

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
OCTOBER 6, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, October 6, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, Brady Hartmann, James Evans and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director Smith Strack, Finance Director Jirik, City Engineer Duncan, Public Works Otto, Fire Lieutenant Manser and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Ladd moved Consent Agenda Items 5.5., 5.6. and 5.7. to the Business portion of the meeting.

MOTION by Councilmember Otto, second by Councilmember Stacey, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

Kim Lohse, 103 3rd Ave. E., spoke representing Southern Valley Alliance organization.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of September 15, 2025.

5.2. Work Session Minutes of September 15, 2025.

5.3. Ordinance 25-18

5.3.1. Adopt Ordinance 25-18 An Ordinance Repealing and Replacing Chapter 1, Section 105.05 of City Code Community Services Department.

5.3.2. Resolution 25-113 Authorizing Summary Publication of Ordinance 25-18.

5.4. Ordinance 25-19

5.4.1. Adopt Ordinance 25-19 An Ordinance Amending Chapter 1, Section 105.07, Subd. 4 of City Code Fire Department Retirement Benefits.

5.4.2. Resolution 25-114 Authorizing Summary Publication of Ordinance 25-19.

~~5.5. Resolution 25-116 Appointing Luke Wilson as a Full Time Police Officer with the City of Belle Plaine Police Department Effective on or before October 23, 2025.~~

~~5.6. Resolution 25-111 Resolution Approving Amendment to PUD Landscaping Plan — Brecken Second Addition.~~

~~5.7. Amending Resolution 25-107 A Resolution Approving the Proposed Tax Levy Collectable in 2026.~~

5.8. Resolution 25-117 Providing for the Issuance and Sale of General Obligation Improvement Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$2,785,000 to Finance the 2025 Improvements Project in the City of Belle Plaine.

5.9. Resolution 25-118 Accepting the 2024 Improvement Project and close the 2024 Improvement Project Fund 498.

5.10. Approve Large Assembly Permit for Holiday Traditions to Celebrate the Season Event by the Belle Plaine Historical Society at Court Square on December 4, 2025.

- 5.11. Approve Large Assembly Permit for The Feast by the Feast Community Group at Oak Crest Elementary on November 23, 2025.

MOTION by Councilmember Stacey, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of September 15, 2025; 5.2. Work Session Minutes of September 15, 2025; 5.3.1. Adopt Ordinance 25-18 An Ordinance Repealing and Replacing Chapter 1, Section 105.05 of City Code Community Services Department; 5.3.2. Resolution 25-113 Authorizing Summary Publication of Ordinance 25-18; 5.4.1. Adopt Ordinance 25-19 An Ordinance Amending Chapter 1, Section 105.07, Subd. 4 of City Code Fire Department Retirement Benefits; 5.4.2. Resolution 25-114 Authorizing Summary Publication of Ordinance 25-19; 5.8. Resolution 25-117 Providing for the Issuance and Sale of General Obligation Improvement Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$2,785,000 to Finance the 2025 Improvements Project in the City of Belle Plaine; 5.9. Resolution 25- 118 Accepting the 2024 Improvement Project and close the 2024 Improvement Project Fund 498; 5.10. Approve Large Assembly Permit for Holiday Traditions to Celebrate the Season Event by the Belle Plaine Historical Society at Court Square on December 4, 2025 and 5.11. Approve Large Assembly Permit for The Feast by the Feast Community Group at Oak Crest Elementary on November 23, 2025. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS.

- 7.1. Public Comment on the proposed purchase of a Drone (unmanned aerial vehicle).** The City Council will accept public comment on the proposed purchase of a drone (unmanned aerial vehicle)

Mayor Ladd opened the public comment at 6:10 PM.

No one stepped forward.

MOTION by Councilmember Evans, second by Councilmember Stacey, to adjourn the public comment at 6:10 PM. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

- 8.1.1. Pay Request No. 11 (Final), Ryan Contracting Co., for the 2024 Improvement Project.
- 8.1.2. Pay Request No. 5, Wm. Mueller & Sons, Inc., for the 2025 Improvement Project.
- 8.1.3. Pay Request No. 5, The Joseph Company, Inc., for the Well No. 5 and Well House Project.
- 8.1.4. Pay Request No. 6, The Joseph Company, Inc., for the Well No. 5 and Well House Project.

MOTION by Councilmember Evans, second by Councilmember Otto, to approve the reviewed claims as presented in the amount of \$1,080,918.61. ALL VOTED AYE. MOTION CARRIED.

8.2. Annual Renewal Liability Insurance – Jeff McDonald, Canopy Group.

- 8.2.1. Resolution 25-115 Establishing Municipal Insurance Coverage and electing not to waive monetary limits established by MN Statute 466.04; and establishing per incident \$2,500 automobile deductible; and a per incident \$5000 property deductible and all other coverage deductible.

Finance Director Jirik reviewed the Councils options.

Jeff McDonald of Canopy Group reviewed the Annual Renewal Liability Insurance.

MOTION by Councilmember Evans, second by Councilmember Stacey, to approve Resolution 25-115 Establishing Municipal Insurance Coverage and electing not to waive monetary limits established by MN Statute 466.04; and establishing per incident \$2,500 automobile deductible; and a per incident \$5000 property deductible and all other coverage deductible. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-116 Appointing Luke Wilson as a Full Time Police Officer with the City of Belle Plaine Police Department Effective on or before October 23, 2025.

Police Chief Stier noted the position was added in 2023 and highlighted benefits of the position.

Council held discussion and specific questions.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-116 Appointing Luke Wilson as a Full Time Police Officer with the City of Belle Plaine Police Department Effective on or before October 23, 2025. ALL VOTED AYE. MOTION CARRIED.

8.4. Resolution 25-111 Resolution Approving Amendment to PUD Landscaping Plan – Brecken Second Addition.

Community Development Director Smith Strack highlighted the information received on the revised amendment to the amendment.

Council held brief discussion.

MOTION by Councilmember Stacey, second by Councilmember Hartmann, to approve Resolution 25-111 Resolution Approving Amendment to PUD Landscaping Plan – Brecken Second Addition. ALL VOTED AYE. MOTION CARRIED.

8.5. Amending Resolution 25-107 A Resolution Approving the Proposed Tax Levy Collectable in 2026.

Finance Director Jirik reviewed the Amendment to Resolution 25-107.

Mayor Ladd made a statement.

MOTION by Councilmember Stacey, second by Councilmember Evans, to approve the Amended Resolution 25-107 A Resolution Approving the Proposed Tax Levy Collectable in 2026. Councilmembers Stacey, Evans and Hartmann VOTED AYE. Councilmember Ladd and Otto VOTED NAY. MOTION CARRIED 3-2.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Public Works, Wednesday, October 8, 7:00 AM.
2. EDA, Monday, October 13, 5:00 PM.
3. Planning, Monday, October 13, 6:00 PM.

4. Public Safety, Tuesday, October 14, 7:00 AM.
5. Parks Commission, Monday, October 20, 5:00 PM.
6. City Council, Monday, October 20, 6:00 PM.
7. Closed Session, Monday, October 20, 6:15 PM.
8. Closed Personnel, Monday, October 20, 7:00 PM.

Mayor Ladd reviewed the upcoming meetings as listed.

10. ADJOURN.

MOTION by Councilmembers Otto, second by Councilmember Stacey, to adjourn the meeting at 6:24 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary