report for the Proposed 2027 Improvement Project.
BACKGROUND/ JUSTIFICATION:	<p>Staff conducts ongoing evaluations of infrastructure throughout the City to identify and prioritize future capital improvement projects. This prioritization is essential to align the City's infrastructure needs with available financial ability of the City to address those needs. Key factors considered in determining project priority include pavement surface condition, maintenance history, utility infrastructure materials and the age and overall condition of existing systems. This information is brought forward to the Public Works Committee for review and recommendation.</p> <p>Based on this assessment, the Public Works Committee is recommending that the City Council direct the City Engineer to prepare a Preliminary Engineering Report for the full reconstruction of Linden Street from Main Street to Park Street and Prairie Street from Elm Street to Ash Street. The recommendation also includes Ash Street from Main Street to Park Street if sanitary televising warrants. Reconstruction shall include municipal improvements to watermain, sanitary sewer, storm sewer, bituminous pavement, curb and gutter, ADA accessibility, lighting and concrete walk. Also included are reclamation/resurfacing improvements on Orchard Street from Meridian Street to Hickory Blvd, Aspen Lane, East Commerce Drive from Main Street to 900' south.</p> <p>The assessment will further determine the proper sequencing of the reconstruction area and provide a recommendation for appropriate phasing with respect to the City's approximate annual budget for bonded municipal improvements, which are intended to address critical infrastructure needs and support the long-term sustainability of the City's public works system.</p> <p>Approval of Resolution 26-080 does not constitute approval to proceed with construction. Further review by Council is needed before the proposed project is determined.</p>
FISCAL IMPACT:	Included in the 2027 budget.
STAFF RECOMMENDATION:	Approval of Resolution 26-080 Authorizing Preliminary Report for the Proposed 2027 Improvement Project.

**CITY OF BELLE PLAINE
RESOLUTION 26-080**

**AUTHORIZING PRELIMINARY REPORT FOR THE PROPOSED
2027 STREET AND UTILITY IMPROVEMENT PROJECT**

WHEREAS, The City Council has identified a need for the reconstruction of certain streets within the City;

WHEREAS, The project area/scope includes full reconstruction of Linden Street from Main Street to Park Street and Prairie Street from Elm Street to Ash Street. The recommendation also includes Ash Street from Main Street to Park Street if sanitary televising warrants. Reconstruction shall include municipal improvements to watermain, sanitary sewer, storm sewer, bituminous pavement, curb and gutter, ADA accessibility, lighting and concrete walk. Also included are reclamation/resurfacing improvements on Orchard Street from Meridian Street to Hickory Blvd, Aspen Lane, East Commerce Drive from Main Street to 900' south.

WHEREAS, The City Council wishes to study whether or not the proposed projects are necessary, cost-effective, and feasible; and if so determined the work shall be identified as the 2027 Street and Utility Improvement Project to be funded with an improvement bond;

NOW THEREFORE BE IT ADOPTED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, MINNESOTA THAT: It hereby orders the preparation of a preliminary report by consulting City Engineer Bolton and Menk for the improvements to be known as the 2027 Improvement Project.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted. Dated this 15th day of June 2026.

ATTEST:

James Evans
Mayor

Dawn Meyer
City Administrator