

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
MAY 19, 2025**

1. PLEDGE OF ALLEGIANCE.

Mayor Ladd led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, May 19, 2025 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Ladd called the meeting to order with Councilmembers Luke Otto, James Evans, Brady Hartmann and Rex Stacey present.

Also present were City Administrator Meyer, Community Development Director, Finance Director Jirik, Public Works Superintendent Otto, City Attorney Vose, City Engineer Duncan, Fire Chief Otto, Community Services Director Koller and Police Sergeant Vycital.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann second by Councilmember Otto, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

**Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

4.1. PROCLAMATION - National Poppy Day.

Mayor Ladd read the National Poppy Day Proclamation and presented it to Auxiliary members Tricia Burmeister and Ruth Westphal.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of May 5, 2025.
- 5.2. Work Session Minutes of May 5, 2025.
- 5.3. Closed Session Minutes of May 5, 2025.
- 5.4. Resolution 25-054 Resolution Authorizing Execution of Host Site Agreement for Minnesota GreenCorps 2025-2026 program year.
- 5.5. Resolution 25-055 Appointing Seasonal Life Guards and Aquatic Staff for the 2025 Belle Plaine Aquatic Center Season.
- 5.6. Resolution 25-056 Approving Staff Changes for the 2025 Aquatic Center Season.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of May 5, 2025; 5.2. Work Session Minutes of May 5, 2025; 5.3. Closed Session Minutes of May 5, 2025; 5.4. Resolution 25-054 Resolution Authorizing Execution of Host Site Agreement for Minnesota GreenCorps 2025-2026 program year; 5.5. Resolution 25-055 Appointing Seasonal Life Guards and Aquatic Staff for the 2025 Belle Plaine Aquatic Center Season and 5.6. Resolution 25-056 Approving Staff Changes for the 2025 Aquatic Center Season. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Community Services Department. (Report Only)

Community Services Director Koller highlighted the Community Services Report.

6.2. Ambulance Department. (Report Only)

Ambulance Director Burton was not present. The Council acknowledged the Ambulance Report.

6.3. Police Department.

Police Sergeant Vycital highlighted the Police Report.

6.4. Fire Department.

Fire Chief Otto highlighted the Fire Department Report.

6.5. Community Development Department.

Community Development Director Smith Strack highlighted the Community Development Report.

7. PUBLIC HEARINGS.

7.1. Annual Liquor License Renewals. The City Council will receive and consider public comment on the annual liquor license renewals for the period of July 1, 2025 through June 30, 2026.

City Administrator Meyer reviewed the Annual Liquor License Renewals.

Mayor Ladd opened the public hearing at 6:11 PM.

No one stepped forward.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to close the public hearing at 6:11 PM. ALL VOTED AYE. MOTION CARRIED.

7.1.1. Resolution 25-057 Approving Annual Renewal of Liquor License for 2025/2026.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve Resolution 25-057 Approving Annual Renewal of Liquor License for 2025/2026. ALL VOTED AYE. MOTION CARRIED.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 3, The Joseph Company for the Well No. 5 and Well House Project.

MOTION by Councilmember Evans second by Councilmember Hartmann, to approve the reviewed claims as presented in the amount of \$781,763.52. ALL VOTED AYE. MOTION CARRIED.

8.2. Resolution 25-058 Resolution Temporarily Waiving Driveway Permit Fee in the 2025 Project Area.

MOTION by Councilmember Hartmann, second by Councilmember Evans, to approve Resolution 25-058 Resolution Temporarily Waiving Driveway Permit Fee in the 2025 Project Area. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 25-059 A Concurring Resolution for County State Aid Highway 8 Designation in Scott County.

Craig Jensen and Tony Winiecki were present as County representation. Jensen reviewed Highway 8 and the importance of County State Aid for the project.

The Council asked clarifying questions.

MOTION by Councilmember Hartmann, second by Councilmember Stacey, to approve Resolution 25-059 A Concurring Resolution for County State Aid Highway 8 Designation in Scott County. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

1. Downtown Music & Food Trucks, Wednesday, May 28, 4:30 – 8:00 PM.
2. Design, Monday, June 2, 5:00 PM
3. City Council, Monday, June 2, 6:00 PM
4. Work Session, Monday, June 2, 6:15 PM

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Evans, second by Councilmember Hartmann, to adjourn the Regular Session at 6:25 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary