

**BELLE PLAINE CITY COUNCIL
REGULAR MEETING
AUGUST 3, 2026**

1. PLEDGE OF ALLEGIANCE.

Mayor Evans led those present in the Pledge of Allegiance.

2. CALL TO ORDER. 2.1. Roll Call.

The Belle Plaine City Council met in Regular Session on Monday, August 3, 2026 at 6:00 PM in the council chambers of City Hall, 218 North Meridian Street, Belle Plaine, MN. Mayor Evans called the meeting to order with Councilmembers Brady Hartmann, Luke Otto, Rex Stacey and Shane Theas present.

Also present were City Administrator Meyer, Finance Director Jirik, Community Development Director Smith Strack, Public Works Superintendent Otto, City Engineer Duncan, City Attorney Vose and Police Sergeant Vycital. Bonnie Vinkemeier served as the video recording operator.

3. APPROVAL OF AGENDA.

MOTION by Councilmember Hartmann, second by Councilmember Otto, to approve the Revised Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

4. PUBLIC FORUM.

** Anyone wishing to address the Council must sign up before the meeting and then have a seat in the audience. The signup sheet is removed 5 minutes before the start of the meeting. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. APPROVAL OF CONSENT AGENDA.

- 5.1. Regular Session Minutes of July 20, 2026.
- 5.2. Work Session Minute of July 20, 2026.
- 5.3. Resolution 26-092 Resolution Approving the Issuance of, and Providing the Form, Terms, Covenants, and Directions for the Issuance of Its Tax Increment Revenue Note, Series 2026, in an Aggregate Principal Amount not to Exceed \$1,950,000. (Brecken Place Townhomes II, LLC).
- 5.4. Resolution 26-093 Authorizing Application for Planning Assistance Grant Funds from Metropolitan Council for 2050 Comprehensive Plan Update.
- 5.5. Approve Large Assembly for Monarch Joint Venture for Butterfly Days Festival on August 22, 2026.
- 5.6. Resolution 26-094 Accepting Donation from Riverside Woodworks, LLC. for the Fire Department.

MOTION by Councilmember Theas, second by Councilmember Otto, to approve the Consent Agenda as follows: 5.1. Regular Session Minutes of July 20, 2026; 5.2. Work Session Minute of July 20, 2026; 5.3. Resolution 26-092 Resolution Approving the Issuance of, and Providing the Form, Terms, Covenants, and Directions for the Issuance of Its Tax Increment Revenue Note, Series 2026, in an Aggregate Principal Amount not to Exceed \$1,950,000. (Brecken Place Townhomes II, LLC); 5.4. Resolution 26-093 Authorizing Application for Planning Assistance Grant Funds from Metropolitan Council for 2050 Comprehensive Plan Update; 5.5. Approve Large Assembly for Monarch Joint Venture for Butterfly Days Festival on August 22, 2026 and 5.6. Resolution 26-094 Accepting Donation from Riverside Woodworks, LLC. for the Fire Department. ALL VOTED AYE. MOTION CARRIED.

6. DEPARTMENT REPORTS.

6.1. Public Works Department.

Public Works Superintendent Otto highlighted the Public Works Report.

6.2. City Engineer Department.

City Engineer Duncan highlighted the City Engineer Report.

6.3. Administration Department.

City Administrator Meyer highlighted the Administration report.

7. PUBLIC HEARINGS. None Scheduled.

8. BUSINESS.

8.1. Presentation of Claims.

- 8.1.1. Pay Request No. 3, McNamara Contracting, Inc., for the WWTF Access Road Improvement Project.
- 8.1.2. Pay Request No. 3, Wm. Mueller & Sons, Inc., for the 2026 Improvement Project.

MOTION by Councilmember Stacey, second by Councilmember Theas, to approve the reviewed claims as presented in the amount of \$861,246.39. ALL VOTED AYE. MOTION CARRIED.

9. ADMINISTRATION.

9.1. Upcoming Tentative Meetings.

- 1. Downtown Music & Food Trucks, 4:30 – 8:00 PM, Wednesday, August 5.
- 2. Finance Ways and Means, 3:00 PM, Thursday, August 6.
- 3. Primary Early Voting, 9:00 – 3:00 PM, Saturday, August 8.
- 4. EDA, 5:00 PM, Monday, August 10.
- 5. Planning, 6:00 PM, Monday, August 10.
- 6. Primary Election, 7:00 AM – 8:00 PM, Tuesday, August 11.
- 7. Public Safety, 7:30 AM, Tuesday, August 18.
- 8. Public Works, 7:00 AM, Wednesday, August 12.
- 9. Parks Commission, 5:00 PM, Monday, August 17.
- 10. Primary Canvas, 6:00 PM, Monday, August 17.
- 11. City Council, 6:05 PM, Monday, August 17.
- 12. Work Session, 6:15 PM, Monday, August 17.

The Council was reminded of the upcoming tentative meetings as listed.

10. ADJOURN.

MOTION by Councilmember Otto, second by Councilmember Hartmann, to adjourn the meeting at 6:11 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,
Renee Eyrich
Recording Secretary