**BELLE PLAINE DESIGN COMMITTEE**
**REGULAR MEETING**
**MARCH 2, 2026**

**1. CALL TO ORDER. 1.1. Roll Call.**

The Belle Plaine Design Committee conducted a Regular Meeting on Monday, March 2, 2026 at City Hall, 218 North Meridian Street, Belle Plaine, MN. Chair Krant called the meeting to order at 5:00 PM with Commissioners Brian Romness, Hope Lawler and Cara Cox. Incoming Commissioner Genise Aretz was also present.

Also present was Community Development Director Smith Strack and Council Liaison Hartmann.

**OATH OF OFFICE**
Genise Aretz

Community Development Director Smith Strack administered the Oath of Office to Genise Aretz.

**2. ELECTION OF OFFICERS**

Vice Chair Romness called for nominations for Chair.

MOTION by Commissioner Lawler, second by Commissioner Romness, to nominate Rick Krant as chair. No other nominations were taken. ALL VOTED AYE. MOTION CARRIED.

Chair Krant called for nominations for Vice-Chair.

MOTION by Commissioner Lawler, second by Commissioner Cox, to nominate Brian Romness as Vice Chair. No other nominations were taken. ALL VOTED AYE. MOTION CARRIED.

Chair Krant called for nominations for Secretary.

MOTION by Commissioner Lawler, second by Commissioner Romenss, to nominate Cara Cox as Secretary. No other nominations were taken. ALL VOTED AYE. MOTION CARRIED.

**3. APPROVAL OF AGENDA.**

MOTION by Commissioner Romness, second by Commissioner Lawler, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

**4. APPROVAL OF MINUTES. 4.1. Regular Session Minutes of December 1, 2025.**

MOTION by Commissioner Romness, second by Commissioner Aretz, to approve the Regular Session Minutes of December 1, 2025 as presented. ALL VOTED AYE. MOTION CARRIED.

**5. BUSINESS.**
**5.1. Design Committee Duties.**

Community Development Director Smith Strack reviewed the Design Committee Roles and Responsibilities with a brief slideshow. Subjects covered included: Organization, Responsibilities, Design Manual/Zoning Ordinances, Open Meeting Law, Data Practices Law, Conflict of Interest, and Decorum Policy.

**6. ADMINISTRATIVE REPORTS.**
**6.1. Commissioner Comments.**

No comments were made.

**6.2. Upcoming Meetings.**

1. Next Regular Meeting: As Needed

The commission was reminded of the next coming meeting as needed.

**7. ADJOURNMENT.**

MOTION by Commissioner Lawler, second by Commissioner Aretz, to adjourn the meeting at 5:15 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary