

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
JANUARY 2, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, January 2, 2024 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, James Evans, Patricia Krings and Ryan Ladd present.

Also present were City Administrator Meyer, Police Chief Stier, Public Works Superintendent Otto, and Community Development Director Smith Strack. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

No requests were submitted.

RECOGNITION OF SERVICE

Stuart McCulloh – Parks Commission 2021-2024

Lucas Simonson – Parks Commission 2019-2023

Mayor Woletz presented the Certificate of Appreciation to Lucas Simonson for his service on the Parks Commission. Stuart McCulloh was unable to attend.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of December 18, 2023.

5.2. Work Session Minutes of December 18, 2023.

5.3. Work Session Minutes of December 19, 2023.

5.4. Resolution 24-001 Adopting Professional Appointments.

5.5. Resolution 24-002 Adopting Committee Appointments.

5.6. Resolution 24-003 Approving Retiree Monthly Insurance Benefit.

5.7. Resolution 24-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.

5.8. Resolution 24-005 Appointing Cynthia Smith Strack as Temporary Acting City Administrator.

5.9. Resolution 24-006 Authorizing the 35th Annual Recycle/Clean Up Day for Saturday, September 14, 2024.

5.10. Resolution 24-007 Conditionally Approving Partial Release of Buesgens Commercial Center Developers Agreement.

5.11. Resolution 24-008 Accept \$11,998.00 donation from Belle Plaine Baseball Association for Benches at Tiger Park.

5.12. Ordinance 24-01

5.12.1. Adoption of Ordinance 24-01 Amending Chapter 4, Section 400.03 Regulating Public Nuisances (Sidewalk Clearing)

5.12.2. Approve Resolution 24-009 Authorizing Summary Publication of Ordinance 24-01.

- 5.13. Resolution 24-010 Accepting Public Improvements for Brecken Place.
- 5.14. Resolution 24-011 Accepting Public Improvements for Chatfield Commercial Park.
- 5.15. Resolution 24-012 Appointing Election Judges for the 2024 Presidential Primary, Primary and General Elections and Assist with Absentee Voting.
- 5.16. Accept Letter of Retirement from Rob Selly, Firefighter, Effective December 29, 2023.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of December 18, 2023; 5.2. Work Session Minutes of December 18, 2023; 5.3. Work Session Minutes of December 19, 2023; 5.4. Resolution 24-001 Adopting Professional Appointments; 5.5. Resolution 24-002 Adopting Committee Appointments; 5.6. Resolution 24-003 Approving Retiree Monthly Insurance Benefit; 5.7. Resolution 24-004 Declaring the Official Intent of the City of Belle Plaine to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City; 5.8. Resolution 24-005 Appointing Cynthia Smith Strack as Temporary Acting City Administrator; 5.9. Resolution 24-006 Authorizing the 35th Annual Recycle/Clean Up Day for Saturday, September 14, 2024; 5.10. Resolution 24-007 Conditionally Approving Partial Release of Buesgens Commercial Center Developers Agreement; 5.11. Resolution 24-008 Accept \$11,998.00 donation from Belle Plaine Baseball Association for Benches at Tiger Park; 5.12. Ordinance 24-0: 5.12.1. Adoption of Ordinance 24-01 Amending Chapter 4, Section 400.03 Regulating Public Nuisances (Sidewalk Clearing) 5.12.2. Approve Resolution 24-009 Authorizing Summary Publication of Ordinance 24-01; 5.13. Resolution 24-010 Accepting Public Improvements for Brecken Place; 5.14. Resolution 24-011 Accepting Public Improvements for Chatfield Commercial Park; 5.15. Resolution 24-012 Appointing Election Judges for the 2024 Presidential Primary, Primary and General Elections and Assist with Absentee Voting and 5.16. Accept Letter of Retirement from Rob Selly, Firefighter, Effective December 29, 2023. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Report.

6.2. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administration Report.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

- 8.1.1. Pay Request No. 6 (Final), BCM Construction, Inc. for the Chatfield Commercial Project.

MOTION by Councilmember Krings, second by Councilmember Evans, to approve the reviewed claims as presented in the amount of \$2,902,274.82. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

- 1. EDA, 5:00 PM, Monday, January 8.
- 2. Planning, 6:00 PM, Monday, January 8.
- 3. Public Safety, 8:30 AM, Tuesday, January 9.
- 4. Public Works, 9:00 AM, Wednesday, January 10.
- 5. City Offices Closed in Observance of Martin Luther King Day, Monday, January 15.
- 6. City Council, 6:00 PM, Tuesday, January 16.
- 7. Work Session, 6:15 PM, Tuesday, January 16.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Ladd, second by Councilmember Evans, to adjourn the regular session at 6:12 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully submitted,
Renee Eyrich
Recording Secretary