

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
APRIL 1, 2024**

1. PLEDGE OF ALLEGIANCE.

Mayor Woletz led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, April 1, 2024 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Woletz called the meeting to order with Councilmembers Cary Coop, James Evans, Patricia Krings and Ryan Ladd present.

Also present were City Administrator Meyer, Finance Director Jirik, City Engineer Duncan, Community Development Director Smith Strack, Public Works Superintendent Otto, City Attorney Vose and Police Chief Stier. Wanda Savage served as the video recording operator.

3. APPROVAL OF AGENDA.

Mayor Woletz added item Authorizing Disposal of Fire Department Trailers to the Consent Agenda item 5.6.

MOTION by Councilmember Ladd, second by Councilmember Coop, to approve the agenda with the movement of item 5.5 Resolution 24-046 to Business item 8.4. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM. None.

**Anyone wishing to address the Council must submit in writing the subject and intent of request by 3:00 PM on the Tuesday prior to the scheduled Council meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

4.1. Proclamation Arbor Day

Mayor Woletz read the Arbor Day Proclamation.

4.2. Pinning Ceremony – Sergeant Sterling Cayer

Chief Stier administered the Oath to Sergeant Cayer and the pinning ceremony was held.

5. APPROVAL OF CONSENT AGENDA.

5.1. Regular Session Minutes of March18, 2024.

5.2. Work Session Minutes of March18, 2024.

5.3. Resolution 24-045 Accepting the Donation \$2,200.00 from the Belle Plaine Chamber of Commerce for New Bikes for the Belle Plaine Police Department.

5.4. Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays May 29, June 6,12, 19, 26, July 3, 10, 24, 31, August 7, 14, 21 and 28, 2024.

~~5.5. Resolution 24-046 adding the day after Thanksgiving as an observed paid holiday.~~

5.6. Authorizing Disposal of Fire Department Trailers.

MOTION by Councilmember Coop, second by Councilmember Evans, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of March18, 2024; 5.2. Work Session Minutes of March18, 2024; 5.3. Resolution 24-045 Accepting the Donation \$2,200.00 from the Belle Plaine Chamber of Commerce for New Bikes for the Belle Plaine Police Department; 5.4. Approve the Large Assembly Permit for Belle Plaine Festival and Events for Belle Plaine All-Wheel Wednesdays May 29, June 6,12, 19, 26, July 3, 10, 24, 31, August 7, 14, 21 and 28, 2024 and 5.6. Authorizing Disposal of Fire Department Trailers. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto was present. Otto highlighted the Public Works Department Report.

6.2. City Engineer Report.

City Engineer Duncan was present. Duncan highlighted the City Engineer Report.

6.3. Administration Report.

City Administrator Meyer was present. Meyer highlighted the Administrator Report.

7. PUBLIC HEARINGS. None.

8. BUSINESS.

8.1. Presentation of Claims.

8.1.1. Pay Request No. 1, Ryan Contracting Co. for the 2024 Improvement Project.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve the reviewed claims as presented in the amount of \$233,071.41. Councilmembers Evans, Coop, Krings and Woletz VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

8.2. Resolution 24-047 Authorizing Preliminary Report for the Proposed 2025 Improvement Project.

City Administrator Meyer and City Engineer Duncan reviewed the proposed 2025 Improvement Project.

Council held discussion

MOTION by Councilmember Coop, second by Councilmember Evans, to approve Resolution 24-047 Authorizing Preliminary Report for the Proposed 2025 Improvement Project. ALL VOTED AYE. MOTION CARRIED.

8.3. Resolution 24-022 Authorizing Advertising to Seek Candidates for a Public Works I Employee.

City Administrator Meyer reviewed the memo noting the previous resolution was voted to come back for further discussion.

Council held discussion.

MOTION by Councilmember Evans, second by Councilmember Coop, to approve Resolution 24-022 Authorizing Advertising to Seek Candidates for a Public Works I Employee. Councilmembers Evans, Coop and Woletz VOTED AYE. Councilmembers Krings and Ladd VOTED NAY. MOTION CARRIED 3-2.

8.4. Resolution 24-046 adding the day after Thanksgiving as an observed paid holiday.

Finance Director Jirik reviewed memo and recommendation from Work Session.

Council held discussion.

MOTION by Councilmember Coop, second by Councilmember Woletz, to approve Resolution 24-046 adding the day after Thanksgiving as an observed paid holiday. Councilmembers Coop, Woletz, Krings and Evans VOTED AYE. Councilmember Ladd VOTED NAY. MOTION CARRIED 4-1.

9. ADMINISTRATION.

9.1. Upcoming Meetings.

1. EDA, 5:00 PM, Monday, April 8.
2. Planning, 6:00 PM, Monday, April 8.
3. Public Safety, 8:30 AM, Tuesday, April 9.
4. Public Works, 9:00 AM, Wednesday, April 10.
5. City Council, 6:00 PM, Monday, April 15.
6. Work Session, 6:15 PM, Monday, April 15.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Coop, second by Councilmember Evans, to adjourn the regular session at 6:37 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary