

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
DECEMBER 1, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, December 1, 2025 at 6:49 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans and Rex Stacey present. Councilmember Hartmann was not present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Attorney Vose, City Engineer Duncan, Public Works Superintendent Otto, and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of November 17, 2025.
- 5.2. Work Session Minutes of November 17, 2025.
- 5.3. Resolution 25-139 Designation of Polling Location for the 2026 Elections.
- 5.4. Resolution 25-140 Appointing Ice Rink Attendants for the 2025/2026 Season.
- 5.5. Resolution 25-141 Assigned the Funds of the 2024 Emergency Ambulance Aid to the Ambulance Portion of a Public Safety Facility Capital Improvement
- 5.6. Resolution 25-142 Authorization of agreement with CSG Forte Payments, Inc. for Processing and Collection of Card Transaction Fees.
- 5.7. Resolution 25-145 Approving the Tri-City Tactical Team Joint Powers Agreement.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of November 17, 2025; 5.2. Work Session Minutes of November 17, 2025; 5.3. Resolution 25-139 Designation of Polling Location for the 2026 Elections; 5.4. Resolution 25-140 Appointing Ice Rink Attendants for the 2024/2025 Season; 5.5. Resolution 25-141 Assigned the Funds of the 2024 Emergency Ambulance Aid to the Ambulance Portion of a Public Safety Facility Capital Improvement; 5.6. Resolution 25-142 Authorization of agreement with CSG Forte Payments, Inc. for Processing and Collection of Card Transaction Fees; and 5.7. Resolution 25-145 Approving the Tri-City Tactical Team Joint Powers Agreement. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS.

7.1. Ordinance 25-20, Amend Fee Schedule. The City Council will consider public comment on proposed Ordinance 25-20, amending Section 108.00 of the City Code by emending the City's fee schedule. Proposed changes include, but not limited to: water and sewer utility, street lights and administrative fees.

City Administrator Meyer reviewed the proposed Ordinance Amending the Fee Schedule.

Mayor Ladd opened the public hearing at 6:56 PM.

No one spoke.

MOTION by Councilmember Evans, second by Councilmember Stacey, to close the public hearing at 6:56 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Adopt Ordinance 25-20, amending Section 108.00 of the City Code by amending the City's fee schedule.

MOTION by Councilmember Ladd, second by Councilmember Otto, to DENY Ordinance 25-20, Amending Section 108.00 of the City Code by amending the City's fee schedule. MOTION FAILS 2-2.

Council and staff held discussion.

MOTION by Councilmember Stacey, second by Councilmember Evans, to TABLE Ordinance 25-20, amending Section 108.00 of the City Code by amending the City's fee schedule. ALL VOTED AYE
MOTION CARRIED.

7.1.2. Resolution 25-143 authorizing summary publication of Ordinance 25-20.

No action on Resolution 25-143 due to Ordinance 25-20 being tabled.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 7, Wm. Muellers and Sons for the 2025 Street Project.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the reviewed claims in the amount of \$256,207.78. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-146 Adopting the Final Tax Levy Collectable in 2026 and the 2026 Final Budget and Capital Improvement Plan.

MOTION by Councilmember Ladd, second by Councilmember Otto, to DENY Resolution 25-146 Adopting the Final Tax Levy Collectable in 2026 and the 2026 Final Budget and Capital Improvement Plan. Councilmembers Ladd, Otto and Evans VOTED AYE. Councilmember Stacey VOTED NAY. MOTION CARRIED 3-1.

Council and staff held a lengthy discussion.

It was the consensus of the majority of the Council to schedule a Work Session to review the budget.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. EDA, Monday, December 8, 5:00 PM.
2. Planning, Monday, December 8, 6:00 PM.
3. Public Safety, Tuesday, December 9, 7:00 AM.
4. Public Works, Wednesday, December 10, 7:00 AM.
5. Illuminate the Night Parade, Friday, December 12, 6:00 PM.
6. Parks Commission, Monday, December 15, 5:00 PM.
7. City Council, Monday, December 15, 6:00 PM.
8. Work Session, Monday, December 15, 6:15 PM.

Mayor Ladd reviewed the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmembers Otto, second by Councilmember Evans, to adjourn the meeting at 7:21 PM.
ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary